

Cat. No: Stat.2102

Marks: 50.00

Title: Introduction to Computer Application (1+1)

Time: 2 hours

I Answer all the questions

(10 x 1=10)

- Software used for managing database is \_\_\_\_\_  
a) Editor                      b) Defragmenter    c) DBMS                      d) PageMaker
- \_\_\_\_\_ is the step by step instructions of program logic  
a) DFD                      b) Flow chart    c) Algorithm                      d) Database
- \_\_\_\_\_ is the process of accessing a file from internet  
a) Copying                      b) downloading    c) uploading                      d) installing
- \_\_\_\_\_ is the small pictures that directs to some application  
a) labels                      b) icons                      c) emblems                      d) symbols
- 8 bit binary group is called  
a) bit                      b) byte                      c) nibble                      d) word
- In GUI environment computer can operate  
a) using commands    b) using icons    c) through interface prompt    d) both a & b

Match the following

- |                    |               |
|--------------------|---------------|
| 7. .ppt            | search engine |
| 8. google          | language      |
| 9. mozilla firefox | web browser   |
| 10. HTML           | slide         |

II Write short notes on any Five questions

(5 x 2=10)

- What are the functions of operating system?
- List out the products of MS office
- What are the different parts of a worksheet?
- What are the features of internet?
- What are the various types of monitors?
- How can we create a table in design view using MS Access?
- What are the functional components of computer?

III Short notes on any Five questions

(5 x 4=20)

- Distinguish between RAM & ROM
- Explain the sorting of data in MS Access
- Explain the steps involved in creating a chart?
- Determine the decimal equivalent of

5. Explain secondary storage devices

6. Explain any two internal and external commands in MS DOS

7. Explain the advantages of computer networks

**IV Write essay on Any ONE**

(1 x 10=10)

1. Explain the different features of MS Word and MS Excel?

2. Write an algorithm & flow chart to find the sum of first 10 natural numbers.