Cmgt.3210 Human Resources Management for Co-operatives (1+1)

Marks: 50

Time: 2 hours

I **Fill in the blanks** (10x1=10)

1 ....can be defined as managing the functions of employing, developing of human relations with a view to contribute proportionately to the organisational, individual and social goals.

2 ....is the process of critically evaluating the operations, duties and responsibilities of the Job.

3 ....is a statement of minimum acceptable human qualities necessary to perform a job properly.

4 .... is the process of searching for prospective employees and stimulating them to apply for jobs in the organisation.

5 ....is a process of assessing, summarizing and developing the work performance of an employee.

State True or False

6 'Kaizen' is a Japanese word term that means continuous improvement.

7 The NCUI is the apex organisation representing the entire co-operative movement in the country.

8 The NCCT has been constituted by the NCUI under its bye-laws with the concurrence of Govt. of India, Ministry of Agriculture, Dept. of Agriculture and Co-operation.

9 VAMNICOM is a premier management institute for the co-operative sector.

10 One out of the five Regional Institutes of Co-operative Management (RICM) is located at Kochi.

II **Write Short notes on any FIVE of the following** (5x2=10)

1 Human Resource Development

2 Human Resource Planning

3 Induction

4 NCCE

5 Paired Comparison Methods

6 Compensation

7 Employee Grievance

III **Answer any FIVE of the following.** (5x4=20)

1 Importance of co-operative education and training.

2 Role of NCUI in India.

3 Various methods for performance appraisal

4 Compensation administration.

5 Concept and meaning of motivation.

6   Effective or good induction programmes.

7   Maslows need hierarchy theory

IV   **Write an essay on any ONE of the following**   (1x10=1

1   The various steps in the Selection.

2   Different sources of Recruitment.

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