

**KERALA AGRICULTURAL  
UNIVERSITY**



**STATUTES AND ORDINANCES**

**Amendments Upto 20/12/2012**

## CONTENTS

### PART I - STATUTES

Sl. No.	Description	Page No.
1	<b>SRO No. 52/72 Disaffiliation of Constituent Colleges</b>	<b>1</b>
2	<b>SRO No. 53/72 Transfer of Constituent Research Stations</b>	<b>1</b>
3	<b>SRO No. 70/72 Deans, Directors of Research and Extension Education</b>	<b>2</b>
	<i>Amendment</i>	
	1) Notification No. GA/E3/9112/83 dated 24.5.1986 w.e.f. 28.11.82	10
	2) Notification No. GA/E3/341/98, 90(i) dt. 21.3.95 w.e.f. 6.9.94	266
	3) Notification No. GA/E2/42056/96 (i) dt. 19.5.98	317
4	<b>SRO No. 264/72 Professor, Associate Professor, Reader and Assistant Professor</b>	<b>11</b>
	<i>Amendment</i>	
	1) Notification No. GA/7498/A3/83 dt. 29.4.83 w.e.f. 21.3.83	18
	2) Notification No. GA/18128/A3/82 dt. 6.7.84 w.e.f. 7.6.84	19
	3) Notification No. GA/E3/9725/89 dt. 30.3.89 w.e.f. 24.11.84	21
	4) Notification No. GA/E3/45549/86 dt. 22.12.89 w.e.f. 13.12.89	23
	5) Notification No. GA/E3/34198/90(ii) dt. 21.3.95 w.e.f. 6.9.94	270
	6) Notification No. GA/E3/42056/96 (ii) dt. 19.5.98	317
	7) Notification No. GA/E3/25113/98 dt. 26.9.2000	325
	8) Notification No. GA/E3/2137/07 dt. 25.04.08	360
	9) Notification No. GA/E3/36380/04 dt. 14.09.07	366
5	<b>SRO No. 266/72 Service conditions of Vice-Chancellor</b>	<b>25</b>
6	<b>SRO No. 293/72 Service conditions of Officers, Teachers and other employees</b>	<b>27</b>
	<i>Amendments</i>	
	1) GA/3957/A3/82 dt. 7.4.82 w.e.f. 18.3.83	56
	2) GA/561/A3/82 dt. 3.10.83 w.e.f. 14.9.83	59
	3) GA/4538/A3/83 dt. 17.10.84 w.e.f. 5.7.84	60
	4) GA/A3/10768/84 dt. 26.11.85 w.e.f. 8.11.85	61
	5) GA/A3/22074/84 dt. 3.4.86 w.e.f. 7.3.86	62
	6) GA/E3/11486/86 dt. 25.10.88 w.e.f. 5.10.88	63
	7) GA/E3/4096/2000 dt. 9.5.2002 w.e.f. 22/4/2002	340
	8) GA/E3/48045/91 dt. 18.2.2000 w.e.f. 11.1.2000	345
7	<b>SRO No. 334/72 Constitution and powers of the Boards of Studies</b>	<b>64</b>
8	<b>No. 42131/P5/72/AD dated 2.8.72. Powers and functions of General Council</b>	<b>67</b>
	<i>Amendments</i>	
	1) Notification No. GA/390/A3/83 dt. 4.4.83 w.e.f. 22.2.83	81
	2) Notification No. GA/44875/A3/82 dt. 9.4.83 w.e.f. 29.1.83	81
	3) Notification No. GA/20875/A3/83 dt. 22.12.83 w.e.f. 22.11.83	82
	4) Notification No. GA/E3/34004/96 dt. 27.7.1999	321
	5) Notification No. GA/E3/35694/98 dt. 8.6.2001	332
9	<b>No. 43235/Ag/P5/72/AD dated 10.8.1972 – Emoluments and conditions of service of Vice-Chancellor</b>	<b>83</b>
10	<b>SRO No. 422/72 Powers and duties of the Executive Committee</b>	<b>84</b>
	<i>Amendments</i>	
	1) Notification No. GA/E3/35012/99 dt. 14.6.2001	332
11	<b>SRO No. 447/72 Faculties of Agriculture and Veterinary and</b>	<b>86</b>

Sl. No.	Description	Page No.
	<b>Animal Sciences</b>	
	<i>Amendments</i>	
	1) Notification No. 50611/A3/81 dt. 24.5.83 w.e.f. 26.3.83	89
	2) Notification No. GA/20858/A3/83 dt. 9.5.84 w.e.f. 5.1.84	90
	3) Notification No. GA/E3/18731/85 dt. 30.1.87 w.e.f. 30.12.86	91
	4) Notification No. GA/E3/27238/86 dt. 10.5.88 w.e.f. 18.4.88	91
	5) Notification No. GA/E3/7756/90 dt. 13.5.95 w.e.f. 17.4.93.	281
	6) Notification No. GA/E3/4573/95 dt. 26.12.95 w.e.f. 15.11.95	283
	7) Notification No. GA/E3/13907/96 dt. 11.10.2001	335
	8) Notification No. GA/E3/3060/05 dt. 13.9.2007	357
	9) Notification No. GA/E3/10160/2005 dt. 5.11.2007 w.e.f. 5.10.2007	359
	10) Notification No. GA/E3/981/2004 dt. 16.06.2009	365
12	<b>SRO No.476/72 Appointment, salary and allowances and duties of Registrar</b>	<b>92</b>
	<i>Amendments</i>	
	1) Notification No. GA/A3/9009/83 dt. 21.3.85 w.e.f. 5.3.85	95
13	<b>SRO No.529/72 Constitution, powers and functions of the Academic Council</b>	<b>96</b>
	<i>Amendments</i>	
	1) Notification No. GA/21591/A3/81 dated 12.2.82 w.e.f. 22.7.80	98
14	<b>SRO No.668/73 Qualifications, method of appointment, etc. of Estate Officer, Assistant Registrar, Library Assistant, Public Relations Officer, Senior Superintendent, Junior Superintendent, Cashier, Assistant Comptroller, Internal Audit Officer, Financial Assistant, Head Clerk, U.D. Clerk, Accountant Gr.I, U.D. Typist, Personal Assistant to V.C./Regr./Comptr., Personal Asst. to DPP, Stenographer Gr.I, Stenographer Gr.II, Steno Typist, Jr. Engineer, Draftsman Gr.I, Overseer Gr.I, Tracer and Blue Printer-Cum-Stereo Operator</b>	<b>99</b>
	<i>Amendments</i>	
	1) Notification No. GA/22529/A3/80 dated 27.10.82 w.e.f. 9.10.82	109
	2) Notification No. GA/E3/15084/83 dated 8.7.88 w.e.f. 26.6.86	110
	3) Notification No. GA/E3/44876/88 dated 9.9.91 w.e.f. 21.8.91	110
	4) Notification No. GA/E3/9719/92 dt. 22.1.98 w.e.f. 6.12.97	285
15	<b>SRO No.672/74 Service conditions, powers and duties of the Librarian</b>	<b>111</b>
16	<b>SRO No.678/74 Conduct of election to the various authorities</b>	<b>114</b>
	<i>Amendments</i>	
	1) Notification No. GA/E3/21571/84 dated 19.8.86 w.e.f. 28.7.88	123
	2) Notification No. GA/E3/21010/90 dated 9.9.91 w.e.f. 23.8.91	129
17	<b>SRO No. 752/74 Dean, Faculty of Basic Sciences and Humanities</b>	<b>129</b>
18	<b>SRO No. 838/74 Procedure to be followed at the meeting of the Academic Council</b>	<b>133</b>
19	<b>SRO No. 839/74 Procedure to be followed for making, amending or repealing Ordinances and Regulations</b>	<b>135</b>
20	<b>SRO No. 859/74 Preparation and passing of the annual budget estimates</b>	<b>136</b>

Sl. No.	Description	Page No.
21	<b>SRO No. 537/75 Jr. Asst. Professors in the Faculties of Agriculture and Veterinary and Animal Sciences</b>	<b>137</b>
	<i>Amendments</i>	
	1) Notification No. GA/31463/A3/81 dated 12.4.82 w.e.f. 12.3.82	139
22	<b>SRO No. 81/76 Deputy Director of Student's Welfare (Sports and Games) and Lecturer in Physical Education</b>	<b>140</b>
	<i>Amendments</i>	
	1) Notification No. GA/22527/A3/80 dated 21.8.82 w.e.f. 22.6.82	140
	2) Notification No. GA/E3/46253/82 dated 16.3.87 w.e.f. 11.2.87	144
23	<b>SRO No.564/76 Procedure for cancelling or withdrawing any degree, diploma, title or any other distinction granted to any person.</b>	<b>145</b>
24.	<b>SRO No. 575/76 Instrumentation Engineer (Mechanical) and Mechanic (Electronics)</b>	<b>146</b>
25	<b>SRO No.1060/76 Award of degrees, diplomas, certificates and honorary degrees by the KAU</b>	<b>147</b>
	<i>Amendments</i>	
	1) Notification No. GA/22534/A3/80 dated 18.9.82 w.e.f. 6.6.82	149
	2) Notification No. GA/2005/A3/83 dated 25.6.83 w.e.f. 20.6.83	156
	3) Notification No. GA/E3/2582/2002 dated 15.6.2011 w.e.f. 15.6.2011	367
26	<b>SRO No.1122/76 Executive Engineer and Asst. Engineer (Civil) Engineering Wing of KAU</b>	<b>157</b>
	<i>Amendments</i>	
	1) Notification No. GA/E3/44574/87 (i) dt. 16/8/2003 w.e.f. 29.1.2003	351
27	<b>SRO No.1210/76 Press Manager, General Foreman, Asst. Foreman, Printer, Compositor and Binder in KAU Press</b>	<b>158</b>
28	<b>SRO No.1277/76 Matron in College Hostels</b>	<b>161</b>
29	<b>SRO No.7/77 Instructor in the department of Statistics</b>	<b>162</b>
30	<b>SRO No.495/77 Clerical Attender, Library Attender and Attender</b>	<b>164</b>
	<i>Amendment</i>	
	1) Notification No. GA/E3/60343/80 dated 30.5.92 w.e.f. 13.5.92	166
	2) Notification No. GA/E3/48130/93 dt. 3.7.1999	321
31	<b>SRO No.222/78 Pump Operators</b>	<b>167</b>
32	<b>SRO No.1197/78 Instructor in Processing Technology attached to the College of Horticulture</b>	<b>169</b>
33	<b>SRO No.800/79 Translator in Malayalam</b>	<b>170</b>
34	<b>SRO No.815/79 Finance, accounts and maintenance and management of all University Funds in general</b>	<b>172</b>
	<i>Amendment</i>	
	1) Notification No. GA/8762/A3/83 dated 29.9.83 w.e.f. 11.8.83	174
35	<b>SRO No.1065/79 Agricultural Demonstrators Grade-II</b>	<b>175</b>
	<i>Amendments</i>	
	1) Notification No. GA/7062/A3/83 dated 8.10.84 w.e.f. 13.8.84	176
	2) Notification No. GA/E3/48893/91 dated 14.9.94 w.e.f. 28.6.94.	286
	3) Notification No. GA/E3/6395/94 dt. 24/2/2003 w.e.f. 5.11.2002	346
36	<b>SRO No.1090/79 Terms and conditions for acceptance of remuneration by an employee qualified in Veterinary and Agricultural Sciences of the University</b>	<b>177</b>
37	<b>SRO No.1094/79 Faculty of Fisheries</b>	<b>178</b>

Sl. No.	Description	Page No.
	<i>Amendments</i>	
	1) Notification No. GA/E3/16623/02 dt. 18.8.2005	356
38	<b>SRO No.1112/79 Dean, Professor, Associate Professor, Asst. Professor and Jr. Asst. Professor of Fisheries</b>	<b>181</b>
	<i>Amendments</i>	
	1) Notification No.GA/E3/34198/90(iii) dt.21.3.95 w.e.f. 6.9.94	287
	2) Notification No.GA/E3/6738/90(i) dated 18.8.95 w.e.f. 18.7.95	298
	3) Notification No. GA/E3/42056/96 (iii) dt. 19.5.1998	318
	4) Notification No. GA/E3/2137/07 dated 25.4.2008	360
39	<b>SRO No.1363/79 Faculty of Basic Sciences and Humanities</b>	<b>194</b>
40	<b>SRO No.3/80 Laboratory Assistant Grade-II</b>	<b>196</b>
	<i>Amendments</i>	
	1) Notification No. GA/E3/3399/07 dt. 21.3.2005 w.e.f. 21.3.2005	350
41	<b>SRO No.35/80 Instructor in Mechanical Engineering attached to the College of Horticulture</b>	<b>197</b>
42	<b>SRO No.39/80 Artist</b>	<b>199</b>
43	<b>SRO No.74/80 Processing Technology Assistant</b>	<b>200</b>
	<i>Amendments</i>	
	Notification No.E3/49248/90 dt.19.7.95 w.e.f. 1.7.95	299
44	<b>SRO No.112/80 Director of Physical Plant</b>	<b>203</b>
45	<b>SRO No.410/80 Technical Assistant in All India Research Project on Biological Control of Crop Pests</b>	<b>206</b>
46	<b>SRO No.583/80 Radiographer</b>	<b>207</b>
	<i>Amendments</i>	
	Notification No.GA/E3/48864/92 dt.5.7.95 w.e.f. 23.6.95	300
47	<b>SRO No.623/81 Assistant Executive Engineer (Mechanical)</b>	<b>209</b>
	<i>Amendments</i>	
	1) Notification No. GA/E3/44574/87 (ii) dt. 16.8.2003 w.e.f. 29.1.2003	354
48	<b>SRO No.650/81 Photographer and Dark Room Assistant</b>	<b>210</b>
49	<b>GO(MS)No. 34/82/AD dated 15.1.82 – Qualifications, Method of Appointment etc. of Labour Officer, Conductor, Driver and Duplicator Operator.</b>	<b>212</b>
	<i>Amendments</i>	
	1) Notification No.GA/28620/A3/82 dated 24.4.83 w.e.f. 14.3.83	214
	2) Notification No.GA/A3/27824/80 dated 11.9.85 w.e.f. 28.9.83	215
	3) Notification No.GA/E3/7934/93 dated 4.4.95 w.e.f. 24.10.94.	301
50	<b>SRO No.593/82 Method of appointment, qualifications, salary and allowance and duties of Fieldman (Fisheries)</b>	<b>216</b>
51	<b>SRO No.517/82 Method of appointment, qualifications, salary and allowances, duties etc. of College Librarian</b>	<b>218</b>
52	<b>SRO No.975/82 Method of appointment, qualificatins, age, salary and allowances etc. of the post of Jr. Asst. Professor in Basic Sciences (Mathematics), Mech. Engg., Civil Engg., Electrical Engg. etc.</b>	<b>219</b>
53	<b>SRO No.976/82 Method of appointment, qualifications, age, salary and allowances, etc. of Trade Assistants in Carpentry, Smithy, Fittings, Welding, Turning, Plumbing, Refrigeration and Air conditioning, Electrical, Automobile and Tractor Mechanic.</b>	<b>221</b>

Sl. No.	Description	Page No.
54	<b>SRO No.1342/82 Method of appointment, qualification, salary and allowances and duties etc. of the post of Asst. Engineer (Electronics)</b>	<b>223</b>
55	<b>SRO No.1479/82 Method of appointment, qualifications, salary and allowances and duties etc of the post of Sr. Gr. Assistant, Assistant Gr-II, Senior Office Supdt., Office Supdt., Sr. Gr. Typist and Typist Grade-II</b>	<b>224</b>
	<i>Amendment</i>	
	1) Notification No.GA/E3/13840/89(i) dated 8.10.91 w.e.f. 16.9.91	226
	2) Notification No. GA/E3/37982/07 dt. 7.12.2008 w.e.f. 7.12.07	362
56	<b>SRO No.1486/82 Method of appointment, qualifications, salary and allowances etc. for the post of Boat Driver.</b>	<b>228</b>
	1) Notification No.GA/E3/13840/89(ii) dated 8.10.91 w.e.f. 16.9.91	229
57	<b>SRO No.137/83 Method of appointment, qualifications, salary and allowances and duties etc. for the post of Farrier</b>	<b>230</b>
58	<b>SRO No.487/83 Method of appointment, qualifications, salary and allowances and duties etc. for the post of Steward</b>	<b>231</b>
	<i>Amendments</i>	
	Notification No. GA/E3/43929/93 dt. 9.9.98	320
59	<b>SRO No.565/83 Method of appointment, qualifications, salary and allowances and duties etc. for the post of Overseer Grade-II/Draftman Grade-II (Civil)</b>	<b>232</b>
	<i>Amendment</i>	
	1) Notification No.GA/E3/37011/81 dated 8.7.86 w.e.f. 26.6.86	235
60	<b>SRO No.698/83 Method of appointment, qualifications, salary and allowances and duties etc. for the post of Artist Photographer</b>	<b>236</b>
61	<b>SRO No.710/83 Method of appointment, qualifications, salary and allowances and duties etc. for the post of Proof Reader, Copyholder, Computer and Helper under the KAU Press</b>	<b>238</b>
62	<b>SRO No1046/86 Faculty of Agri. Engg. and Technology</b>	<b>240</b>
	<i>Amendments</i>	
	1) Notification No. GA/E3/43602/2000 dt. 23.10.2001 w.e.f. 11.10.2001	337
63	<b>SRO No.581/86 Method of appointment, qualifications, salary and allowances and duties etc. for the post of School Assistant (L.P.)</b>	<b>242</b>
64	<b>SRO No.826/86 Method of appointment, qualifications, salary and allowances and duties etc. for the post of Headmaster (KAU School)</b>	<b>244</b>
65	<b>SRO No.1245/86 Qualifications, procedure for appointment, salary and allowances, period of appointment and powers and duties of the Dean, Professor, Assoc. Professor, Asst. Professor and Jr. Asst. Professor in the Faculty of Agri. Eng. and Technology</b>	<b>246</b>
	<i>Amendments</i>	
	1) Notification No.GA/E3/34198/90(iv) dt.21.3.95 w.e.f. 6.9.94	302
	2) Notification No.GA/E3/6738/90(ii) dt. 18.8.95 w.e.f. 18.7.95.	314
	3) Notification No. GA/E3/42056/96 (iv) dt. 19.5.1998	319

Sl. No.	Description	Page No.
	4) Notification No. GA/E3/2137/07 dt. 25.4.2008	360
66	<b>SRO No.1533/86</b> Method of appointment, qualifications, salary and allowances, age limit and duties etc. of the post of Workshop Attender	<b>257</b>
67	<b>SRO No.1035/88</b> Method of appointment, qualifications, age limit, salary and allowances and duties in respect of the post of Mechanic (Automobile) Technician Grade-III.	<b>258</b>
68	<b>SRO No.1629/91</b> Investment and Administration of the KAU Foundation Fund	<b>260</b>
69	<b>SRO No.542/93</b> Method of appointment, qualifications, salary and allowances, age etc. of Senior Farm Supervisor (Agri), Farm Supervisor (Agri) Grade I, Farm Supervisor (Agri) Grade II, Farm Assistant (Agri) Senior Grade and Farm Assistant (Agri) Grade I	<b>261</b>
70	<b>SRO No.543/93</b> Method of appointment, qualifications, salary and allowances, age etc. of Senior Farm Supervisor (Vety), Farm Supervisor (Vety) Grade I, Farm Supervisor (Vety) Grade II, Farm Assistant (Vety) Senior Grade, Farm Assistant (Agri) Grade I and Farm Assistant (Vety) Gr.II '93.	<b>262</b>
<i>Amendments</i>		
	1) Notification No. GA/E3/15351/2006 dt. 24.10.2007	358
71	<b>SRO No.340/95</b> Method of appointment, qualifications, salary and allowances, age etc. of Cook-Cum-Caretaker.	<b>264</b>
72	<b>SRO No.341/95</b> Method of appointment, qualifications, salary and allowances, age etc. of Fisherman	<b>265</b>
73	<b>Statutes for the Posts of Skipper Gr.II, Fishing Vessel Engineer, Deck Hand, and Gear Technicians. Notification No. GA/E3/40131/88 dt. 27.1.2000</b>	<b>322</b>
74	<b>Statutes for the Post of Daffedar. Notification No. GA/E3/38830/95 dt. 16.8.2000</b>	<b>326</b>
75	<b>Statutes for the Posts of Systems Manager, Programmer, Junior Programmer Notification No. GA/E3/25149/85 dt. 8.1.2001</b>	<b>327</b>
76	<b>Statute for the Post of Technical Assistant (Statistics) Notification No. GA/E3/3449/1979 dt. 1.2.2001</b>	<b>329</b>
77	<b>Statute for the post of Tractor Driver Notification No. GA/E3/8108/84 dt. 14.2.2001</b>	<b>331</b>
78	<b>Statute for the Post of Pool Officer Notification No. GA/E3/6390/89 dt. 2.9.1998</b>	<b>333</b>
79	<b>Statute for the Post of Senior Foreman Notification No. GA/E3/4112/80(ii) dt. 22/4/2002 w.e.f. 14.12.2001</b>	<b>338</b>
80	<b>Statute for the Post of Junior Foreman Notification No. GA/E3/4112/80 (iii) dt. 22.4.2002 w.e.f. 14.12.2001</b>	<b>339</b>
81	<b>Statute for the Post of Associate Deans Notification No. GA/E3/37729/99 dt. 7.10.2002 w.e.f. 13.9.2002</b>	<b>341</b>
82	<b>Statute for the Post of Chief Artist</b>	<b>347</b>

Sl. No.	Description	Page No.
	<b>Notification No. GA/E3/8430/83 dt. 28.1.2005</b>	
83	<b>Statute for the Post of Assistant Engineer (Agri.Engineer)</b>	<b>348</b>
	<b>Notification No. GA/E3/40644/96 dt. 22.2.2005</b>	
84	<b>Statute for the post of Class IV</b>	<b>363</b>
	<b>Notification No GA/E3/16130/91 dated 14.06.2008</b>	
85		

## Part II Ordinances

1	<b>SRO No.123/73 Levy of fees in the Colleges</b>	<b>370</b>
2	<b>SRO No.725/74 Levy of fees for obtaining certificates</b>	<b>371</b>
3	<b>SRO No.726/74 Levy of fees in the Constituent Colleges</b>	<b>371</b>
4	<b>SRO No.775/74 Procedure to be followed at the meeting of the Executive Committee</b>	<b>372</b>
5	<b>SRO No.1016/75 Form of agreement to be executed by every salaried officer and teachers of the University at the time of his appointment</b>	<b>373</b>
6	<b>SRO No.1092/75 Rates of fees for Post Graduate Examinations and issue of degree certificates under the Trimester System</b>	<b>375</b>
7	<b>Ordinance No.1/76 Levy of fees in the constituent Colleges, College hostels and the rate of fee for examinations and issue of degrees, certificates etc.</b>	<b>376</b>
	<i>Amendment</i>	
	Notification No.GA/210/A3/83 dated 24.7.83 w.e.f. 22.1.83.	378
8	<b>Ordinance No.1/77 Levy of fees for the issue of Course Certificates</b>	<b>379</b>
9	<b>Ordinance No.319/76 Departmental tests to be passed by the University employees</b>	<b>379</b>
10	<b>Notification No.GA/55117/A3/77 dated 10.11.78 issued in supersession of Ordinance with SRO No.319/76</b>	<b>380</b>
11	<b>SRO No.1211/78 Workload and pattern of teaching staff in the KAU</b>	<b>382</b>
12	<b>Notification No8121 Leg B1/80 dated 7.6.80 (Ordinance No.3/80)</b>	<b>384</b>
13	<b>Ordinance No.63/84 Amendment to Section 42(4) of KAU Act</b>	<b>386</b>
14	<b>Notification No.GA/E3/1176/87 dated 20.6.87 Departmental tests to be passed by Assistant Engineers</b>	<b>386</b>
15	<b>Notification No. Acad/36773/C1/01 dt. 12.6.2002</b>	<b>387</b>
16	<b>Notification No Acad/24974/c1/01 dated 23/07/2002</b>	<b>387</b>
17	<b>Notification No Acad/36773/c1/01 dated 6/09/2002</b>	<b>388</b>



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GOVERNMENT OF KERALA

Agriculture (Planning) Department

## NOTIFICATION

No.31960/Ag P5/71/AD

Dated, Trivandrum, 31<sup>st</sup> January 1972

S.R.O. No. 52/72 In exercise of the powers conferred by sub section (1) of section 58 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby specify the first day of February, 1972 as the date from which the Agricultural College and Research Institute, Vellayani and the Kerala Veterinary College and Research Institute, Mannuthy, Trichur shall be disaffiliated from the Kerala University and the Calicut University respectively and be maintained by the Agricultural University of Kerala as constituent Colleges.

By Order of the Governor,  
P.G.MURALIDHARAN,  
Additional Secretary to Government.

GOVERNMENT OF KERALA  
Agriculture (Planning) Department

G.O. MS.No.33/72/AD

Dated, Trivandrum, 31<sup>st</sup> January 1972

## ORDER

S.R.O. No.53/72 In exercise of the powers conferred by sub section (3) of section 58 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby specify the first day of February 1972 as the date from which the research institutions under the Departments of Agriculture and Animal Husbandry, mentioned in the Schedule appended hereto shall be transferred to the Agricultural University of Kerala.

By Order of the Governor,  
P.G.MURALIDHARAN,  
Additional Secretary to Government.

## SCHEDULE

### Research Institutions

#### Agriculture Department

1. Research Station on Coconut, Nileshtar-I
2. Research Station on Coconut, Nileshtar – II
3. Research Station on Coconut, Balaramapuram
4. Research Station, on Coconut, Kumarakom
5. Rice Research Station, Pattambi
6. Rice Research Station, Mannuthy
7. Rice Research Station, Moncompu
8. Rice Research Station, Kayamkulam
9. Agronomic Research Station, Karamana
10. Horticultural Research Station, Ambalavayal
11. Pepper Research Station, Panniyur
12. Cashew Research Station, Anakkayam
13. Pineapple and Banana Research Station, Kannara
14. Lemongrass Research Station, Odakkali
15. Cardamom Research Station, Pampadumpara

#### Animal Husbandry Department

1. Cattle Breeding Research Station, Thumburmuzhi
2. District Livestock Farm, Thiruvazhamkunnu
3. District Poultry Farm, Mannuthy
4. District Livestock Farm, Mannuthy
5. Pig Breeding Farm, Mannuthy
6. District Veterinary Hospital, Trichur

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Vol.XVII) Trivandrum, Monday,

14<sup>th</sup> February 1972 (No.104),  
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GOVERNMENT OF KERALA  
Agriculture (Planning) Department

### NOTIFICATION

No.61689/Ag P4/71/AD

Dated, Trivandrum, 12<sup>th</sup> February 1972

S.R.O. No.70/72 Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the qualifications, manner of appointment, salary and allowances, period of appointment and the powers and duties of the Dean, Faculty of Agriculture, the Dean, Faculty of Veterinary and Animal Sciences, the Director of Research and the Director of Extension Education namely:-

1. Qualifications - A person to be appointed as an officer specified in column (1) of the Table below shall possess the qualifications specified in the corresponding entry in column (2) of the said Table.

Table

(1)	(2)
Dean, Faculty of Agriculture	<p><i>Essential:</i></p> <ul style="list-style-type: none"> <li>(i) Degree of Ph.D or its equivalent in any of the agricultural sciences;</li> <li>(ii) Teaching or research experience in any of the agricultural sciences for not less than ten years.</li> <li>(iii) Significant accomplishment in the field of research education.</li> </ul> <p><i>Desirable:</i></p> <ul style="list-style-type: none"> <li>(i) A good knowledge of systems of education prevalent in other countries and their possible application under Indian conditions.</li> <li>(ii) Experience in managing a department or educational institution of the Collegiate or post-graduate standard in agricultural science for not less than five years.</li> </ul>
Dean, Faculty of Veterinary and Animal Science	<p><i>Essential:</i></p> <ul style="list-style-type: none"> <li>(i) Degree of Ph.D. or its equivalent in any of the Veterinary sciences or/and animal husbandry.</li> <li>(ii) Teaching or research experience in any of the veterinary sciences or/and animal husbandry for not less than * ten years.</li> <li>(iii) Significant accomplishment in the field of research education.</li> </ul> <p><i>Desirable:</i></p> <ul style="list-style-type: none"> <li>(i) A good knowledge of the educational systems prevalent in the world and possible application under Indian conditions.</li> <li>(ii) Experience in managing a department or educational institution or collegiate or post-graduate standard in veterinary sciences or/and animal husbandry for not less than five years.</li> </ul>
Director of Research	<p><i>Essential:</i></p> <ul style="list-style-type: none"> <li>(i) Bachelor's degree in agriculture or animal science or disciplines basic to these sciences or equivalent.</li> </ul>

Note:- \* Vide Notification No.GA/11085/A3/81 dt.27.3.1978. Date of effect 28.2.1978.

- (ii) Doctorate in any branch of agriculture or animal sciences;

Provided that this qualification shall not be necessary in the case of a candidate possessing M.Sc degree or equivalent qualification who has an exceptionally distinguished record of productive research and responsible leadership of productive research programme in the relevant field.

- (iii) Ten years experience in research work of which at least five years should have been in a position of responsibility in an institution in which research holds an important position.
- (iv) Record of productive research as indicated by published work.
- (v) Established position of leadership and scientific reputation or a demonstrate capacity for leadership in some field of agriculture or animal science.

*Desirable:*

- (i) Practical experience of research in any branch of agriculture or animal science.
- (ii) Teaching or educational experience at graduate or post-graduate level.
- (iii) Knowledge of French or German or Russian.

*Essential:*

- (i) Bachelors' degree in agriculture or animal science.
- (ii) Post-graduate training in agricultural extension leading to M.Sc or Ph.D degree.
- (iii) Ten years' experience of extension work and knowledge of field experimental technique for laying out demonstration trials.
- (iv) Administrative experience in planning agricultural field activities, organizing projects involving demonstrations of approved agricultural practices, training field personnel and co-ordinating and supervising the activities of field workers in successfully carrying out programmes designed to increase agricultural production.

Director of Extension Education

*Desirable:*

- (i) Teaching or educational experience at graduate or post-graduate level.
- (ii) Knowledge of local languages of the State.

2. Procedure for appointment:- The following procedure shall be adopted for appointment of Deans of Faculties and Directors of Research and Extension Education:-

(a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor. In addition to such advertisement, the Vice-Chancellor may invite suggestions from such persons, Institutions or agencies as he may deem proper, regarding persons who may be considered for appointment to the post.

(b) Applications received in response to the advertisement, under sub clause (a) and the names of persons suggested by the persons, institutions or agencies from whom suggestions were invited under that sub-clause shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.

(c) The Selection Committee shall consist of five persons with the Vice-Chancellor as the Chairman of the Committee. The Vice-Chancellor shall nominate the remaining four members of whom two shall be from amongst the Deans of the Faculties and \*Directors of the University.

i) Provided that the Selection Committee for making recommendations regarding the persons to be appointed as the first Dean of the Faculty of Agriculture or the first Dean of the Faculty of Veterinary and Animal Sciences or the Director of Research or the Director of Extension Education shall consist of one nominee of the Indian Council of Agricultural Research and one expert from any foreign or Indian Agricultural Universities.

\*\*ii) "Provided further that, if for any reason, any or all of the office or offices of the Deans and/or Directors is/are vacant and consequently a Selection Committee as referred to in the main clause herein above cannot be constituted with the Deans and/or Directors as members, the Selection Committee for subsequent Selections of Deans and Directors may also be constituted in the same manner as is provided in the first proviso referred to above".

\*(d) The Vice-Chancellor shall scrutinise all the applications and suggestions and prepare a list of candidates who shall be either called for interview or considered in absentia. He may also include in such list the name of any person who in his opinion is suitable for being considered for appointment.

\*(e) After interviewing the candidates or considering them in absentia the Selection Committee shall recommend to the Executive Committee, as far as possible, the names of at least three persons in the order of preference for appointment.

\* Clause 2(c) (d) (e) amended as per Notification No.GA/11085/A3/75 dt.27.3.1978. Take effect from 28.2.1978.

\*\* Introduced a second proviso to sub clause 2(c) as per Notification No.GA/28400/A3/78 dt. 28.12.1978. Date of effect 24.11.1978.

(f) The Vice-Chancellor shall then submit the recommendation of Selection Committee to the Executive Committee. The Executive Committee may select one from among the three persons recommended by the Selection Committee or it is unable to do so remit the list to the Vice-Chancellor who shall obtain another list of three names from the Selection Committee and submit the same to the Executive Committee, and the Executive Committee shall select one from among the three for appointment.

“CLAUSE-3—SALARY AND ALLOWANCES”

“The salary and allowances of Deans, Director of Research and Director of Extension Education shall be as follows:-

1. Dean Faculty of Agriculture:  
From 12-2-1972 to 31-12-1975.  
Rs.1200-50-1600-100-1800  
From 1-1-1976 to 30-6-1978  
Rs.1400-50-1800-50/2-1900  
From 1-7-1978 onwards  
Rs.1650-75-2175
2. Dean, Faculty of Veterinary and Animal Sciences:  
From 12-2-1972 to 31-12-1975  
Rs.1200-50-1600-100-1800  
From 1-1-1976 to 30-6-1978  
Rs.1400-50-1800-50/2-1900  
From 1-7-1978 onwards  
Rs.1650-75-2175
3. Director of Research:  
From 12-2-1972 to 31-12-1975  
Rs.1200-50-1600-100-1800  
From 1-1-1976 to 30-6-1978  
Rs.1400-50-1800-50/2-1900  
From 1-7-1978 onwards  
Rs.1650-75-2175
4. Director of Extension Education:  
From 12-2-1972 to 31-12-1975  
Rs.1200-50-1600-100-1800  
From 1-1-1976 to 30-6-1978  
Rs.1400-50-1800-50/2-1900  
From 1-7-1978 onwards  
Rs.1650-75-2175

They are eligible for allowances as may be sanctioned from time to time.

\* Amended as per Notification No.GA/6259/A3/79 dt.16.11.1979. Date of effect 19.10.1979.

“Clause 4-Period of appointment”

\*\*The period of appointment for these posts shall be five years in the first instance, but may be extended by the Executive Committee for such further terms, not exceeding five years at a time, as the Executive Committee in its discretion decide from time to time provided that no extension shall be given beyond the date of superannuation as laid down in sub section 4 of section 42 of the Kerala Agricultural University Act 1971.

5. Powers and duties:- In addition to the duties vested in them by the Act the Deans of Faculties, the Director of Research and the Director of Extension Education shall have the following powers and duties:-

1) Powers and duties of the Deans of the Faculties:-

i) The Dean of a Faculty shall be directly responsible to the Vice-Chancellor for the administration of the resident teaching programme and for the development, evaluation and improvement of curricula and teaching procedures designed to develop in the students, professional competence, character and quality of leadership.

ii) In the absence of the Dean on earned leave, etc., a head of department nominated by the Vice-Chancellor shall act as Dean.

iii) The Dean of the Faculty of Agriculture and the Dean of the Faculty of Veterinary and Animal Sciences shall also be the Dean of the College of Agriculture and the Dean of the Veterinary College respectively.

iv) The Dean shall be responsible for the organization and conduct of teaching in the departments comprising the College and for that purpose shall pass such orders as may be necessary in consultation with the heads of departments concerned.

v) The Dean shall be responsible for the due observance of the Statutes and rules relating to the College.

vi) The Dean shall preside over the meetings of the Board of Studies of the College.

vii) The Dean shall formulate and present policies to the Board of Studies of the College for its consideration, without prejudice to the right of any member to present any matter to the respective Board of Studies.

viii) The Dean shall submit reports to the Vice-Chancellor on the work of the College regarding resident instructions.

ix) The Dean shall be responsible to the Vice-Chancellor for the use of the buildings and rooms of the College and for the equipment of the College.

x) The Dean shall serve as the medium of communication for all official business of the College with other authorities of the University, the students and the public.

xi) The Dean shall normally represent the college in conferences and where necessary he may designate representatives from among the staff of the College for specific conferences on resident instructions.

xii) The Dean shall prepare the budget of the College.

xiii) The Dean shall exercise in consultation with the heads of departments, administrative control over the teaching loads of the members of the faculty and work with the Directors of Research, Extension Education on work and assignments of joint teaching research or teaching extension personnel.

\*\* Amended as per Notification No.GA/50717/A3/77 (i) dated 24.10.1978. Date of effect 20.9.1978.

xiv) The Dean shall be responsible to the Vice-Chancellor for maintaining discipline in the college and for discharging his duty, he may award suitable punishment to students for acts of misdemeanor except that before he expels or restitutes a student he shall get the prior approval of the Vice-Chancellor.

xv) The Dean shall exercise all the powers of drawing and disbursing and collecting officers in respect of employees under them.

xvi) The Dean shall also have power to:-

- a) countersign T.A. bills and to sanction absence on duty beyond jurisdiction in respect of teaching and other staff working under him.
- b) open and maintain personal ledger accounts relating to various funds of the college;
- c) open and operate necessary accounts on behalf of the University in a bank with the approval of the Vice-Chancellor.

2) Powers and duties of Director Research:-

i) The Director of Research shall co-ordinate all research in the University in co-operation with the Deans. While his dealings would be mainly with the staff concerned with research in departments of the Colleges, he shall be directly responsible to the Vice-Chancellor for the initiation, guidance and co-ordination of the research programme of the University and its outlying stations.

ii) He shall be responsible for initiation, organisation and conduct of research programmes of the University and for that purpose, shall pass such orders as may be necessary in consultation with the heads of the departments concerned.

iii) He shall exercise broad administrative control over (i) research staff (ii) research funds allotted for this purpose, and (iii) all physical properties, facilities and materials assigned by the University for the pursuit of the research programme.

iv) He shall prepare in consultation with the heads of departments, the budgetary needs of research of different departments of the University.

v) He shall be the principal liaison officer for dealing with aidgranting agencies such as I.C.A.R. commodity committees or private institutions.

vi) He shall formulate and present policies to the Research Advisory Committee for its consideration.

vii) He shall cause to be published regularly research bulletins, circulars, articles in scientific journals and popular magazines and press releases which summarise practical research findings on important problems.

viii) In formulating research policies and programmes of the University he shall work in close consultation with the Deans and the Director of Extension Education.

ix) He shall assume leadership in development and maintenance of research productivity of a high level by-

- a) promotion of self-improvement on the part of research personnel
  - b) stimulation of a wholesome, aggressive esprit de corps.
- x) He may represent the University in conferences regarding research.
- xi) He shall also have powers,
- a) to countersign T.A. bills and sanction absence on duty beyond jurisdiction of all employees of grades A, B & C working under him; and
  - b) to open and maintain personal ledger account relating to various funds.

3) Powers and Duties of Director of Extension Education-

i) The Director of Extension Education shall plan and execute all extension education programmes and activities in co-operation with the Deans and Director of Research.



ii) The Director of Extension Education shall supervise and control the field activities of the extension subject matter specialists who shall otherwise hold academic rank and be members of the staff of the departments.

iii) The Director of Extension Education shall be directly responsible to the Vice-Chancellor for effecting close collaboration and co-ordination of the extension education activities of the University with those of the departments of Agriculture, Animal Husbandry and other departments of the Government.

iv) The Director of Extension Education shall be responsible for initiation, organisation and conduct of extension educational programmes of the University and for that purpose shall pass such orders as may be necessary in consultation with the heads of departments concerned.

v) He shall exercise broad administrative control over-

a) Extension Education staff

b) Extension Education funds allotted for this purpose; and

c) All physical properties, facilities and materials assigned by the University for the pursuit of extension programme.

vi) He shall assess, in consultation with the heads of departments, the budgetary needs of extension education of different departments of the University.

vii) He shall be the principle liaison officer for dealing with such agencies as the departments of Agriculture, Animal Husbandry, Co-operation, Development and Panchayats and other departments of the Government in the matter of extension education.

viii) He shall formulate and present extension education programme of the extension advisory committee, for its consideration.

ix) He shall guide and supervise the working of the Information section dealing with Publications, audio-visual aids, radio, press and other materials directed to the successful implementation of the extension education programmes.

x) In formulating the extension policies and programmes of the University, he shall work in close consultation with the Deans of colleges and Director of Research.

xi) He shall assume leadership in the development and maintenance of effective and productive extension educational programmes-

a) promotion of self-improvement on the part of extension personnel; and

b) inculcation in them of a missionary spirit for dedicated service to the farmers of Kerala.

xii) He may represent the University in conferences regarding extension education.

xiii) He shall also have the powers;

a) to countersign T.A. bills and sanction absence on duty beyond jurisdiction of all employees of grades A, B and C working under him; and

b) to open and maintain personal ledger account relating to various funds.

By order of the Governor.  
P.G.MURALIDHARAN,  
Additional Secretary to Government

Amendments

**KERALA GAZETTE**

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17<sup>th</sup> Ashadha 1908 (Saka)

PART III

**Agriculture (Planning) Department**

NOTIFICATION

No.GA/E3/9112/83

24<sup>th</sup> May 1986

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to the Statutes S.R.O. No.70/72 issued under Notification No.61689/Ag. P4/71/AD dated 12-2-1972, as assented to by the Chancellor with effect from 25-11-1982 under section 49(6) of the said Act.

AMENDMENTS

In the said Statutes under "Clause I-qualifications", the existing essential qualification shall be substituted by the following:

- | (1)  | (2)   |
|--|---|
| Dean, Faculty of Agriculture                     | <i>Essential:</i><br>(i) Bachelor's degree in Agriculture Horticulture.<br>(ii) Degree of Ph.D. or its equivalent in any of the Agricultural Sciences.<br>(iii) Teaching or research experience in any of the Agricultural Sciences for not less than ten years.<br>(iv) Significant accomplishment in the field of research education.   |
| Dean, Faculty of Veterinary and Animal Sciences: | <i>Essential:</i><br>(i) Bachelor's degree in Veterinary Sciences.<br>(ii) Degree of Ph.D. or its equivalent in any of the Veterinary Sciences or/and Animal Husbandry<br>(iii) Teaching or Research experiences in any of the Veterinary Sciences or/and Animal Husbandry for not less than ten years'.<br>(iv) Significant accomplishment in the field of research education. |
| Director of Research:                            | <i>Essential:</i><br>(i) Bachelor's degree in Agriculture or Veterinary and Animal Sciences or other allied Agricultural Sciences. (Other qualifications will remain as such)   |

This amendment should be deemed to have come into force from 25.11.1982.

Kerala Agricultural University  
Main Campus, Vellanikkara.

K.SETHUMADHAVAN,  
Registrar.

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1<sup>st</sup> June 1972 (No.289)  
11<sup>th</sup> Jyaistha 1894

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GOVERNMENT OF KERALA  
Agriculture (Planning) Department

**NOTIFICATION**

No.4064/P4/72/AD

Dated, Trivandrum, 1-6-1972

S.R.O.No.264/72—Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and the powers and duties of Professors, Associate Professors, Readers and Assistant Professors in the Faculty of Veterinary and Animal Science and in the Faculty of Agriculture namely:-

1. *Qualifications:* A person to be appointed as a teacher specified in column (1) of the Table below shall possess the qualifications specified in the corresponding entry in column (2) of that Table.

TABLE

**Professor**

*Essential*

a) Bachelor's degree from the concerned faculty.

Provided that this shall not be insisted in the case of person having the required period of experience in teaching/research in the concerned faculty of the Kerala Agricultural University.

Provided also that the said qualification shall not be insisted for teaching posts in Agricultural Statistics, Bio-Chemistry, Soil Physics, Agricultural Meteorology, Ag.Engg; Economics, Mathematics and the like subjects.

b) Doctorate in the relevant subject from a recognised University.

Provided that this qualification shall not be necessary in the case of a candidate possessing M.Sc. degree or equivalent post graduate qualification in the subject and having an exceptionally distinguished record of productive research;

c) at least 10 years' experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (relaxable in the case of outstanding candidates).

*Desirable*

- a) ability to plan, organise and guide advanced research;
- b) experience of research administration;
- c) knowledge of a modern foreign language other than English.

\* Introduced a new sub clause as per Notification No.GA/60334/A3/79 dt. 16.12.1981. Date of effect 4.12.1981.

**Associate Professor/Reader**

*Essential*

- \*a) Bachelor's degree from the concerned faculty

Provided that this shall not be insisted in the case of persons having the required period of experience in teaching/research in the concerned faculty of the Kerala Agricultural University.

Provided also that the said qualification shall not be insisted for teaching posts in Agricultural Statistics, Bio-Chemistry, Soil Physics, Agrl. Meteorology, Ag. Engg, Economics, Mathematics and the like subjects.

- b) Minimum of High Second Class (OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under the traditional system) Masters degree in the relevant subject from a recognised University or an equivalent post-graduate qualification in the subject.
- c) at least 10 years' experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (Relaxable in the case of outstanding candidates).

*Desirable*

- a) ability to plan, organise and guide advanced research;
- b) experience of research administration;
- c) knowledge of a modern foreign language other than English;
- d) Doctorate in the subject;

**Assistant Professor**

*Essential*

- \*\*a) Bachelor's degree from the concerned faculty:-

Provided that this shall not be insisted in the case of persons with the required period of experience in teaching/research in the concerned faculty in the Kerala Agricultural University.

Provided also that the said qualification shall not be insisted for teaching posts in Agrl. Statistics, Ag. Engg., Soil Physics, Agrl. Meteorology, Economics, Mathematics and the like subjects.

- b) Minimum of High Second Class (OGPA of 3.00 out of 4.00 under Trimester system or at least 55% marks under the Traditional system) Masters degree in the relevant subject from a recognised University or an equivalent post graduate qualification in the subject.

Provided that the High Second class in Masters degree shall not be insisted in cases where candidates possess Ph.D. qualification.

Provided further for Sch. Caste and Sch. Tribe candidates OGPA of 2.5 out of 4.00 or a second class under the traditional system would suffice.

Provided also that this shall not be insisted upon in the case of those already working as teachers in the Kerala Agricultural University and possessing only a second class if their total teaching/research service is not less than 5 years.

- c) at least 3 years experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (Relaxable in the case of outstanding candidates).

\* Vide Notification No.GA/60334/A3/79 dt. 16.12.1981 Take effect from 4.12.1981.

*Desirable*

- a) ability to plan, organise and guide advanced research;
- b) experience of research administration;
- c) knowledge of a modern foreign language other than English;
- d) Doctorate in the subject.

*2 Procedure for appointment*

The following procedure shall be adopted for appointment of Professor, Associate Professor, Reader and Assistant Professor

- a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor.
- b) Applications received in response to the advertisement under sub-clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.
- \*c) The Selection Committee shall consist of five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members.

**For Professors & Associate Professors**

- i) One non-official member of the Executive Committee.
- ii) One expert from among the panel of experts from outside the University approved by the Executive Committee.

- iii) The concerned Dean.
- iv) The Director of Research or the Director of Extension Education.

### **For Assistant Professors**

- i) One non-official member of the Executive Committee.
- ii) One expert from among the panel of experts from outside the University approved by the Executive Committee.
- iii) The concerned Dean.
- iv) The Director of Research or the Director of Extension Education.
- d) Deleted
- \*d) The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview
- \*e) After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee as far as possible, the names of at least three persons in the order of preference for appointment in respect of every post.
- \*f) In recommending the names of candidates for appointment in the Faculty of Veterinary and Animal Science or the Faculty of Agriculture the Selection Committee shall give preference to candidates having experience in teaching or research institutions of Veterinary and Animal Science or Agriculture as the case may be, in cases where qualifications and merit are approximately equal.
- g) The Vice-Chancellor shall then submit the recommendations of the Selection Committee to the Executive Committee which shall there upon make the final selection for appointment.

\* Vide Notification No.GA/60334/A3/79 dt. 16.12.1981. Date of effect 4.12.1981.

\* Vide Notification No.GA/11085/A3/75/2 dt.27.3.1978. Date of effect 28.2.1978.

### **3 Salary and allowances**

- 1) The salary and allowances of Professor, Associate Professor, Reader and Assistant Professor, shall be as follows:-  
Professor: Rs.1100-50-1300-60-1600  
Associate Professor/Reader: Rs.700-50-1250  
Assistant Professor: Rs.400-40-800-50-950
- 2) The posts will also carry dearness and other allowances as admissible from time to time to employees of the Government of Kerala.

### **\*\*4 Period of appointment**

All appointments to the posts of Professor, Associate Professor, Reader and Assistant Professor shall be for a period till the incumbent attains superannuation as laid down in section 42(4) of the Kerala Agricultural University Act.

### **5 Powers, duties and responsibilities**

- 1) A professor shall be responsible- (a) for resident teaching to the Dean of the Faculty; (b) for research to the Director of Research; and (c) for Extension

Education to the Director of Extension Education. He shall also be responsible for the organisation and conduct of resident teaching, research and extension education of his Department and for that purpose shall pass such orders as may be necessary in consultation with the Dean or Director as the case may be

- 2) A Professor shall have the following powers and duties, namely:-
  - i) to tender advice to the Deans and the Directors on all matters pertaining to his field in respect of teaching, research and extension education.
  - ii) to submit to the Dean and the Directors the budgetary needs of his Department.
  - iii) to recommend to the Dean or the Director concerned the work load of each member of the staff with respect to teaching, research and/or extension education.
  - iv) to assume responsibility for all University properties and facilities assigned to his Department.
  - v) to recommend to the Dean and the Director proposals for making improvement in the working of his department.
  - vi) to exercise full control over the staff working in his division or under him, and
  - vii) to exercise such other powers and to discharge such other duties as may be approved by the Dean with the approval of the Vice-Chancellor.

\*\* Vide Notification No.GA/50717/A3/77 (ii) dt.24.10.1978, Date of effect 20.9.78.

- 3) A teacher of the University other than a professor shall discharge such duties as are attached to his post as well as such other duties as he is required to do under the Act and the Statutes, Ordinances, Regulations and Rules made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Vice-Chancellor.
- 6 \*Notwithstanding anything contained in the above statutes, the teachers in the service of the University may be appointed in the higher grades subject to the norms and procedures given here under.

### **Definition**

‘Productive Research’ shall mean the Research findings of which have been incorporated in the Package of Practices of Kerala Agriculture or Research that adds to the knowledge of a basic/applied nature relevant to Agriculture Sciences. Research papers of high standard shall be adjudged on the basis of the following considerations.

- a It should be published in a recognised Scientific Journal.
- b The substance of the paper is included in quality text books on the subject, acknowledging such research paper as the source in the bibliography of the book.
- c The paper is cited as reference in research papers published in recognised Scientific journals of the other Universities or professional societies or in standard scientific publications of national or international importance.

- d The result reported in the research paper is incorporated in the package of practices published by the Kerala \*Agricultural University and has found field acceptance by the farmers.
- e Further research work has been done in continuance of the research work reported in the paper and the subsequent research has led to incorporation as a recommendation in the package of practices and found field acceptance.
- f The research paper has reported a new finding that promotes new knowledge in the relevant field.  
'Research Stations' shall mean station other than Vellayani Campus and Mannuthy-Vellanikkara Campuses.
- g. Research paper which has attracted the award/honours of national or State level bodies.

Note: \*Introduced a new clause-b as per notification No.GA/60334/A3/79 dated 16.12.1981. Take effect from 4.12.1981.

### **Norms**

Norms for upgradation shall be as follows:-

#### **Junior Assistant Professor to Assistant Professor**

1. The qualifying service to request for assessment shall be five years.
2. Out of the five years, at least three years should have been service in research stations where there are sufficient number of posts of Junior Assistant Professors in the relevant discipline. This will not, however, be insisted for the next three years from the date on which this comes into force.
3. He should have been Principal Investigator in at least two research schemes/projects (excluding his own P.G. thesis work) and he should have been in charge of the scheme/project for a minimum of two seasons.
4. Evidence of productive Research:

#### **Assistant Professor to Associate Professor**

1. The qualifying service shall be twelve years of teaching/research of which at least nine years shall be as Assistant Professor/Lecturer/Research Officer/Vet. Surgeon Grade I or in the case of Assistant Professors with Ph.D. a total service of 10 years of which at least 7 years shall be as Assistant Professor/Lecturer/Research Officer/Veterinary Surgeon Grade I.
2. He should have atleast 3 years of service as Assistant Professor in research stations where sufficient posts of Assistant Professors in the relevant discipline are available. This will not however be insisted for the next three years from the date on which this comes into force.
3. He should have formulated on his own initiative at least six research projects, if he had been doing research in seasonal or annual crops, or three research projects, if his research has been in perennial crops/Veterinary/Fisheries or he should have guided at least 10 M.Sc. Students as major advisor provided that where sufficient students are not available this shall not be insisted upon.
4. He should have been Principal Investigator in at least six projects of productive research in respect of seasonal and annual crops or three projects of productive research in case of perennial crops/Veterinary/Fisheries. In each of the projects



he should have been in charge for a minimum period of two years provided this shall not apply to persons who claim assessment on the basis of guiding 10 M.Sc. students.

5. He should have published research papers or other works of high standard.

#### **Associate Professor to Professor**

1. For those persons with 5 years standing on Ph.D. the qualifying service shall be seven years as Reader/Associate Professor/Deputy Director and for other it shall be ten years as Reader/Associate Professor/Deputy Director.
2. He should have spent at least two years in the cadre of Associate Professor working in a Research Station where sufficient posts of Associate Professors in the relevant discipline are available provided that this shall not be insisted for three years from the date on which this comes into force.
3. He should have guided 20 M.Sc. Students as Major Advisor or he should have been Principal Investigator in at least 10 projects of productive research in his work was in any seasonal and annual crops and in six projects of productive research if his work was in perennial crops or Veterinary/Fisheries.
4. He should have published research papers or other works of high standard. Notwithstanding anything contained in the above, regarding the length of qualifying service in the respective cadres, the cases of teachers including researchers of Kerala Agricultural University who have been transferred from the Government Departments shall be considered eligible to apply for upgradation of post if their respective total service is not less than that mentioned below:

- i Junior Assistant Professor to Asst. Professor - 7 years.
- ii Asst. Professor to Assoc. Professor - 15 years.
- iii Assoc. Professor to Professor - 22 years.

#### **Procedure for upgradation:**

#### **The following procedure shall be adopted for upgradation:-**

1. Any teacher of the University may apply in writing to the Registrar for upgradation of his post according to the principles listed above.
2. On receipt of application for such upgradation the Vice-Chancellor shall form an Assessment Committee consisting of the following members:-

#### **a) For upgradation to the post of Asst. Professor**

- i Vice-Chancellor (Chairman)
- ii Head of the department concerned
- iii Dean of the concerned Faculty or Director of Research or Director of Extension Education to be nominated by the Vice-Chancellor.
- iv One non-official member of the Executive Committee nominated by the Vice-Chancellor.
- v One outside expert to be nominated by the Vice-Chancellor on the basis of a panel of 5 names approved by the Executive Committee.

**b) For upgradation to the posts of Assoc. Professor and Professor.**

- i Vice-Chancellor (Chairman)
  - ii Dean of the concerned Faculty
  - iii Director of Research/Director of Extension Education
  - iv One non-official member of the Executive Committee nominated by the Vice-Chancellor.
  - v One outside expert to be nominated by the Vice-Chancellor on the basis of a panel of 5 names approved by the Executive Committee. In the case of those not attached to any faculty Dean will not be a member, but both Director of Research and Director of Extension Education will be members.
3. The assessment Committee shall peruse the documents that are presented by the teacher in support of his request and interview him and make suitable recommendation to the Executive Committee, after assessing the quality of his Research/Teaching/Extension work. The Committee may relax the number of Research projects/M.Sc. students guided in deserving cases.
  4. If Executive Committee deems it necessary to upgrade the post to accommodate the candidate assessed, the matter shall be placed before the General Council and the upgradation shall take effect from the date of the General council's decision.
  5. The Executive Committee may or may not accept the recommendation of the Assessment Committee.
  6. The length of service required for the different levels of posts shall be active service in the Kerala Agricultural University or in any of the institutions taken over by the University from Government. This means that deputations for study or to outside organisations, study leave, leave for study purposes or other kinds of leave exceeding three months in the entire service shall be excluded in computing the length of service.

(By order of the Governor)  
P.G.MURALIDHARAN  
Additional Secretary

Amendment 1

**KERALA GAZETTE**  
Published By Authority

Vol.XXVIII) Trivandrum, Tuesday

31<sup>st</sup> May 1983 No.22  
10<sup>th</sup> Jyaistha 1905 (Saka)

**PART III**  
**Agricultural University**  
**NOTIFICATIONS**

No.GA/7498/A3/83

(4)

29<sup>th</sup> April 1983.

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statute S.R.O. No.264/72 dated 1.6.1972 (Professors, Associate Professors and Assistant Professors) as assented to by the Chancellor with effect from 21.3.1983, under section 49(6) of the said Act.

AMENDMENTS

In the said statutes clause 3 "Salary and Allowances" shall be substituted with the following:-

1 The salary and allowances of Professor, Associate Professor and Assistant Professor shall be as follows:-

- 1) Professor  
From 1-6-1972 to 31-12-1975  
Rs.1100-50-1300-60-1600  
From 1-1-1976 to 30-6-1978  
Rs.1200-50-1650-50/2-1750  
From 1-7-1978 onwards  
Rs.1450-75-2050
- 2) Associate Professor/Reader  
From 1-6-1972 to 31-12-1975  
Rs.700-50-1250  
From 1-1-1976 to 30-6-1978  
Rs.850-50-1350-50/2-1450  
From 1-7-1978 onwards  
Rs.1125-60-1725
- 3) Assistant Professor  
From 1-6-1972 to 31-12-1975  
Rs.400-40-800-50-950  
From 1-1-1976 to 30-6-1978  
Rs.600-40-800-50-1000-50/2-1250  
From 1-7-1978 onwards  
Rs.800-40-1000-50-1600

2 The post will also carry dearness and other allowances as admissible from time to time to employees of Government of Kerala.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR,  
Registrar

Amendment 2

KERALA GAZETTE  
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17<sup>th</sup> July 1984  
26<sup>th</sup> Ashadha 1906 (Saka)

No.29

PART III  
Agricultural University  
NOTIFICATION

No.GA/18128/A3/82

6<sup>th</sup> July 1984

In exercise of the powers conferred under subsection (2) (b) of section 12, of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the

Kerala Agricultural University has been pleased to issue the following further amendments to Statutes S.R.O. No.264/72 (Professors, Associate Professors and Assistant Professors) issued as per notification No.GA/60334/A3/79 dated 16-12-1981, as assented to by the Chancellor with effect from 7-6-1984 under section 49 (6) of the said Act.

#### AMENDMENT

1. In the said Statutes, the explanation for 'Research Stations' occurring in Sub Clause (f) of the definitions under clause (6) shall be deleted.
2. In the said Statutes "Sub Clause 2 – Under 'Norms for upgradation' for Junior Assistant Professor to Assistant Professor shall be substituted with the following.
  - (2) Out of five years at least three years shall be active service in Research Stations specified by the Executive Committee, where there are sufficient number of posts of Junior Assistant Professors in the relevant discipline. This shall not however be insisted upon for a period of 3 years commencing from 16-12-1981.
  - (3) In the said Statutes sub Clause (ii) – Under norms for upgradation for Assistant Professor to Associate Professor shall be substituted with the following:
    - (ii) He shall have spent at least 3 years of active service in the cadre of Assistant Professor working in Research Stations specified by the Executive Committee where there are sufficient number of posts of Assistant Professors in the relevant discipline. This shall not however be insisted upon for a period of 3 years commencing from 16-12-1981.
  - (4) In the said Statutes, 'Clause (ii) – Under Norms for upgradation for Associate Professor to Professor' shall be substituted with the following:
    - (ii) He shall have at least 2 years active service in the cadre of Associate Professor working in Research Stations specified by the Executive Committee, where there are sufficient number of posts of Associate Professors in the relevant discipline.

This shall not however be insisted upon for a period of 3 years commencing from 16-12-1981.

In the said Statutes, the following 'Note' shall be added after the first sentence under Sub Clause (iv) of Norms for upgradation for Associate Professor to Professor.

Note:- Active service in all the above cases shall mean period actually spent at the Stations and shall exclude period of leave other than duty leave and casual leave.

- (5) In the said Statutes, the existing Sub Clause 1, 2, 3, 4, 5 and 6 under procedure for upgradation' shall be substituted with the following:
  - (1) Any teacher of the University may request in writing to the Registrar with his bio-data for upgradation of his post according to the principles listed above.
  - (2) On receipt of request for such upgradation the Vice-Chancellor shall form an Assessment Committee consisting of the following members.
  - (3) The Assessment Committee shall peruse the documents that are presented by the teacher in support of his request and interview him and make suitable recommendation to the Executive Committee, after assessing the quality of his Research Teaching/Extn. work. The committee may waive

interview in cases where it feels justified. The Committee may relax the number of research projects/M.Sc Students guided in deserving cases.

Provided that in the case of a person having the required length of service for upgradation, the process of assessment shall be waived for a period of 3 years. If he has been satisfactorily officiating for a continuous period of at least one year in the higher post after his having been selected by a duly constituted Selection Committee and ousted thereafter for want of vacancy. The period of 3 years shall commence from the last date of his being ousted from the higher post.

- (4) The upgradation shall take effect from the date of request on completion of stipulated length of service or from the date of fulfillment of the prescribed condition whichever is later.
- (5) On the recommendation of the Assessment Committee, the Executive Committee may place the matter before the General Council for upgradation of the concerned post.
- (6) The length of service required for the different levels of posts in the case of transferred employees referred to in Section 58 (4) of the Act shall be active service in any or all of teaching, research and extension wings in the Agricultural University or in the Departments under Government. For the purpose of their active service all leave with pay and allowances including half pay leave and periods spent for higher studies shall be counted provided that the maximum period allowed in the case of successful candidates shall be one year for Post-Graduate Diploma, 2 years for M.Sc. and 3 years for Ph.D.

These amendments shall come into force with effect from 7.6.1984.

Kerala Agricultural University,  
Main Campus,  
Vellanikkara.

THOMAS C. GEORGE,  
Registrar

Amendment 3

**KERALA GAZETTE**  
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21<sup>st</sup> Chaithra 1911 (Saka)

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/E3/9725/89

30<sup>th</sup> March 1989.

In exercise of the powers conferred under subsection 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University, has been pleased to issue the following further

amendments to statutes SRO No.264/72, (qualifications of the post of Associate Professor) as assented to by the Chancellor with effect from 24-11-1984 under section 49(6) of the said Act.

#### AMENDMENT

In the said statutes in clause-1 the existing "Essential qualifications" for the post of Associate Professor/Reader shall be substituted with the following:

(a) Bachelor's degree from the concerned Faculty.

Provided that this shall not be insisted in the case of persons having the required period of experience in teaching/research in the concerned faculty of the Kerala Agricultural University.

Provided also that the said qualification shall not be insisted for teaching posts in Agricultural Statistics, Bio-Chemistry, Soil Physics, Agricultural Meteorology, Agricultural Engineering, Economics, Mathematics and the like subjects.

(b) Minimum of High Second Class (OGPA of 3.00 out of 4.00 under trimester system or atleast 55% marks under the traditional system) Masters degree in the relevant subject from a recognised University or an equivalent postgraduate qualification in the subject.

Provided that the High Second Class in Masters degree shall not be insisted in cases where candidates possess Ph.D. qualification.

Provided further that for Scheduled Castes and Scheduled Tribe candidates on OGPA of 2.5 out of 4.00 or atleast a second class under the traditional system would suffice.

Provided also that this shall not be insisted upon in the case of those already working as teachers in the Kerala Agricultural University and possessing only a second class if their total teaching/research service is not less than 15 years.

(c) at least 10 years experience of teaching and/ or research and an outstanding record of productive research as evidenced by published work (relaxable in the case of outstanding candidates).

This amendment should be deemed to have come into force from 24-11-1984.

Main Campus,  
Vellanikkara.

P.KAMALKUTTY  
Registrar

Amendment 4

KERALA GAZETTE  
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19<sup>th</sup> Pousa 1911 (Sakha)

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA/E3/45549/86

22<sup>nd</sup> December 1989.

In exercise of the powers conferred under sub section (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University, has been pleased to issue the following further amendments to statute SRO No.264/72 (Professors, Associate Professors and Assistant Professors) issued as per Notification No.4064/P4/72/AD dated 1-6-1972 as assented by the Chancellor with effect from 13-12-1989 under section 49 (6) of the said Act.

AMENDMENTS

1. In the said statute 'Sub Clause 2 – Under 'Norms for upgradation for Junior Assistant Professor to Assistant Professor, clause (2) shall be deleted. The clauses 3 & 4 shall be substituted with the following.

3. He/She should have atleast experience as Associate in Research/Extension/Projects/Schemes or been Associated with teaching for a minimum period of two years cumulatively.

4. Evidence of Productive Research/Extension Education work.

Explanation

1. Publication of Research papers/Extension reports evidencing of productive research/Extension Education work will be considered.

2. In the said statute sub clause – Under 'norms for upgradation for Assistant Professor to Associate Professor' the existing clause i, ii, iii, iv & v shall be substituted with the following.

i) The qualifying service to request for assessment shall be ten years as Junior Assistant Professor/Assistant Professor or the service put together.

ii) He/She should have been principal investigator/Project Leader/Project Associate in Research or Extension Projects/Schemes or Associated with teaching for a minimum period of 4 years cumulatively, or he/she should have guided atleast three M.Sc. students as Major Adviser/Advisory Committee Member.

iii) He/She should have published at least three Research papers/Extension report.

3. In the said statute sub clause – Under ‘norms for upgradation for Associate Professor to Professor’ the existing clause i, ii, iii & iv and the note thereunder shall be substituted with the following.

i) For those persons with 5 years standing on Ph.D the qualifying service shall be seven years as Associate Professor and for other it shall be ten years as Associate Professor or 20 years cumulative service in the 3 cadres (Junior Assistant Professor, Assistant Professor, Associate Professor) whichever is earlier.

ii) He/She should have guided at least five M.Sc. students as Major Adviser/Advisory Committee Member, or he/she should have worked as Principal Investigator/Project Leader/Project Associate in Research/Extension Project/Schemes, or Associated with teaching for a minimum period of 6 years cumulatively.

iii) He/She should have published at least five Research papers/Extension reports.

Note:- Qualifying service in all the above cases means the service put in any teaching post in the Kerala Agricultural University which will count for normal increments in the respective posts provided that a relaxation of two years shall be given in the qualifying service in each of the cadres, in the case of teachers with standing Ph.D. where no leave period availed for obtaining Ph.D. has been reckoned for their qualifying service. However this relaxation will not be applicable to Associate Professors having Ph.D.

Notwithstanding anything contained above, regarding the length of qualifying service, those teachers including Researchers of Kerala Agricultural University whose services have been transferred from the Government Departments as per section 58 (4) of the Act and those employees whose services have been transferred permanently from the Government to the University and absorbed by the University as per Order GA/64041/C1/79 dated 11-1-1987 shall be considered eligible to apply for upgradation of posts if their respective total service, including their services transferred from the respective departments of the Government of Kerala and their services in the University, is not less than that mentioned below. Provided that they should have at least five years service in the Kerala Agricultural University.

i) Junior Assistant Professor to Assistant Professor 5 years.

ii) Assistant Professor to Associate Professor 10 years.

iii) Associate Professor to Professor 20 years.

4. In the said statute sub clause under ‘Procedure for upgradation’ clause 6 shall be substituted with the following.

6. The length of service required, for different levels of posts in the case of transferred employees referred to in section 58 (4) of the Act and those employees whose services have been transferred permanently from the Government to the University and absorbed by the University as per order GA/64041/C1/79 dated 11.8.1987 shall be qualifying service in any or all of teaching, research and extension wings in the Agricultural University or in the Department under Government. For the purpose of their qualifying service, all leave with pay and allowances including half pay leave and periods spent for higher studies shall be counted provided that the maximum period allowed in the case of successful candidates shall be one year for Post-graduate Diploma, 2 years for M.Sc. and 3 years for Ph.D.



The Assessment will be done periodically. The assessment papers shall be received once in 6 months and when assessment held, if one person lost the assessment he can come up for assessment only after one year. The reassessment will be valid from the date when he comes up for re-assessment. He/She will not get benefit from the date of eligibility for assessment.

This amendments shall come into force with effect from 13-12-1989.

Kerala Agricultural University,  
Main Campus,  
Vellanikkara.

P.KAMALKUTTY,  
Registrar

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2<sup>nd</sup> June 1972  
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No.294

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GOVERNMENT OF KERALA  
Agriculture (Planning) Department

**NOTIFICATION**

No. 32004/Ag. P4/72/AD. Dated, Trivandrum, 2<sup>nd</sup> June, 1972.

**Statutes relating to service conditions, powers and duties of the Vice-Chancellor**

S.R.O. NO.266/72. In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), read with sub-section (7) of section 27 and sub-section (10) of section 28 of the said Act, the Government of Kerala hereby make the following statutes relating to the service conditions, powers and duties of the Vice-Chancellor:-

**Conditions of service;**

1. The emoluments and other conditions of service of the Vice-Chancellor shall be such as may be determined by the Chancellor.\*

**Powers and duties**

Subject to the provisions of the Act, the Vice-Chancellor shall have the following powers and duties namely:-

**Administrative:**

2. He shall be responsible for the maintenance of discipline among the students, teaching staff and other employees of the University and shall have powers necessary for this.

\* Vide Notification No.GA/22591/A3/80 dt.28.6.80. Date of effect 4.6.80.

3. He shall have the power to institute an enquiry in any matter concerning the University.

4. He shall have power to constitute such Adhoc committees as he may deem necessary to help him in the performance of his duties as the principal executive and academic Officer of the University.

5. Subject to the approval of the Executive Committee, he may represent the University in inter-University conferences or associations abroad.

6. He shall have the power to transfer any employee or post from one institution to another institution maintained by the University.

7. It shall be the duty of the Vice-Chancellor to bring before the General Council, the Executive Committee and the Academic Council all matters of business requiring the attention of the respective Authorities and arising from or within the University and to supply all such information and records relating to the University as may be required by the Authorities concerned.

8. He may, in emergent circumstances, make provisional appointments as may be necessary against sanctioned posts for the proper functioning of the University. Every such appointment shall be reported to the Executive Committee as soon as possible thereafter for approval. If the Executive Committee does not approve of any such appointment, such appointment shall stand terminated with effect from the date of decision of the Executive Committee.

9. He may with the previous approval of the Executive Committee constitute provisional committees for the due discharge of the functions of the University and on the recommendations of such committees make rules for the conduct of the affairs of the University. The committees provisionally constituted shall function only till such committees are duly constituted by the various Authorities under the provisions of the Act.

10. He shall have power to sanction the journeys of officers of the University on duty, outside the State.

11. The Vice-Chancellor may delegate to the Registrar any of his administrative powers and duties unless they have to be done by the Vice-Chancellor himself under the Act and statute, provided that any such delegation shall be reported to the Executive Committee as soon as possible after such delegation is ordered. The delegation made by the Vice-Chancellor may be revised by the Executive Committee.

### **Financial**

12. The Vice-Chancellor shall have powers:-

- a) to sanction recurring and non-recurring expenditure chargeable to contingencies within the budget provision.
- b) to countersign his own T.A. bills and of the Officers subordinate to him.

- c) subject to the approval of the Executive Committee to make such financial arrangements and to incur such expenditure as may be necessary to give effect to the provisions of the Act and Statutes.

By Order of the Governor,  
P.G.MURALIDHARAN,  
Additional Secretary

KERALA GAZETTE  
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GOVERNMENT OF KERALA  
Agriculture (Planning) Department  
NOTIFICATION

No.31811/AG P4/72/AD.

Dated, Trivandrum 15<sup>th</sup> June 1972.

Statutes prescribing the conditions of service relating to the Officers, teachers and other employees of the Kerala Agricultural University.

S.R.O. No.293/72 – Under section 63 of the Kerala Agricultural University Act 1971 (Act 33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the conditions of service relating to officers, teachers and other employees of the Kerala Agricultural University.

PART I

1. Commencement and application—(1) these Statutes shall come into force at once.

2. Subject to the provisions of the said Act these Statutes shall apply to all salaried officers, teachers and other employees of the Kerala Agricultural University.

2 Definitions—In these Statutes unless the context otherwise required;-

i) “Act” means the Kerala Agricultural University Act, 1971 (33 of 1971).

ii) “Department” means any Faculty under the University or the Research Wing or the Extension Education Wing or Department functioning for a specific purpose and maintained at the cost of the University.

iii) “Head of Department” means an officer specified in items (5) to (12) of section 24 of the Act in charge of a department of the University and responsible for its administration including its day to day working, and shall also include such officers as may be declared by the statutes under item (13) of section 24 at any time.

iv)“Salaried Officer” means any Officer specified in section 24 of the Act except the Chancellor, the Pro-Chancellor, the Vice-Chancellor and the Pro-Vice-Chancellor.

v) “University employee” means any person in the full time employment of the University and remunerated from the General Fund of the University but shall not include the Vice-Chancellor, the Pro-Vice-Chancellor or persons employed under the contingent and work establishments.

vi)“University service means service” under the University.

Note:- For the purpose of granting leave and pension to the University employees who were in the service of the Government before they became employees of the University under Section 58 sub-section (4) of the Act, the leave, if any, to their credit immediately before they became employees of the University shall be taken into consideration.

\*3. Classification of service- The University service shall be classified as follows:-

- |           |   |
|-----------|---|
| Class I   | - The posts on scales of pay the maximum of which is Rs.1050 p.m. and above.                                      |
| Class II  | - The posts on scales of pay the maximum of which is Rs.435 p.m. and above, but below Rs.1050                     |
| Class III | - All other posts in the pay scales of which the maximum is Rs.435 p.m. except in the last grade Officers’ posts. |
| Class IV  | - All last grade Officers’ posts.   |

4. Application of Kerala Service Rules- Subject to the provisions of the Act and these Statutes and Ordinances, the conditions of service applicable to Government servants contained in the Kerala Service Rules and the Kerala State and Subordinate Service Rules shall, mutatis mutandis be applicable to the University employees.

5. Service Rules applicable to special cases- Notwithstanding anything contained in these Statutes, the University employees who, immediately before they became employees of the University under section 58 of the Act, were governed by service rules/service conditions more favourable to them shall continue to be governed by such rules and conditions:

Provided that persons returned to the service of the Government under the proviso to sub-section (4) of section 58 of the Act, shall on such return, be governed by the conditions of service/service rules applicable to the service to which they are taken back by the Government.

Note: \*Amended as per Notification No.GA/2957/A3/75 dt.4.4.1978. Date of effect 28.2.78.

6. Leave- (i) The authorities competent to grant leave other than casual leave to the University employees shall be as follows:

<i>Categories of employees</i>	<i>Nature of leave</i>	<i>Sanctioning authority</i>
1. Salaried Officer	All kinds of leave	The Vice-Chancellor
2. Teachers and all other employees	All kinds of leave other than extraordinary leave and study leave	The Heads of the Departments concerned.
Do	Study leave	The Vice-Chancellor
Do	Extra-ordinary leave	The Registrar

### 3 Registrar's Office

- a) Class I employees other than salaried Officer All kinds of leave The Vice-Chancellor
- b) All other employees except personal staff of the Vice-Chancellor All kinds of leave The Registrar
- c) Personal staff of Vice-Chancellor All kinds of leave The Vice-Chancellor

\*ii) The authorities competent to sanction casual leave and restricted holidays shall be determined by the Vice-Chancellor.

## PART II

7. Application fee-- Every candidate applying for appointment to a post under the service of the University shall be liable to remit such fee in such manner as may be specified in the notification in response to which he applied for appointment.

Provided that candidates belonging to Scheduled Castes/Scheduled Tribes, shall be required to pay only one-fourth of such fee.

8. Service Contract-- Subject to the provisions of the Act and these statutes, every salaried officer and teacher of the University shall be appointed under a written contract to be prescribed by ordinances to be made for the purpose.

9. Probation- Every employee except those who are appointed for a specific term under a contract shall be on probation. The probation shall be for a period of two years on duty within a period of three years in the case of Class-I and Class-II employees and for period of one year within a period of two years in the case of Class-III employees. There shall be no probation for Class IV employees.

10. Tests and examinations-- University employees shall be required to pass such departmental tests or examinations as may be prescribed by the ordinances. The Ordinances may also lay down the periods within which the tests or examinations shall be passed, the consequences of not passing the tests or examinations within the period and other congate matters.

Note \* Vide Notification No.31811/Ag P4/72/AD dt.23.6.1972.

11. Posting and transfer-- The University employees are liable for service in any institution under the University.

\*\*12 Performance appraisal

The performance of such University employees as decided by the Executive Committee shall be assessed in each calendar year in the forms annexed to these statutes. The performance appraisal in respect of salaried officers shall be done by the Vice-Chancellor. In respect of other employees, the reporting and reviewing of the performance shall be done by such officers as may be decided by the Executive Committee from time to time. The reports excluding the secret portion, which are specifically indicated not to be shown, shall be shown to the officer reported upon and his acknowledgement obtained in token of having seen it".

13. Members absent from duty- The absence of a University employee from duty, whether on leave, on foreign service or on deputation or for any other reason and whether his lien in a post borne on the cadre of the service is suspended or not shall not, if he is otherwise eligible, render him ineligible on his return.

a) For re-appointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer.

b) For promotion from a lower to a higher category in the service as the case may be, in the same manner as if he had not been absent. He shall be entitled to all the privileges in respect of appointment, seniority, probation and confirmation which he would have enjoyed but for his absence, subject to this completing satisfactorily the period of probation on his return.

### PART III

14. Application of Government Servants' Conduct Rules--

Subject to the provisions of the Act and these Statutes, the Kerala State Government Servants' Conduct Rules, 1960, as amended from time to time shall mutatis mutandis apply to all University employees.

15. Application of General Provident Fund (Kerala) Rules--

The General Provident Fund (Kerala) Rules, as amended from time to time shall mutatis mutandis apply to all University employees.

Provided that any employee who was governed by any other provident fund rules before he became an employee of the University may, within a period of two months from the date on which these Statutes come into force, opt to be governed by such other Provident Fund Rules. The option so made shall be final.

\*\* Amended as per Notification No.GA/84679/A3/78 dt. 8.1.1980. Date of effect 18.12.79.

## PART IV

### **Disciplinary Procedure**

16. Definitions- In this part, unless the context otherwise required-

a) “appointing authority” means the authority empowered to make appointment to the post which the University employee for the time being holds.

b) “Disciplinary authority” in relation to the imposition of a penalty on a University employee, means the authority competent under these Statutes to impose on him that penalty.

17. Suspension-- The appointing authority or any authority to which it is subordinate or any other authority empowered by the appointing authority in that behalf may at any time place a University employee under suspension.

a) Where a disciplinary proceeding against him is contemplated or is pending; or

b) Where a case against him in respect of any criminal offence is under investigation or trial; or

c) Where final orders are pending in the disciplinary proceedings if the appropriate authority considers that in the then prevailing circumstances it is necessary in the interest of justice that the University employee should be suspended from service.

18. Report of suspension-- Where the order of suspension is made by an authority lower than the appointing authority, such authority shall forthwith report to the appointing authority the circumstances in which the order was made.

19. Detention in custody-- A University employee who is detained in custody, whether on a criminal charge or otherwise, for a period exceeding forty-eight hours shall be deemed to have been suspended with effect from the date of detention, by an order of the appointing authority and shall remain under suspension until further orders.

20. Continuance of suspension in case of further enquiry—

Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a University employee under suspension is set aside in appeal or on revision under these statutes or otherwise; and the case is remitted for further inquiry or action, with or without any directions, the order of his suspension shall be deemed to have continued in force on and from the date of the original order of dismissal, removal, or compulsory retirement and shall remain in force until further orders.

21. Revocation- An order of suspension made or deemed to have continued, may at any time be revoked by the authority which made the order or by any authority to which that authority is subordinate.

22. Subsistence allowance- Whenever a University employee is placed under suspension, he shall be paid such subsistence and other allowances as are admissible to persons in similar position in Government service.

23. Penalties- The following penalties may, for good and sufficient reasons and as here in after provided, be imposed on a University employee namely:-

i) Censure;

ii) Fine (in the case of person on whom such penalty may be imposed under these rules);

iii) With holding of increments or promotion;

iv) a) Recovery from pay of the whole or part of, any pecuniary loss caused by a University employee to the University or a State Government or the Central Government or to a local authority or any legally constituted body, by negligence or breach of orders or otherwise.

b) recovery from pay to the extent necessary, of the monetary value equivalent to the amount of increments ordered to be withheld where such an order cannot be given effect to.

Explanation:-- In cases of stoppage of increments with cumulative effect the monetary value equivalent to three times the amount of increments ordered to be withheld may be recovered.

v) Reduction to a lower rank in the seniority list or to a lower grade or post or time-scale or to a lower stage in a time-scale;

vi) Compulsory retirement;

vii) Removal from University service which shall not be a disqualification for future employment;

viii) Dismissal from the University service which shall be a disqualification for future employment;

\* ix) Reduction of Pension

Explanation:- The following shall not amount to penalty within the meaning of this statute—

i). Withholding of increments of a University employee for failure to pass a departmental examination or consequential to the extension of probation in accordance with the statutes or orders governing the services or post or the terms of his appointment.

Note: \* Introduced a new sub clause as per Notification No.GA/21590/A3/80 dt. 19.12.1981. Date of effect 10.7.1981.



ii) Stoppage of a University employee at the efficiency bar in the time-scale on the ground of his unsuitability to cross the bar.

iii) Non-promotion, whether in an officiating or substantive capacity; of a University employee after consideration of his case, to a higher grade or post for promotion to which he is eligible.

iv) Reversion to a lower service, category, class, grade/post of a University employee officiating in a higher service, category, class, grade or post on the ground that he is considered, after trial, to be unsuitable for such higher service category, class, grade or post or on administrative grounds unconnected with his conduct.

v) Reversion to his previous service, category, class, grade or post of a University employee appointed on probation to another service, category, class, grade or post during or at the end of the period of probation in accordance with the terms of his appointment or the statutes or ordinances governing probation.

vi) Replacement of the service of a person whose services have been borrowed from the Central Government/ or State Government or a local authority at the disposal of the authority which had lend his services.

vii) Compulsory retirement of a University employee in accordance with the provisions relating to his superannuation or retirement.

viii) Termination of services of a University employee in accordance with the laws of the University.

24. Fine- The penalty of fine as such shall be imposed only on University employees holding Class IV posts.

25. Disciplinary authority—(a) The penalties specified in items (i),(ii),(iii) and (iv) of Statute 23 may be imposed on University employee below the rank of Assistant Registrar by the Registrar, or as the case may be, by the Head of the Department under whose administrative control the employee is working.

b) The penalties specified in items (v) to (viii) of Statute 23 may be imposed on a University employee below the rank of an Assistant Registrar by the Vice-Chancellor.

c) The penalties specified it items (i) to (viii) of Statute 23 may be imposed on a University employee of and above the rank of an Assistant Registrar by the Executive Committee.

Provided that the penalties specified in items (i) to (viii) of statute 23 may be imposed on any of the members of the establishment of the University office whose pay or maximum pay does not exceed Rs.300 per mensem by the Registrar.

26. Powers of Higher Authorities-- The powers which an authority may exercise under Statute 25 shall be exercisable by the higher authorities also.

27. Bar of jurisdiction-- Where in any case a higher authority imposed or declined to impose a penalty under these statutes a lower authority shall have no jurisdiction to proceed under these Statutes in respect of the same case.

28. Supersession-- The order of a higher authority imposing or declining to impose in any case a penalty under these statutes shall supersede any order to the contrary passed by a lower authority in respect of the same case.

#### PROCEDURE FOR IMPOSING MAJOR PENALTIES

29. Inquiry- Without prejudice to the provisions of the Kerala Public Servants (Inquiries) Act, 1963 (31 of 1963) no order imposing on a University employees any of the penalties specified in items (v) to (viii) of Statute 23 shall be passed except after any inquiry held as far as may be, in the manner hereinafter provided.

30. Formal inquiry how and when ordered—(a) Whenever a complaint is received or on consideration of the report of an investigation or for other reasons, the disciplinary authority or the appointing authority or any other authority empowered by the appointing authority in this behalf is satisfied that there is prima facie case for taking action against a University employee, such authority shall frame definite charges or charge which shall be communicated to the University employee, together with a statement of the allegations on which each charge is based and of any other circumstances which it is proposed to take into consideration in passing orders on the case. The accused University employee shall be required to submit within a reasonable time to be specified in that behalf a written statement of his defense and also to state whether he desires to be heard in person. The University employee may, on his request, be permitted to peruse or take extracts from the records pertaining to the case for the purpose of preparing his written statement. After the written statement is received within the time allowed, the authority referred to above if satisfied that a formal enquiry should be held into the conduct of the University employee, may itself hold the formal enquiry or forward the record of the case to the authority or officer referred to in clause (b) and order that a formal enquiry may be conducted.

- (b) The formal inquiry may be conducted by—
  - (i) the Appointing Authority, or
  - (ii) any officer authorised by the Appointing Authority.

31. Amendment of charges- The authority or officer conducting the inquiry (hereinafter referred to as the Inquiring Authority) may during the course of the inquiry, add to, amend, alter or modify the charges framed against the accused University employee, in which case the accused shall be required to submit within a reasonable time to be specified in that behalf any further written statement of his defence,

32. Access to record- The University employee shall, for the purpose of preparing his defence, be permitted to inspect and take extracts from such official records as he may required.

33. Inquiry into charges not admitted- On receipt of the further written statement of defence under Statute 31 or if no such statement is received within the time specified there for or in cases where the accused is not required to file written statement under the said Statute, the Inquiring Authority may inquire into such of the charges as are not admitted.

34. Presentation of case- The Disciplinary Authority, if it is not the Inquiring Authority, may nominate any person to present the case in support of the charges before the Inquiring Authority. The University employee shall not engage a legal practitioner unless the person nominated by the Disciplinary Authority is a legal practitioner or unless the Inquiring Authority, having regard to the circumstances of the cases so permits.

35. Adducing of evidence- The Inquiring Authority shall in the course of the inquiry, consider such documentary evidence and take such oral evidence as may be relevant or material in regard to the charges. The University employee shall be entitled to cross-examine the witness examined in support of the charges and to give evidence in person and to have such witnesses, as may be produced, examined in his defence. The person presenting the case in support of the charges shall be entitled to cross-examine the University employee and the witnesses examined in his defence. If the Inquiring Authority declines to examine any witness on the ground that his evidence is not relevant or material, it shall record the reasons in writing. All oral evidence adduced by the witnesses shall be recorded in writing by the Inquiring Authority and verified by the witnesses.

Explanation- If the Inquiring Authority proposes to rely on the oral evidence of any witness, the Authority shall examine such witness and give an opportunity to the accused University employee to cross-examine the witness. Any previous written record of a statement made by a witness shall not be used or relied on and shall not form part of the record of the inquiry except where the University employee agrees in writing to treat it as such.

36. Witnesses- The University employee may present to the Inquiring Authority a list of witnesses whom he desires to examine in his defence. Where the witness to be examined is a University employee, the Inquiring Authority himself shall normally try to secure the presence of the witness. Where the witness proposed to be examined by the University employee is one other than a University employee, the Inquiring Authority will be under no obligation to summon and examine him, unless the University employee himself produces him for examination.

37. Report- At the conclusion of the inquiry, the Inquiring Authority shall prepare a report of the inquiry recording the findings on each of the charges together with reasons therefore. If, in the opinion of such authority the proceedings of the inquiry establish charges different from those originally framed, it may record findings on such charges, provided that findings on such charges, shall not be recorded unless the University employee has admitted the facts constituting them or has had an opportunity for defending himself against him.

38. Record- The record of the inquiry shall include-

- (i) the charges framed against the University employee and the statement of allegations furnished to him;
- (ii) his written statement of defence, if any;
- (iii) a summary of the oral evidence considered in the course of the inquiry.
- (iv) the documentary evidence considered in the course of the inquiry.
- (v) the orders, if any, made by the Disciplinary Authority and the Inquiring Authority in regard to the inquiry, and
- (vi) a report setting out the findings on each charge and the reasons therefor.

39. Findings of Disciplinary Authority- The Disciplinary Authority shall, where it is not the Inquiring Authority, consider the records of the inquiry and where it is considered necessary to depart from the findings of the Inquiring Authority record its findings on each charge with reasons thereof.

40. Imposition of major penalty- (i) if the disciplinary authority, having regard to the findings on the charges, is of the opinion that any of the penalties specified in items (v) to\* (ix) of Statute 23 shall be imposed, it shall,

(a) furnish the University employee with a copy of the report of the Inquiring Authority and where the Disciplinary Authority is not the Inquiring Authority, a statement of its findings together with brief reasons for disagreement, if any, with the findings of the Inquiring Authority and

(b) give a notice stating the action proposed to be taken in regard to him and calling on him to submit within a specified time, which may not generally exceed one month, such representation as he may wish to make against the proposed action.

(ii) The Disciplinary Authority shall consider the representation, if any, made by the University employee in response to the notice under clause (i) and determine what penalty, if any, should be imposed on the University employee and pass appropriate orders on the case.

41. Imposition of minor penalty- If the Disciplinary Authority, having regard to its findings, is of the opinion that any of the penalties specified in items (i) to (iv) of Statute 23 shall be imposed, it shall pass appropriate orders in the case.

42. Communication of orders- Orders passed by Disciplinary Authority shall be communicated to the University employee who shall also be supplied with a copy of the report of the Inquiring Authority, and where the Disciplinary Authority is not the Inquiring Authority, a statement of its findings together with brief reasons for disagreement, if any, with the findings of the Inquiring Authority, unless they have already been supplied to him.

43. Inquiry to be expeditious- The enquiry shall be conducted as expeditiously as the circumstances of the case may permit, particularly one against an employee under suspension.

\*Vide Notification No.GA/21590/A3/80 dt. 19.12.1981. Date of effect 10.7.1981.

## PROCEDURE FOR IMPOSING MINOR PENALTIES

44. Inquiry- No order imposing any of the penalties specified in items (i) to (iv) of Statute 23 shall be passed except after;

a) the University employee is informed in writing of the proposal to take action against him and of the allegations on which it is proposed to be taken and given an opportunity to make any representation he may wish to make against the proposal;

b) such representation, if any, made by him is taken into consideration by the Disciplinary Authority.

45. Record- The record of proceedings under Statute 44 shall include--

- i) a copy of the intimation to the University employee of the proposals to take action against him;
- ii) a copy of the statement of allegations communicated to him,
- iii) his representation, if any;
- iv) the orders in the case together with reasons therefor.

46. Joint inquiry- Where two or more University employees are jointly concerned in any case, the authority competent to impose the penalty of dismissal from service on all such University employees or a higher authority may make an order directing that disciplinary action against all of them may be taken in a joint proceeding and specifying the authority which may function as the Inquiring Authority for the purpose of such joint proceedings.

47. Special procedure in certain cases- Notwithstanding anything contained in these Statutes-

- i) Where a penalty is imposed on a University employee on the ground of conduct which had led to his conviction on a criminal charge; or
- ii) Where the Disciplinary Authority is satisfied for reasons to be recorded in writing, that it is not reasonably practicable to follow the procedure prescribed in the said statute; or
- iii) Where the Appointing Authority, for reasons to be recorded in writing, is satisfied that in the interests of justice it is not expedient to follow such procedure, the Disciplinary Authority may consider the circumstances of the case and pass such orders thereon as it deemed fit.

\*47-A- Provision regarding officers lent to other Universities/Government etc.

1) Where the services of a University employee are lent to another University, Government (Central or State) or an Authority subordinate thereto or to a local or other Authority (hereinafter in this rule referred to as 'the Borrowing Authority') the borrowing authority shall have the powers of the Appointing Authority for the purpose of placing him under suspension and of the Disciplinary Authority for the purpose of taking disciplinary proceeding against him.

\* Introduced new sub-clause as per Notification No.GA/21590/A3/80 dt. 19.12.1981. Date of effect 10.7.1981.

Provided that the Borrowing Authority shall forthwith inform the authority which lent his services (hereinafter in this rule referred to as 'the Lending Authority') of the circumstances leading to the order of his suspension.

2) In the light of the findings in the disciplinary proceedings taken against the University employee.

- i) If the Borrowing Authority is of opinion that any of the penalties specified in items (i) to (iv) of Clause 23 should be imposed on him, it may, in consultation with the Lending Authority, pass such orders on the case as it deems necessary.

Provided that in the event of a difference of opinion between the Borrowing Authority and Lending Authority, the services of the University servant shall be placed at the disposal of the Lending Authority.

- ii) If the Borrowing Authority is of the opinion that any of the penalties specified in item (v) to (ix) of Clause 23 should be imposed on him it shall replace his services at the disposal of the Lending Authority and transmit to it the proceedings of the enquiry and thereupon the Lending Authority, may, if it is the Disciplinary Authority, pass such orders thereon as it deems necessary or if it is not the Disciplinary Authority submit the case to the Disciplinary Authority which shall pass such orders on the case as it deems necessary.

Provided that in passing any such order the Disciplinary Authority shall comply with the provisions of Clause 39 and 40.

Explanation- The Disciplinary Authority may make an order under this clause on the record of the inquiry transmitted by the Borrowing Authority or after holding such further inquiry as it may deem necessary.

3 In case when the Borrowing Authority has not initiated disciplinary proceedings against a University servant before his services have been returned to the Lending Authority for acts committed by him while serving under that authority, the Lending Authority may, at its own motion, or on the request of the authority to which the services of the University servant had been lent, initiate disciplinary proceedings against the University servant in accordance with these statutes and impose any of the penalties specified in Clause 23'.

\* '47-B'- Provision regarding officers borrowed from other Universities/Government etc.

1 Where an order of suspension is made or disciplinary proceedings are taken against a University servant/Government servant etc. whose services have been borrowed from another University/Government (Central or State) or an authority subordinate thereto or a local or other authority, the authority lending his services shall forthwith be informed of the circumstances leading to the order of his suspension or the commencement of the disciplinary proceedings as the case may be.

\* Introduced new sub-clause as per Notification No.GA/21590/A3/80 dt 19.12.1981. Date of effect 10.7.1981.

2 In the light of the findings in the disciplinary proceedings taken against the Government servant/University employee;

i) If the Disciplinary Authority is of the opinion that any of the penalties specified in item (i) to (iv) of clause 23 should be imposed on him, it may, subject to the provision of clause 40 and after consultation with the Lending Authority, pass such orders on the case as it deems necessary.

Provided that in the event of a difference of opinion between the Borrowing Authority and the Lending Authority the services of the Government servant/University employee etc. shall be replaced at the disposal of the Lending Authority.

ii) If the Disciplinary Authority, is of the opinion that any of the penalties specified in item (v) to (ix) of clause 23 should be imposed on him, It shall replace his services at the disposal of the Lending Authority and transmit to it the proceedings of the inquiry for such action as it deems necessary.

48. Orders not appealable- There shall be no appeal against any order passed under the provisions of these statutes except as expressly provided in the Act or in these Statutes.

49. Appeal against orders of suspension- A University employee may appeal against an order of suspension to the authority to which the authority which made the order is immediately subordinate.

50. Appeal against penalties- (a) An appeal from an order imposing a penalty by the Registrar or head of the Department shall lie to the Vice-Chancellor.

b) An appeal from the order imposing a penalty by the Vice-Chancellor or the Executive Committee shall lie to the Chancellor.

51. Appeal against other orders- (1) A University employee may appeal against an order which-

a) Denies or varies to his disadvantage his pay, allowances, pension or other conditions of service as regulated by the laws of the University;

b) Interprets to his disadvantage the provisions of any such laws to an authority which made such laws;

2) An appeal against an order.

a) Stopping a University employee at the efficiency bar in the time scale on the ground of his unsuitability to cross the efficiency bar;

b) Reverting to a lower service, grade or post, a University employee officiating in a higher service, grade or post, otherwise than as a penalty; and

c) Determining the pay and allowances for the period of suspension to be paid to a University employee on his reinstatement or determining whether or not such period shall be treated as period spent on duty for any purpose; shall lie in respect of any University employee, to the authority to whom the authority imposing the penalty is immediately subordinate.

Explanation-- In this statute the expression 'University employee' include a person who has ceased to be in University service.

52. Limitation-- No appeal under this part shall be entertained unless it is filed within a period of sixty days from the date on which the order is communicated.

53. Form and contents of appeal. Every person submitting an appeal shall do so separately and in his own name. The appeal shall be addressed to the authority to whom the appeal lies, shall contain all material statements and arguments on which the appellant relies, shall not contain any disrespectful or improper language, and shall be complete in itself.

54. Submission of appeals-- Every appeal shall be submitted to the authority which made the order appealed against;

Provided that if such authority is not the head of the office in which the appellant may be serving or, if he is not in service, the head of the office in which he was last serving; or is not subordinate to the head of such office, the appeal shall be submitted to the head of such office who shall forward it forthwith to the said authority.

Provided further that a copy of the appeal may be submitted direct to the appellate authority.

55. With holding of appeals-- The Authority which made the order appealed against may with hold the appeal, if

- i) It is an appeal against an order from which no appeal lies; or
- ii) It does not comply with any of the provisions of Statute 53 and 54, or
- iii) It is not submitted within the period specified in Statute 52, or
- iv) It is a repetition of an appeal already decided and no new facts or circumstances are adduced; or
- v) It is addressed to an authority to which no appeal lies under these Statutes:

Provided that an appeal withheld on the only ground that it does not comply with the provisions of Statutes 53 and 54 shall be returned to the appellant and, if re-submitted within one month there of after compliance with the said provisions, shall not be withheld.

56. With holding of appeal to be communicated-- Where an appeal is withheld, the appellant shall be informed of the fact and the reasons there for. When the appeal is withheld, the authority withholding the appeal shall forward a copy of the order communicated to the University employee to the appellate authority.



57. Transmission of appeals-- The authority which made the order appealed against shall, without any avoidable delay, transmit to the appellate authority every appeal which is not withheld under Statute 55 with his comments thereon and the relevant records.

58. Appellate authority's power to call for appeal-- The authority to which the appeal lies may direct transmission to him of any appeal withheld under Statute 55 and thereupon such appeals shall be transmitted to that authority together with the comments of the authority withholding the appeal and the relevant records.

59. No appeal from an order withholding an appeal-- No appeal shall lie against the withholding of an appeal by a competent authority.

60. Appeal against suspension-- In the case of an appeal against an order of suspension, the appellate authority shall consider whether in the light of the provisions of these statutes and having regard to the circumstances of the case the order of suspension is justified or not and confirm or revoke the order accordingly.

61. Appeal against penalties-- (1) In the case of an appeal against an order imposing any of the penalties specified in Statute 23, the appellate authority shall consider.

- (a) Whether the facts on which the order was based have been established;
- (b) Whether the facts established afford sufficient grounds for taking action;
- (c) Whether the procedure prescribed in these statutes have been complied with, and if not, whether such non-compliance has resulted in violation of any laws of the University or in failure of justice;
- (d) Whether the findings are justified; and
- (e) Whether the penalty imposed is excessive; adequate or inadequate; and pass orders-
  - (i) setting aside, reducing, confirming or enhancing the penalty;
  - (ii) remitting the case to the authority which imposed the penalty or to any other authority with such direction as it may deem fit in the circumstances of the case-

Provided that:-

(i) the appellate authority shall not impose any enhanced penalty which neither such authority nor the authority which made the order appealed against is competent in the case to impose;

(ii) no order imposing an enhanced penalty shall be passed unless the appellant is given an opportunity of making any representation which he may wish to make against such an enhanced penalty; and

(iii) if the enhanced penalty which the appellate authority proposes to impose is one of the penalties specified in items (v) to \*(ix) of Statute 23 and an inquiry under these Statutes has not already been held in the case, the appellate authority shall subject to the provisions of Statute 47, itself hold such inquiry or direct that such inquiry be held and thereafter on consideration of the proceedings of such inquiry and after giving the appellant an opportunity of making any representation which he may wish to make against such penalty, pass such orders as it may deem fit.

(2) In the case of an appeal against an order specified in Statute 51 the appellate authority shall consider all the circumstances of the case and pass such orders as it may deem just and equitable.

62. Implementation of orders on appeal- The authority which made the order appealed against shall give effect to the orders passed by the appellate authority.

63. Procedure when the authority who imposed penalty becomes the appellate authority- Notwithstanding anything contained in this part where the person who made the order appealed against becomes, by virtue of his subsequent appointment or otherwise, the appellate authority under these Statutes in respect of the appeal against such order, such person shall forward the appeal to the authority to which he is immediately subordinate, and such authority shall in relation to that appeal, be deemed to be the appellate authority for the purpose of these Statutes.

64. Revision- Notwithstanding anything contained in these Statutes where there is a grave miscarriage of justice or a patent error on the facts in the record of the case of a subordinate authority it shall be open to the Executive Committee at any time to call for the records and after examining them pass such orders as it may consider necessary.

65. Time limit for revision- An application for revision of the order appealed against by the aggrieved may be entertained only if preferred before the expiry of a period of sixty days from the date of communication of the order.

66. Submission of Report- Every authority other than the Executive Committee empowered to impose any of the penalties specified in Statute 23 shall submit to the Executive Committee a quarterly statement of cases where any of the aforesaid penalties have been imposed or where a University employee has been suspended under Statute 17. Every appellate authority other than the Executive Committee shall likewise submit to the Executive Committee a quarterly statement of cases disposed of.

Note: \* Renumbered as per Notification No.GA/21590/A3/80 dt. 19.12.1981. Date of effect 10.7.1981.

By order of the Governor,  
P.G. MURALIDHARAN,  
Additional Secretary to Government.

FORM

(See Statute 12, Part II)  
Kerala Agricultural University

Annual Confidential Report for the year 19.....

1. Name of employee  
Date of birth
2. Appointment held during the year  
(with dates) and pay and scale of  
pay
3. Total period including the period  
under report that the Officer has  
worked under the reporting Officer.
4. General qualifications for the post  
held including any special or  
technical and Professional  
attainments.
5. (i) Health and physical capacity
  - (ii) Conduct
  - (iii) Personality and bearing
  - (iv) Intelligence
  - (v) Promptness, enthusiasm and  
initiative
  - (vi) Application
  - (vii) Aptitude
  - (viii) Knowledge of work (special  
reference should be made  
to ability to note and draft)
  - (ix) Impartiality
  - (x) Integrity
  - (xi) Judgement
  - (xii) Self-reliance-whether

opinionated-confident  
of ability and receptive  
to ideas

- (xiii) Willingness to assume responsibility
- (xiv) Capacity for decision-making
- (xv) (a) patience; (b) tact and (c) courtesy
- (xvi) Control of staff (power of commanding respect and discipline enforcing)
- (xvii) Matters of official and public interest in which the officer has specialized himself or taken special interest.
- (xviii) Manner in which the officer discharged the duties of his office during the year
- (xix) Any other qualities having a bearing on the duties of the Officer.
- (xx) General remarks

6. Has the Officer any special characteristics and/or any outstanding merits or abilities which would justify his advancement and special selection for higher appointments in the service.

7. Indebtedness

(Signature)

Reporting Officer (Name in Block letters)

.....

.....

Designation .....

General

Opinion of Countersigning Authority (When not Reporting Officer) on the conduct and efficiency of the employee reported on .....  
Countersigning Authority

\*The Reporting Officer should give his opinion and impressions in a concise narrative form so as to cover the officer's knowledge of procedure and departmental technique, his habits, integrity, fidelity and moral standards and on any matter bearing on his efficiency and usefulness as an officer. In particular the Reporting Officer should say whenever defects are reported, if the officer's attention had been drawn to the defects during the course of the reporting period and if so with what results.

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Note: The entries in regard to the various qualities reported on should be descriptive.

**Performance Appraisal form for Deans, Director of Research,  
Director of Extension, Professors, Associate Professors,  
Assistant Professors and Junior Assistant Professors.**

**PART—1**

Appraisal of

Dr./Shri./Smt./Kum./.....  
(in block letters)  
for the period of .....

**INSTRUCTIONS TO REPORTING OFFICERS**

- 1 Consider only one factor at a time
- 2 Study each factor and the specification for each Grade.
- 3 Review upon completion to see that the rating of each factor applied exclusively to the individual's actual performance on his present job.
- 4 Comment fully at the bottom of the page and on the reverse side upon any matter which in your opinion needs explanation.
- 5 For teachers on University cadre, only one copy of the report shall be made and submitted and one copy retained by the reporting officer. For teachers on deputation the report shall be submitted in duplicate and no copy retained by the reporting officer.

(To be filled up by the teacher)

Name (in full)

Date of birth  
(Christian Era)

Present post

Date of entry in the Government/University service

Date of appointment to the present post

Pay

Scale of pay

Date from which functioning in the present grade continuously.

**EDUCATIONAL AND OTHER QUALIFICATIONS**

General

Special

Subject matter training  
obtained from within &  
outside the country

- 1.
- 2.
- 3.
- 4.

Period

-----  
from to

**Experience**

Teaching;

Undergraduate

Postgraduate

Research

Extension Education

**PART—II  
Self Assessment**

To be filled in by the reportee against the requirement of this portion (Add separate sheets, if necessary, to cover fully the various aspects of work listed out)

1. Particulars of courses taught by you during the year under report-if nil, give reasons

Sl. No.	(a) Course No.	(b) Students guided	(c) Training Programmes organised	Credit	Remarks
					Audio visual aids newly prepared and used (charts and slides etc. or new films) coverage of portions etc.

2. Particulars of research work done during the year-if nil, give reasons,

Sl. No.	Title of the Project	Location of the Project	Total duration of the project	Year of Commencement	Whether principal or associate	Results of progress of work
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3. Particulars of extension work done during the year (if nil. give reasons)

- i) Field days
- ii) Farmers seminar/training camps/sterility camps/exhibition
- iii) Other items-if any
- iv) Extension Project-Details similar to Research
- v) Diploma/certificate courses.

4. Hospital work/Farm Management Work/Diagnostic and analytical work/ advisory work.

5. Administrative responsibilities discharged:

No: of subordinates	Area of the farm/herd strength	No. of projects implemented	Other items
---------------------	--------------------------------	-----------------------------	-------------

6. Publications, if not, give reasons:

- | Title | Name of journal | Vol. No. | date etc. |
|-------|-----------------|----------|-----------|
|-------|-----------------|----------|-----------|
- i) Research articles/research notes
  - ii) Extension articles
  - iii) Other publications, if any

7. Professional seminars, workshops, committees, etc

- i) Membership Scientific societies etc., if any
- ii) List out seminars/work shops/committee meetings attended
- iii) Details of Scientific papers personally prepared and presented in such meetings.

8. Student management (if nil, give reasons)

- i) Work as student adviser
- ii) Any other extra curricular activities involving students, (Hostel visits accompanying on study tours, games and sports at home for students etc.)

9. Inspection of work subordinates in the department and of work in the stations- No. of stations/projects inspected and give brief details if nil, give reasons.

10. What are the problems relevant to our State in your discipline and what additional work would you suggest in research, extension programmes, changes in syllabus and curriculum to meet these problems and also clarify any note worthy contribution by your work during the year.

11. What are your suggestions to improve your own work, your department, the faculty of the University.

12. What are the handicaps and difficulties, if any, felt in doing the work and responsibility.

13. Details of work, if any, done other than normal official duties outside office hours and holidays.

PART III  
Assessment by the Reporting Officer

	A	B	C	D
1. Intelligence	Extra-ordinarily proficient, understands new and difficult matters readily consistently grasps the essential points and profits by experience. Exemplary conduct	Generally grasps the essential points, quite able to handle new and difficult matters and Profits by experience. Observes the general code of conduct	Normally understands a new situation after proper explanations and handles it if given all directions. Tries to follow the general code of conduct	Poor comprehension; does not understand the essential points; does not profit by experience; fails to perform despite prior instructions
2. Discipline	Exceptionally punctual and prompt	Generally completes his work in time and punctual	Meets the minimal requirements of the job	Indifferent to the general code of conduct
3. Punctuality and promptness (exactness in keeping time in attending office, keeping appointments, executing instructions, observations of time limits prescribed)	Exceptionally punctual and prompt	Generally completes his work in time and punctual	Meets the minimal requirements of the job	Not punctual and delays very often
4. Health	Extra-ordinarily healthy and can do very hard work	Healthy and hard-working	Meets the minimal requirements of the job	Indifferent health and not capable of sustained work
5. Co-operation and personal relation	Exceptionally co-operative and maintain outstandingly good relations around earning the respect of superiors, colleagues, subordinates, students and public	Generally co-operative and maintains good personal relations with all	Occasionally co-operative and tries for good relations	Tends to keep aloof Does not get along with others
6. Maintenance of records (accuracy up-to-dateness and thoroughness of all	Very neat meticulous and up-to-date	Generally up-to-date and thorough	Tries to maintain in a routine manner	Often not up-to-date does not maintain properly.



administrative, research, teaching and extension records)				
7. Acquaintance with rules, standing orders and accounts	Very thorough in his knowledge of the rules, adheres to them in his work and makes good suggestions for improvements	Well acquainted with rules, standing orders and adheres to them	Meets the minimal requirements of the job	Too many gaps in knowledge leaves things to his subordinates
8. Use of delegated power	Always uses delegated powers and takes responsibility	Generally uses the delegated powers	Has to be told to use his delegated powers	Fails to use powers even after instructions
9. Co-curricular and extra curricular activities	Enthusiastically participates in all activities of staff and students	Takes part with interest in many staff and students activities	Takes part under instructions	Indifferent
10. Students relations (For these with teaching work in College)	Has earned respect and popularity among students for his knowledge competence in teaching pleasant relations and concern in their welfare	Competent in management of students in class and cordial student relations	Meets minimal requirements of the job	Students get restive in class and ignore him outside
11. Responsibility and dependability (Conscientiousness to duty)	Very conscientious and dependable in doing his job. Always ready to undertake new responsibilities	Steady worker, Has a good record of dependability	Carries out his job in a routine manner	Often fails to do his duty.
12. Initiative and resourcefulness	Resourceful and original in giving suggestions and pursuing them constructively. Goes ahead without guidance in details	Shows reasonable degree of initiative and resourcefulness, Goes ahead with work on limited general guidance	Tends to wait for directions	Constant guidance and grading are necessary. Limited desire to achieve the entrusted jobs.
13. Interest in the assignment (Capacity to ensure that the work in	Takes keen interest and is consistent and diligent	Takes adequate interest	Does his work routinely	Indifferent in the discharge of his duties.

- done)
- 14 Power of observation and judgement  
 Very keen observer and extra-ordinarily brilliant in analysing observed facts. Gets systematically to the root of the problems and suggests original project to arrive at useful solutions. His judgement is consistently sound and well balanced.  
 Shows reasonable powers of observation and analysis. Almost invariably thoroughly. His judgement is nearly always sound and comprehensive  
 Meets the minimal requirements of the job  
 Superficial and often misses the essential point, judgement often is not sound.
- 15 Power of expression in speech and writing  
 Exceptionally skilled in conveying ideas in clear, logical and convincing manner. An active participant in discussions.  
 Able to convey ideas in clear, logical and convincing manner. Takes part in conferences and meetings  
 Moderate ability to convey ideas occasionally speaks in Mostly silent during discussions.  
 Lacks coherence and is not able to convey his ideas.
16. Receptiveness to ideas  
 Extremely receptive to ideas of others. Encourages others to present views and adopts them after analysis.  
 Willing to listen to views of others and adopt on ideas  
 Reasonably receptive to other's views with scant consideration.  
 Opinionated. Brushes aside other's views with scant consideration.
17. Publications  
 Distinguished output of publications in quality and quantity. Takes keen interest in publishing findings of his work.  
 Have a good number of publications to his credit. They are fairly good in quality.  
 Reasonably adequate in number and quality of publications  
 Very sporadic. The quality is indifferent.
18. Inspection work (inspection of the work of subordinates, departments and research schemes and stations)  
 Extraordinarily thorough in scrutiny. Makes valuable suggestions and critical assessment of the work.  
 Reasonably good in inspection work. Fairly critical assessment of the work done and makes suggestions for improvement.  
 Meets the minimal requirements of the job  
 Quite routine and superficial glasse over many of the shortcomings.
19. Farm work/hospital work  
 Very active and thorough in field work. Always keen on  
 Attends to the work fairly, thoroughly and with fair manner.  
 Does his job in a routine Indifferent and has to be constantly instructed.

	doing things in the best possible manner	degree of interest.
20. Job knowledge	Has an unusually thorough and up-to-date knowledge of his subject. Always striving to expand his knowledge. Uses the library facilities to the maximum and ensures complete mastery of subject by voracious reading.	Has very good knowledge of his subject. Uses the library facilities and does a fair amount of reading.
21. Quantity and quality of work	Distinguished out-put of work both in quantity and quality.	Meets the minimal requirements of the job. Uses library facilities infrequently.
22. Teaching ability (with ref. thorough coverage of syllabus, use of teaching aids, comprehension of students of what is taught, inspiring in students a thirst and enthusiasm for more knowledge in the subject extraction of good work from students by way of class and home assignments, impartial and correct student evaluation etc.	A brilliant and inspiring teacher covering the syllabus thoroughly	Regularly insufficient in output of work and often the quality of work is indifferent. Does not teach properly and often fails cover the syllabus adequately.
23. Research ability	Extra ordinary capacity to suggest original ideas and projects and execute them	Teacher of average abilities. Can do the work under guidance. Routine in his approach and superficial.

<p>prepare comprehensive research projects. Execute them with systematic attention to details and has significant achievements to his credit. Can guide research effectively.</p>	<p>Useful contribution to knowledge in his field. Can guide others in research fairly well.</p>
<p>24. Capacity for extension work</p>	<p>Keen interest in Farmer contacts and field extension work enjoys the full confidence of farmers and very good in explaining matters to farmers in simple language convincingly.</p>
<p>25. Managerial abilities (Supervision, control and guidance of subordinate staff and labour)</p>	<p>Runs his organization smoothly and effectively inspires his staff and extracts maximum work. Very successful and capable to train, help advice and handle his staff.</p>
	<p>Competent in field extension work, Has very cordial relations with farmers.</p>
	<p>Meets the minimal requirements of the job.</p>
	<p>Not interested contacts and poor rapport with farmers.</p>
	<p>Lacks control of his staff and leaves things to his subordinates. Is not able to get the work done.</p>

## General

1. Briefly state any outstanding work done by the officer during the year.
2. If any quality of work done by the officer has not been covered in the printed form mention such items briefly.
3. Has he inconvenienced the work into the organisation by his availing of any kind of leave in opportune time.
4. If answer is yes, please explain the nature of the problem.
5. Has any punishment or disciplinary action been taken against teachers during the year under review?
  - (1)
  - (2)
  - (3)
6. Comment with special reference to
  - (a) the adverse remarks passed against the reportee during the course of the year about his performance or the disciplinary action taken against him during the year.
  - (b) the efforts made to improve the functioning of the reportee, during the course of the year.
  - (c) the handicaps, if any, beyond the control of the reportee, that affect the effectiveness of the work of the officer such as lack of staff, lack of equipment and other facilities, weather factors etc.

## Narrative

Report of the Reporting Officers on the performance of the officers reported upon.

### Appendix to Part III (Secret)

(Not to be shown to the Officer reported upon) (This part will not be the basis for promotion in the normal course)

- |   |     |    |
|---|-----|----|
| 1. Loyalty (so as to judge his suitability for assignment to sensitive posts)   | Yes | No |
| Has anything come to your knowledge which reflects adversely on the Officer's loyalty? (If yes, please give details. Add separate sheets, if necessary) |     |    |
| 2. Integrity and general reputation:  |     |    |
| a) Has anything come to your knowledge either as oral or written complaint or other wise which reflects adversely                                       |     |    |
| i) on the Officer's ability to honestly execute his duties?   | Yes | No |
| ii) Showing favouritism in discharging his duties?  | Yes | No |
| (b) (i) Has there been any preliminary findings regarding the corrupt practices of the Officer?   |     |    |
| (ii) Has any case of corruption against the Officer been referred to Vigilance Department, after preliminary enquiries? If yes, give details.           | Yes | No |
| 3. Whether the Officer requires any training for the purpose of his present job or for any higher responsibilities?                                     | Yes | No |

4. Whether the Officer should be posted to some other section/office for better work or for other reasons (to be specified) Yes No

Signature of the Reporting Officer

Name :

Date:

Designation :

**Remarks of the Reviewing Officer/Authority**

1. Length of service under him
2. Do you agree with the assessment made by the Reporting Officer. (Anything you wish to modify or add please elaborate. Add separate sheet, if necessary) Yes No
3. Has the Officer any special characteristics and/or any outstanding merit for abilities which would justify his advancement and special selection for higher appointment out of turn. If yes, please give details (Add separate sheets, if necessary) Yes No

Signature of the Reviewing Officer/Authority

Name :

Date :

Designation :

I have read this report.

Date:

Signature of the Officer reported upon

**General Instructions**

1. The performance appraisal should be based on the degree of accomplishments of the employee on the job, the results produced and his effectiveness in handling man and material.
2. The appraisal should be free from all personal bias. The reporting and reviewing officer should consider the employee's job knowledge for the position to which he has been assigned taking due consideration of the degree to which his personal qualities make him effective/ineffective on the performance of his job, the degree of his accomplishment and that of his subordinate in producing the desired result.
3. The performance Appraisal Form I is meant for all the teaching staff from the level of Junior Instructors up to the level of Professors/Deans/director of Research & Director of Extension Education.
4. The form proposed for the teaching staff consists of 3 parts. Parts I and II will be got filled up by the reportee. In filling up Part II on self assessment the reportee may add additional sheets to the extent necessary to describe the work that he has done in full. Part III will be recorded by the reporting officer after a careful perusal of the self assessment given by the reporting officer. This portion will be shown to the reportee after countersignature by the custodian officer/reviewing authority.

5. There will be an appendix to Part III for recording an assessment of the reporting/reviewing officer on the loyalty and integrity of reportee. This appendix will be considered as secret and should not be shown to the reportee. This will not be a basis for determining the Officer's suitability for promotion/appointment to higher posts.
6. Special care should be taken in filling up the performance Appraisal Forms by the Reporting and Reviewing Officers.
7. The ratings should be done taking into account the individual's actual performance on the job during the period under report.
8. The reporting officer should take special care to study the factors for appraisal and apply them judiciously on the reportee's performance.
9. The Reviewing Officer, will record his remarks in a narrative in the column provided in the Form. If he finds it necessary to revise the gradings given by the Reporting Officer he will do so, in which case the grading given by the Reviewing Officer will prevail.
10. It is the duty of the Reporting Officer/Reviewing Officer to see that no item in the form is left unfilled.
11. In the case of Junior Instructors, Instructors and Asst. Professors the reporting officer will be the Assoc. Professor under whose immediate control the persons are working and the Professor will be the Reviewing Officer. For Assoc. Professor the Deans/Directors will be the Reviewing Officer.
12. The Reporting Officer in respect of Professors shall be the Dean and the Vice-Chancellor will be the reviewing authority.
13. The reports are written for the calendar year i.e., for the period from 1<sup>st</sup> January to 31<sup>st</sup> December.
14. The reportee shall be given an opportunity to make a representation against any adverse remarks which have been communicated to him and which he feels are unjustified. Such representation should be made to an Officer/Authority Superior to the Reviewing Officer within one month of the date on which the communication is received by the reportee.
15. If the competent authority feels that there is not sufficient ground for interference, the representation should be rejected and the officer informed accordingly.
16. If the competent authority feels that the remarks should be turned down he should make the necessary entry separately with proper attestation at the appropriate place of the report, the correction should not be made in the earlier entries themselves.
17. The decision on representations must be taken and communicated within six months of date of representation.
18. The original representations of explanation against adverse remarks and the findings thereon should be kept in the appraisal records.
19. The new appraisal form will be introduced in the Kerala Agricultural University from 1978 onwards.
20. The Reporting Officers will put a tick (✓) mark in the boxes, provided in the form.

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Note:- Introduced as per notification No.GA/84679/A3/78 dt. 6-1-80.  
Date of effect 18-12-79

Amendments I

KERALA GAZETTE  
Published by Authority

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Vol. XXVII Trivandrum, Tuesday, 18<sup>th</sup> May 1982/28<sup>th</sup>  
Vaisakha 1905 (Saka) No.20

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PART III  
**Notifications by Heads of Departments**  
**AGRICULTURAL UNIVERSITY**  
NOTIFICATIONS  
(1)

No.GA/3957/A3/82.

7<sup>th</sup> April 1982,

In exercise of the powers conferred under subsection 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Clause 12 of Statutes S.R.O. No.293/72 issued as per Notification No.GA/84679/A3/78 dated 8-1-1980, as assented to by the Chancellor with effect from 18-3-1982, under section 49 (6) of the said Act.

AMENDMENTS

(a)The performance appraisal form for Deans, Director of Research, Director of Extension, Professors, Associate Professors, Assistant Professors and Junior Assistant Professors shall be numbered as “Annexure I”

(b)The portion “Narrative” at the end of part III of the performance appraisal form shall be recast as follows:-

“Narrative”

Report of the Reporting Officers on the performances of the Officers Reported upon.

Date: Signature of the Reporting Officer  
Name :  
Designation:

Remarks of the Reviewing Officer/Authority

.....  
Date: .....

Signature of the Reviewing Officer/Authority  
Name :  
Designation :

I have read this report

Date : Signature of the Officer reported upon



(c)The following words occurring at the end of appendix to part-II (secret) of the performance Appraisal form shall be deleted.

“ I have read this report ”

“ Signature of the Officer reported upon ”

Date :

(d)The term “Junior Instructors occurring in General Instruction No.3 shall be replaced by the term “Junior Asst. Professors”.

(e)The General Instructions No. II in the appraisal form shall be recast as follows:-

In the case of Junior Assistant Professors and Assistant Professors, the Reporting Officer will be the Associate Professor under whose immediate control the persons are working and the Professor will be the Reviewing Officer. For Associate Professors, the Reporting Officer will be the Professors and the Deans/Directors will be the Reviewing Officer

(f) After the existing performance Appraisal form in the amended statute the form given below shall be added as “ Annexure-II”.

**Annexure—II**

See Statute 12 part II

KERALA AGRICULTURAL UNIVERSITY

**Performance Appraisal form for Employees other than Deans, Directors and Teachers of the University for the Year .....**

1. Name of employee :  
Date of birth :
2. Appointment held during the year (with dates) and pay and scale of pay,
3. Total period including the period under report, that the officer, has worked under the reporting Officer.
4. General qualification for post held including any special or technical and professional attainments.
5. (i) Health and physical capacity:  
(ii) Conduct  
(iii) Personality and bearing:  
(iv) Intelligence :  
(v) Promptness, enthusiasm and initiative :  
(vi) Application :

- (vii) Aptitude :
- (viii) Knowledge of work (Special reference should be made to ability to note and draft)
- (ix) Impartiality ;
- (x) Integrity ;
- (xi) Judgment ;
- (xii) Self-reliance—whether opinionated—confident of ability and receptive to ideas:
- (xiii) Willingness to assume responsibility:
- (xiv) Capacity for decision making:
- (xv) (a) Patience (b) Tact and (c) Courtesy:
- (xvi) Control of staff (Power of commanding respect and discipline enforcing) :
- (xvii) Matters of official and public interest in which the officer has specialised himself or taken special interest:
- (xviii) Manner in which the Officer discharged the duties of his office during the year:
- (xix) any other qualities having a bearing on the duties of the Officer:
- \*(xx) General remarks:

6. Has the Officer any special characteristics and/or any outstanding merits or abilities which would justify his advancement and special selection for higher appointments in the service.

7. Indebtedness:

(Signature)  
Reporting Officer (Name in Block letters)  
Designation:

#### GENERAL

Option of Countersigning Authority (when not Reporting Officer) on the conduct and efficiency of the employee reported on

#### Countersigning Authority

\*The Reporting Officer should give his opinion and impressions in a concise narrative form so as to cover the Officer's knowledge of procedure and departmental technique, his habits, integrity, fidelity and moral standards and on any matter bearing on his efficiency and usefulness as an Officer. In particular the reporting Officer should say whenever defects are reported, if the Officer's attention has been drawn to the defects during the course of the Reporting period and if so with what results.

Note:- The entries in regard to the various qualities reported on should be descriptive.

Amendment 2

KERALA GAZETTE  
Published by Authority

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Vol XXVIII Trivandrum, Tuesday, 1st November 1983/10<sup>th</sup> Karthika 1905  
(Saka) No.43

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PART III  
**Agricultural University**  
NOTIFICATIONS

(1)

No.GA/561/A3/82.

3<sup>rd</sup> October 1983

In exercise of the powers conferred under subsection 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute S.R.O. No.293/72 notified vide No.31811/AG/P4/72/AD dated 15-6-1972 as assented to by the Chancellor with effect from 14-9-1983 under Section 49 (6) of the said Act.

AMENDMENTS

In the said statutes the existing provisions under clause 3 and clause 25 (c) be substituted with the following.

Clause 3—Classification of service:

The University service shall be classified as Class I, Class II, Class III and Class IV as may be decided by the Executive Committee from time to time.

Clause 25 (c)

The penalties specified in item (i) to (viii) of Statute 23 may be imposed on a University employee of and above the rank of Assistant Registrar by the Executive Committee.

Provided that the penalties specified in items (i) and (viii) of Statute 23 may be imposed on any of the members of the establishment of the University office belonging to Class IV and Class III service by the Registrar.

These amendments shall come into force with effect from 14-9-1983

Main Campus,  
Vellanikkara.

Thomas C. George  
Registrar

Amendment 3

KERALA GAZETTE  
Published by Authority

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Vol. XXIX Trivandrum, Tuesday, 6<sup>th</sup> November 1984/15<sup>th</sup> Karthika 1906  
(Saka) No.44

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA/4538/A3/83

17<sup>th</sup> October 1984

In exercise of the powers conferred under subsection (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute S.R.O. No.293/72 dated 15-6-1972. as assented to by the Chancellor with effect from 5-7-1984, under section 49 (6) of the Kerala Agricultural University Act, 1971.

AMENDMENTS

In the said Statutes “Clause—II” – Posting and Transfer shall be substituted by the following:-

Clause –II—Posting and Transfer

- a) The University employees are liable for service in any institution under the University.
- b) The Executive Committee, may, on request from the employees concerned, sanction, posting of employees on transfer from other Universities in the State subject to the following conditions:
  - ii) Posting of employees on transfer from other Universities may be allowed only on reciprocal basis.
  - iii) Such transfers shall be restricted to employees of Class III and Class IV categories who have satisfactorily completed their probation.
  - iv) A person transferred from another University shall take his rank below the junior-most in the entry grade of the category concerned, (eg. A Senior Grade Assistant or Assistant Gr.I if transferred shall be appointed as Junior-most Assistant Grade II).
  - v) The person transferred shall not be allowed to count his previous service towards seniority but he may be allowed to count it towards increment, leave, pension, gratuity etc. He will not be required to undergo fresh probation at the entry Grade.
  - vi) The person transferred from this University shall relinquish his lien and all other rights in the University.
  - vii) The person transferred shall be entitled to protection from drop of emoluments. His pay on such appointment shall be fixed at the minimum of the scale of pay of the post in this University service if the

pay he was drawing in the parent University is less than the minimum. In case he was drawing under the parent University, pay above the minimum and equal to a stage in the scale of pay of the post in this University service, his 'pay will be fixed at that stage and if the pay he was drawing under his parent University is not a stage in the scale of pay of the post in this University service, it will be fixed at the next lower stage, the difference being treated as personal pay to be absorbed in future increases of pay.

- viii) No T.A. or joining time pay will be allowed for persons on transfer from other Universities.
- ix) The University from which such employees are transferred shall pay the leave salary and pension contribution of such employees to the University when they are transferred.
- x) Those who are transferred shall clear all liabilities outstanding in their name before the transfer is effected.

These amendments shall come into force from 5-7-1984.

Kerala Agricultural University Hqrs.  
Main Campus,  
Vellanikkara.

THOMAS C. GEORGE,  
Registrar

Amendment 4

KERALA GAZETTE  
Published by Authority

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Vol. XXX Trivandrum, Tuesday, 24<sup>th</sup> December 1985/3<sup>rd</sup> Pousha 1907  
(Saka) No.51

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PART III  
**Agricultural University**  
NOTIFICATION

GA/A3/10768/84

26<sup>th</sup> November 1985

In exercise of the powers conferred under sub-section 2 (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendment to Statute S.R.O. No.292/72 dated 15-6-1972 as assented to by the Chancellor with effect from 8-11-1985 under section 49 (6) of the said Act.

AMENDMENT

That in the said Statutes Part III clause 15 "Application of General Provident Fund (Kerala) Rules" – shall be substituted with the following:-

15. Application of General Provident Fund (Kerala) Rules--

The General Provident Fund (Kerala) Rules, as amended from time to time shall mutatis-mutandis apply to all University employees until such time when the

University adopts its own Provident Fund Rules consistent with the provisions of the Provident Fund Act 1925.

This amendment shall come into force with effect from 8-11-1985.

K.A.U. Hqrs.,  
Main Campus, Vellanikkara.

THOMAS C. GEORGE,  
Registrar

Amendment 5

**KERALA GAZETTE**  
Published by authority

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Vol.XXXI Trivandrum, Tuesday, 6<sup>th</sup> May 1986/16<sup>th</sup>  
Vaisakha 1908 (Saka) No.18

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/A2/22074/84

3<sup>rd</sup> April 1986

In exercise of the powers conferred under sub-section 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute S.R.O. No.293/72 issued as per Government Notification No.31811/Ag. P4/72/AD dated 15-6-1972, as assented to by the Chancellor with effect from 7-3-1986.

**AMENDMENTS**

1. That in the said Statutes Part I clause 4 'Application of Kerala Service Rules' be substituted with the following:--

4. "Application of Kerala Service Rules-- Subject to the provisions of the Act and these Statutes and Ordinances, the conditions of service applicable to Government Servants contained in the Kerala Service Rules and the Kerala State and subordinate Service Rules shall, mutatis mutandis be applicable to the University employees until such time when the University adopts its own service rules"

2. That in the said Statutes Part II clause 14 'Application of Government Servants' conduct Rules, shall be substituted with the following:--

14. 'Application of Government Servants' Conduct Rules:--

Subject to the provisions of the Act and these Statutes, the Kerala State Government Servants' Conduct Rules, 1960, as amended from time to time shall mutatis mutandis apply to all University employees until such time when the University adopts its own conduct rules"

These amendments shall come into force from 7-3-1986.

Kerala Agricultural University  
Main Campus, Vellanikkara.

K.SETHUMADHAVAN,  
Registrar

Amendment 6

**Kerala Agricultural University**

No.GA/E3/11486/86

25<sup>th</sup> October 1988

In exercise of the powers conferred under Sub Section 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University, has been pleased to issue the following amendments to the statutes SRO No.293/72 issued under Notification No.31811/AG-P4/72/AD dated 15-6-1972 as assented to by the Chancellor with effect from 5-10-1988 under Section 49(6) of the said Act.

AMENDMENT

In the said statutes under Part IV, the following new clause shall be added after the main clause 66.

67. Extension of jurisdiction of Director of Vigilance Investigation to the University.

1) The Director of Vigilance Investigation, Kerala shall be competent to inquire into cases of mis-conduct, corruption etc. against the Officers (other than the Vice-Chancellor and Pro-Vice-Chancellor if any), Teachers and members of the non-teaching staff of the University in respect of the various types of cases specified in G.O. (P) No.14/83/Vig. dated 7-10-1983 issued by the Vigilance Department, Government of Kerala as modified from time to time or in accordance with such other orders as may from time to time be issued by the Government of Kerala, on receipt of a request from the Registrar, Kerala Agricultural University.

2) On receipt of such a request from the Registrar, Kerala Agricultural University under Sub Clause (1) above, the Director of Vigilance Investigation shall conduct the enquiry in the manner laid down in G.O.(P) No.14/83/Vig. dated 7-10-1983 and forward the enquiry report to the Registrar, Kerala Agricultural University for suitable action.

3) Upon receipt of the enquiry report, it shall be competent for the Disciplinary Authority to initiate disciplinary action in accordance with the procedure laid down in this part.

This amendment shall come into force from 5-10-1988.

Main Campus,  
Vellanikkara.

Sd/-  
REGISTRAR

**KERALA GAZETTE**  
Extra Ordinary  
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Vol.XVII Trivandrum, Tuesday, 27<sup>th</sup> June 1972/6<sup>th</sup> Ashadha 1894  
No.345

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**GOVERNMENT OF KERALA**  
Agriculture (Planning) Department  
**NOTIFICATION**

No.36741/P5/72/AD

Dated, Trivandrum, 27<sup>th</sup> June 1972

Statutes relating to constitution and powers of Boards of Studies

S.R.O. No.334/72-- In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) read with section 20 thereof, the Government of Kerala hereby make the following statutes relating to the constitution and powers of the Boards of Studies.

1. Constitution (i) There shall be a Board of Studies constituted for each Faculty.

(ii) The members of the Board of Studies shall be appointed by the Executive Committee.

**Reconstitution**

\*1 A—The Board of Studies of each Faculty shall be reconstituted every three years.

2 Members – Each Board shall consist of --

(i) The Dean of the Faculty who shall be the Chairman.

(ii) The Heads of Departments under the Faculty.

(iii) Not more than two persons who are specialists in the subjects with which the Faculty is concerned.

(iv) Such other members not exceeding two appointed by the Executive Committee from among the teachers of University for the efficient conduct of the affairs of Board.

\*\* (v) Student representative in the Academic Council from the Faculty concerned.

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Note: \* Introduced a new clause as per Notification No.GA/22532/A3/80 dt.7.2.81.  
Date of effect 23-7-80.

\*\* Introduced a new sub clause as per Notification No.GA/43841/A3/76 dt. 28.3.78.  
Date of effect 30-1-78.



- 3 Powers-- The Board of Studies shall have the following powers :
- (1) To make recommendations to the Academic Council regarding admission of students to the University;
  - (2) to recommend for the guidance of teachers and students books in which the prescribed subjects are suitably treated and to recommend text books when such are required;
  - (3) to recommend to the Academic Council the degrees, diplomas, certificates, fellowships, scholarships, student ships, medals and prizes to be awarded and the conditions therefor;
  - (4) to recommend to the Academic Council the establishment amalgamation, sub division and abolition of Departments;
  - (5) to recommend to the Academic Council the recognition of the degrees, diplomas and certificates and course credits of recognised Universities and determine the equivalence of the Kerala Agricultural University to the corresponding degrees, diplomas and certificates and source credits;
  - (6) to act as a consultative body in regard to all questions referred to it in general and those relating to an integrated and well balanced course of study in particular;
  - (7) to propose the establishment of such new departments as decided essential and the scope of work to be done by the Faculty and the various departments under it and submit schemes for the same to the Academic Council;
  - (8) to recommend to the Academic Council regulations relating to conditions of admission of students to the various course of study in the College, methods of evaluating the progress and attainments of the students of the College and the principles to be adopted for the expulsion of students who fail to meet the academic requirements of the College and the University.
  - (9) to appoint either standing or temporary committees as are deemed necessary for its proper functioning;
  - (10) to recommend persons suitable for appointment as question paper setters and Examiners in the subjects with which it deals;
  - (11) to make recommendations in regard to the course of study and examinations in the subjects with which it deals;
  - (12) to consult specialists who are not members of the Board;
  - (13) to review from time to time standards of teaching and evaluation of students and guide students' scholastic programme in the Faculty

concerned and propose to the Academic Council new regulations or changes in the existing regulations;

- (14) to consider and report on any matter referred to it by the General Council, Executive Committee or the Academic Council or by the Vice-Chancellor; and
  - (15) to perform such other functions as may be assigned to it by the Vice-Chancellor through a Dean.
- 4 Meetings—(a) Boards of Studies shall ordinarily meet once in six months, but the Vice-Chancellor may direct additional meetings to be held whenever necessary.
- (b) Meetings of a Board of Studies shall be convened by the Chairman at such times as may be necessary, or on the written request of not less than one third of the number of members serving on the Board at the relevant time.
- (c) A joint meeting of two or more Boards may be held for the disposal of any question affecting those Boards. Such joint meetings shall be convened by the Registrar.
5. Chairman to preside—(a) The Chairman of a Board shall preside at meetings of the Board. In the absence of the Chairman the members present shall elect a Chairman for the meeting.
- (b) When a joint meeting of two or more Boards is held, the members present shall elect a Chairman for the meeting.
6. Quorum-- The quorum for a meeting of any Board shall be more than half the number of the members of the Board. The quorum for a joint meeting of two or more Boards shall be more than half the number of the total number of the members in the concerned Board.
7. Minutes—(i) Every resolution of the Board as it is passed should be recorded at the meeting and read out by the Chairman at the meeting itself.
- (ii) The Chairman of the meeting shall send to the Registrar a copy of the minutes as approved at the meeting within ten days after the date of the meeting.

By order of the Governor.  
K.K. GOPALAKRISHNAN  
Deputy Secretary

**KERALA GAZETTE**  
Extra Ordinary  
Published By Authority

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(No. 422)

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**GOVERNMENT OF KERALA**  
Agriculture (Planning) Department  
**NOTIFICATION**

No.42131/P5/72/AD

Dated, Trivandrum, 2<sup>nd</sup> August 1972

In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with Section 12 thereof, the Government of Kerala hereby make the following statutes regarding the powers and functions of General Council :

1 Powers – In addition to the powers conferred by the provisions of the Act, the General Council shall have the following powers, namely : --

(1)to declare by statutes other Colleges as constituent Colleges/Institutes\* of the University;

(2)to prescribe the terms and conditions under which the Central Government institutions of agricultural and allied researches in the State may be transferred to the University under Section 39(4) of the Act;

(3)to confer degrees, diplomas, titles, certificates and other academic distinctions on persons --

(a)who unless exempted therefrom by the University, shall have pursued a prescribed course of study in a college or institution maintained by or affiliated to the University and shall have passed the prescribed examination or examinations;

Or

(b)who shall have carried on research under the University as per conditions prescribed by the University;

(4)to confer honorary degrees or other distinctions on approved persons in accordance with the provisions of the statutes framed by the General Council for the purpose;

(5)to provide for research and advancement and dissemination of knowledge in all braches of agriculture;

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\* Notification No.GA/21595/A3/80 dt. 23-6-81.

(6)to make such provisions as will enable the affiliated colleges or institutions to undertake specialization of studies and to organize common laboratories, libraries and other equipments for research work;

(7)to prescribe the conditions under which grants-in-aid may be given to any person or institution;

(8)to co-operate with any other University in such manner and for such purpose as it may determine;

(9)to frame rules for regulating the procedure and conduct of business of ordinary and special meetings of the General Council in respect of matters not covered by these statutes;

(10) to submit to Government legislative proposals which it considers necessary for the betterment and promotion of agriculture;

(11) to publish an annual report containing the review of the progress made in different spheres of activities of the University.

2 Removal from the Register – The General Council may, on the recommendation of the Executive Committee, remove the name of the Person from the Register of Registered Graduates or remove any person from membership of any Authority of the University, if he has been convicted by a court of law for an offence which in the opinion of the General Council is an offence involving moral delinquency.

3 Meetings – The annual meeting at which the annual report, the annual accounts, the audit report along with the remarks of the University and the financial estimates shall be presented, shall be held in the fourth quarter of the financial year. The General Council may also meet at such other times as it may determine.

4 Special meeting – A special meeting of the General Council may be convened by the Vice-Chancellor, whenever he thinks fit after giving two weeks notice. In the case of emergency a special meeting may be convened by the Vice-chancellor at shorter notice. The Vice-Chancellor shall also, on a requisition in writing signed by not less than one-fourth of the total number of members of the General Council, convene a special meeting of the General Council. A requisition for a special meeting shall be forwarded to the Vice-Chancellor with a copy of the resolution or resolutions to be moved at the meeting, together with the name of the proposer of each such resolution and the meeting shall be convened within 21 days of the receipt of the requisition

5 Notice of Meeting – The Registrar shall under the direction of the Vice-Chancellor give not less than six weeks\* notice of the date of an ordinary meeting provided however that it shall be competent to the Vice-Chancellor to postpone a meeting of the General Council of which due notice has already been given without fresh notice under this Statute. The Registrar shall also send to each member, copies of the annual accounts, audit report and financial estimates ten days before the date fixed for the annual meeting. The annual report shall be sent as provided under Section 57 of the Act.

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\* Notification No.GA/21595//A3/80 dt. 23.6.81.

6 Notice of Special Meeting – When a special meeting is convened by the Vice-Chancellor on a requisition under Statute 4, two weeks notice shall be given to the members. Along with the notice a copy of the resolution or resolutions to be moved at the meeting with the name of the mover of each resolution shall also be sent.

\*7 (1) Questions and answers: - (a) At any ordinary meeting of the General Council any member may ask any question for the purpose of obtaining information from the Vice-Chancellor on any matter concerning the University. No question shall be asked except on matters of fact and answer shall be confined to a statement, of facts. \*\*If a question and the contains a statement, the member asking it shall make himself responsible for the accuracy of the statement.

(b) Any member who intends to ask a question shall forward to the Registrar a copy of the question which he proposes to ask so as to reach him at least 15 clear days before the date of the meeting. In the computation of clear days Sundays and holidays are not excluded but the day of the meeting and the day of receipt of notice are excluded.

(c) No member shall ask more than three questions at a meeting of the General Council.

(d) After the last date for the receipt of the questions, the Vice-Chancellor shall decide the admissibility or otherwise of the question.

7 (2) Notice of Resolutions – (a) Any member who wishes to move a resolution at any ordinary meeting of the General Council shall forward to the Registrar a copy of the resolution so as to reach him not less than four weeks\* before the date of the meeting. In the case of resolutions relating to amendments of an existing law of the University, the form in which the law as amended would stand, shall also be stated.

(b) A member who has forwarded a resolution may, by giving written notice which shall reach the Registrar not less than three clear days before the date fixed for the despatch of the agenda, withdraw the resolution.

(c) No member shall ordinarily move more than three resolutions.

\*\*\*8. (1) Admissibility of questions – (a) In order that a question may be admissible it shall satisfy the following conditions viz;

(i) It shall not bring in any name or statement not strictly necessary to make the question intelligible.

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\* Introduced new clause vide Notification No.GA/9162/A3/75 dt 5.4.78 Date of effect 28.2.78.  
\*\* Vide Notification No.GA/21595/A3/80 dt. 9.9.81. Date of effect 31.7.81.  
\*\*\* Introduced new clause – Vide Notification No.GA/9162/A3/75 dt 5.4.78. Date of effect 28.2.78.  
\* (ii) Deleted

- ii) It shall not contain arguments, inferences, ironical expression or defamatory statements.
  - iii) It shall not refer to any matter which is under adjudication by a court of law.
  - iv) It shall not ask for an expression of opinion or a solution of a hypothetical proposition or the solution of an abstract legal question.
  - v) It shall not relate to the character or conduct of any person except in his official or public capacity.
  - \*\*vi) It shall not contain more than three sub questions.
  - vi) A question once answered shall not be asked again.
- b) The Vice-Chancellor shall decide on the admissibility of a question and may either allow or disallow it. He may disallow any question which in his opinion:
- i) Contravenes the provisions of the laws of the University
- or
- ii) Constitutes an abuse of the right of questioning, or
  - iii) When in his opinion it cannot be answered without affecting the interests of the University. In such cases the question shall not be included in the agenda or the proceedings of the meeting of the University.
- c) Question allowed by the Vice-Chancellor shall be included in the agenda and the Vice-Chancellor or any member of the Executive Committee authorised by him to do so, shall answer every questions so included if not previously withdrawn by the member putting it, in the order in which it stands in the agenda before any other business is taken up at the meeting:-
- Provided the Vice-chancellor may, at his discretion on the ground of interest of the University answer a question on the agenda, even though the question may have been withdrawn.
- d) Any member may put a supplementary question for the purpose of further elucidating any matter of fact regarding which an answer had been given.

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\* Deleted – Sub clause (iii) to (viii) has been renumbered as (ii) to (vii) Vide Notification No.GA/21595/A3/80 dt. 9.9.81. Date of effect 31.7.81.

\*\* Vide Notification No.GA/21595/A3/80 dt. 9.9.81. Date of effect 31.7.81.

Provided that the Vice-Chancellor shall disallow any supplementary question, if in his opinion, it infringes, the statutes as to the subject matter of question:-

Provided further that he may decline to answer a supplementary question, without notice, in which case it may be put in the form of a fresh question at a subsequent meeting of the General Council.

e) No discussion shall be permitted in respect of any question or any answer given to a question.

f) The question asked and the answer given to it shall be entered in the proceedings of the meeting of the General Council.

g) "At any ordinary meeting of the General Council the time allowed for answering questions shall not exceed one hour".

These amendment shall come into force with effect from 31.1.1978.

8. (2) Admissibility of Resolutions:-

a) The Registrar shall place all resolutions received by him before the Vice-Chancellor and it shall be competent to the Vice-Chancellor to disallow any resolution which in his opinion does not fall within the purview of the General Council or otherwise contravenes the provisions of the Act and the Statutes or does not comply with the following conditions:

i) It shall relate to a matter within the powers of the University and the General Council:

- ii) It shall be clearly and precisely worded;
- iii) It shall not refer substantially to more than one definite issue;
- iv) It shall not contain arguments, inferences, erroneous expressions or defamatory statements, not shall it refer to the character or conduct of persons except in their official or public capacity;
- v) It shall not refer to any matter which is under adjudication by a court of law; and
- vi) It shall not raise substantially the same issue as that raised in resolution moved and decided by the General Council during the twelve months preceding the date of the meeting at which it is to do moved.

b) The Registrar shall include in the agenda all resolutions of which due notice has been given and which have not been withdrawn or disallowed, the order of priority being decided by the Vice-Chancellor.

c) When any resolution has been disallowed and not included in the agenda on any ground, mentioned in clause (a), the Registrar shall intimate five days before the day of the meeting, the fact to the member concerned stating the grounds for disallowing the resolution.

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\*9. Not less than three weeks before the date fixed for an ordinary meeting, the Registrar shall issue to every member agenda paper specifying the day and the hour of the meeting, but the non-receipt of the agenda paper by any member shall not invalidate the proceedings of the meeting.

Provided that the Vice-Chancellor or Executive Committee \*\*may bring forward before any meeting of the General Council other than a special meeting, any business considered urgent by him without placing it on the agenda.

10. Notice of amendments – Any member who wishes to move an amendment to any item included in the agenda for an ordinary meeting shall forward a copy of the proposed amendment so as to reach the Registrar not less than ten days before the day of the meeting.

11. Resolutions on Ordinances, Regulations etc. – Notwithstanding the notice for resolutions prescribed in clause (a) of statute 7, any member who wishes to move a resolution on any report or statement by the Executive Committee included in the agenda or on Ordinance regulations, bye-laws, rules and orders placed before the General Council and included in the agenda may do so by giving notice of the resolution which shall reach the Registrar not less than one week before the day of the meeting, and these resolutions shall be made available to the members at the time of the meeting.

Provided that no such notice shall be necessary in the case of resolutions brought forward by the Vice-Chancellor and not included in the agenda.

12. Admissibility of amendments – The provisions governing the admissibility of resolutions prescribed under Statute 8 shall apply to amendments moved under Statute 10 and resolutions moved under Statute 11 as well.

13. Issue of Final Agenda – The Registrar shall issue to every member of the General Council, not less than five clear days before the date of the ordinary meeting, a copy of the final agenda showing all the resolutions and amendments of which due notice has been given and which have not been disallowed.

14. Business of Special Meetings – At a special meeting of the General Council convened by the Vice-Chancellor at his discretion, no business other than that brought forward by the Vice-Chancellor shall be transacted.

15. Agenda for special meeting convened on requisition – (a) In the case of a special meeting of the General Council convened on requisition, the Registrar shall under the directions of the Vice-Chancellor issue with the notice of the meeting an agenda showing the business to be brought before the meeting.

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\* Substituted as per Notification No.GA/21595/A3/80 dt. 23.6.81.  
Date of effect 23.7.81.

\*\* Added as per Notification No.GA/21595/A3/80 dt. 23.6.81. Date of effect 23.7.81.



(b) Any member who wishes to move an amendment to any item on the agenda shall forward a copy of the proposed amendment so as to reach the Registrar not less than one week before the date of the meeting, provided that in the case of a special meeting of which less than fifteen days notice has been given, the Vice-Chancellor may accept amendments on shorter notice.

(c) The Registrar shall issue to every member, not less than five clear days before the day of the meeting, a copy of the revised agenda containing the resolutions and amendments of which notice has been given and which have not been disallowed. However, when the Vice-Chancellor considers it necessary, he may allow the revised agenda to be issued at a shorter interval not less than twenty four hours before the commencement of the meeting.

(d) The Vice-Chancellor may bring before an urgent meeting any business considered urgent by him without placing the same on the agenda.

\*16 Hours of meeting – (a) The General Council shall meet at 9 a.m. on each day appointed for the meeting and the Chairman shall adjourn the meeting at 1 p.m.

Provided that, if at the time prescribed for adjournment proceedings under closure motion are in progress, the Chairman shall not adjourn the meeting until the questions consequent thereon have been decided.

Provided also that, if any voting is in progress, the voting and the proceedings consequent thereon shall be completed before the meeting is adjourned:

Provided further that on occasions of emergency the Chairman shall have the power to suspend or adjourn the meeting at any time.

(b) The Chairman shall, if the General Council so decide, adjourn the meeting at any time during the progress of the meeting.

17. Chairman of Meeting – Subject to the provisions of sub-section (1) of Section 28 of the Act, the Vice-Chancellor shall preside at meetings of the General Council. In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor, if any, shall preside over the meeting. If either the Vice-chancellor or the Pro-Vice-Chancellor is absent one member from a panel of three persons nominated by the Vice-Chancellor before the date of the meeting shall be the Chairman of the meeting in the order of priority.

18. Quorum – (a) If there is no quorum as fixed in sub-section (2) of Section 13 of the Act at the time appointed for a meeting, the Chairman may wait for thirty minutes and if there is still no quorum, even after thirty minutes, the meeting shall not be held and the Registrar shall make a record of the fact which shall be signed by the Chairman and the members present.

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\*Note: Amended as per Notification No.GA/16959/A3/78 dt. 5.4.78. Date of effect 28.2.78.

(b) If at any time during the progress of a meeting any member calls the attention of the Chairman to the number of members present, the Chairman shall within a reasonable time count the number of members present, and if there is no quorum, he shall declare the meeting dissolved. The fact of such dissolution shall be recorded by the Registrar after getting the signature of the members present, and the record shall be signed by the Chairman.

19. Adjourned Meetings - Except as otherwise expressly provided herein no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place:

Provided that except in the case of a special meeting the Vice-Chancellor may bring any urgent business before an adjourned meeting with or without notice.

20. Notice of Adjourned Meetings - When a meeting is adjourned for fifteen days or more not less than one week's notice of the adjourned meeting and of the business to be transacted at it shall be given. Save as aforesaid, it shall not be necessary to give any notice of an adjourned meeting or of the business to be transacted at it.

\*21. Order of business - The business to be transacted at an ordinary meeting of the General Council shall be placed on the agenda in the following order.

- i) Elections, if any, to be conducted
- ii) The answering of the questions, if any
- \*iii) Motions without notice; if any
- iv) Motion for change in the order of business, if any
- v) Confirmation of minutes
- vi) Report of the Executive Committee on action taken on the decision of the General Council
- vii) Resume of work
- viii) Business brought forward by the Executive Committee and the Vice-Chancellor
- ix) Non-Official resolutions.

22. Motion for change in the order of business – At any meeting of the General Council, it shall be open to any member to move for a change in the order of business as stated in the agenda, provided that there shall not be any discussion on such motion. The motion shall be made immediately after the answering of questions, if any, and before the commencement of other business. It cannot be moved at any other time. If the motion for change in the order of business is agreed to by the General Council, the business shall be transacted in the changed order.

23. Answering of questions – At a meeting of the General Council, the Chairman shall call out the name of each questioner in the order in which the names are mentioned in the agenda paper, specifying the serial number of his questions and

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\*Introduced new sub clause (iii) vide Notification No.GA/21595/A3/80 dt. 9.9.81.

make a sufficient pause to give him or any other member a reasonable opportunity for putting supplementary question.

24. Supplementary questions – Any member may put a supplementary question for the purpose of further elucidating any matter of fact regarding which an answer has been given. Supplementary questions shall be put immediately after the principal question to which they relate and before the next question is called.

25. Motions without notice – At any meeting of the General Council, the following resolutions may be moved at any time without notice by the permission of the Chair but not so as to interrupt a speech;

- i) A complimentary or condolence resolution;
- ii) (a) resolution relating to business not included in the Agenda, but brought forward by the Vice-Chancellor as urgent at meeting other than a special meeting;  
\*ii)(b) A resolution relating to business not included in the Agenda, but brought forward by any member as urgent at a meeting other than a special meeting.
- iii) A motion for a change in the order of business as stated in the agenda;
- iv) A motion directing the Executive Committee, Academic council, Faculties, Board of Studies or any Committee to review or reconsider its decision or recommendation and to report at a subsequent meeting of the General Council.
- v) A motion for the appointment of a Committee to consider and report on any matter before the General Council;
- vi) A motion remitting any matter before the General Council to the Executive Committee or Academic Council, a Faculty or a Board of Studies for its consideration and report.
- vii) A motion for the adjournment of the meeting or the debate on any question to a specified date or time;
- viii) A motion for the adjournment of the debate on any question to the next meeting of the General Council;
- ix) A motion that the meeting be dissolved;
- x) A motion that the meeting may pass on to the next business on the agenda;  
and
- xi) A motion that the question be now put.

\*\*26 Adjournment Motion – At any ordinary meeting of the General Council, a member may give notice for adjournment of the business of the House to discuss specific matters of urgent academic or administrative importance. Not more than one such motion shall be allowed by the chair on a day. The notice for the motion should be given at least one hour before the commencement of the business and at least 10 members should support the motion for adjournment. The chairman shall thereupon fix a specific time for discussion of the matter which shall not exceed half an hour.

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\* New sub clause introduced vide Notification No.GA/21595/A3/80dt. 9.9.81. Date of effect 31.7.81.

\*\* Introduced new clause – Clause 26 to 55 renumbered as 27 to 57 vide Notification No.GA/21595/A3/80 dt. 9.9.81 Date of effect 31.7.81.

27. Amendment to Resolution – At any meeting of the General Council any member may move an amendment to any resolution brought forward as an item of urgent business, or to a resolution including the agenda of an urgent meeting convened by the Vice-Chancellor with less than fifteen clear days' notice.

28. Amendment without notice – At any meeting of the General Council, the following amendments may be moved without previous notice.

i) Amendments to motions placed before the meeting without previous notice under clauses (i) to (vii) of statute 21;

ii) Amendments to any resolution or amendments to the agenda which in the opinion of the Chairman have been rendered necessary by and; are consequential upon any motion passed by the General Council at the same meeting.

iii) Amendments of a purely verbal or formal kind which in the opinion of the Chairman do not affect the sense or import of the motion to which they refer; and

iv) Amendments to motions brought forward by the Vice-Chancellor at special meetings with less than two weeks' clear notice or at ordinary meetings with less than thirty days' clear notice, and to resolutions moved by the members under Statute 11.

29. Restrictions on Amendments – Save as provided in statutes 21, 22 and 23 no resolution or amendment which is not placed on the agenda shall be moved at the meeting.

30. Withdrawal of motions – (i) No resolution or amendment shall be withdrawn from the meeting without its consent. To withdraw the motion, the member who moved it must signify his desire at the meeting, and the Chairman shall, after an interval during which no dissent is expressed, declare the motion withdrawn.

ii) No discussion shall be permitted on a motion for leave to withdraw.

iii) When an amendment has been proposed to a resolution the original motion cannot be withdrawn until the amendment has been first disposed of.

31. Lapse of resolution – If a resolution which has been admitted is not discussed during the session it shall be deemed to have been withdrawn.

32. Motion for appointment of Committee – A motion for the appointment of committee shall state the purpose for which the Committee is to be constituted and names of its members and convener, and may also specify the date for the submission for the report. An amendment to a motion for the appointment of a Committee may be moved by any member. If no date is mentioned either in the original motion or in the motion as amended for the submission of the report, such report shall be made at the next ordinary meeting of the General Council, and if it is not possible to do so the

fact shall be reported to the General Council at such meeting. If the mover of the resolution or of any amendment thereto proposed to include in the Committee persons who are not members of the General Council or who being members are not present at the meeting, he shall state at the meeting that he has obtained the consent of such persons to their names being proposed for inclusion.

33. Motion for adjournment – (i) A motion for adjournment shall be in the form “That this meeting do now adjourn” or “That the debate on this question be now adjourned” – Take motion shall also mention the day and hour proposed if the motion is for adjournment to a specified time.

- ii) An amendment to any motion for adjournment of the meeting or debate shall be for substituting a different day or hour for the one originally proposed.
- iii) If the motion for the adjournment of the debate be carried, the debate shall stand adjourned to the time specified in the motion, and the meeting shall pass on to the next business, if any, on the agenda.
- iv) If the motion for adjournment of the debate is carried, the member who moved it may claim precedence or take part in the debate at a later stage when it is resumed.

34. Motion for Dissolution – A motion for the dissolution of a meeting shall be in the form “That this meeting do now dissolve”. If the motion is in order and accepted by the Chairman it shall be put forthwith without amendment to debate. If the motion is carried, the business still pending before the meeting shall be dropped and the Chairman shall declare the meeting dissolved.

35. Motion to pass on to the next business on the Agenda – (a) A motion to pass on to the next business on the agenda shall be in the form “That the meeting do now pass on the next business on the agenda and may be moved after the main question has been announced by the Chair.

- b) The member moving the motion shall confine himself to the words of the motion. The member who seconds the motion shall confine himself to the words ‘ I second the motion’.
- c) If the chairman is of the opinion that the motion to pass over to the next item is not in order he may decline to put the question to the meeting. If he accepts the motion, it shall be put forthwith and decided without amendment or debate. If the motion is carried, the main question together with the amendments to it, if any, moved or given notice of, shall drop.

36. Closure Motion – (a) A motion for closure shall be in the form “That the question be now put” and may be moved after a question has been announced by the Chair. A member who moved the closure motion shall confine himself to the words “I move that the question be now put”. The member who seconds the motion shall confine himself to the words “I second the motion”.

- b) Unless it appears to the Chairman that such motion is not in order or an infringement of the right of the minority or that the question before the meeting has not been sufficiently discussed, it shall be put forth, and decided without amendment or debate.
- c) When the motion “that the question be now put” has been carried, the question on the original motion the debate on which has thus been terminated shall be put and decided without amendment or further debate.
- d) When the motion for closure has been carried and the question consequent thereon has been decided a member may claim without any further motion for closure, that such further question or questions which may be necessary to bring to a decision a question already announced by the Chair be put and, unless the Chairman withholds his assent, such further question or questions shall be put forthwith and decided without amendments or debate.

37. Speeches when allowed – (1) A member can speak only when there is a question before the meeting or when he moved or seconds a motion, except-

- i) When putting a question or answering a question put;
- ii) When speaking on a point of order;
- iii) When offering a personal explanation; or
- iv) When, with the special permission of the Chair, making a statement.

(2) A member in possession of the meeting may speak before moving any motion which he intends to move, but he shall speak on the question and shall conclude his speech by formally moving the motion.

38. Order of Speech – After the member who move a motion has spoken, other members may speak on the motion in the order in which they are called by the Chairman. If any member who is called upon by the Chairman does not speak, he shall not be entitled except with the special permission of the Chairman, to speak on the motion at any later stage of the debate.

39. Speeches who often permitted – Save as otherwise provided, a member may not speak more than once on the same question. A member who has spoken on the main question may not move or second an amendment to it on a motion under Statute 21 during the debate on the same question but may speak on any such new question when moved or seconded by other members if debate is permissible. A member who has moved or seconded an amendment or a motion under statute 21 may not, after such amendment or motion has been disposed of move or second any other amendment or motion under the said statute or speak on the main question but he may speak on or move or second an amendment to any such new question when moved and seconded by other members, if amendment or debate is permissible.

Provided that a member may move or second more than one amendment to a question, when the main question relates to the framing, cancellation or modification of Statutes, Ordinances, Regulations or Financial Estimates.

40. Personal explanation when allowed – A member who complains that his speech or any expression used by him during the speech has been misunderstood, or that his character or conduct has been impugned in the debate, may be allowed to make a personal explanation, but he has confined himself strictly to such explanation. A member may offer such personal explanation while another member is speaking, only if the member who is speaking gives way by resuming his seat.

41. Statement when allowed – A member may with the special permission of the Chair make a statement on any matter arising from the debate on any question.

42. Right of reply for mover – A member who has moved a resolution may speak again by way of reply when the Chairman so allows and has ascertained that no other member entitled to speak desires to speak.

43. No speech after reply – No member shall speak on a question after the mover has made his reply.

44. Duration of speech – No speech shall ordinarily exceed five minutes in duration, provided that the mover of a resolution or an amendment, when moving the resolution or amendment may speak for ten minutes and provided further the Chairman may at his discretion allow a longer period to any speaker or limit the duration of speeches on any subject at any stage to a shorter period.

45. Statement by the Chairman – The Chairman may, at his discretion or at the request of any member, explain to the meeting the scope of any resolution or amendment, or make any statement on any matter arising from or connected with the proceedings of the meeting.

46. Point of order – Any member may, while another is speaking call the Chairman's attention to a point of order, but he shall confine himself to a statement of the point of order and shall not make a speech on such point of order. No point of order can be raised while the Chairman is taking the votes on a question or taking a poll, except with his permission and only on a matter arising out of or during the vote or poll. The Chairman may deal with the matter immediately or when the vote or poll is completed.

47. Motion to be put to vote – When the debate on a motion is concluded or if there be no debate, the Chairman shall put the question with amendments, if any, to vote.

48. Voting – All questions considered at a meeting of the General Council shall be decided by the majority of the votes of the members present at the meeting unless a particular majority is prescribed in the laws of the University. The Chairman shall not be entitled to vote on any question. If the votes are equally divided, the Chairman shall however have a casting vote. When the Chairman puts a question to vote he shall request first those in favour of the motion and then those against the motion to raise their hands, and shall declare whether the question is carried or rejected.

49. Manner of taking votes – Except as otherwise provided.

- i) The manner in which the vote of the meeting shall be taken be left to the discretion of the Chairman.
- ii) If on the announcement by the Chairman of the result of the voting, any member demands a poll, the same shall be taken. The Chairman shall determine the method of taking the poll.
- iii) The result of a poll shall be announced by the Chairman, and shall not be challenged.

50. Powers of Chairman – A member must speak on the question under consideration. The Chairman may direct a member who persists in irrelevant repetition either of his own arguments of the arguments used by other member in debate to discontinue his speech.

51. Maintenance of order – The Chairman may direct any member whose conduct is in his opinion disorderly, to withdraw immediately from the meeting and any member so ordered to withdraw shall do so forthwith and absent himself during the remainder of that day's meeting.

52. Suspension of meeting – The Chairman may, in the case of grave disorder arising at a meeting , suspend the meeting for a time to be specified by him.

53. Procedure in matters not provided for – In cases not provided for in these statutes the Chairman shall be entitled to give his own ruling as to the procedure, which shall be final,

54. Admission of Visitors and Press – Representatives of the Press and visitors may be admitted to the meetings of the General Council with the permission of the Vice-Chancellor.

55. Proceedings – The Registrar shall prepare the proceedings of each meeting of the General Council and it shall be signed by the Chairman of the meeting or Vice-Chancellor. The Registrar shall within one month after a meeting, send a copy of the proceedings so prepared and signed to each member of the General Council and to the State Government.

56. Expenditure in excess of budget allotment -

(i) Notwithstanding anything contained in the Statutes, it shall be competent for the Executive Committee to incur expenditure outside the budget any provision or in excess of the budget any allotment for the year as finally allotted to meet urgent items of expenditure and to report the matter to the General Council.

(ii) The General Council shall also have power to reappropriate from one head to another to meet such expenditure.

By order of the Governor.  
K.K. GOPALAKRISHNAN  
Deputy Secretary to Government



Amendment 1

**KERALA GAZETTE**  
Published by Authority

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Vol. XXVIII) Trivandrum, Tuesday, 31<sup>st</sup> March 1983, 10<sup>th</sup> Jyaistha 1905 (Saka)  
(No.22)

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**PART III**  
**Agricultural University**  
**NOTIFICATION**  
(3)

No.GA/390/A3/83.

4<sup>th</sup> April 1983.

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statute No.42131/P5/72/AD dated 2-8-1982 as assented to by the Chancellor w.e.f. 22-2-1983, under section 49 (6) of the said Act.

**AMENDMENTS**

That in the said statute in sub clause 1 of Clause I – “ Powers ” – the existing provision shall be recast as follows:-

“To declare by statutes other Colleges/Institutions as constituent Colleges/Institutions of the University”.

This amendment shall come into force w.e.f. 22-2-1983.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR,  
Registrar

Amendment 2

**KERALA GAZETTE**  
Extra Ordinary  
Published By Authority

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Vol. XXVIII) Trivandrum, Tuesday, 31<sup>st</sup> May 1983, 10<sup>th</sup> Jyaistha 1905 (Saka)  
(No.22)

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**PART III**  
**Agricultural University**  
**NOTIFICATION**  
(2)

No.GA/44875/A3/82

9<sup>th</sup> April 1983.

In exercise of the powers conferred under sub-section 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendment to

the first statutes issued in Government Notification No.42131/P5/72/AD dated 2.8.1972, as assented to by the Chancellor w.e.f. 29.1.1983, under section 49(6) of the said Act.

#### AMENDMENT

In the said statutes, the existing provision under sub-clause (1) (b) of clause 7 shall be substituted with the following:-

“ Any member who intends to ask a question shall forward to the Registrar a copy of the question which he proposes to ask so as to reach him not less than four weeks before the date of the meeting”.

This amendment shall come into force w.e.f. 29.1.1983.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR  
Registrar

Amendment 3

KERALA GAZETTE  
Published by Authority

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Vol. XXIX ) Trivandrum, Tuesday, 31<sup>st</sup> January 1984/ 11<sup>th</sup> Magha 1905 (Saka) No.5

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#### PART III Agricultural University NOTIFICATION

No.GA/20857/A3/83.

22<sup>nd</sup> December 1983.

In exercise of the powers conferred under subsection 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to the Statutes issued under Notification No.42131/P5/72/AD dated 2-8-1972 as assented to by the Chancellor with effect from 22-11-1983 under section 49(6) of the said Act.

#### AMENDMENTS

In the said Statutes the following new proviso shall be added under the existing provisos under clause 8 (i) (d).

“Provided further that the supplementary questions in respect of the questions of which the questioners are absent in the House will be entertained only if there is time after taking up all the questions of which the questioners are present in the House”.

These amendments shall come into force with effect from 22-11-1983.

Main Campus,  
Vellanikkara.

THOMAS C. GEORGE,  
Registrar

GOVERNMENT OF KERALA  
Agriculture (Planning) Department  
NOTIFICATION

**\*\* Statutes Relating to the Emoluments and Conditions of Service of the  
Vice-Chancellor**

No.43235/Ag. P5/72/AD

Trivandrum, Dt. 10-8-1972.

S.R.O. No. In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with sub-section (7) of section 27 thereof, the Government of Kerala hereby make the following statutes relating to the emoluments and conditions of service of the Vice-Chancellor.

1. Emoluments – The Vice-Chancellor shall receive such emoluments as may be fixed by the Chancellor at the time of his appointment.

2. Leave – The Vice-Chancellor shall be entitled to the following kinds of leave in addition to Casual leave and Restricted holidays as admissible to other University employees:-

a) Leave on full pay for one-eleventh of the period spend on duty, and

b) Half-pay leave at the rate of 20 days for a completed year of service,

3. Leave without pay – The Vice-Chancellor shall also be entitled in case of illness or on account of private affairs, to leave without pay for a period not exceeding four months during the tenure of office.

Provided that the leave taken without pay may be subsequently commuted into leave on full pay to the extent to which it may be subsequently earned after return to duty.

4. Traveling allowance – The Vice-Chancellor when traveling on official business shall be entitled to T.A. at the rates admissible to Class 1 Officers.

5. Grant of leave – The leave mentioned under (a) and (b) of statute 2 and under statute 3 shall be sanctioned by the Chancellor.

6. Quarters and Conveyance – The Vice-Chancellor shall be entitled to free furnished residential accommodation. Preference will be given to the Vice-Chancellor for the use of the University car for his official purposes.

BY ORDER OF THE GOVERNOR,  
K.K. GOPALAKRISHNAN  
Deputy Secretary

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Note: \*\* Repealed in the light of Statutes SRO No.266/72 dt. 2.6.72  
Vide Notification No.GA/67166/A3/79 dt. 22.10.79.

**KERALA GAZETTE**

Extra Ordinary

Published by Authority

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(Vol.XVII) Trivandrum, Wednesday, 16<sup>th</sup> August 1972, 25<sup>th</sup> Sravana 1894 (No.445)

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GOVERNMENT OF KERALA

Agriculture (Planning) Department  
NOTIFICATION

No.45295/Ag.P5/72/AD

Dated, Trivandrum, 11<sup>th</sup> August 1972.

S.R.O. No.422/72 – In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with clause (s) of section 16 thereof, the Government of Kerala hereby make the following statutes regarding the powers and duties of the Executive Committee:-

1. Powers and duties – In addition to the powers conferred under the provisions of the Act, the Executive Committee shall have the following powers and duties:

(1)to provide or purchase lands, buildings, furniture, laboratory equipments and such other requirements for the University.

(2)to constitute committees for the proper conduct of examinations and to approve and publish the results;

(3)to take final decision in regard to cases where unfair means have been adopted by the candidates appearing for the examinations;

(4)to supervise and control the Students' Advisory Bureau, Employment Bureau, Translation and Publication Bureau, University Extension Boards, University Athletic Clubs, the National Cadet Corps, the National Service Corps, students' Cultural and Debating Societies, University Students' Union, Co-operative Societies and such other institutions formed by the University for promoting the welfare of students;

(5)to manage hostels instituted by the University and to recognize hostels not maintained by the University and to withdraw recognition thereof;

(6)to consider the proposal made by the Academic Council and to make recommendations to the General Council for the institution of Professor ships, Readerships, Lectureships and other teaching/research posts required for the University;

(7)to constitute the following funds in addition to the funds specified in section 44 and 45 of the Act, and to make provisions for the investment and management of all funds of the University.

- (a)Contingency Fund,
- (b)Contributory Provident Fund,
- (c)General Provident Fund,

- (d) University Provident Fund,
- (e) Staff Welfare Fund,
- (f) Students Welfare Fund and such other funds as may be necessary.

(8) to manage and regulate the finance, accounts, investments, property, business and all executive affairs of the University, and for that purpose to appoint such agents as it may think fit;

(9) to cause proper accounts to be maintained relating to the funds of the University;

(10) to approve the constitution and management of the recognized institutions and hostels;

(11) to recognize teachers as qualified to give instructions on research and to supervise or control the same, and to withdraw such recognition, subject to the regulations framed by the Academic Council;

(12) to relax the period of experience or age restriction in the qualifications of teachers prescribed by the Academic Council;

(13) to fix the remuneration for all persons engaged in connection with the conduct of examinations;

(14) to take cognizance of any misconduct by any student in a college or institution or by any candidate who seeks admission to a University Course of study or for any University examination, brought to its notice and to punish such misconduct by expulsion of the student from the college or institution or by exclusion of the student or candidate from any University examination or any University course or any convocation for the purpose of conferring degrees, either permanently or for a specified period, or by cancellation of the University examination for which he appeared, or by such other penalty as it may deem fit.

(15) to relax the provisions of the laws of the University on justifiable grounds whenever necessary, regarding place and manner or examination, hours of transaction of business in the office and institutions under the control of the University;

(16) to constitute a board for adjudication of grievances of the students;

(17) to maintain proper standards of teaching in consultation with the Academic Council;

(18) to negotiate and enter into, vary, cancel and to carry out contracts on behalf of the University;

(19) to control and manage institutions as may be deemed necessary for the welfare of teachers and other employees of the University;

2. Meeting – (a) The Executive Committee shall meet, as and when required, for the conduct of business of the University on dates and hours to be fixed by the Vice-Chancellor.

(b)The procedure to be followed at the meetings of the Executive Committee shall be such as may be prescribed by the General Council.

(c)In the absence of the Vice-Chancellor, the members present shall elect one among them to preside over the meeting.

3. Quorum – Six members shall constitute a quorum for the meeting of the Executive Committee and no business shall be transacted at a meeting in which there is no quorum.

4. Proceedings of meetings – The proceedings of the meetings of the Executive Committee shall be printed quarterly and copies forwarded to the members of the General Council and to the Government.

By Order of the Governor.  
K.K. GOPALAKRISHNAN  
Deputy Secretary

**KERALA GAZETTE**

Extra ordinary

Published by Authority

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(Vol. XVII) Trivandrum, Thursday, 31<sup>st</sup> August 1972, 9<sup>th</sup> Bhadra 1894 (No.479)

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GOVERNMENT OF KERALA  
Agriculture (Planning) Department  
NOTIFICATION

No.49098/Ag. P5/72/AD

Dated, Trivandrum, 30<sup>th</sup> August 1972.

S.R.O. No.447/72 – In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with section 19 thereof, the Government of Kerala hereby make the following statutes regarding the Faculty of Agriculture and the Faculty of Veterinary and Animal Science namely;

1. Faculty of Agriculture – the Faculty of Agriculture shall comprise the departments mentioned in column I below with the subjects of study assigned to each of such departments as shown in column 2;

Name of Department (1)	Subjects (2)
1. Agronomy	Soil fertility and Plant nutrition, Crop physiology and Ecology, Weed control, Crop management, Seed technology, Irrigation and Water management, Agricultural Meteorology and other allied aspects.
2. Agricultural Botany	Cytology and Genetics, Plant Physiology and other allied aspects.
*3 Plant Breeding	**Plant Breeding and other allied aspects.

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\* Introduced new departments as per Notification No.GA/69103/A3/78 dt. 28-10-79. Date of effect 9-10-79.

\*\* Notification No.GA/7892/A3 (i)/80 dt. 1-10-80

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|-----|---|---|
| 4.  | Plantation and spices                     | Plantation crops like coconut, rubber, cocoa, oil palm etc. Spices crop like pepper, clove, nutmeg and other minor spices – Medicinal plants.                                       |
| 5.  | Pomology and Floriculture and Landscaping | Fruit crops – Tropical and sub tropical fruits, other minor fruits, temperate fruits, floriculture and land scaping, commercial flower cultivation, landscape design and gardening. |
| 6.  | Olericulture                              | Tropical and sub tropical vegetables, cool season vegetables. Perennial vegetable crops.  |
| 7.  | Processing Technology                     | Processing of fruits, vegetables and preparation of products, processing of plantation and spices produce.  |
| *8. | Soil Science and Agricultural Chemistry   | Soil Survey, Soil chemistry, Soil Fertility and plant nutrition, Soil Microbiology, Soil Technology and allied aspects.   |
| a)  | Soil Physics                              | Soil Physics  |
| b)  | Agri. Chemicals                           | Agri. Chemicals   |
| 9.  | Agricultural Entomology                   | Taxonomy and morphology, Insect Physiology, Toxicology and Ecology, Nematology, Economic Entomology, stored Grain pests and allied aspects.   |
| 9.  | *a) Nematology                            | Agri. Nematology  |
| 10. | Agri. Economics                           | Production Economics and Farm (Management, Marketing and Price, Agricultural Finance and Credit and other allied aspects.   |
| 11. | Agri. Extension                           | Rural Sociology, Social Psychology, Communication and Extension methods, extension education and Community Development and allied aspects.  |
| 11. | *a) Food Science and Nutrition            | Food Science and Nutrition  |
| 12. | Agri. Engineering                         | Agricultural Implements and Machinery, Soil Conservation and allied aspects.  |
| 13. | Agri. Statistics                          | Agricultural Statistics and allied aspects.   |
| 14. | Horticulture                              | Fruit and Vegetable Technology, Fruit Culture, Plantation Crops, and Spices, Olericulture, Floriculture, Ornamental Gardening and allied aspects.                                   |
| 15. | Plant Pathology                           | Phytovirology, Mycophysiology and Bio-chemistry of Plant Infection, Phytobacteriology, Ecology of Plant pathogens, Epidemiology, Seed Pathology and allied aspects.                 |
|     | *a) Microbiology                          | Microbiology  |
|     | b) Virology                               | Virology  |

2. Faculty of Veterinary and Animal Science – The Faculty of Veterinary and Animal Science shall comprise the department mentioned in column 1 below the subjects of study assigned to each of such departments as shown in column 2:-

Name of Department (1)	Subjects (2)
*1. Anatomy	Anatomy, Histology, Embryology
2. Physiology and Biochemistry	Physiology and Biochemistry
*3. Extension	Animal Husbandry, Extension Education
4. Microbiology	Microbiology, Immunology and Virology
5. Animal Reproduction	Obstetrics, Gynaecology, Andrology, Artificial Insemination, Reproductive Physiology and Reproductive Pathology
6. Therapeutics	Therapeutics

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\* Introduced new departments as per Notification No.GA/14336/A3/76 dt. 3-4-78. Date of effect 3-3-78.

*7. Clinical medicine	--
8. Poultry Science	Poultry Science
9. Statistics	Statistics
10. Surgery	Surgery
*11. Nutrition	Nutrition
12. Dairy Science	Dairy Science, Dairy Cattle Production, Dairy Products Technology, Milk Production and Processing, Dairy Products, Milk Hygiene
13. Animal Management	Animal Production and Management and Hygiene, Goat Hygiene, Goat Husbandry, Goat Production, Sheep Production, Swine Production, Swine Husbandry
14. Animal Breeding and Genetics	Animal Breeding and Genetics
15. Pathology	Pathology
16. Parasitology	Parasitology
17. Preventive Medicine	Preventive Medicine
18. Pharmacology	Pharmacology and Toxicology
19. Veterinary Public Health	Veterinary Public Health Zenosis, Jurisprudence, Meat Hygiene and Meat Technology.
20. Fisheries	Fisheries

3. Heads of Departments – Each department shall have a head who may either be a Professor or Associate Professor / Reader, who shall be appointed by the Executive Committee. In the absence of Professor or Associate Professor or Reader in any department it shall be open to the Dean to make provisional arrangements to assign the duties of the head of department to any other Professor or Associate Professor or Reader in the Faculty under him for the time being.



4. Constitution – The Dean and the heads of departments in a faculty shall constitute the Faculty.

5. Powers and duties of the head of Department – The head of department shall have the following duties and responsibilities ;-

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\* Amended as per Notification No.GA/14336/A3/76 dt.3-4-78. Date of effect 3-3-78.

- i) He shall be responsible to the Dean for the organizational operation of his Department.
- ii) He shall be responsible for teaching, research and extension programme in respect of the subjects of his department.
- iii) He shall maintain close liaison with the Director of Research and arrange for the allotment of lands and provision of other facilities necessary for carrying out research by members of his department in accordance with approved programme.
- iv) He shall have responsibility for supplying accurate and up to date information on the results of research in his department to the Extension Subject Matter Specialists who may be posted as specialists in that Subject Matter area. He will furnish them with office facilities in connection with teaching and research and in every way possible, promote close co-operation between such Subject Matter Specialists and the members of his department.
- v) He shall prepare the departmental budget in consultation with the Director of Research and Director of Extension and submit it to the Dean of the Faculty.
- vi) He shall be responsible for the allotment of funds for expenditure in the department and for the care of departmental property.
- vii) He shall have power to exercise general supervision and control over the affairs of his department.

By Order of the Governor,  
K. K. GOPALAKRISHNAN  
Deputy Secretary.

**Amendment 1**

**KERALA GAZETTE**

Published by Authority

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(Vol. XXVIII Tvm.) Tuesday, 28<sup>th</sup> June 1983/7<sup>th</sup> Ashada 1905 (Saka) (No.26)

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/50611/A3/81.

24<sup>th</sup> May 1983.

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statutes SRO No.447/72, as assented to by the Chancellor w.e.f. 26-3-1983, under Section 49(6) of the said Act.

## AMENDMENTS

- 1) That in the said statutes the Department “(6) Therapeutics” shall be deleted and the same included as a subject under the Department “Clinical Medicine”.
- 2) That in the said statutes the Department “(20) Fisheries” shall be deleted from the Faculty of Veterinary and Animal Sciences.

Consequently the existing Departments with Sl. Nos. 7 to 20 shall stand renumbered from 6 to 18.

This amendment shall come into force from 26-3-1983.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR,  
Registrar

### **Amendment 2**

3<sup>rd</sup> July 1984

## **KERALA GAZETTE** **Kerala Agricultural University** NOTIFICATION

No.GA/20858/A3/83

9<sup>th</sup> May, 1984

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes S.R.O. No.447/72, as assented to by the Chancellor with effect from 5.1.1984 under section 49(6) of the said Act.

## AMENDMENTS

- 1) That in the said statutes the existing minor discipline “11 (a) Food science and Nutrition” in the Department of Agricultural Extension under the Faculty of Agriculture shall be deleted and in its place a new Department viz., “Home Science” with Sl. No.(12) will be introduced with the subjects “Food Science and Nutrition with special reference to rural problems”.

Consequently, the existing Departments with Sl. Nos. 12 to 15 shall stand renumbered from 13 to 16.

This amendment shall come into force from 5.1.1984.

Main Campus,  
Vellanikkara

N.M.ABDUL KADIR  
Comptroller  
i/c. of Registrar

**Amendment 3**

**KERALA GAZETTE**

Published by Authority

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(Vol. XXXII, Trivandrum, 10<sup>th</sup> March 1987 Tuesday, 19<sup>th</sup> Phalguna 1908 (Saka)  
(No.10)

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA/E3/18731/85

30<sup>th</sup> January 1987

In exercise of the powers conferred under sub-section 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes SRO No.447/72, as assented to by the Chancellor with effect from 30-12-86 under Section 49 (6) of the said Act.

AMENDMENT

That in the said Statute, the existing Department “12. Animal Management” under clause 2 – Faculty of Veterinary and Animal Sciences shall be renamed as “12 Livestock Production Management”.

This amendment shall come into force from 30-12-1986.

Kerala Agricultural University  
Main Campus, Vellanikkara.

K. SETHUMADHAVAN  
Registrar

**Amendment 4**

**KERALA GAZETTE**

Published by Authority

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( Vol. XXXIII, Trivandrum, 7<sup>th</sup> June 1988 Tuesday, 17<sup>th</sup> Jyaistha 1910 (Saka)  
(No. 23)

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA/E3/27238/86

10<sup>th</sup> May 1988

In exercise of the powers conferred under sub-section 2 (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statutes S.R.O. NO. 447/72, as assented to by the Chancellor with effect from 18-4-1988 under section 49(6) of the said Act.

## AMENDMENTS

1) That in the said statutes the Department '(13) Agricultural Engineering' shall be deleted from the Faculty of Agriculture.

2) That in the said statutes the existing subject 'Agricultural Meteorology' in the Department of Agronomy under the Faculty of Agriculture shall be deleted and a new Department viz. 'Agricultural Meteorology' with Sl. No.16 will be introduced with the subject 'Agricultural Meteorology'

Consequent on the above amendments the serial number of the existing departments including Agricultural Meteorology under the Faculty of Agriculture shall stand re-numbered from 1 to 16.

This amendments shall come into force from 18-4-1988.

Main Campus,  
Vellanikkara.

Dr. A.G. G. MENON  
Registrar i/c

### **KERALA GAZETTE**

#### **Extra ordinary**

Published by Authority

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Vol. XVII Trivandrum, Saturday, 16<sup>th</sup> September 1972, 25<sup>th</sup> Bhadra 1894 (No.511)

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### GOVERNMENT OF KERALA Agriculture (Planning) Department NOTIFICATION

No.36746/Ag.P5/72/AD

Dated, Trivandrum, 14<sup>th</sup> September 1972.

Statutes relating to the appointment, salary and allowances and duties of the Registrar.

S.R.O. No.476/72 – In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) read with sub-sections (2) and (7) of section 30 there of, the Government of Kerala hereby make the following statutes relating to the appointment, salary and allowances and duties of the Registrar.

1 Persons eligible for appointment.

The following classes of employees shall be eligible for appointment as Registrar.

- a) employees of and above the rank of Assistant Registrar in the University Office;
- b) teachers of and above the rank of Assistant Professor in the University;
- c) employees of and above the rank of Assistant Registrar or Assistant Professor in other Universities or in institutions or Colleges affiliated to any University;

d) persons employed in the State services of the Government and drawing a salary of not less than seven hundred rupees per month;

e) persons employed in the Indian Administrative Service and working in connection with the affairs of the State;

f) persons employed in Research Institutions or for Extension Education under the University and drawing a salary of not less than Rs.700 per month; and

g) other persons qualified for appointment as Professor of the University and having administrative or teaching experience of not less than ten years.

## 2 procedure for appointment.

The following procedure shall be adopted for the appointment of the Registrar:-

a) The Vice-Chancellor shall have the post advertised specifying the classes of employees eligible for appointment and inviting applications there for.

b) Applications received in response to the advertisement under clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under clause (c) for making recommendations regarding the persons to be appointed.

c) The Vice-Chancellor shall constitute a Selection Committee in consultation with the Executive Committee.

d) The members of the Selection Committee shall nominate one among them to be its Chairman.

e) The Selection Committee shall scrutinize all the applications received and prepare a list of the candidates who shall be called for interview.

f) After interviewing the candidates, the Selection Committee shall recommend to the Vice-Chancellor, as far as possible, the names of at least three persons in the order of preference for appointment to the post.

g) The Vice-Chancellor shall then submit the recommendations of the Selection Committee to the Executive Committee which shall thereupon make the final selection for appointment.

## 3 Appointment of deputation.

Notwithstanding anything contained in statutes 1 and 2, the Executive Committee may, at any time when a vacancy of the Registrar arises, appoint on deputation an officer of the State Government in the Indian Administrative Service or in the State Service.

## 4 Salary and allowances.

The salary and allowances of the Registrar shall not be less than that of a University Professor.

5 Period of appointment.

The appointment of the Registrar shall be for a period of five years in the first instance, provided that in the case of person above fifty years of age, the period of appointment shall be so fixed as to terminate on the date of superannuation as laid down in sub-section (4) of section 42 of the Act.

6 Arrangements during absence.

The Registrar shall devote his whole time to the duties of his office, and shall not absent himself from his duties without the permission of the Vice-Chancellor if the period of absence is 15 days or less and of the Executive Committee if the period is more than 15 days. During the period of absence of the Registrar, the Vice-Chancellor may make arrangements for the performance of the duties of the Registrar in such manner and on such terms as he may determine.

7 Duties.

The Registrar shall have the following duties, namely:-

1) to issue notices under the direction of the Vice-Chancellor for convening meetings of the General Council, Executive Committee and Academic Council.

2) to prepare and maintain a record of the proceedings of the meetings of the General Council, Executive Committee and Academic Council.

3) to make arrangements under the directions of the Vice-Chancellor for the conduct of election of members to the various Authorities of the University.

4) to maintain a Register of Graduates, a Register of Donors, a Register of Endowments, a register of Registered Graduates and such other registers as may be prescribed by the University from time to time.

5) to maintain the general discipline of the University Office and to exercise disciplinary control over the employees of the University Office..

6) to execute contracts and other documents on behalf of the University under the directions of the Executive Committee.

7) to countersign T.A. bills of the employees working under him as well as those of the non-official members of the Authorities of the University or of such Committees constituted by the University.

8) to perform such other functions as may from time to time be prescribed by the Executive Committee.

By Order of the Governor,  
K.K. GOPALAKRISHNAN,  
Deputy Secretary

**Amendment 1**

**KERALA GAZETTE**

Published by Authority

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(Vol. XXX) Trivandrum, 23<sup>rd</sup> April 1985/3<sup>rd</sup> Vaisakha 1907 (Saka) No.17

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/A3/9009/83

21<sup>st</sup> March 1985

In exercise of the powers conferred under sub-section (2) (b) of Section 12 of K.A.U. Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes S.R.O. No.476/72 dated, 14-9-1972 relating to the appointment, salary and allowances and duties of the Registrar as assented to by the Chancellor with effect from 5-3-1985 under Section 49(6) of the said Act.

**AMENDMENT**

In the said Statute, the existing clause 1 together with sub clause (a), (b), (c), (d), (e), (f) & (g) shall be substituted with the following:

1. Method of appointment

- i) By direct recruitment
- or
- ii) By deputation

Qualification for direct recruitment:

- i) Master's degree of a recognized University with not less than 50% marks.
- ii) Ten years' teaching or research experience of which at least 5 years shall be in an administrative capacity or ten years administrative experience.

By deputation

The person so appointed shall be of or above the rank of Joint Secretary of the State Government or its equivalent.

In the said Statutes, the existing clause 2 – Procedure for appointment and the sub clause (a), (b), (c), (d), (e), (f) & (g) under it shall be substituted with the following:

2. Procedure for appointment:

In the event of the Executive Committee deciding to make the appointment by direct recruitment, the following procedure shall be adopted:

- i) The post shall be advertised specifying the qualifications prescribed.
- ii) The applications received in response of the advertisement shall be referred to a Selection Committee constituted for the purpose by the Executive Committee.

- iii) The Committee shall consist of the Vice-Chancellor (Chairman), two Non-Official members of the Executive Committee and one of the Secretaries to Government in the Executive Committee to be nominated by the Vice-Chancellor and one expert.
- iv) After interviewing the candidates the Selection Committee as far as possible shall recommend the names of three persons in the order of preference to the post.
- v) The Executive Committee shall thereupon make the final selection and appointment.

Age - Not above 50 years except in the case of persons appointed on deputation.

In the said Statute, the existing clause 3 shall be deleted and clauses 4 and 5 shall be substituted with the following renumbered clauses 3 and 4.

3. Salary and allowances:

The salary and allowances of the Registrar shall not be less than that of a University Professor.

4. Period of appointment:

The Registrar shall be appointed in the first instance on probation for a period of one year within a period of two years and on satisfactory completion of probation shall be confirmed. The probation may be extended on the decision of the Executive Committee. The Registrar shall continue in service till he attains the age of 55 years.

These amendments shall come into force with effect from 5-3-1985.

Kerala Agricultural University Hqrs.,  
Main Campus,  
Vellanikkara.

THOMAS C. GEORGE,  
Registrar

**KERALA GAZETTE**

**Extra ordinary**

Published by Authority

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( Vol. XVII) Trivandrum, Monday, 23<sup>rd</sup> October 1972, 1<sup>st</sup> Kartika 1894 ( No.583)

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GOVERNMENT OF KERALA  
Agriculture (Planning) Department  
NOTIFICATION

No.17311/Ag. P5/72/AD

Dated, Trivandrum, 19<sup>th</sup> October 1972.

S.R.O. No.529/72 – In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with sections 17 and 18 thereof, the Government of Kerala hereby make the following statutes relating to the constitution, powers and functions of the Academic Council:-



1. Constitution :- (a) In addition to the members specified or to be nominated or elected as the case may be under clause (a) to (1) of sub-section (1) of section 17, the Academic Council shall also consist of :-

- (i) The Director of Agriculture and the Director of Animal Husbandry (ex officio) ;
  - (ii) Not more than five persons from among those connected with service in the Agriculture, Animal Husbandry, Forestry, Fisheries, Dairy Development, Co-operation and Community Development Departments either for the time being or in the past in the State of Kerala or elsewhere in India to be nominated by the Chancellor; and
  - (iii) not more than five members from among the scientists from the Indian Council of Agricultural Research and/or its institutions, from other Universities in India or from among well-known scientists in India to be nominated by the Chancellor,
- (b) The persons to be co-opted to the Academic Council under Section 17(2) of the Act shall be for such specific purpose as may be considered necessary by the Academic Council and shall hold office for such period as the Academic Council may determine.

2. Re-constitution – The Academic Council shall be re-constituted every three years.

3. Powers and functions – In addition to the functions specified in section 18 of the said Act, the Academic Council shall also have the following powers and functions :-

- (i) to recommend the conferment of honorary degrees.
- (ii) to make regulations relating to the conduct of examinations and to maintain and promote standards of education.
- (iii) to make regulations regarding admission of students in the University and to determine the number of students to be admitted.
- (iv) to make proposals on the recommendations of the Board of Studies for the establishment, amalgamation, division or abolition of departments.
- (v) to make proposals for establishment of research stations, libraries, laboratories, demonstration stations and such other Institutions necessary in the interest of agriculture.
- (vi) to make regulations regarding the holding of convocations.
- (vii) to approve or reject any subjects proposed for thesis by a candidate for a degree for Doctor of Philosophy.
- \*(viii) to make regulations for accepting endowments and for award of freeship, fellowship, scholarship, bursaries and prizes subject to the provisions in the Act and Statutes.

4 (a) The Academic Council may have the following Standing Committees:-

- (i) Committee to deal with research and extension;
- (ii) Committee to deal with library;
- (iii) Committee to deal with appointment of paper setters, examiners, Board of Examiners and Moderators.

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\*Note; Introduced a new sub clause as per Order No.GA/21591/A3/81 dt. 12-2-82  
Date of effect 22-7-80.

(iv) Committee on student discipline and welfare of students including hostel accommodation in colleges.

(b) Each of the Committees specified in this statute shall be composed of not more than five members of the Academic Council including the Vice-Chancellor who shall be the Chairman of such Committees and the other members of each such committee shall be selected by the Vice-Chancellor annually from among the members of the Academic Council.

(c) The committee on student discipline may appoint such number of discipline boards as it deems necessary to advise it on matters relating to student discipline and each of such discipline boards shall consist of such number of members of the committee as the committee deems fit;

Provided that unless the Academic Council otherwise directs, each of such discipline boards shall co-opt to itself one of the students of the University.

(d) All decisions of the committee shall be placed before the Academic Council for consideration and may be given effect to by the Council subject to such modifications as the Council may deem fit to make.

By order of the Governor;  
K. K. GOPALAKRISHNAN  
Deputy Secretary.

**Amendment**

**KERALA GAZETTE**  
Published by Authority

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( Vol. XXVII) Trivandrum, Tuesday, 23<sup>rd</sup> March 1982/2<sup>nd</sup> Chaithra 1904 (Saka),  
No.12

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA-21591/A3/81

12<sup>th</sup> February 1982

In exercise of the powers conferred under sub-section (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statutes SRO No.529/72 dated 19-10-1972 as assented to by the Chancellor with effect from 22-7-1980 under section 49 (6) of the Act.

AMENDMENT

That in clause 3 of the said statutes the following new sub clause be added and numbered as (viii).

3 (viii) To make regulations for accepting endowments and for award of freeship, scholarship, bursaries, medals and prizes subject to the provisions, in the Act and statutes.

This amendment should be deemed to have come into force from 22-7-1980.

Kerala Agricultural University,  
Main Campus,  
Vellanikkara.

E. DAMODARA MARAR,  
Registrar

GOVERNMENT OF KERALA  
Agriculture (Planning) Department  
NOTIFICATION

No.56305/P5/72/AD

Dated, Trivandrum, 22-10-73

S.R.O. No.668/73/AD – Under section 63 of the Kerala Agricultural University Act, 1971, (33 of 1971), the Government of Kerala hereby make the following statutes, prescribing the \*method of appointment, qualifications etc. for the posts shown below in Kerala Agricultural University:-

1. Estate Officer.

Method of appointment;

1. By promotion from the category of Assistant Registrar/Assistant Comptroller.
2. By transfer from any other categories as may be decided by the Executive Committee if candidates are not available under item (1) above.
3. By direct recruitment if no qualified candidate is available under first and second methods.

OR

4. Any other method:

Appointment of Deputy Collector on deputation basis from the Revenue Department if no qualified candidate is available under the above methods.

Qualification:

1. For promotion or appointment by transfer  
University degree with atleast 10 years experience in administrative matters in a supervisory capacity.
2. For direct recruitment  
University degree with atleast 10 years experience in handling administrative and labour matter in a supervisory capacity.

Desirable:

Experience in handling revenue matters/labour problems.

Not above 40 years for direct recruitment and not above 50 years for deputation.

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Note \*Amended as per Notification No.GA/18263/A3/78 dt. 27-7-78, Date of effect 10-2-78.

2. Assistant Registrar  
Assistant Registrar (Admn.)

Method of Appointment;

1) By promotion from the categories of Senior Superintendent, Internal Audit Officer, Divisional Accountant, Chief Accountant, Senior Accountant, Cashier in the ministerial cadre of the University.

2) By transfer from any other category as may be decided by the Executive Committee, if candidates are not available under item (1) above.

3) By direct recruitment if candidates are not available under items (1) and (2) above.

Qualification: For direct recruitment:

1. University Degree.
2. Five years experience in a supervisory post, the maximum scale of pay of which is Rs.600 and above.

Assistant Registrar (Acad/Tech and Research)

Method of appointment.

1. By transfer of teaching staff of and above the grade of Assistant Professor.
2. By direct recruitment, if candidates are not available under item No.1 above.

Qualification: For direct recruitment.

1. Post-graduate degree in any branches of Agricultural Sciences.
2. Five years teaching/Research experience in Agriculture/Veterinary/Horticulture College/Research Institutes recognized by the University.

Age for direct recruitment: Not above 45 years.

3. Library Assistant.

Method of appointment: Direct recruitment

Qualification:

1. Degree of a recognized University
2. Degree/Diploma in Library Sciences

Age : Not above 45 years.

4. Public Relations Officer :

Method of appointment:

1. By promotion from the category of Senior Superintendent.
2. By transfer from any other category as may be decided by the Executive Committee, provided the candidates possess the prescribed qualifications.
3. By direct recruitment, if candidates are not available under item (1) and (2) above.

Qualification: For promotion/transfer/direct recruitment.

1. Degree of a recognized University.
2. Diploma in journalism and 3 years experience in journalistic work.

Age for direct recruitment: Note above 45 years.

5. Senior Superintendent :

Method of appointment;

- 1 (a) By promotion of Junior Superintendents including Clerks/Assistants.
- (b) By promotion from Typists/Stenographers with not less than 15 years of service with Account Test (Lower)

Note:- \*A ratio of 2:1:1:30 will be maintained for promotions to the post of Section Officers/Senior Superintendents from Typist/Typist promotee Stenographers, directly recruited Stenographers and Clerks. A Typist/Typist promotee Stenographer/directly recruited Stenographer will not, however, be appointed as Section Officer, in his turn, in preference to an Assistant who has the next change of promotion as Section Officer and whose total length of service is equal to or greater than that of the Typist/Typist promotee Stenographer/directly recruited Stenographer. In applying the above ratio the first 15 places will go to the Assistants, the 16<sup>th</sup> to the Typist, the 17<sup>th</sup> to the directly recruited Stenographer, the 18<sup>th</sup> to the Typist promotee Stenographer, the next 15 places again to the Assistants, and the 34<sup>th</sup> place to the Typist and so on. The above cycle will repeat. While applying this procedure, if no eligible person is available from the categories of Typist/Typist promotee Stenographers or directly recruited Stenographers in his turn, that vacancy will be lost to that category and the same will be given to the Assistants.

2. By direct recruitment:

If candidates are not available under item (1) above.

Qualification: For direct recruitment:

1. Degree of a recognized University
2. Pass in Account Test (Lower)
3. Experience as Junior Superintendent/Senior Grade Assistant in Government Service or other Universities in the State for not less than 5 years.

Age: Not above 45 years.

6. Junior Superintendent.

Method of appointment:

1. By promotion of Head Clerks
2. By direct recruitment, if candidates are not available under item (1) above.

Qualification: For direct recruitment

1. Degree of a recognized University.
2. Experience as Assistant/Clerk for a period of five years in Government or other Universities in the State.

Age: Not above 45 years.

7. Cashier:

Method of appointment:

1. By promotion of Junior Superintendent with Account test (Lower).
2. By direct recruitment, if candidates are not available under item (1) above.

Qualification: For direct recruitment.

1. B.Com. degree of a recognized University.

Age- Not above 45 years.

Note: Candidate appointed as Cashier must furnish security deposit/fidelity bond prescribed by the University

8. Assistant Comptroller.

Method of appointment.

1. By promotion of persons with Account test (H) from the categories of Internal Audit Officer, Senior Superintendent/Chief/Senior Divisional Accountants and Cashier.
2. By direct recruitment, if candidates are not available under item (1) above.

Qualification: For direct recruitment.

1. Degree of a recognized University.
2. Experience in Audit and Accounts for not less than 10 years in the Government Department/Universities or CA/SAS qualifications with experience in office accounts for not less than 3 years.

Age: Not above 45 years.

9. Internal Audit Officer.

Method of appointment.

1. By promotion of Junior Superintendent with Account test (L).
2. By direct recruitment, if candidates are not available under item (1) above.

Qualification, for direct recruitment.

1. Degree of recognized University.
2. Experience in a supervisory post for a minimum period of 10 years.
3. Experience in Government Audit and Accounts for atleast three years.
4. Account test (Higher) or CA/SAS qualifications with experience in auditing of accounts for not less than three years.

Age: Not above 45 years.

10. Financial Assistant

Method of appointment.

1. By promotion of persons with Account test (Higher) from the categories of Internal Audit Officer, Senior Superintendent, Divisional Accountant, Chief Accountant, Senior Accountant and Cashier.
2. By direct recruitment, if candidates are not available under item (1) above.

Qualification: For direct recruitment.

1. Degree of a recognized University.
2. Account test (Higher).
3. Must have put in a minimum service of 10 years.
4. Must have atleast five years experience in Accounts and Finance matters of Government/University.

Age: Not above 45 years.

11. Head Clerk.

Method of appointment.

1. By promotion of U.D. Clerk.
2. By transfer from any other category as may be decided by the Executive Committee, if candidates are not available under item (1) above.

By direct recruitment, if candidates are not available under items (1) & (2) above.

Qualification: For direct recruitment.

1. Degree of a recognized University.
2. Experience in office work in Government or any of the other Universities in the State for not less than five year.

Age: Not above 45 years.

12. U.D. Clerk.

Method of appointment

1. By promotion of L.D. Clerks.
2. U.D. Typists and Stenographers who have the prescribed qualifications and have put in 10 years of service will be eligible for appointment as U.D. Clerks/Assistant Grade I in every sixth vacancy arising in the concerned department. If eligible candidates are not available at the time of occurrence of the vacancy, the vacancies will be filled up by promotion of L.D. Clerks/Assistant Grade II.

Qualifications: For direct recruitment.

1. Degree of a recognized University.

Age: Not above 30 years.

For post mentioned in items 1, 2 and 5 to 12 the following note shall be applicable.

*Note:* (i) For ministerial employees transferred to the University from Department of Agriculture and Animal Husbandry, Graduate qualification will be relaxed for the purpose of promotion to the posts for which graduation has been prescribed as a qualification and where one of the methods of appointment prescribed is by promotion.

(ii) University employees who have attained the age of 50 years and put in 25 years of service will be permanently exempted from passing the obligatory tests.

13. Accountant Grade I.

Method of appointment.

1. By promotion of L.D. Clerks.
2. By transfer from any other category, as may be decided by the Executive Committee, if candidates are not available under item (1) above.



3. By direct recruitment, if candidates are not available under item (1) and (2) above.

Qualification: For direct recruitment.

1. Degree of a recognized University.

Age. Not above 45 years.

*Note:-* For posts mentioned in item Nos. 5 to 13 above in order to become eligible for promotion officers will have to pass the tests prescribed by Government for similar post in Government departments unless exempted specifically by the Executive Committee.

14. U.D. Typist.

Method of appointment

By promotion of Typist (L.D.)

15. Personal Assistant to Vice-Chancellor/Registrar/Comptroller.

Method of Appointment

Selection from the Stenographers Grade I and Senior Grade Stenographer.

16. Personal Assistant to Director of Physical Plant.

Method of Appointment

By selection by the Director of Physical Plant from Assistant Engineers.

17. Stenographer Grade I

Method of appointment

By promotion from Stenographer Grade II.

18. Stenographer Grade II/Steno Typist.

Method of Appointment

By promotion of persons possessing Shorthand (L) K.G.T.E./M.G.T.E. (L) from the category of Typist (L.D./Clerk Typists)

Qualification:-

For direct recruitment.

1 E.S.L.C. / S.S.L.C. or any equivalent qualifications.

2. Higher Grade Certificate in Typewriting (English) and Higher Grade in Shorthand (Eng.)/K.G.T.E./M.G.T.E. or any equivalent qualification.

Age. Not above 45 years.

18. Junior Engineer.

Method of appointment:- By direct recruitment and promotion from First Grade Overseers Draftsman in the ratio of 3:2.

Qualification For direct recruitment

B.Sc degree in Engineering of Kerala University/Calicut University/Madras University or any other qualifications recognized as equivalent thereto, in the branch concerned.

OR

1. Associate membership Diploma of Institution of Engineers, India or any other qualifications recognized as equivalent thereto, in the concerned branch.
2. Pass in Section A & B of Associate Membership Examination of the Institution of Engineers, India in the concerned branch.

Qualification for promotion.

1. Must possess any of the diplomas mentioned below:-
  - a) Upper Subordinate Diploma of the College of Engineering, Guindy.
  - b) Diploma in the concerned branch of Engineering of the Kerala University or Diploma recognized by the Government of Kerala as equivalent thereto.
  - c) Lower Subordinate diploma of the College of Engineering, Guindy.
  - d) Licentiate in Civil or Mechanical Engineering from the Technical Institutes at Kozhikode, Trichur, Kalamassery or other equal courses.
  - e) Must have rendered service under Government or University for a minimum period of 2 years.

OR

2. Must possess any of the qualification mentioned below:
  - a) S.M.T. (Sri. Mulam Technical Institute), Overseers Course (2 years course);
  - b) Draftsman's course from College of Engineering, Guindy;
  - c) Group Certificate under M.G.T.E.

*Note:-* Group Certificate will include all the four groups viz; building Drawing, building Construction, survey and irrigation. Alternatively a pass in 8 subjects namely, Surveying and Leveling (H), Applied Mechanics (H), Building Material and Construction (H), Hydraulics and Irrigation (H), Building, Drawing and Estimating (H), Earthwork and Road making (H) Geometrical Drawing (L) and Mensuration (L).

- d) Certificate course of College of Engineering, Trivandrum (2 years course)
- e) Draftsman in the concerned branch of Engineering obtained after 18 months course (followed by 6 months practical training) at Industrial Training Centre conducted by the Government of India at Trivandrum, Trichur, Chalakudy or elsewhere. Candidates who have successfully completed industrial training course of 18 months will also be treated as qualified even if they have not completed the period of practical training. But their appointment will be treated as provisional and will be regularized only after the completion of 6 months practical training.
- f) Pass in Overseer course conducted by Government.
- g) Diploma in Civil Engineering (2 years course) of the Womens Polytechnic, Government of Kerala.

- 3) Must have rendered service under Government or University for a minimum period of five years of which not less than 2 years should be in the category of First Grade Overseer.
- 4) Must have passed S.S.L.C. Examination.

19 Draftsman Grade I

Method of appointment:- By direct recruitment or Promotion from the category of Overseers Grade II/Draftsman Grade II in the ratio of 1:1.

Qualification for direct recruitment

Must possess any of the Diplomas mentioned below:

- a) Upper subordinate Diploma of the College of Engineering, Guindy.
- b) Diploma in the concerned branches of Engineering of the Kerala University.

OR

Other Diploma recognized by Government of Kerala as equivalent thereto.

- c) Lower Subordinate Diploma of the College of Engineering, Guindy.
- d) Licentiate in the concerned branch of Engineering from the Technical Institutes of Kozhikode, Trichur, Kalamassery or other equal courses.

For promotion:

Must possess any of the qualifications mentioned below:

- a) S.M.T. Overseers course (2 years course)
- b) Draftsman's course, College of Engineering, Guindy.
- c) Group Certificate under M.G.T.E.

Note:-Group Certificate will include all the four groups viz. building drawing, building construction, survey and irrigation.

Alternatively, a pass in 8 subjects viz., Survey and Levelling (H), Applied Mechanics (H), Building Materials and Construction (H), Hydraulics and Irrigation (H), Building Drawing and Estimating (H), Earthwork and Road making (H), Geometrical Drawing (L) and Mensuration (L).

- d) Certificate course of College of Engineering, Trivandrum (2 years course).
- e) Draftsman's Diploma in the concerned branch of Engineering obtained after 18 months course (followed by 6 months practical training) at the Industrial Training Centre, conducted by the Government of India, Ministry of Labour at Trivandrum, Trichur, Chalakkudy, Cannanore and elsewhere.
- f) A pass in the Overseer's course conducted by Government.
- g) Diploma in Civil Engineering (2 years course) of the Women's Polytechnic, Government of Kerala.

OR

Must possess any other qualifications mentioned below:-

Surveying and levelling (H) MGTE Compulsory and any four of the following subjects under the MGTE viz.,

1. Applied Mechanics (H)

2. Building Materials and Construction (H)
3. Hydraulics and Irrigation (H)
4. Building, Drawing and Estimating (H)
5. Earthwork and Road making (H)
6. Mensuration (L)

20. Overseers – Grade I

Method of appointment. Same as Item No.19

Qualification:- Same as Item No.19

21. Tracer

Method of appointment

- 1) By promotion of Blue Printers.
- 2) Direct recruitment. If candidates are not available under item (1) above.

Qualification: For promotion/Direct recruitment

1. Should have completed S.S.L.C course of study or its equivalent.

And

Must possess any of the qualifications mentioned below:

- a) Draftsman's course (Mechanical Diploma of ITC (MTI, Trichur)
- b) Lower Grade Drawing group certificate (MGTE)
- c) Second Grade Certificate secured by Draftsman Civil or Mechanical trainees under TT Scheme, College of Engineering or under Industrial Training Centre conducted by the Ministry of Labour, Government of India, after a course of 18 months.
- d) Building drawing and estimating (H) or (L) MGTE and any two of the other Civil Engg. subjects under MGTE.
- e) Diploma in Civil Engineering (2 years course) of Women's Polytechnic of the State.

OR

Junior Technical School Leaving Certificate awarded by the State Board of Technical Education. When persons, possessing the prescribed qualifications are not available those with experience in tracing, sketching and drawing may be appointed.

- Note:-*
1. No. of appointments made by promotion shall not exceed 50% of the total number of vacancies.
  2. In the case of holders of Junior Technical School Leaving Certificate awarded by the State Board of Technical Education item one will not apply.

Age. Not above 45 years.

22. Blue Printer-Cum-Stereo Operator

Method of appointment

- 1) By transfer from Last Grade Employees

2) By direct recruitment, if candidates are not available under item (1) above.

Qualification:- For transfer/direct recruitment

1) Pass in III Form or equivalent examination

2) Experience in Blue Printing/Certificate of experience issued by the Executive Engineer, Superintending Engineer or Chief Engineer P.W.D.

Age. Not above 45 years.

Note:-In the case of candidates belonging to Other Backward Classes, Scheduled Castes/Scheduled Tribes, relaxation in respect of age limit will be allowed as per rules issued by the Government of Kerala.

### Amendment 1

### KERALA GAZETTE

Published by Authority

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(Vol. XXVII) Trivandrum, Tuesday, 30<sup>th</sup> November 1982/9<sup>th</sup> Aghrayana 1904  
(Saka) (No. 47)

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### PART III

### Agricultural University

### NOTIFICATION

No.GA/22529/A3/80

27<sup>th</sup> October 1982.

In exercise of the powers conferred under sub-section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes SRO. No.668/73 dated 22-10-1973 as assented to by the Chancellor with effect from 9-10-1982, under section 49 (6) of the said Act.

### AMENDMENTS

In the said statutes the method of appointment prescribed for the post "Estate Officer" be substituted with the following:-

1. By appointment by selection from among the categories of (i) Assistant Registrar (including interchangeable posts like Assistant Comptroller, Financial Assistant and Administrative Officers) and (ii) Labour Officer.
2. In the absence of suitable persons under (i) above by appointment by selection from among the categories of Associate Professors, Assistant Professors, Junior Assistant Professors and Section Officers.
3. By direct recruitment, if no qualified candidates are available under first and second methods.

Note:-(1)The selection under method of appointment (i) and (ii) above shall be made by the Establishment Committee subject to final approval by the Executive Committee.

(2) Other things, being equal, preference will be given to those with higher scale of pay in the feeder categories and among those with the same scale of pay, preference will be given to those having longer length of service in the respective grade.

These amendments shall come into force with effect from 9.10.1982.

Kerala Agricultural University,  
Main Campus,  
Vellanikkara.

E. DAMODARA MARAR,  
Registrar

**Amendment 2**

**KERALA GAZETTE**  
Published by Authority

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Vol. XXXI Trivandrum, Tuesday, 29<sup>th</sup> July 1986/7<sup>th</sup> Sravana 1908 (Saka) No.30

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA/E3/15084/83.

8<sup>th</sup> July 1986.

In exercise of the powers conferred under sub-section 2 (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased of issue the following amendment to Statutes S.R.O. No.668/73, as assented to by the Chancellor with effect from 26-6-1986, under section 49 (6) of the said Act.

AMENDMENT

In the said Statutes under “qualifications” the following new sub-clause shall be added above the existing sub-clause (a) for the post of Tracer.

a) D.A.R.E. from Institute of Agricultural Technology, Tavanur.

Consequently, the existing sub clauses (a) to (e) shall stand rearranged as (b) to (f).

This amendment shall come into force with effect from 26-6-1986.

Main Campus,  
Vellanikkara.

(Sd.)  
Registrar

**Amendment 3**

**KERALA GAZETTE**  
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(Saka)(No.40)

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PART III  
**Agricultural University**  
NOTIFICATION

(2)

No.GA/E3/44876/88.

9<sup>th</sup> September 1991.

In exercise of the powers conferred under sub section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to statute S.R.O. No.668/73 issued as per Notification No.56306/P5/72/AD dated 22-10-1973 as assented by the Chancellor with effect from 21-8-1991 under section 49 (6) of the said Act.

## AMENDMENTS

In the said statutes the method of appointment to the post of 'Draftsman Gr.I' and qualifications for direct recruitment to the post shall be substituted with the following.

Method of appointment:

1. By promotion of Gr.II Overseers/Draftsman Gr.II in KAU with a minimum service of 2 years in KAU.
2. By direct recruitment , if candidates are not available under item (1).

Educational Qualifications:

For direct recruitment, must possess any of the Diplomas mentioned below:-

- a) Diploma in Agricultural and Rural Engineering (DARE) of the Kerala Agricultural University
- b) Upper subordinate Diploma of the College of Engineering, Guindy.
- c) Diploma in the concerned branches of Engineering of the Kerala University.

OR

Other Diploma recognised by Government of Kerala as equivalent thereto.

- d) Lower Subordinate Diploma of the College of Engineering, Guindy.
- e) Licentiate in the concerned branch of Engineering from the Technical Institutes of Kozhikode, Thrissur, Kalamassery or other equal courses.

2. In the said statute the following new clause shall be added in the Educational qualifications for promotion to the post of Draftsman Gr.I 'h' Diploma in Agricultural and Rural Engineering (DARE) of the Kerala Agricultural University"

3. In the said statutes the following note shall be added after the item 19 – Draftsman Gr.I.

*Note:-* Persons possessing other qualifications will be considered only after those who possess Diploma in Agricultural and Rural Engineering (DARE) of KAU are considered".

This amendment shall come into force with effect from 21.8.1991.

Main Campus,  
Vellanikkara.

James Varghese,  
Registrar.

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.70689/P5/73/AD

Dated, Trivandrum, 7<sup>th</sup> July 1974.

S.R.O. No.672/74 – In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with section 33 thereof, the Government of Kerala hereby make the following statutes prescribing the service conditions, powers and duties of the Librarian, namely:-

1. Qualification: A person to be appointed as Librarian shall possess the following qualifications, namely:-

Essential: Doctorate in Library Science from a recognised University, with at least 3 year's experience in a University/College/Research Institution or reputed library.

OR

Master's Degree in Library Science with at least 10 year's experience in a University/College/Research Institution or reputed Library.

Desirable: i) Ability to plan and organise libraries; and ii) Knowledge of a modern foreign language other than English.

2. Procedure for appointment: The following procedure shall be adopted for the appointment of Librarian in the University, namely:-

a) The Vice-Chancellor shall have the post advertised, specifying the qualifications for appointment and inviting applications therefor.

b) Applications received in response to the advertisement under sub-clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.

\*c) The Selection Committee shall consist of Five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members namely:-

i) One Dean nominated by the Vice-Chancellor

ii) The Director of Research

iii) The Director of Extension Education

iv) One expert in the field of Library Science from outside the University

d) deleted

\*e) The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates, who shall be called for interview.

f) After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee\*, as far as possible the names of at least 3 persons in the order of preference for appointment in respect of the post.

g) The Vice-Chancellor shall then submit the recommendations of the Selection Committee to the Executive Committee; which shall thereupon make the final selection for appointment.

3 Salary and allowances – (i) The salary and allowances of the Librarian shall be Rs.1100-50-1300-60-1600.



- ii) The post will also carry dearness and other allowance (s) as admissible from time to time to employees of Government of Kerala or as per rules prescribed by the University.

4 Period of appointment – The appointment to the post of Librarian shall normally be for a period of five years, which may be reduced at the discretion of the Executive Committee on the recommendation of the Vice-Chancellor. In the case of a person who is above 50 years of age, the period of appointment shall be so fixed as to terminate on the date of superannuation as laid down in sub-section (4) of section 42 of the Act.

5 Powers, duties and responsibilities – The Librarian shall have the following powers, duties and responsibilities:-

- i) He shall exercise control of the University library and other libraries of the University located in other institutions outside the main campus.
- ii) He shall render services in the manner most beneficial to the needs of teaching, research and extension education programmes of the University.
- iii) He shall exercise broad administrative control over the staff of the University Library, other libraries of the constituent colleges and other institutions under the University.
- iv) He shall purchase books, journals and equipments and other furniture for the Central Library, other libraries of the constituent colleges and institutions under the University;
- v) He shall be directly responsible for the proper care and upkeep of all the books, manuscripts, periodicals, back volumes and library records in the Central library;
- vi) He shall conduct annual verification of all books, manuscripts, periodicals etc. in the Libraries under his control and shall submit his report to the Executive Committee through the Vice-Chancellor;
- vii) He shall render necessary advice to the Vice-Chancellor in all matters relating to the development of the library;
- viii) Besides the duties and responsibilities as per the statutes and the Act, the Librarian shall also discharge such other functions and duties as may be assigned to him from time to time by the Vice-Chancellor;
- ix) He shall have the powers to countersign T.A. bills of the staff under his control;
- x) The staff of the libraries of the constituent colleges shall be responsible to the Librarian;

- xi) The Librarian shall prepare the annual budgetary needs of the University Library and other libraries of the University;
- xii) He shall recommend to the Vice-Chancellor the work load of his staff and shall effect transfer of the employees under his control, if found necessary in the efficient discharge of his duties;
- xiii) He shall, in consultation with the Vice-Chancellor, frame rules and regulations to be observed by students, teachers, non-teaching staff and the public for the use of libraries under the University.

By Order of the Governor,  
S. NAGARAJAN,  
Additional Secretary

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\*Note:- Amended as per Notification No.GA/45641/A3/78 dt. 3.12.78.  
Date of effect 31.10.78.

**KERALA GAZETTE**  
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Vol. XIX Trivandrum, Wednesday, 18<sup>th</sup> September 1974, 27<sup>th</sup> Bhadra 1896  
(No.659)

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GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.49364/P5/74/AD

Dated, Trivandrum, 12<sup>th</sup> September 1974.

S.R.O. No.678/74 – In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes for the conduct of election to the various authorities of the Kerala Agricultural University, namely:-

PART I

1. These Statutes may be called the Statutes for the conduct of elections to the various authorities of the Kerala Agricultural University.

2. Definitions – In these Statutes, unless the context otherwise requires, -

- 1) “Act” means the Kerala Agricultural University Act, 1971 (33 of 1971);
- 2) “candidate” means a person qualified to seek election and who has been duly nominated in accordance with these Statutes;
- 3) “continuing candidate” means a candidate not selected or not excluded from the poll at any given time;
- 4) “elector” means a person who is qualified to vote at the election;
- 5) “polling station” means a place fixed for the conduct of the poll at the election.

3. Mode of election – (1) The election of members of the General Council under clause (2) to (9) under “Elected Members” in section 10 and the election of members to the Executive Committee under clauses (2), (3) and (4) under, ‘Other Members’ in Section 14 and the election of members to the Academic Council under clause (j) and (k) of sub-section (1) of section 17 of the Act shall be held by postal ballot in accordance with the provisions in Part II of these Statutes.

2) (a) The provisions of this Part shall not apply to the election of members to the General Council under clause (1) under “Elected Members” in Section 10 and to the election of representatives of the Universities of Calicut, Cochin and Kerala under clause (1) under “Other Members” in Section 10. In the case of election of members from the Kerala Legislative Assembly the Returning Officer shall make a request to the Secretary of the Legislative Assembly to conduct the elections according to the principles of proportional representation by means of single transferable vote and communicate the results to him. The Returning Officer shall also furnish to the Secretary, Legislative Assembly the number of vacancies for which elections have to be conducted and the date by which the names and address of the persons elected have to be communicated to him.

\*b The Secretary, Legislative Assembly shall in the case of such election, exercise the powers and perform the duties of the Vice-Chancellor and the Returning Officer. The election to be held shall be by postal ballot and the provisions of Part II of this statutes shall mutatis mutandis apply to the election.

3) In the case of members to represent the Universities of Cochin, Calicut and Kerala under clause (1) under “Other Members” in Section 10, the Returning Officer shall make a request to the Registrar of the Universities concerned to forward the names of representatives elected by the Senate of the respective Universities. The Returning Officer shall also make a request to the Secretary, Indian Council of Agricultural Research to forward the name of its representative to represent the Indian Council of Agricultural Research in the General Council. He shall also furnish the Registrars of the Universities and the Secretary, Indian Council of Agricultural Research the details regarding the number of vacancies and the date by which the names and address of the persons have to be communicated to him.

4) All the elections shall be held as and when required.

4 Vice-Chancellor responsible for conduct of elections -

Subject to the other provisions of these Statutes, the Vice-Chancellor shall be responsible for the conduct of all elections held by the University and he shall have power –

- a) to fix the date, place and time of all election;
- b) to prescribe the form of notice, nomination, letter of intimation, declaration paper, ballot paper, ballot paper cover and the envelope for any election, the form of any other record to be prepared or maintained in relation to an election and also the instructions to be contained in the notification regarding election;

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Note: \* Introduced a new clause as per Notification No.GA/14007/A3/77 dt.27.3.79. Date of effect 1.3.78.

- c) to decide, in cases of doubt, the validity or otherwise of each ballot paper or of each vote recorded thereon;
- d) to declare the result of each election;
- e) to fix –
  - i) the date of notification;
  - ii) the last date for receipt of nomination;
  - iii) the date of scrutiny of nominations and publication of list of candidates validly nominated;
  - iv) the last date and hour for withdrawal of candidature;
  - v) the date of publication of the final list;
  - vi) the date of issue of ballot paper;
  - vii) the date and hour for the poll;
  - viii) the date and hour of scrutiny and counting of votes.

5 Returning Officer – (a) The Registrar shall be the Returning Officer for all elections held by the University.

b) There shall be an Assistant Returning Officer, appointed by the Vice-Chancellor to assist the Returning Officer in the conduct of the election.

6 Election in anticipation of vacancies – The Vice-Chancellor shall have power to direct the holding of elections in anticipation of vacancies that are about to occur by efflux of time.

7 Election not to be invalid by reason of vacancies in electoral roll – No election shall be invalid by reason of any vacancy among the persons entitled to vote at such election or on account of the non-receipts of loss during transmission of any notice, ballot paper, or any other paper connected with the election.

8 Electoral rolls – The Registrar shall maintain electoral roll for each electoral body entitled to elect members at any election conducted by the University, showing the names and address of all the persons.

9 Date of publication of electoral roll – The electoral rolls shall be published in the University Office not less than 30 clear days before the date of notification of the election. The Returning Officer shall notify the date of publication of such electoral roll, not less than 30 clear days before the date of publication of the roll, in newspapers approved by the Vice-Chancellor for the purpose.

10 Eligibility to take part in elections – The names of persons who are on the electoral body 30 days before the date of publication of the roll alone shall be included in the electoral roll and such persons alone shall be entitled to participate in the election.

Provided that any person who ceases to be a member of an electoral body before the date of issue of the ballot paper from the University Office shall not be entitled to participate in the election.

11 Corrections, alterations, etc. in electoral roll – It shall be competent for the Vice-Chancellor to make any addition, correction, alteration or deletion in any electoral roll.

Provided that the fact necessitating such correction or alteration or deletion is brought to his notice within 15 days of the publication of the electoral roll and that he is satisfied that such correction or alteration or deletion is necessary.

12 Price of copies of electoral roll – The copies of the electoral roll or part thereof shall be made available to the electors to the general public or any other body on request and payment of Rupees Ten towards the price for each roll or part thereof.

13 Electoral roll of students – Electoral roll of students of the post-graduate courses, if any, graduate courses, research courses, diploma courses and certificate courses of the University shall be prepared department-wise. The electoral roll shall include the names of the students appearing in the registers of the respective colleges or institutions within the details of the class, course and the College or the Departments concerned but shall not include part-time students.

14 Electoral roll of Teachers other than Deans – Electoral roll of Teachers other than Deans shall include the following, namely;-

- i) names and official addresses of the Teachers of the constituent colleges whose appointments have been approved by the University.
- ii) names and official addresses of Teachers of the Departments of the University.

15 Electoral roll of non-teaching staff of the University – The electoral roll of employees other than Teachers of the University shall contain the names and designations of all the non-teaching employees of the University Office and constituent colleges.

16 Electoral roll of employees in the research stations of the University – The electoral roll of the employees in the research station of the University shall contain the names and official addresses of all employees in such research stations excluding the labourers and those included in the roll prepared under clause 15 and whose appointments have been approved by the University.

17 Electoral roll of the other electorates – Separate electoral roll showing the names and addresses shall also be prepared for each of the following electorates, namely:

- i) Presidents of the Panchayats in the State; and
- ii) Chairman of all Municipalities and Mayors of Corporations in the State.

18. Objections – Objections to election shall be made in writing and shall be forwarded to the Registrar along with a fee of Rs.100 (Rupees one hundred only) for considering the objections so as to reach him within seven days after the declaration of the results of the election.

19. Preservation of election papers – The ballot papers, the declaration papers and the ballot paper covers shall be preserved in the University Office for a period of one month after the date of declaration of the results, or if any dispute arises regarding the election until it is disposed of.

20. Membership of a person elected through more than one electorate – A person who has been nominated for election to a body or authority of the University through more than one electorate and who has been declared elected from more than one electorate either unopposed or at the declaration of the results of election shall retain his membership in any one of the electorates which he may choose, within 15 days of the declaration of the result of the elections, and if he fails to do so, he shall be deemed to be the member only through the electorate the results of whose election has been declared first.

21. Candidature of a person already elected to a body for election to the same body from another electorate – No person who has been elected from a particular electorate shall be eligible to be a candidate for election to the same body or authority through another electorate without resigning his membership from the body or authority, as the case may be. It shall, however, be competent in the case of anticipatory vacancy in a body or authority for a person who is a member of the body or authority elected by a particular electorate to be a candidate for such anticipatory vacancy, if the date of occurrence of that vacancy is posterior to the date on which he ceases to be a member of the body or authority.

22. Date of effect of result of elections – The results of all elections shall be published in the Kerala Gazette. Anticipatory elections shall take effect from the date of occurrence of the vacancy and other elections from the date of notification of the results of the election in the University Office.

## PART II PROCEDURE FOR ELECTION BY POSTAL BALLOT

23. Notification of Elections – When any vacancy occurs or is about to occur by efflux of time among the members of any University authority or body which has to be filled by election, or if an election has to be conducted for the constitution of any Body, Authority, or any Committee thereof according to the provisions of the laws of the University, the Registrar Shall, under the directions of the Vice-Chancellor; cause such fact to be notified in leading newspapers approved by the Vice-Chancellor for information of the electors and shall also cause such notification to be published in the Gazette. The notification shall contain the following particulars namely;

- 1) Date of notification;
- 2) Last date for receipt of nominations;
- 3) Date of scrutiny of nomination and publication of list of candidates validly nominated;
- 4) Last date and hour for withdrawal of candidature;
- 5) Date of publication of the final list of candidates;
- 6) Date of issue of ballot-paper;
- 7) Date and hour fixed for the poll; and
- 8) Date and hour of scrutiny and counting of votes;

24. Nomination of candidates – Every elector shall be at liberty to nominate a qualified person to fill up the vacancy. Every such nomination shall be in the prescribed form and shall be made by an elector in writing and shall be seconded in writing by another elector. The nomination shall be accompanied by the consent in writing of the nominee agreeing to serve on the University Authority or Body, as the case may be, if elected, and declaring that he is not already a member of the authority or body, or if he is already a member, his term of office as such, would expire before the membership for which he is seeking election takes effect and the nomination paper shall reach the Registrar within the date and hour-fixed, which shall not be earlier than 14 clear days after the date of publication of the notification of the election in the Gazette. Nomination in the prescribed form filled up otherwise than in writing shall not be accepted.

25. Scrutiny of nomination – All nomination papers received through post or deposited in the box provided for the purpose in the office of the Returning Officer within the prescribed hour on the prescribed date shall be scrutinized by the Returning Officer. The candidates and a representative of each candidate appointed in writing by the candidate and approved by the Returning Officer may be present at the time of scrutiny of nominations.

26. Decisions of the Returning Officer on objections – The Returning Officer shall examine the nomination papers and shall decide all objections which may be made on any nomination paper on the ground that it is not valid and may reject either on his own motion or on such objection, any nomination paper. The decision of the Returning Officer shall in each case be endorsed by him on the nomination paper in respect of which such decision is taken.

27. List of candidates validly nominated – A list of candidates whose nominations have been declared valid shall be published with their names and addresses by affixing the same on the notice board in the office of the Returning Officer on the same day. The names of the candidates in the list shall be in the alphabetical order of the English Language.

28. Withdrawal of candidates – Any candidate may withdraw his candidature by notice in writing signed by him and either sent by registered post or delivered in person or by messenger to the Returning Officer so as to reach him not later than 4 p.m. on the day fixed for such withdrawal, which shall be at least 5 clear days after the last date for the receipt of nominations, and the withdrawal once made shall be final. A candidate who has thus withdrawn his nomination shall not be eligible for re-nomination as a candidate for the same election to the same authority or body.

29. List of contesting candidate – The Returning Office shall after expiry of the period fixed for withdrawal of candidature, publish the final list of contesting candidates validly nominated. The final list of the candidates shall show the names of the candidates arranged in the alphabetical order of the English Language, together with the designation, if any and addresses of the candidates.

30. Declaration of election of validly nominated candidates – If the number of candidates validly nominated and not withdrawn does not exceed the number of

vacancies to be filled up by election, such candidate shall be declared to have been duly elected; 'If the number of candidates validly nominated and not withdrawn is less than the number of vacancies to be filled up by election such candidates shall be declared to have been duly elected' and the electorate shall be called upon to elect a person or persons, as the case may be, to fill up the remaining vacancy or vacancies. If the number of candidates validly nominated and not withdrawn exceeds the number of vacancies to be filled up by election, then the Returning Officer shall proceed with the election in the manner prescribed in these Statutes.

31. Despatch of Ballot paper – The Returning Officer shall forward to each elector, through post under Certificate of Posting a serially numbered declaration paper, a ballot paper containing the names and addresses of all candidates in the same order as in the final list of candidates validly nominated and bearing the initials of Returning Officer and the date of posting, a ballot paper cover and an envelope addressed to the Returning Officer and bearing a number corresponding to the serial number of the declaration paper, together with the letter of intimation stating the number of the vacancies to be filled by election, the date and hour fixed for the poll and the date and hour fixed for the scrutiny and counting of votes, and such guidance to the voters for exercising their franchise as may be deemed necessary. The papers shall be forwarded to each elector in his address as given in the electoral roll of the constituency. If in any case an elector has since the publication of the roll changed his address the papers shall be forwarded to him in the address so changed, provided the change of address has been intimated to the Returning Officer not less than 14 clear days before the date of posting of the ballot paper. The date fixed for the poll shall not be less than 14 clear days after the date of posting of the ballot paper.

32. Nonreceipt or loss of ballot paper by an elector – When any elector has not received or has lost the ballot paper sent to him, he may make and transmit a declaration to that effect and request the Returning Officer to send him duplicate ballot paper in place of the ones not received or lost, and the Returning Officer, if satisfied as to the genuineness of the declaration, shall issue duplicate ballot paper through post. In every case where duplicate ballot paper is issued, the fact shall be noted against the number of the elector in the electoral roll for use at the time of scrutiny and counting of votes, and the word 'Duplicate' in block capital letters shall be written or stamped in red ink on the declaration paper and the envelope addressed to the Returning Officer.

33. Defective ballot paper etc. If the elector receives any ballot paper, ballot paper cover, or declaration paper which is liable to be rejected for want of serial number, initial or for any reason arising from clerical error or omission in the Office of the Returning Officer, the elector shall, within two days of the receipt of the same but before the time fixed for the commencement of the election, bring the matter to the notice of the Returning Officer, who shall, if satisfied, issue fresh ballot paper cover or declaration paper, as the case may be, in its place. The fact that a fresh ballot paper, ballot paper cover or declaration paper has been issued shall be noted against the number of the elector on the electoral roll for use at the time of scrutiny and counting.

34. Procedure when election papers are spoiled – When an elector has inadvertently spoiled the ballot paper or any other connected papers sent to him, he



shall make a declaration to that effect and transmit the same to the Returning Officer, together with the spoiled paper and the Returning Officer, on receipt of the spoiled papers, shall cancel them and issue through post fresh ones in place of such spoiled papers.

35. Voting – The elector, in case he decides to vote at the election, shall after filling up the declaration paper and the ballot paper in accordance with the directions given in the letter of intimation and on the reverse side of the ballot paper, enclose the ballot paper in the cover marked "Ballot paper" and stick it and enclose the same and the declaration paper in the envelope addressed to the Returning Officer and send the envelope by registered post to the Returning Officer so as to reach him before the hour and date fixed for the poll.

36. Recording of votes – An elector will have as many votes as there are vacancies. The voter may record his vote by placing clearly a mark opposite the name of the candidate or candidates to whom he wishes to give his vote or votes. The mark should be so placed as to indicate clearly and beyond doubt to which candidate he is giving his vote. If the mark is so placed as to make it doubtful to which candidates he has given his voted, the vote will be invalid. If a voter votes for more candidates than the number of vacancies, the ballot paper will be rejected.

37 Recording of votes of electors physically incapacitated. (a) If an elector is incapacitated from blindness or other physical causes through illiteracy from recording his vote in the manner prescribed; it shall be competent for him to record his vote by the hand of any of the persons specified in clause (b) and such persons shall on the declaration paper attest the incapacity and the fact of his having been requested by the elector to record his vote on his behalf and of its having been so marked by him in the presence of the elector.

(b)the following persons are empowered to record the vote for an incapacitated person, namely:-

- 1) Magistrate
- 2) Judicial officers of and above the rank of Munsiffs; and
- 3) Sub Registrars;

Provided that such person attesting the vote of an incapacitated elector should not be a candidate or near relation of a candidate contesting the election for which the vote is recorded.

38 Closing of ballot box – The Returning Officer shall close the ballot box slit and seal the box immediately after the hour appointed on the date fixed for the poll.

39 Procedure for counting – The scrutiny and counting of votes shall be held by the Returning Officer from the hour appointed on the date fixed for the scrutiny and counting of votes. No persons shall be present at the scrutiny and counting except the Vice-Chancellor, the Returning Officer and such persons as the Vice-Chancellor may appoint to assist the Returning Officer, the candidates and not more than one representative of each candidate appointed by him in writing and approved by the

Returning Officer. The ballot box shall be opened at the hour fixed for the scrutiny, and the envelopes in the box shall be scrutinized by the Returning Officer.

40. Envelope when rejected – (1) An envelope shall be rejected before opening.

- a) If it is not the one sent by the Returning Officer
- b) If it does not bear any serial number.

(2) If two envelopes bearing the same serial numbers are received and one of them is superscribed as "Duplicate" that alone shall be accepted.

41. Ballot paper cover when rejected (1) A ballot paper cover shall be rejected:

- i) If it is not accompanied by the declaration paper sent by the Returning Officer; or
- ii) If the envelope contains no declaration paper outside the ballot paper cover; or
- iii) If the envelope contains anything other the declaration paper and ballot paper cover; or
- iv) If the declaration is not in accordance with the rules; or
- v) If the ballot paper is placed outside the ballot paper cover; or
- vi) If more than one declaration paper and ballot paper cover have been enclosed in one and the same envelope; or
- vii) If the serial number in the declaration paper differs from the serial number of the envelope addressed to the Returning Officer.

2) In each case of rejection, the word "Rejected" shall be endorsed by the Returning Officer on the ballot paper cover or the declaration paper, as the case may be.

42. Ballot paper when rejected – (1) The ballot paper covers, other than those rejected shall be mixed together and then opened in the presence of the Returning Officer. The Returning Officer shall then proceed with the scrutiny of the ballot papers.

2) The Returning Officer shall reject a ballot paper as invalid for the following reasons, namely:-

- i) if it does not bear the initials of the Returning Officer; or
- ii) if the voter signs his name or writes any word or marks by which the identity of the voter becomes recognisable.

3) On every paper so rejected, the Returning Officer shall endorse the word "Rejected" stating the grounds of rejection and keep such rejected papers in a separate packet.

43. Recounting 1) Any candidate or his agent may at any time during the counting of votes, or after the completion but before declaration of result request the Returning Officer to re-examine or re-count the papers of all or any candidates and the Returning Officer shall forthwith re-examine or re-count the same accordingly.

2) The Returning Officer may at his discretion recount the votes either once or more than once in any case in which he is not satisfied as to the accuracy of any previous count.

Provided that nothing in this Statute shall make it obligatory on the Returning Officer to recount the same votes more than once.

44. Declaration of results - The Returning Officer shall at the end of the counting declare according to the number of vacancies, the candidate or candidates who have secured the largest number of valid votes as duly elected, in the order in which they have secured the votes. If two or more candidates secure equal number of votes, the returning officer shall decide by drawing lots which of them shall be excluded.

45. Record of election - (1) The Returning Officer shall prepare a record in the prescribed form showing -

- a) the number of voters who voted;
- b) the number of ballot papers rejected -
  - i) as being received late;
  - ii) for irregularities connected with the declaration;
  - iii) as invalid;
- c) the number of valid ballot papers.

The Returning Officer shall also prepare a result sheet showing the result of the counting.

By Order of the Governor,  
S. NAGARAJAN,  
Additional Secretary to Government

### **Amendment 1**

**KERALA GAZETTE**  
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PART III  
**Agricultural University**  
NOTIFICATIONS

No.GA/E3/21571/84

19<sup>th</sup> August 1986

In exercise of the powers conferred under Sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to the Statutes SRO No.678/74 issued under notification No.49364/P5/74/AD dated 12-9-1974, as assented to by the Chancellor with effect from 28-7-1986 under Section 49(6) of the said Act.

## AMENDMENTS

In the said Statutes, the sub clauses 1 to 5 under clause 2. Definitions shall be substituted with the following:

- 2 Definitions - In these Statutes, unless the context otherwise requires -
- (1) "Act" means the Kerala Agricultural University Act, 1971(33 of 1971);
  - (2) "Assistant Returning Officer" is an officer appointed by the Vice-Chancellor to assist the Returning Officer for the conduct of the election;
  - (3) "Ballot Box" includes any box, cover, bag or any other receptacle used for insertion of ballot paper by voters;
  - (4) "Candidate" means a person qualified to seek election and who has been duly nominated in accordance with these Statutes;
  - (5) "Continuing candidate" means a candidate not elected or not excluded from the poll at any given time;
  - (6) "Election agent" is a representative of a candidate appointed by him in writing and approved by the Returning Officer to look after the general affairs of the candidates election prospects and he is at liberty to be present at any polling station or counting table;
  - (7) "Elector" means a person who is qualified to vote at the election;
  - (8) "Polling Agent" is a representative of a candidate appointed by him in writing and approved by the Returning Officer to be present at the Polling Station.
  - (9) "Polling Officer" means an officer appointed by the Returning Officer to assist the presiding officer in conducting the election at a polling station;
  - (10) "Polling Station" means a place fixed for the conduct of the poll at the election;
  - (11) "Presiding Officer" means an officer appointed by the Returning Officer to assist him in the conduct of election and will be responsible for the proper conduct of the election at a polling station.
  - (12) "Returning Officer" is the officer actually responsible for the conduct of the elections to the various authorities of the University;
  - (13) "Section" means a section of the Act.

In the said Statutes clause 3(1) shall be substituted with the following:-

3. Mode of election:

- (i) The election of members of the General Council under subsection (8) and (9) under "Elected Members" in section 10 of the Act shall be held by postal ballot in accordance with the provisions in Part II of these Statutes. The election of members of the General Council under Sub section (2) to (7) under "Elected Members" in section 10 of the Act, the election of members to the Executive Committee under sub section (2), (3) and (4) under "other members" in section 14 of the Act and the election of members of the Academic Council under Sub section 1 (J) & (K) of Section 17 of the Act shall be held without postal ballot in accordance with the provisions in Part III of these Statutes.

In the said Statute under clause 5(b) the words "an Assistant Returning Officer" shall be substituted with "Assistant Returning Officers".

After Part II of the said Statutes the following shall be added as Part III viz.

**PART III**  
Procedure For Election without Postal Ballot

46. Election otherwise than by postal ballot:-

The provisions contained in clauses 23 to 30, 39, 42(2), 42(3), 43, 44 and 45 of Part II of these Statutes shall mutatis mutandis apply to election otherwise than by postal ballot under this part.

47. Polling Stations:-

In the case of elections held under this part, a polling station or more than a polling station shall be provided in the University headquarters, in every constituent college and research station, and in such other institutions as the Returning Officer considers necessary.

48. Notification of election:-

The notification shall, inter alia, contain information on the place/places where polling stations will be provided and the date on which and the time during which poll shall be taken. The electors shall exercise voting in the respective polling stations.

49. Polling agents:-

A candidate may appoint an election agent and not more than three Polling agents with the approval of the Returning Officer, but there shall not be more than one agent for a particular polling station, for a particular candidate of any given time.

50. Presiding Officers and Polling Officers:-

- 1) The Returning Officer may appoint a Presiding Officer for each polling station and such polling officer or officers as he thinks necessary, but he shall

not appoint any persons who has been employed by or on behalf of, or has been otherwise working for a candidate in or about the election.

- 2) If a Polling Officer is absent from a polling station, the Presiding Officer may appoint any person who is present at the polling station who is not disqualified to be a polling officer under clause (1) during the absence of the former officer and inform the Returning Officer accordingly.
- 3) A Polling Officer shall perform all or any of the functions of the Presiding Officer if so directed by the latter.
- 4) If the Presiding Officer is absent owing to illness or other cause his functions shall be performed by such polling officer as has been previously authorized by the Returning Officer to perform such functions.

51. Duties of the Presiding Officer and Polling Officer:-

- 1) It shall be the general duty of the Presiding Officer at a polling station to keep order there and to see that the poll is fairly taken.
- 2) The Polling Officer shall assist the Presiding Officer in the performance of his functions.

52. Arrangements of Polling Station:-

- 1) The Returning Officer shall provide at each polling station sufficiently early the required number of ballot boxes, copies of the relevant part of the electoral roll, ballot papers; paper seals for securing ballot boxes, instruments for stamping the distinguishing mark on ballot papers and other articles necessary for the conduct of election and for the electors to mark their vote.
- 2) At each polling station there shall be separate voting compartment or a set of voting compartments screened from observation by others for marking the vote

53. Prohibition or canvassing in or near Polling Station:-

No person shall, on the date on which poll is taken at any polling station commit any of the following acts within the polling station or within a distance of one hundred metres of the polling stations namely;

- (i) Canvassing for votes; or
- (ii) Soliciting the vote of any elector, or
- (iii) Persuading any elector not to vote at the election; or
- (v) Exhibiting any notice or sign for improving his prospects of election.

54. Voting

- 1) Voting shall be by secret ballot. No vote shall be given by proxy.

- 2) Immediately before the commencement of the poll the Presiding Officer shall demonstrate to the polling agents and other persons present that the box is empty. The ballot box shall then be closed, sealed with the paper seal after affixing his signature and obtaining signature of such polling agents as are present and desirous of affixing the same thereon, in such a manner that the slit for the insertion of ballot paper thereto remains open.
- 3) The ballot box shall be placed in a convenient place with arrangements for depositing the ballot paper through the slit provided in the box after exercising the franchise.
- 4) The Presiding Officer shall ascertain the identity of the voter before issue of ballot paper and that the person desiring to vote has not already exercised his/her franchise.
- 5) Before issue of the ballot paper, the voter shall sign or affix his/her thumb impression, against his/her name in the copy of the electoral roll kept for the purpose and a tick mark placed against the name of the elector in the electoral roll, by the Presiding Officer/Returning Officer.
- 6) The serial number of the elector in the electoral roll shall be entered in the serially numbered counterfoil and the ballot paper corresponding to that counterfoil bearing the initials of the Returning Officer shall be torn off and handed over to the voter.
- 7) The voter who is in receipt of the ballot paper shall then proceed to the voting compartment and record his vote in the manner prescribed and deposit the same in the ballot box. The ballot paper must be deposited in the box even if the voter does not desire to record his vote for any candidate. No ballot paper shall be taken away from the polling station.
- 8) No voter shall be allowed to enter the voting compartment when another voter is there and no voter shall remain there longer than is necessary for recording his vote.
- 9) If a voter is incapacitated by physical infirmity it shall be competent for him/her to record his/her vote by the hand of the Presiding Officer.

55. Closing of Poll:-

At the close of the hour fixed for the poll or/and when all who have reported before him for polling before the hour fixed for the poll have exercised their franchise, the Presiding Officer shall close the poll and shall not thereafter issue ballot papers to any elector.

56. Sealing of ballot box and other packets after poll:-

- (1) After the closing of the poll the Presiding Officer shall close the slit of the ballot box.
- (2) The ballot box shall thereafter be sealed and secured in a cover.

- (3) Where it becomes necessary to use more than one box the first ballot box shall be closed and sealed as provided in clause (1) and (2) above before another ballot box is put into use.
- (4) The Presiding Officer shall then prepare a ballot paper account in the form supplied by the Returning Officer. He shall also make into separate packets:-
  - (a) the ballot paper account
  - (b) the marked copy of the electoral roll
  - (c) the unused ballot papers
  - (d) the counterfoils of used ballot papers
  - (e) paper seal account; and
  - (f) any other papers directed by the Returning Officer to be kept in a sealed packet.
- (5) All the above items shall be separately packed and affixed with the seal of the Presiding Officer. The Polling agents if they so desire, may be permitted to affix their seals thereon.

57. Transmission of ballot papers, boxes etc.

- (1) The Returning Officer shall make adequate arrangements for the safe transport of all ballot boxes and other connected papers for safe custody until the commencement of counting of votes.
- (2) The Presiding Officer shall deliver the ballot boxes, ballot paper account, sealed packets and other connected records to the Returning Officer or his deputies as the Returning Officer may direct and obtain acknowledgement.

58. Adjournment of Poll:-

If for any reason it becomes impossible to continue the poll at any polling station till the time fixed for the closing of the poll before any of the electors who are to exercise their votes at that polling station have voted, the Presiding Officer may adjourn the poll and adjourn the polling at that station and report the matter to the Returning Officer.

Thereafter the Presiding Officer shall seal the box and the records connected with the election and proceed as in the case of closing the poll in the ordinary course. The Returning officer shall fix a date on which the poll so adjourned shall take effect. The Elector who had exercised his vote shall not be entitled to vote again at the adjourned poll.

59. Opening of ballot boxes:-

The ballot boxes shall be opened in the presence of the candidates or their authorised representatives/agents and votes shall be counted in accordance with the procedure prescribed under clause 39 Part II of the Statutes. These amendments shall come into effect from 28-7-1986.

Main Campus,  
Vellanikkara.

K. SETHUMADHAVAN,  
Registrar.



**Amendment 2**

**KERALA GAZETTE**

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**PART III**  
**Agricultural University**  
**NOTIFICATIONS**

No.GA/E3/21010/90

9<sup>th</sup> September 1991.

In exercise of the powers conferred under sub-section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statute SRO No.678/74 issued as per Notification No.49364/P5/74/AD dated 12-9-1974 as assented by the Chancellor with effect from 23-8-1991 under Section 49(6) of the said Act.

**AMENDMENTS**

In the said Statutes "Sub Clause-18 Objections under Part I" shall be deleted and substituted with the following.

"18. Election Disputes:- An election Petition calling in question any election shall be made in writing. It shall be filed before the Vice-Chancellor with a fee of Rs.100 remitted to Kerala Agricultural University Fund so as to reach him within seven days of the declaration of the results of the election. The Vice-Chancellor shall hear the petition within seven days".

This amendments shall come into force with effect from 23-8-1991.

Main Campus,  
Vellanikkara.

**JAMES VARGHESE**  
Registrar.

**GOVERNMENT OF KERALA**  
**Agriculture (Planning-II) Department**  
**NOTIFICATION**

No.70688/P5/73/AD

Dated, Trivandrum, 28<sup>th</sup> August 1974.

S.R.O. No.752/74-Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes prescribing the qualifications, manner of appointment, salary and allowances, period of appointment, and the powers and duties of the Dean, Faculty of Basic Sciences and Humanities namely:-

1 Qualification:- A person to be appointed as an Officer specified in column (1) of the Table below shall possess the qualifications, specified in the corresponding entry in column (2) of the said table;

TABLE

<u>(1)</u>	<u>(2)</u>
Dean, Faculty of Basic Sciences and Humanities	<p data-bbox="997 289 1117 321"><u>Essential:</u></p> <p data-bbox="784 321 1334 562">i) Degree of Ph.D or its equivalent in any branch of Biological Sciences or Physical Sciences or Social Sciences* ii) Teaching and/or research experience for not less than ten years; and iii) Significant accomplishment in the field of Research/Education.</p> <p data-bbox="784 562 915 594"><u>Desirable:</u></p> <p data-bbox="784 594 1334 865">i) Good knowledge of the educational systems prevalent in other countries and their possible application under the Indian conditions; and ii) Experience in managing a Department or educational institution of the Collegiate of post-graduate standards for not less than five years.</p>

2. Procedure for appointment :- The following procedure shall be adopted for appointment of Dean of Faculty of Basic Sciences and Humanities:-

a) The Vice-Chancellor shall have the post advertised, specifying the qualifications for appointment and inviting applications therefor. In addition to such advertisement, the Vice-Chancellor may invite suggestions from such person, institutions or agencies as he may deem proper, regarding persons who may be considered for appointment to the post.

b) Applications received in response to the advertisement, under sub-clause (a) and the names of persons suggested by the persons, institutions or agencies from whom suggestions were invited/shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) from making recommendations regarding the persons to be appointed.

\*\* (c) The Selection Committee shall consist of five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the remaining four members of whom two shall be from amongst the Deans of Faculties and Directors of the Universities.

Provided that the Selection Committee for making recommendations regarding the person to be appointed as first Dean of the Faculty of basic Sciences and Humanities, shall consist of one nominee of the Indian Agricultural Research and one expert from any foreign or Indian Agricultural Universities.

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Note:-\*Added as per Notification No.GA/14308/A3/77 dt. 27.1.79. Date of effect 6-1-79.

\*\*Amended as per Notification No.GA/45641/A3/78 dt. 9.11.78. Date of effect 6.1.79.

(d) The Vice-Chancellor shall scrutinise all the applications and suggestions and prepare a list of candidates who shall be either called for interview or considered in absentia. he may also include in such list the name of any person who, in his opinion is suitable for being considered for appointment.

(e) After interviewing the candidates or considering them in absentia, the Selection Committee shall recommend to the Executive Committee, as far as possible the names of at least three persons in the order of preference for appointment.

(f) The Vice-Chancellor shall then submit the recommendation of the Selection Committee to the Executive Committee. The Executive Committee may select one from among the three persons recommended by the Selection Committee or if it is unable to do so return the list to the Vice-Chancellor, who shall obtain another list of three names from the Selection Committee and submit the same to the Executive Committee and the Executive Committee shall select one from among the three for appointment.

3. Salary and allowances - The salary and allowances of the Dean shall be as follows:-

(1) Deans, Faculty of Basic Sciences and Humanities - Rs.1200-50-1600-100-1800.

(2) The post shall also carry the allowance (s) that may be sanctioned from time to time.

4. Period of appointment- The period of appointment shall be two years in the first instance, provided that in the case of a person who is above 53 years of age, the period of appointment shall be so fixed as to terminate on the date of superannuation as laid down in sub section (4) of section 42 of the Act.

5. Powers and duties - In addition to the duties vested by the Act the Deans of Faculties shall have the following powers and duties:-

(i) The Dean of a Faculty shall be directly responsible to the Vice-Chancellor for the administration of the resident teaching programme and also, for the development, evaluation and improvement of curricula and teaching procedures designed to develop in the students, professional competence, character and quality of leadership;

(ii) In the absence of the Dean on earned leave, etc., a Head of Department nominated by the Vice-Chancellor shall act as Dean;

(iii) The Dean of the Faculty of Basic Sciences and Humanities shall also be the Dean of the College of Basic Sciences and Humanities;

(iv) The Dean shall be responsible for the organisation and conduct of the teaching in the Departments comprising the College and for that purpose shall pass such orders as may be necessary, in consultation with the Heads of Departments concerned;

(v) The Dean shall be responsible for the due observance of the statutes and rules relating to the College;

(vi) The Dean shall preside over the meetings of the Board of Studies of the College;

(vii) The Dean shall formulate and present policies to the Board of Studies of the College for its consideration, without prejudice to the right of any member to present any matter to the respective Board of Studies;

(viii) The Dean shall submit reports to the Vice-Chancellor for the use of the buildings and rooms of the college and for the equipment of the college;

(ix) The Dean shall serve as the medium of communication for all official business of the College with other authorities of the University, the students and the public;

(x) The Dean shall normally represent the college in conferences and where necessary he may depute representatives from among the staff of the college for specific conferences on resident instructions;

(xi) The Dean shall prepare the budget of the college;

(xii) The Dean shall exercise in consultation with the Heads of Departments, administrative control over the teaching loads of the members of the faculty and work with the Directors of Research, Extension Education on work and assignments of joint teaching research or teaching extension personnel;

(xiii) The Dean shall be responsible to the Vice-Chancellor for maintaining discipline in the college and for discharging his duty, he may award suitable punishment to students for acts of misdemeanor except that before he expels or rusticates a student he shall get the prior approval of the Vice-Chancellor;

(xiv) The Dean shall exercise all the powers of drawing and disbursing and collecting officer in respect of employees under them; and

(xv) The Dean shall also have power to -

a) Countersign T.A. bills and to sanction absences on duty beyond jurisdiction in respect of teaching and other staff working under him

b) Open and maintain personal ledger accounts relating to various funds of the college; and

c) Open and operate necessary accounts on behalf of the University in a bank with the approval of the Vice-Chancellor.

By Order of the Governor  
S. NAGARAJAN,  
Additional Secretary

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.48679/P5/74/AD

Dated, Trivandrum, 6<sup>th</sup> October 1974.

S.R.O. No.838/74-In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with section 18 thereof, the Government of Kerala hereby make the following Statutes regarding the procedure to be followed at the meeting of the Academic Council, namely:-

**Statutes**

1. Meetings - The Academic Council shall meet ordinarily once in a trimester and as and when required by the Vice-Chancellor.

2. Quorum - The Quorum for the meeting of the Academic Council shall be 1/3<sup>rd</sup> of the number of members of the Academic Council as laid down in section 17(3) of the Act.

3. Special meetings - The Vice-Chancellor may, however, convene special meetings of the Academic Council, whenever he thinks fit.

4. Chairman - The Vice-Chancellor shall, if present, preside over all meetings of the Academic Council. In his absence the Pro-Vice-Chancellor, if any, shall preside over the meetings. In the absence of both the Vice-Chancellor and the Pro-Vice-Chancellor, a member shall be chosen by the members present to preside over the meeting.

5. Notice of meeting - The Registrar shall under the direction of the Vice-Chancellor give not less than 21 clear days\* notice of the date of an ordinary meeting and 7 clear days notice for a special meeting.

6. Validity of proceedings - Non-receipt of notice, agenda and other papers connected with any meeting of Academic Council by any member shall not invalidate the proceedings of the meeting.

7. Date of forwarding resolutions - Any member who wishes to move a resolution at an ordinary meeting shall forward a copy of the resolution to the Registrar so as to reach him not less than fourteen clear days\* before the date of the meeting. A member, who has forwarded a resolution, may, by giving written notice, which shall reach the Registrar not less than 3 clear days before the date fixed for the despatch of the preliminary agenda withdraw the resolution.

8. Resolution to be placed on agenda - The Registrar, shall under the direction of Vice-Chancellor, cause each resolution of which notice has been given and which has not since been withdrawn, to be placed on the agenda for the meeting at which it is to be moved subject in general, to the statutes governing admissibility of the resolutions at the meetings of the General Council.

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Note: \* Submitted as per notification No.GA/21592/A3/80 dt.11.7.90. Date of effect 10.6.80.

9. Despatch of agenda for the meeting - Not less than 7 days before the date of an ordinary meeting, the Registrar shall send by post to every member a preliminary agenda for the meeting specifying the date, the place and hour of the meeting and business to be brought before the meeting provided that the Vice-Chancellor may bring any business which in his opinion is urgent, before any meeting with shorter notice or without placing the same on the agenda.

10. Notice of amendment - Any member intending to move an amendment to a resolution on the preliminary agenda for the meeting shall forward a copy of the same to the Registrar so as to reach him not less than 9 clear days before the day of the meeting at which the resolution is to be moved and the amendment shall be included on the final agenda subject in general to the statutes governing the admissibility of amendments and resolutions at the meeting of the General Council.

11. Procedure for meetings - The procedure for admission of resolutions and amendment and for the conduct of the meetings of the Academic Council and of the standing committee of the Academic Council shall in general, be the same as laid down for the meetings of the General Council in so far as the Chairman may at his discretion decide.

12. Proceedings - The proceedings of each meeting of the Academic Council shall be signed by the Chairman of the meeting. The Registrar shall send by post ordinarily within one month after a meeting, a copy of the proceedings of that meeting so signed by the Chairman to each member of the Academic Council, the General Council, the Executive Committee, the Faculties and Board of studies. A copy of the minutes shall also be submitted to the Pro-Chancellor.

13. Objection of proceedings - If no objection is raised by any member who was present at the meeting regarding the correctness of the proceedings within 10 days of the receipt of the proceedings, they shall be deemed to be correct. If the Chairman is convinced that the objection raised is genuine, he may correct the proceedings.

14. Special invitees - It may be competent for the Vice-Chancellor to invite for any meeting of the standing committees, persons having special knowledge and experience of any subject, and the persons so invited shall be competent to take part in the discussions of the committee. But he shall not be entitled to vote upon any questions.

15. Powers of the Committee - The Committee may exercise such powers and perform such duties which the Academic Council may by resolution delegate or assign to it. It may also advise the Vice-Chancellor on such matters as are referred to it by him.

16. Chairman of the Committee - The Vice-Chancellor, if present may preside over the meetings of the committees, and in his absence the Pro-Vice-Chancellor, if any, or a person nominated by the members present shall be the Chairman.

17. Opinion by circulation - The Vice-Chancellor may at his discretion obtain the opinion of the Standing Committees or seek the approval of the Academic Council by circulation.

GOVERNMENT OF KERALA  
Agriculture (Planning) Department  
NOTIFICATION

No.46031/P5/74/AD

Dated, Trivandrum, 15<sup>th</sup> October 1974.

S.R.O. No. 839/74 - In exercise of the powers conferred by section 63 read with sections 51 and 53 of the Kerala Agricultural University Act, 1971 (33 of 71) the Government of Kerala hereby make the following Statutes prescribing the procedure to be followed for making/amending or repealing Ordinances and Regulations, namely:-

1. Authority to initiate Ordinances - Ordinances may be made, amended or repealed by the Executive Committee of its own motion or on a reference from the General Council or the Academic Council or a Faculty or other University Authority.
2. Approval of Ordinances - Every Ordinance or amendment to or repeal of an Ordinance made by the Executive Committee shall be submitted as soon as may be to the Chancellor and to the General Council during its next meeting and shall be considered by the General Council. The General Council shall have power by resolution passed at such meeting to approve, cancel or amend any such Ordinance.
3. Suspension of Ordinance - The Chancellor may suspend the operation of any Ordinance until the General Council has had opportunity of considering the same under statute 2 of these statutes.
4. Authority to initiate Regulations - The Academic Council may make, amend, or repeal Regulations either on its own motion or on the recommendation of the General Council, the Executive Committee, the Faculties or other Authorities of the University.
5. Consultation of Faculties - The Academic Council shall ordinarily consult the Faculty or Faculties concerned before making, amending, or repealing any Regulations relating to -
  - a) Course of study
  - b) Admission to the various courses of study and to examinations;
  - c) Qualification of Teachers;
  - d) Appointment and prescription of duties of the Boards of Studies and Boards of Examiners;
  - e) Institution of departments of teaching or research.
6. Approval of Regulations - Every Regulation made or amendment or repeal thereof shall be submitted as soon as may be; to the Chancellor and to the General Council during its next meeting and shall be considered by the General Council. The General Council shall have power by resolution passed at such meeting to approve, cancel or amend any such Regulations.
7. Suspension of Regulation - The Chancellor may suspend the operation of any Regulation until the General Council has had opportunity to consider the same under statute 6 of these statutes.

By Order of the Governor.  
S. NAGARAJAN  
Additional Secretary.

Kerala Gazette No.48 dated 26<sup>th</sup> November 1974

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.49363/P5/74/AD

Dated, Trivandrum, 15<sup>th</sup> October 1974.

S.R.O. NO.859/74 - In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes for the preparation and passing of the annual budget estimates of the Kerala Agricultural University namely:-

STATUTES

In addition to the provisions in section 31 of the Kerala Agricultural University Act, 1971 (33 of 1971) the following procedure shall be followed for the preparation and passing of the budget estimate of the Kerala Agricultural University:-

- (i) The Budget year of the University shall be the year commencing on the 1<sup>st</sup> April and ending with 31<sup>st</sup> March of the succeeding year;
- (ii) The Comptroller shall be responsible for estimating the receipt and expenditure of the University;
- (iii) The Comptroller shall require the Heads of Departments under the University to furnish materials or information required for preparing the Budget estimates and statement of Accounts;
- (iv) The Comptroller shall be responsible for the consolidation of the budget estimates and statement of accounts and presentation of the same to the Vice-Chancellor.

\*2. The Vice-Chancellor shall be responsible for the presentation of the Budget thus consolidated by the Comptroller before the Finance Committee/Executive Committee and General Council for their approval in that order.

3. The Budget shall be deemed to have been passed when it is approved by the General Council and will be sufficient authority for making appropriations.

By Order of the Governor,  
S. NAGARAJAN  
Additional Secretary



GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department

NOTIFICATION

No.33361/P4/72/AD

Dated, Trivandrum, 9<sup>th</sup> June 1975.

S.R.O.No.537/75 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment, age limit and the duties of Jr. Assistant Professor \*\* of the Faculty of Veterinary Animal Sciences and in the Faculty of Agriculture, namely:-

1. Qualifications - A person to be appointed as Jr. Assistant Professor specified in column (1) of the table below shall possess the qualifications specified in the corresponding entry in column (2) thereof.

Post	Table
	Qualifications - Essential
Jr. Assistant Professor (1) Faculty of Agriculture	1. ***Bachelor's degree in Agriculture/Horticulture. 2. Master's degree in the concerned subject with an OGPA of 3.00 out of 4.00 under Trimester system or at least 55% marks under Traditional system.
Note:- (1) In the absence of Master's degree holders candidates with Bachelor's degree with an OGPA of 3.00 out of 4.00 or 55% marks under Traditional system shall be considered as sufficient qualification. (2) In the case of SC/ST candidates, a pass in B.Sc.(Ag)/B.Sc.(Hort.) shall be considered as sufficient qualification.	
(2) Faculty of Veterinary and Animal Sciences	1. Bachelor's degree in Vety. and Animal Sciences. 2. Master's degree in the concerned subject with an OGPA of 3.00 out of 4.00 under the Trimester system or at least 55% marks under Traditional system.

Note: \*\*Amended as per Notification No.GA/9662/A3/76 dt. 5.4.78. Date of effect 3.3.78.

\*\*\* Notification No.GA/4004/A3/79 dt. 28-6-80. Date of effect 31-5-80.

Note:-(1) In the absence of Masters degree holders candidates with Bachelor's degree with an OGPA of 3.00 out of 4.00 or 55% marks under Traditional system shall be considered as sufficient qualification.

(2) In the case of SC/ST candidates, a pass in degree of Veterinary and Animal Sciences shall be considered as sufficient qualification.

2 Procedure for appointment - The following procedure shall be adopted for appointment of Jr. Assistant Professor:-

(a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor.

(b) Applications received in response to the advertisement under sub clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.

\*(c) The Selection Committee shall consist of five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members namely:-

- (i) the Dean of the Faculty in which the vacancy exists;
- (ii) the Director of Research;
- (iii) the Director of Extension Education; and
- \*(iv) One expert from outside the University to be nominated by the Vice-Chancellor.
- (d) Deleted.

\*\* (d) The Vice-Chancellor shall scrutinise all the applications received and prepare list of the candidate who shall be called for interview.

(e) After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee as far as possible, the names of at least three persons in the order of preference for appointment in respect of every post.

(f) In recommending the name of candidates for appointment in the Faculty of Veterinary and Animal Science or the Faculty of Agriculture, the Selection Committee shall give preference to candidates having experience in teaching or research institutions of Veterinary and Animal Science or Agriculture, as the case may be in cases where qualifications and merit are approximately equal.

(g) The Vice-Chancellor shall then submit the recommendations of the Selection Committee to the Executive Committee which shall thereupon make the final selection for appointment.

3. Salary and allowance - (1) The Salary and allowances of Jr. Assistant Professor shall be as follows:-

Jr. Assistant Professor - Rs.550-25-750-EB-30-900

(2) The post will also carry Dearness and other allowances as admissible from time to time to employees of the Government of Kerala.

4. Period of appointment - All appointment to the posts of Jr. Assistant Professors shall be for a period of five years in the first instance.

5. Age limit - The candidates for the above post should not be over 30 years at the time when the posts are advertised. The age limit is relaxable in the case of Scheduled Castes and Scheduled Tribes candidates as per existing rules of the Government of Kerala. There shall be relaxation\*\*\* of age limit to the employees of Kerala Agricultural University, the Agriculture and Animal Husbandry Department of Kerala Government upto 45 years.

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Note:- \*Amended as per Notification No.GA/9662/A3/76 dt. 5.4.78. Date of effect 3.3.78.

\*\* Vide Notification No.GA/9662/A3/76 dt. 5.4.78. Date of effect 3.3.78.

\*\*\* Vide Notification No.GA/9662/A3/76 dt. 5.4.78. Date of effect 3.3.78

6. Duties - The Jr. Assistant Professor shall discharge such duties as are attached to his posts as well as such other duties as he is required to do under the Act and Statutes; Ordinances, Regulations and Rules made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Head of the Department.

By Order of the Governor,  
P.G. MURALIDHARAN,  
Secretary.

**Amendment**

**KERALA GAZETTE**

Published by Authority

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Vol.XXVII Trivandrum, Tuesday, 18<sup>th</sup> May 1982/  
28<sup>th</sup> Vysaka 1904 (Saka) (No.20)

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/31463/A3/81

12<sup>th</sup> April 1982.

In exercise of the powers conferred under sub-section (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of Kerala Agricultural University has been pleased to issue the following amendments to statutes SRO No.537/75 dated 9-6-1975 as assented to by the Chancellor with effect from 12-3-1982, under section 49 (6) of the said Act.

**AMENDMENTS**

In the said Statutes the following proviso be added under the first qualification for the post of Junior Assistant Professor in the Faculty of Agriculture.

"Provided that the said qualification shall not be insisted for teaching posts in Agricultural Statistics, Bio-chemistry, Soil Physics, Agricultural Meteorology, Agricultural Engineering, Economics, Mathematics and the like subjects".

2. In the said statutes the following proviso be added under the first qualification for the post of Junior Assistant Professor in the Faculty of Veterinary and Animal Sciences.

"Provided that the said qualification shall not be insisted for teaching posts in Statistics, Economics, Mathematics and the like subjects".

3. In the said statutes sub clause (c) of clause 2 "procedure for appointment" shall be substituted with the following:-

"(c) The Selection Committee shall consist of five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members:-

- (i) One non-official member of the Executive Committee.
- (ii) The concerned Dean/Director.

- (iii) Head of Department of the concerned discipline.
- (iv) One expert from outside the University from among the panel of experts approved by the Executive Committee.

These amendments shall come into force w.e.f. 12.3.1982.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR  
Registrar

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.74354/P5/75/AD

Dated, Trivandrum, 26<sup>th</sup> December 1975

S.R.O. No.81/76-Under section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the qualifications, method of appointment, salary and allowances, period of appointment and the powers and duties of Deputy Director of Student's Welfare (Sports and Games) and Lecturer in Physical Education, namely:-

1. Qualifications:- A person to be appointed as an officer specified in column (1) of the table below shall possess the qualifications specified in the corresponding entry in column (2) thereof:

Table	
(1)	(2)
1. Deputy Director, Student's Welfare (Sports and Games)	A. <u>Essential</u> :-  a) Bachelor's Degree with diploma in Physical Education.  OR Bachelor's Degree in Physical Education.  b) 10 year's experience as Lecturer in Physical Education in a College.  c) Experience in organisation and conduct of sports, games, athletics of State at the University and Inter-University level.  B. <u>Desirable</u> :- 1. Attainments in the field of sports, games, athletics as evidenced by certificates. 2. Training in National Cadet Corps/National Service Organisation.
II. Lecturer in Physical Education.	A. <u>Essential</u> :- Bachelor's Degree with diploma in Physical Education.  OR Bachelor's Degree in Physical Education.

B. Desirable:-

Attainments in the field of sports and games such as representation in Inter-University, Inter-State etc. Championships as evidenced by certificates.

2. Method of appointment:- (a) Method of appointment for the post of Deputy Director, Student's Welfare (Sports and Games) shall be as follows:

- i) By promotion from the category of Lecturer in Physical Education:
- ii) By direct recruitment, if there is no suitable candidate under method (i) above.

b) Method of appointment for the post of Lecturer in Physical Education shall be as follows:-

**By direct recruitment**

\*3 Procedure for direct recruitment,

a) The Vice-Chancellor shall have the post advertised specifying the Qualifications for appointment and inviting applications therefor.

b) Applications received in response to the advertisement under subclause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause 'C' for making recommendations regarding the persons to be appointed.

c) The Selection Committee shall consist of 4 persons with Vice-Chancellor as Chairman of the committee. The Vice-Chancellor shall nominate the following persons as member namely:-

- 1) One of the Deans of the Faculties
- 2) The Director of Extension Education.
- 3) One expert from outside the University.

d) The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.

e) After interviewing the candidates the Selection Committee shall recommend to the Executive Committee as far as possible the names of atleast three persons in the order of preference for appointment in respect of every post.

f) In recommending the names of the candidates, the Selection Committee shall give preference to candidates having experience in the field of sports, games, athletics, NCC/NSO and representation in Inter-University, Inter State, Championships in Sports and Games, in cases where qualifications and merit are approximately equal.

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Note:- \*Introduced a new clause as clause 3 and the existing clause 3,4 and 5 renumbered as 4,5 and 6 vide Notification No.GA/15092/A3/76 dt. 3.4.78. Date of effect 28-2-78.

g) The Vice-Chancellor shall then submit the recommendations of the Selection Committee to the Executive Committee which shall thereupon make the final selection for appointment.

4. Age limit for direct recruitment - The Maximum age limit for direct recruitment to the posts of Deputy Director of Students Welfare (Sports and Games) and Lecturer in Physical Education shall be 45 years on the first July of the year in which applications are invited.

5. Salary and allowances - The salary and allowances for the posts of Deputy Director, Students Welfare (Sports and Games) and Lecturer in Physical Education shall be such as may be prescribed from time to time by the Executive Committee of the Kerala Agricultural University.

6. Duties and responsibilities- (1) The Deputy Director of Students Welfare (Sports and Games) shall work under the Director of Students Welfare and shall be responsible for all the Physical Education activities of the various constituent colleges under the control of the Kerala Agricultural University, at the University level. He shall arrange for the conduct of regular coaching in various games and sports and also arrange for the conduct of Inter-Collegiate Competition in Athletics and Games and select teams for the Inter-University meets. He will represent the University in the Inter-University Sports Board. He shall perform such other duties as may be assigned to him by the Director of Students Welfare from time to time.

2. The Lecturer in Physical Education shall be in-charge of Physical Education of the Students in the College. He shall coach students for Sports and Games.

By Order of the Governor,  
M.G.K.MURTHY,  
Additional Secretary

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### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment etc. to the posts of deputy Director of Students Welfare (Sports and Games) and Lecturer in Physical Education have not been made so far.

This notification is to prescribe the first statutes in respect of the post of Deputy Director, Students Welfare (Sports and Games) and Lecturer in Physical Education.

**Amendment 1**

**KERALA GAZETTE**

Published by Authority

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Vol.XXVII Trivandrum, Tuesday, 14<sup>th</sup> September 1982, 23<sup>rd</sup> Bhadra 1904 (Saka)

No.36

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/22527/A3/80

21<sup>st</sup> August 1982.

In exercise of the powers conferred under sub-section (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute S.R.O.No.81/76 (Notification No.74354/P5/75/AD dated 26-12-1975) as assented to by the Chancellor with effect from 22-6-1982, under section 49(6) of the said Act.

**AMENDMENTS**

1. In the said Statutes under 'Clause 1-Qualifications' the existing essential qualifications for the post of Deputy Director of Students Welfare (Sports and Games) shall be substituted with the following:-

*A. Essential*

- a) Masters Degree in Physical Education with not less than 55% marks or its equivalent.
- b) Ten years experience at Collegiate level in Physical Education in an affiliated/constituent or autonomous College under any recognised University.

2. In the said Statutes the name of the post "Lecturer in Physical Education" wherever occurs shall be substituted by "Junior Assistant Professor (Physical Education)".

3. In the said statutes under "Clause 1-Qualifications" the existing essential qualification for the post of Lecturer in Physical Education now redesignated as Junior Assistant Professor (Physical Education) shall be substituted with the following:-

*A. Essential*

Masters Degree in Physical Education with not less than 55% or its equivalent.

4. In the said Statutes the existing provision under "Clause 4 - Age limit for direct recruitment" shall be substituted with the following:

The maximum age limit for "direct recruitment" to the post of Deputy Director of Students Welfare (Sports & Games) shall be 45 years and for Junior Assistant

Professor (Physical Education) shall be 35 years as on the 1<sup>st</sup> January of the year in which applications are invited.

The age limit in the case of Junior Assistant Professors is relaxable by 5 years in the case of SC/ST candidates and 3 years in the case of candidates belonging to other backward classes.

Main Campus,  
Vellanikkara.

E.DAMODARA MARAR,  
Registrar

## **Amendment 2**

### **KERALA GAZETTE**

Published by Authority

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Vol. XXXII Trivandrum, Tuesday, 12<sup>th</sup> May, 1987/22<sup>nd</sup> Vaisakha 1909 (Saka)

No.19

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### **PART III**

### **Agricultural University**

### **NOTIFICATION**

No.GA/E3/46253/82

16<sup>th</sup> March 1987.

In exercise of the powers conferred under sub-section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes S.R.O. No.81/76, issued as per Government Notification No.74354/P5/75/AD dated 26-12-1975, as assented to by the chancellor with effect from 11-2-1987, under section 49(6) of the said Act.

### **AMENDMENTS**

In the said statutes under "Clause 1 - Qualifications" the existing essential qualification given as (b) for the post of Deputy Director of Students Welfare (Sports and Games) shall be substituted with the following:-

"(b) Ten years experience of Collegiate level in Physical Education in an Institution recognized by any recognized University or by the Government of Kerala, provided that the stipulation regarding experience may be relaxed upto a maximum of 3 years in the case of outstanding candidates.

Explanation:- The term 'outstanding candidates' shall mean persons who have one or more of the following qualification to their credit:

- (1)A candidate who is a rank holder (i.e. one of the first three ranks in the year from the University or other Institute where he obtained his degree)
- (2)A recipient of scholarship or awards for proficiency or achievement in sports or games issued by Government/University National/State Sports Council.
- (3)A candidate who has represented the Nation, State or University in sports or games.

2. In the said Statutes the existing provisions given as sub-clauses (i) and (ii) under clause 2(a) shall be deleted and the following shall be substituted. "By direct recruitment"

3. In the said Statutes "Sub clause (c)" of clause "3 . Procedure for direct recruitment" shall be substituted with the following:-



(c) The Selection Committee shall consist of 5 persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons namely:-

1. One of the Deans of the Faculties.
2. The Director of Students Welfare or in his absence Director of Extension.
3. One expert from outside the University from among the panel of experts approved by the Executive Committee.
4. One non-official member of the Executive Committee.

These amendments shall come into force with effect from 11-2-1987.

Main Campus,  
Vellanikkara.

K.K. PANKAJAKSHAN,  
Registrar in-charge

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

No.13644/P5/76/AD

Dated, Trivandrum, 7<sup>th</sup> May 1976.

S.R.O.No.564/76-In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes relating to the procedure for canceling or withdrawing any degree, diploma, title or any other distinction granted to any person, namely:-

If sufficient evidence is laid before the Executive Committee to show that any person on whom a degree, title or any other academic distinction has been conferred or to whom a diploma, license or certificate has been granted by the University has been convicted of what in its opinion, involving moral delinquency the Executive Committee may propose to the General Council that the degree, diploma, title, license or certificate or other academic distinction shall be cancelled/withdrawn and if the proposal is accepted by not less than two-thirds of the members present and voting at the meeting of the General Council, the degree, diploma, title, certificate or academic distinction shall be cancelled/withdrawn accordingly.

Provided that before such cancellation/withdrawal of degree, diploma, title, license or certificate or other academic distinction of a person, he shall be given an opportunity to present his case in person and/or in writing:

Provided further that such cancellation/withdrawal of an honorary degree shall be with the concurrence of the Chancellor.

By Order of the Governor  
M.G.K.MURTHY,  
Additional Secretary.

**Explanatory Note**

(This does not form part of Notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Statutes of the University shall be made by the Government. The first Statutes prescribing the conditions under which the General Council of Kerala Agricultural University may cancel any degree, diploma etc., granted to any person by that University have not been made so far.

This notification is to prescribe the first Statutes in respect of the conditions under which the General Council may cancel any degree, diploma, etc. granted to any person.

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.31206/P5/76/AD

Dated, Trivandrum, 18<sup>th</sup> May 1976.

S.R.O. No.575/76-In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the qualifications, method of appointment, salary and allowances, age and the powers and duties of Instrumentation Engineer (Mechanical) and Mechanic (Electronics) under the University Instrumentation Centre, namely:-

1. Qualifications - A person to be appointed as Instrumentation Engineer (Mechanical) and Mechanic (Electronics) specified in column (1) of the table below shall possess the qualifications specified in the corresponding entry in column (2) thereof, namely:-

Table

<u>Post</u> (1)	<u>Qualification</u> (2)
(1) Instrumentation Engineer* (Mechanical)	1. Degree in Instrumentation Engineering or Electronics or Mechanical Engineering. Desirable:- About 2 years experience in the repair and maintenance of laboratory equipment of various types
(2) Mechanic (Electronics)	Certificate or Diploma from I.T.I. in Instrumentation Engineering/Electronics. Desirable:- About 2 years experience in Instrumentation Engineering/Electronic Laboratory Instruments.

2. Method of appointment:- The method of appointment for the above posts shall be direct recruitment.

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Note:\*Amended as per Notification No.GA/22528/A3/80. dt. 12.2.80. Date of effect 22.7.80.

3. Salary and allowances:- The salary and allowances for the above posts shall be such as may be prescribed from time to time by the Executive Committee of the Kerala Agricultural University.

4. Age limit:- Age limit for appointment to the posts shall be 45 years on the 1<sup>st</sup> day of \*January of the year in which applications are invited. In the case of candidates belonging to Other Backward Communities and Scheduled Castes/Scheduled Tribes, relaxation in respect of age-limit will be allowed as per rules of the Government of Kerala.

5. Duties:- \*(1) Repair and maintenance of instruments belonging to the Kerala Agricultural University;

2) To help and solve instrumentation problems of the research projects;

3) To help post-graduate students in the instrumentation problems connected with their thesis work; and

4) Such other duties as may be assigned from time to time.

By Order of the Governor,  
M.G.K. MURTHY,  
Additional Secretary.

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Ordinances of the University shall be made by the Government. The first Statute prescribing the qualifications, method of appointment, salary and allowances, age etc. of Instrumentation Engineer (Mechanical) and Mechanic (Electronics) has not been made so far,

This notification is to make the statute prescribing the qualifications, method of appointment, salary and allowances, age etc. of Instrumentation Engineer (Mechanical) and Mechanic (Electronics) of the Kerala Agricultural University.

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.67101/P5/76/AD.

Dated, Trivandrum, 8<sup>th</sup> October 1976.

S.R.O.No.1060/76-In exercise of the powers conferred by section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following statutes regarding the award of degrees, diploma, certificates and honorary degrees by the Kerala Agricultural University, namely:

1. Award of degrees- The University shall award the following degrees, namely:-

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Note:\*Amended as per Notification No.GA/22528/A3/80. dt. 12.2.80. Date of effect 22.7.80.

i) Degree of Bachelor of Science in various disciplines of Agriculture (B.Sc. Ag.), Horticulture, (B.Sc. Hort.) and other allied sciences;

ii) Degree of Bachelor of Veterinary Science and Animal Husbandry;

iii) Post-graduate degree of Master of Science (M.Sc. Ag.) and M.V.Sc. and Doctor of Philosophy (Ph.D.) in the disciplines of Agriculture, Horticulture and Veterinary and Animal Sciences; and

iv) As and when new faculties/disciplines are established degrees of Bachelor/Master, Doctor may be awarded in these faculties/disciplines.

2. Diplomas, certificates and other academic distinctions. The University shall grant diplomas, certificates and other academic distinctions when new courses are started from time to time.

3. Eligibility- No candidate shall be eligible to qualify for a degree/diploma/certificate or other academic distinctions unless he has undergone the prescribed course of study or research as an enrolled student of a college or other institution of this University or is eligible to appear for the examination as laid down in the regulations.

4. Procedure for award of degrees etc.- Award of degrees, diplomas, certificates or other academic distinctions shall be made in absentia at a meeting of the General Council held after the publication of the results of the examinations concerned, the said meeting of the General Council being considered as a convocation for this purpose.

5. Authorities to sign the degrees etc.- The degrees, diplomas, certificates and other academic distinctions shall be signed by the following authorities; namely:-

i) Post-graduate Degrees (for courses under traditional and trimester system)	Dean/Registrar/Vice-Chancellor
ii) Under-graduate courses:- (for courses under traditional and trimester system)	
iii) Certificate course (Academic)	Registrar
iv) Certificate course (Non-academic)	Director of Extension Education*

6. Provisional certificates etc.- The provisional certificates in respect of Degrees, Diplomas, Certificates and other academic distinctions shall be signed by the Registrar or by any other person authorised in writing by him in this behalf.

7. Honorary degrees- An honorary degree of Doctor of Science may be conferred on any person who, by reason of his eminent position and attainment or by virtue of his contribution to learning or eminent services to the cause of education is a fit and proper person to receive such a degree.

8. Procedure for award of honorary degrees- The Academic Council may of its own motion or on a reference made to it, recommend the conferment of honorary degrees. The recommendation of the Academic Council shall be placed before the Executive Committee. The recommendations of the Executive Committee and the Academic Council shall be placed before the General Council and the General Council shall accept the recommendation by not less than two-thirds of the members present and voting in the meeting of the General Council. Every proposal to confer honorary degrees shall require confirmation by the Chancellor.

Provided that it shall be competent for the Chancellor to award honorary degrees in special cases, on the recommendation of the Academic Council and the Executive Committee.

9. Conferment of honorary degrees in person or in absentia - Honorary degree shall be conferred only at a convocation and may be taken in person or in absentia.

10. Presentation of persons - The presentation at the convocation of a person on whom honorary degree is to be conferred, shall be made by the Vice-Chancellor or in his absence, by a member of the General Council nominated by the Executive Committee.

11. Authentication - The certificate for an honorary degree shall be signed by the Chancellor.

By Order of the Governor  
M.G.K.MURTHY  
Additional Secretary

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate general purport).

Section 63 of the Kerala Agricultural University Act, 1971(33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statute prescribes the conditions for holding convocation and for conferring degrees, diplomas, honorary degrees etc. to any person by the Kerala Agricultural University.

This notification is to prescribe the first statutes in respect of holding convocation and for conferring, degrees, diplomas, honorary degrees etc. to any person.

#### **Amendment 1**

#### **KERALA GAZETTE**

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Vol.XXVII Trivandrum Tuesday, 9<sup>th</sup> November 1982 18<sup>th</sup> Karthika 1904 (Saka)

No.44

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#### **PART III**

#### **Agricultural University**

#### **NOTIFICATION**

No.GA/22534/A3/80.

18<sup>th</sup> September 1982.

In exercise of the powers conferred under sub-section (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute No.SRO 1060/76 dated 8-10-1976 as assented to by the Chancellor with effect from 6-6-1982, under section 49(6) of the said Act.

## AMENDMENTS

1. In the said Statutes the existing provision under clause 4 - "Procedure for award of degrees etc." - will be substituted with the following and the same be renumbered as 4(a).

4 (a) Award of degrees, diplomas, certificates or other academic distinction shall be made at a convocation as per recommendation of the Academic Council. The degrees/diplomas shall be conferred either in person or in absentia. The procedure for admission to the convocation and in respect of the conduct and proceedings of the convocation shall be as per rules appended.

2. In the said statutes the following new sub clause shall be added as sub clause (b) under "Clause 4 - procedure for award of degree etc.".

4(b) Notwithstanding anything contained in this statutes it shall be competent for the Executive Committee to decide that the award of degrees, diplomas, certificates or other academic distinctions at any one occasion or occasions shall be made in absentia at a meeting or meetings of the General Council held after the publication of the results of the examinations concerned, the said meeting or meetings of the General Council being considered as a convocation or convocations for the purpose.

3. In the said statutes, the existing provision under "clause-5 - Authorities to sign the degree etc." shall be substituted with the following:

The degrees, diplomas certificates and other academic distinctions shall be signed by the following authorities namely:-

(i)	Post-graduate degrees for courses under traditional and trimester system)	Registrar and Vice-Chancellor
(ii)	Under-graduate courses (for courses under traditional and trimester system)	
(iii)	Certificate course (Academic)	Deans/Director of Extension Education as the case may be and the Registrar
(vi)	Certificate course (Non-Academic)	Deans/Director of Extension Education i/c of the Schemes

4. In the said Statutes the existing provision under "Clause 10-presentation of persons' will be substituted with the following:

The presentation at the convocation of a person on whom honorary degree is to be conferred, shall be made by the Vice-Chancellor or Pro-Vice-Chancellor, if any, or in the absence of both by a member of the General Council nominated by the Executive Committee.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR  
Registrar

**APPENDIX-I**  
**Rules for holding Convocation by Kerala Agricultural University**  
**(See Statute 4 - SRO No.1060/76)**

1. Convocation:

Convocation shall be held by the University for Conferment of Degrees and other academic distinctions on the recommendation of the Academic Council and approval by the General Council. The Degrees and other academic distinctions shall be conferred either in person or in absentia.

2. Procedure:

The convocation of the University shall be held to confer Degrees either in person or in absentia ordinarily once in a year or at such times as may be decided by the Vice-Chancellor at his discretion.

3. The candidates for degree shall submit to the Registrar their applications in the forms prescribed (Appendix-I) for the purpose along with the fees prescribed by the University from time to time. No person who has not thus submitted his application to the Registrar shall be admitted to the convocation.

4. The application form shall be forwarded to the candidates on receipt of requisition.

5. The date of convocation shall be duly notified at least 45 days before the date of convocation. The last date for receipt of application in the prescribed form by the Registrar shall be at least 20 days before the date of convocation.

6. Any person who, having sent application in his name to the Registrar as a candidate for a degree at a convocation, fails to appear on that occasion, shall, when he applies next for his degree, pay the prescribed fee again.

7. In the absence of the Chancellor, the Pro-Chancellor shall preside over the convocation. In the absence of the Chancellor and the Pro-Chancellor the Vice-Chancellor shall preside over the convocation.

8. The Dean of the concerned Faculty shall present the persons on whom the degrees are to be conferred at the convocation. In the absence of the Dean of Faculty the Vice-Chancellor shall nominate any other Dean for the purpose.

9. The detailed proceedings of the convocation shall be prescribed by separate rules.

10. The Chief Guest of the convocation shall deliver the convocation address.

11. All participants will wear Academic robes as prescribed below:

1. Chancellor

A dark green velvet gown with four and a half centimeters gold lace down the front and round the bottom of the sleeves outside.

2. Pro-Chancellor

A dark green velvet gown of silk or stuff of same shape as the Chancellor's and trimmed in the same way.

3. Vice-Chancellor

A dark green velvet gown of silk or stuff of same shape as the Chancellor's and trimmed in the same way but with silver lace.

4. Pro-Vice-Chancellor

A dark green velvet gown of silk or stuff of same as the Vice-Chancellor's and trimmed in the same way with silver lace.

5. Chief Guest

A scarlet velvet gown of silk or stuff of same shape as the Chancellor's and trimmed in the same way with silver lace.

6. Registrar

A light green gown with white lace trimmed in the same way as the Vice-Chancellor's.

7. Deans and Directors (Academic)

A Navy blue gown with purple lace trimmed in the same way as the Vice-Chancellor's.

8. The members of the General Council, Executive Committee and Academic Council shall wear a medallion of golden colour having a diameter of 7 cm. which shall bear the University Emblem. The medallion shall be tied to with ribbon of blue, white and green.

9. Graduates:

Dark coloured pants and white shirt. The women candidates shall wear green blouse and white saree.

Persons taking different degrees

1. Graduate:

A medallion of golden colour of 5 cm. diameter hung round the neck with a green ribbon.

2. Post-graduate:

Medallion of the same kind with green and yellow ribbon.

3. Doctorate:

Green-yellow-blue ribbon

Academic robes of candidates receiving all other degrees and diplomas to be conferred by the University at the convocation shall be as approved from time to time.

12. The academic robes of persons on whom Honorary degree or other academic distinctions are conferred, shall be in the form of a scarlet velvet or stuff with lacings of gold yellow silk.



APPENDIX II  
**Kerala Agricultural University**

APPLICATION FOR ADMISSION TO CONVOCATION 19 .....

Last date for receipt of application .....  
Degree for which application is made .....  
(Please specify the major subject for P.G. and Doctorate)

---

1. Name of the candidate in full as enrolled in the  
University records

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2. Sex

---

3. Admission No.

---

4. College from which the candidate was presented  
for the final degree examination

---

5. Month and year of passing the final examination

---

6. Address to which any communication is to be sent

---

7. Major subject of study as per the Registration  
for the Degree programme

---

8. Amount of fees remitted

---

9. Cash receipt No./Postal Order/Demand draft  
No. and date

---

10. Whether receiving the degree in person or in  
absentia

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Station:  
Date:

Signature of applicant

### Instructions to Candidates

1. The date of the convocation will be announced separately.
2. Candidates for degree should submit their application to the Registrar, on or before the last date fixed.
3. Applications not in the prescribed form or defective in any particular or received after the prescribed date will not be accepted.
4. Each application, if accompanied by a self-addressed post card will be acknowledged by the return of the card with the University stamp duly impressed thereon.
5. Candidates are advised, as a safeguard against the miscarriage or non-delivery of applications, to submit the same much earlier than the prescribed date by registered post acknowledgement due.
6. The following are the fees for admission to the degrees:-

	In person	In absentia
Doctor's degree	Rs.75	Rs.85
Master's degree	Rs.50	Rs.60
Bachelor's degree	Rs.30	Rs.40

7. Candidates who have not taken their degrees will have to pay additional fees as noted below:-
  - 1 For considering application for the award of degree certificates received by the Registrar one year or more but before the expiry of 5 years after the examination - Rs.5.
  - 2 For considering applications for degree certificates received by the Registrar 5 years or more after the examination - Rs.10
8. The fee should be paid into the K.A.U. Office in cash or may be sent by crossed postal order/demand draft payable to the Comptroller, Kerala Agricultural University, Vellanikkara and the respective cash receipt/postal order/demand draft is to be attached to the applications. Money order will not be accepted.

### APPENDIX III Procedure of the Convocation Ceremony CONVOCATION

Date                      Month                      Year

1. Arrival of the Chancellor
2. Reception by Pro-Chancellor, the Vice-Chancellor, Pro-Vice-Chancellor, Members of the Executive Committee and Academic Council.

3. Robing
4. Procession
  - i) Registrar
  - ii) Members of the Executive Committee, Academic Council and General Council in pairs.
  - iii) Pro-Vice-Chancellor
  - iv) Vice-Chancellor
  - v) Pro-Chancellor
  - vi) Chancellor and the Chief Guests.
5. As the procession enters the hall, all the graduates and the invitees in the hall rise and keep standing.
6. As the Chancellor enters the hall, the band plays the National Anthem. While the National Anthem is on, the procession pauses and every one in the hall stands to attention.
7. At the end of the National Anthem, all others standing, the procession proceeds towards the dais, the band playing the march.
8. Proceeding to the respective seats.
9. After the Chancellor takes his seat, all others in the hall resume their seats.
10. The Vice-Chancellor then welcomes the Chancellor the Guest, invitees and the candidates.
11. The Vice-Chancellor requests the Chancellor in the following words to declare the convocation open.

"Mr/Madam Chancellor, I have the honour to request you, Sir/Madam, to declare the Convocation open".
12. The Chancellor will declare the convocation open with the following words.

"This convocation of the Kerala Agricultural University has been called to confer degrees upon the candidates who in the examinations held for the purpose have been certified to be worthy of the same, Let the candidates stand forward".
13. The Registrar then requests the Deans of the Faculties to present their students to the Chancellors/Pro-Chancellor/Vice-Chancellor for the award of Degrees. The Deans present their student in the following order.
  - 1 Doctor of Philosophy
  - 2 Master of Science
  - 3 Bachelor of ScienceAll the presentees stand when the Deans present them to the Chancellor/Vice-Chancellor for the Degree and remain standing till they are admitted to the Degrees.

14. The Deans Say:

"Mr/Madam Chancellor/Pro-Chancellor/Vice-Chancellor, I present to you candidates who have been examined and found qualified for ..... degree to which I pray they may be admitted and on behalf of those who have been permitted to secure their Degree in absentia, I pray that they may also be admitted thereto.

The Chancellor/Pro-Chancellor/Vice-Chancellor says:-

By the authority vested in me as Chancellor/Pro-Chancellor/Vice-Chancellor of Kerala Agricultural University, I admit you to ..... Degree and I charge you that ever in your life and activities you prove yourselves worthy of the same. I admit the other candidates also to the degree in absentia.

The candidates will then say:

"Sir Madam, I hereby promise that I will faithfully and carefully fulfil the duties of the Agricultural professions and I will on all occasions maintain their purity and reputation and I will never deviate from the straight path of their honourable exercise".

15. After the distribution of Degree is over, the Registrar shall call the recipients of University Gold Medals, Prizes, Awards or any other distinction, if any. They stand before the Chancellor/Pro-Chancellor/Vice-Chancellor who presents the medals, prizes, awards.
16. The Chancellor/Pro-Chancellor/Vice-Chancellor introduces the Chief Guest and requests him/her to deliver the convocation address.
17. The Chief Guest then delivers the convocation address.
18. The Chancellor/Pro-Chancellor/Vice-Chancellor then declare the Convocation as closed.
19. Singing of National Anthem.
20. At the end of the National Anthem, while others remain standing the procession reforms in the same order as before, the band playing the march.
21. The procession leaves the convocation hall.

**Amendment 2**

**KERALA GAZETTEE**

Published by Authority

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Vol.XXVIII Trivandrum, Tuesday, 19<sup>th</sup> July 1983/28<sup>th</sup> Ashadha 1905

(Saka) (No.29)

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**PART III**

**Agricultural University**

**NOTIFICATION**

No.GA/2005/A3/83.

25<sup>th</sup> June 1983.

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further

amendments to clause 4(a) of Statute S.R.O. No.1060/76, (as amended vide Notification No.GA/22534/A3/80 dated 18-09-1982) as assented to by the Chancellor with effect from 20-6-1983, under Section 49(6) of the said Act, viz.,

AMENDMENT

In the said statutes, rules 11 and 12 in Appendix 1 and item 3 in Appendix II under clause 4(a) are deleted.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR  
Registrar

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

No.63546/P5/76/AD.

Dated, Trivandrum, 23<sup>rd</sup> October 76

S.R.O.No.1122/76. Under section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following statutes prescribing the qualifications, method of appointment and age for the posts of Executive Engineer and Assistant Engineer in the Engineering Wing of the Kerala Agricultural University, namely:-

- 1 Method of appointment:-(a) Method of appointment to the post of Executive Engineer shall be as follows, namely:-
  - i) By promotion from Assistant Engineers possessing qualifications other than those relating to age for direct recruitment,  
OR
  - ii) By direct recruitment, if no qualified person is available for promotion.
- b) Method of appointment to the post of Assistant Engineer shall be as follows, namely:-
  - i) By promotion from the Junior Engineers possessing qualification other than those relating to age for direct recruitment.  
OR
  - ii) By direct recruitment, if no person is available for promotion.
2. Age limit for direct recruitment:- The maximum age limit for direct recruitment to the post of Executive Engineer shall not be above 45 years and that of Assistant Engineer shall not be above 35 years.
3. Qualifications: A person to be eligible for appointment to a post specified in column (1) of the table below shall possess the qualifications specified in the corresponding entry in column (2) thereof:-

TABLE

<u>Post</u> (1)	<u>Qualifications</u> (2)
1. Executive Engineer	i) B.Sc. Degree in Engineering (Civil) of the Kerala/Calicut University or any other degree recognised as equivalent thereto. OR Associate Membership Diploma of the Institute of Engineers (India) in Engineering. ii) 5 years experience in a post of the grade of Assistant Engineer.
2. Assistant Engineer	i) B.Sc. Degree in Engineering (Civil) of the Kerala/Calicut University or any other degree recognised as equivalent thereto. OR Associate Membership Diploma of the Institute of Engineers (India) in Civil Engineering. ii) 5 years experience in a post of the grade of Junior Engineer.

By order to the Governor  
M.G.K.MURTHY  
Additional Secretary

**Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport)

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the method of appointment, qualifications, etc. for the posts of Executive Engineer and Assistant Engineer in the Engineering Wing of the Kerala Agricultural University have not been made so far.

This notification is to prescribe the first statutes in respect of the posts of Executive Engineer and Assistant Engineer.

GOVERNMENT OF KERALA  
**Agriculture (Planning II) Department**  
NOTIFICATION

No.23594/P5/76/AD

Dated, Trivandrum, 16<sup>th</sup> November 1976

S.R.O.No.1210/76-In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act 1971 (33 of 1971), the Government of Kerala hereby make the following statutes prescribing the qualifications, method of appointment, age, salary, allowances, duties and responsibilities for the post under the University Press, namely:-

1. Qualifications:- A person to be appointed to a post specified in column (1) of the table below shall possess the qualifications specified in the corresponding entry in column (2) thereof:-

TABLE

Post (1)	Qualifications (2)
1. Press Manager	<p>*1 By promotion</p> <p>(i) Pass in S.S.L.C or equivalent with L.P.T./, Diploma from any recognised Printing institution.</p> <p>(ii) 15 year's experience in the Kerala Agricultural University Press in printing of books, pamphlets, journals, typographical designing, estimating and billing.</p> <p>2. By direct recruitment.</p> <p>Essential:-</p> <p>(i) A pass in Pre-University or Pre-Degree examination of a recognised University with L.P.T./Diploma from any recognised Printing Institution.</p> <p>(ii) Five year's experience in printing of books, pamphlets, journals, typographical designing, estimating and billing.</p> <p>Desirable:-</p> <p>Five year's administrative experience.</p>
<p>Note:- In the absence of L.P.T./Diploma holders, candidates who possess group certificate in Printing Technology of the K.G.T.E. or M.G.T.E. will be considered for appointment.</p>	
<hr/>	
<p>Note:- *Amended as per Notification No.GA/1224/A3/75 dt. 5.7.78. Date of effect 20.6.78.</p>	
2. General Foreman	<p>Diploma in Printing Technology with 5 years experience in printing on automatic machines.</p> <p>OR</p> <p>Certificate in printing with 10 years experience in printing on automatic machines.</p>
3. Assistant Foreman	<p>Certificate in composing from a recognised Technological Institute with 10 years experience in composing:</p> <p>OR</p> <p>S.S.L.C. and ten years experience in composing in a recognised Press.</p>
4. Printer	<p>Certificate in printing from a recognised Technological Institute with 5 years experience in printing on automatic cylinder and/or treadle machine.</p> <p>OR</p> <p>Ten years experience in printing on automatic, cylinder and/or treadle machine.</p>
5. Compositor	<p>Certificate in composing from a recognised technological Institute with 3 years experience in composing.</p> <p>OR</p> <p>Must have passed VIII Standard and 5 years in composing English and Malayalam in a recognised Press.</p>

6. Binder Certificate in binding from a recognised technological institute with 3 years experience in binding.  
OR  
Five years experience in Binding in a recognised Press.

Method of appointment:- Press Manager

- i) By promotion from the employees of the Kerala Agricultural University Press.  
ii) In the absence of qualified hands for promotion by direct recruitment.

II) Method of appointment:- The method of appointment for all the above posts except the post of Press Manager shall be by direct recruitment.

III) Qualification regarding age:- No person shall be eligible for appointment by direct recruitment to the post mentioned in column (1) of the Table below, if he has completed or will complete the age specified in the corresponding entry in column (2) thereof on the first day of the July of the year in which applications for appointment are invited:

Table	
Post (1)	Age (2)
1. Press Manager	40 years
2. General Foreman	40 years
3. Assistant Foreman	35 years
4. Printer	35 years
5. Compositor	30 years
6. Binder	30 years

Explanation:- Age is relaxable in the case of employees of the Kerala Agricultural University. In the case of candidates belonging to Other Backward Communities and Scheduled Castes/Scheduled Tribes, relaxation in respect of age-limit will be allowed as per rules issued by the Government of Kerala.

IV. Salary and allowance:- The salary and allowances for the above posts shall be such as may be fixed from time to time by the Executive Committee of the Kerala Agricultural University.

V. Duties and responsibilities:- The Press Manger shall be in overall charges of the press and he will be directly responsible to the Director of Extension Education. He shall be responsible for maintaining discipline among his subordinates in the press. He shall perform such duties and functions as are prescribed from time to time. The other members of the staff shall assist the Press Manager in the performance of his duties and for the proper functioning of the press.

By Order of the Governor,  
M.G.K.MURTHY,  
Additional Secretary.



### Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the KAU Act 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first Statutes prescribing the qualifications, method of appointment, age, salary, allowances, duties and responsibilities for the posts under the University Press have not been made so far.

The notification is to prescribe the first Statutes in respect of the qualifications, method of appointment, age, salary, allowances, duties and responsibilities for the posts under the University Press.

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

No.69591/P5/76/AD.

Dated, Trivandrum, 1<sup>st</sup> December 76.

S.R.O.No.1277/76. In exercise of the powers conferred by Section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the qualifications, method of appointment, salary and allowances, age-limit and the duties of Metron in College Hostels under the Kerala Agricultural University, namely:-

1. Qualifications: Essential:-

- i) Minimum general educational qualifications of the S.S.L.C. standard as specified in the schedule to the General Rules in Part II of the Kerala State and Subordinate Service Rules.
- ii) Experience as Female House-Keeper or Female Assistant House Keeper or Matron in Hostel or other institution.

Desirable:- Knowledge of accounts.

Note:- The applicant if selected, should be prepared to stay in the Hostel to which she is appointed.

2. Method of appointment:- By direct recruitment.

3. Salary and allowances:- The salary and allowances attached to the post shall be such as may be fixed from time to time by the Executive Committee of the Kerala Agricultural University.

4. Age limit for appointment:- A candidate for appointment shall not be less than 35 years and above 45 years on the 1<sup>st</sup> day of July of the year in which the application for appointment are invited. In the case of candidates belonging to Other Backward Communities and Scheduled Castes/Scheduled Tribes, relaxation of age-limit shall be allowed as per rules of the Government of Kerala.

5. Duties:- (i) The matron shall discharge such duties as are attached to her post as well as such other duties as she is required to do under the Act and Statutes, Ordinances, Regulations and Rules made thereunder.

ii) She shall also discharge such other duties as may be assigned to her from time to time by the Head of the Department.

By order of the Governor,  
M.G.K.MURTHY,  
Additional Secretary.

### **Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment, salary and allowances, age limit and the duties of Matron in College Hostels under the Kerala Agricultural University have not been done so far.

This notification is to prescribe the first statutes in respect of the qualification, method of appointment, salary and allowances, age limit and duties of Matron in College Hostels.

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

No.60247/P5/76/AD

Dated, Trivandrum, 18<sup>th</sup> December 1976.

S.R.O.No.7/77 - Under section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following statutes prescribing method of appointment, qualifications, procedure for appointment, age-limit and the duties of Instructor in the Department of Statistics in the Kerala Agricultural University, namely:-

### **STATUTES**

1. Method of appointment- By direct recruitment
2. Qualification:-
  - (a) Essential:-
    - (i) First or Second Class Bachelor's degree in Statistics or Mathematics with Statistics as subsidiary, and
    - (ii) Masters degree in Statistics or Mathematics with Statistics as subsidiary.
  - (b) Desirable:- Experience in handling statistical data pertaining to Agriculture of Animal Sciences.

Explanation:- Preference will be given to those who have qualification in Agricultural Statistics.

3. Procedure for appointment:- The following procedure shall be adopted for appointment to the Post of Instructor in the Department of Statistics in the Colleges under the University, namely:-

(a)The Vice-Chancellor shall have the post advertised, specifying the qualifications for appointment and inviting applications therefor.

(b)Applications received in response to the advertisement under sub-clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.

(c)The Selection Committee shall consist of five persons with the Vice-Chancellor as the Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members namely:-

- (i) The Dean of the Faculty in which the vacancy exists.
- (ii) The Director of Research.
- (iii) The Director of Extension Education, and
- (iv) The Head of the Department of Statistics.

(d)The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.

(e)After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee as far as possible, the names of at least three persons in the order of preference for appointment.

(f)In recommending the name of candidates for appointment in the Faculty of Veterinary and Animal Sciences or the Faculty of Agriculture, the Selection Committee shall give preference to candidates having experience in teaching or research institutions of Veterinary and Animal Sciences or Agriculture/Horticulture as the case may be, in cases where qualifications and merit are approximately equal:-

(g)The Vice-Chancellor shall then submit the recommendations of the Selection Committee to the Executive Committee which shall there upon make the final selection for appointment.

4. Salary and allowances - (1)The salary and allowances of Instructor shall be such as may be fixed by the Executive Committee from time to time.

\*(2) Deleted

5. Period of appointment:- All appointments to the post of Instructor shall be for a period of five years in the first instance.

6. Age limit:- The candidates for the above post should not be over 30 years\* on the 1<sup>st</sup> January of the year in which applications are invited. The age-limit is relaxable in the case of Scheduled Castes and Scheduled Tribes candidates as per existing rules of the Government of Kerala. There shall be relaxation of age-limit to the employees of the Kerala Agricultural University and the Departments of Animal Husbandry and Agriculture upto 45 years.

7. Duties:- The Instructor shall discharge such duties as are attached to his post as well as such other duties as he is required to do under the Act and Statutes, Ordinances, Regulations and Rules made thereunder. He may also be required to do such other works as may be assigned to him from time to time by the Head of the Department.

By Order of the Governor,  
M.G.K.MURTHY  
Additional Secretary.

### Explanatory Note

(This does not form part of the Notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Statutes of the University shall be made by the Government. The first statutes prescribing the qualification, method of appointment etc., for the post of Instructor in Statistics have not been made so far.

This notification is to prescribe the first statutes in respect of the qualification, method of appointment etc. for the post of Instructor in Statistics.

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

No.81091/P5/76/AD

Dated, Trivandrum, 28<sup>th</sup> May 1977.

S.R.O. No.495/77 - In exercise of the powers conferred by section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following statutes prescribing the qualifications, method of appointment, salary and allowances and duties in respect of Clerical Attender, Library Attender and Attender under the Kerala Agricultural University, namely:-

1. Qualifications:- A person to be appointed as Clerical Attender, Library Attender and Attender specified in column (1) of the table below shall possess the qualifications specified in the corresponding entry in column (2) thereof, namely:-

Table	
Post (1)	Qualifications (2)
1. Clerical Attender	(1) Pass in VII Standard or II Form or
2. Library Attender	equivalent examination or pass in
3. Attender	Vernacular School Leaving Certificate

or \*\*minimum experience of 5 (five) years as Class IV employees in the Kerala Agricultural University as on the date of notification of the test.

- (2) Pass in the Attender test conducted by the \*Kerala Agricultural University.

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Note:-\*Notification No.GA/40883/A3/75 dt. 29-3-78. Date of effect 15-2-78.

\*\*Vide Notification No.GA/48773/A3/77 dt.6-7-78. Date of effect 10-6-78.

2. Method of appointment:- The method of appointment for the post of Attender and Library Attender shall be by promotion from among the Class IV employees in the service of the University possessing the qualifications according to seniority. In the case of Clerical Attender the method of appointment shall be by promotion of the senior-most Attender or Library Attender as the case may be.

3. Salary and allowances:- The salary and allowances for the above posts shall be such as may be prescribed from time to time by the Executive Committee of the University.

4. Duties:- (a) Clerical Attender:- To assist in clerical items of work such as maintenance of inward register and distribution of tappal, despatching, keeping records and stationery etc.

b) Library Attender:- To remove books from shelves to counter and from counter to shelves, shifting and arranging of shelves and almirahs, cleaning of fixture, lifting and dusting of books and such other duties as may be assigned by the head of department.

c) Attender:- To bring equipments, specimens etc. for practical classes, cleaning equipments flasks etc. in the laboratories and such other duties as may be assigned to them by the head of department.

By Order of the Governor,  
K. MOHANACHANDRAN  
Additional Secretary

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualification, method of appointment, salary and allowances and duties in respect of Clerical Attender, Library Attender and Attender under the Kerala Agricultural University have not been made so far.

This notification is to prescribe the first statutes on the qualification, method of appointment, salary and allowances and duties in respect of Clerical Attender, Library Attender and Attender of the Kerala Agricultural University.

**Amendment**

**KERALA GAZETTE**

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Vol.XXXVII, Trivandrum, Tuesday, 7<sup>th</sup> July 1992/16<sup>th</sup> Ashadha 1914(Saka), (No.27)

**PART III**

**Agricultural University**

**NOTIFICATION**

No.GA/E3-60343/80

30<sup>th</sup> May 1992.

In exercise of the powers conferred under sub section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statute S.R.O. No.495/77 dated 28-5-1977 issued vide Government Notification No.81091/P5/76/AD dated 28<sup>th</sup> May 1977 as assented by the Chancellor with effect from 13-5-1992 under section 49 (6) of the said Act.

**AMENDMENT**

In the said Statute the name of posts Clerical Attender, Library Attender and Attender wherever occurs shall be substituted by Clerical Assistant, Clerical Assistant (Library) and Lab Assistant Gr.III respectively. The clauses 1 and 2 shall be substituted with the following and a note shall be added to clause (2).

**1. Qualifications:-**

A person to be appointed as Clerical Assistant, Clerical Assistant (Library) and Lab Assistant Grade III specified in column (1) of the table below shall possess the Qualifications specified in the corresponding entry in column (2) thereof namely,

(1)	(2)
(1) Clerical Assistant	(1) Pass in VII Std. or II Form or equivalent examination or pass in Vernacular School Leaving Certificate,
(2) Clerical Assistant (Library)	(2) Pass in Attender Test conducted by the KAU or Kerala Public Service Commission.
(3) Lab Assistant Gr.III	

**2. Method of appointment:-** The method of appointment for the post of Clerical Assistant, Clerical Assistant (Library) and Lab Assistant Grade III shall be by promotion from among the Class IV employees, Fishermen and Aya in the service of the University possessing the qualification, according to seniority.

**Note:-** Other things being equal, preference will be given to those with higher scale of pay in the feeder categories and among those with the same scale of pay, preference will be given to those having longer length of service in the respective grade.

Main Campus,  
Vellanikkara.

(Sd.)  
Comptroller i/c. of Registrar

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.(MS)No.59/78

Dated, Trivandrum, 3<sup>rd</sup> March 1978.

S.R.O.No.222/78 - In exercise of the powers conferred by section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following statutes prescribing the qualifications, method of appointment etc. for the post of Pump Operator under Kerala Agricultural University, namely:-

STATUTES

1. Method of appointment:- The method of appointment to the post are:-
  - i) By selection from the Class IV employees and permanent workers of the University with experience as Pump Operator for 2 years.
  - ii) In the absence of suitable candidates for appointment by selection from among the Class IV employees and permanent workers of the University, by direct recruitment.
2. Qualifications for direct recruitment:- The qualifications for direct recruitment to the post are:-
  - i) A pass in S.S.L.C. Examination or equivalent.
  - ii) Minimum 5 year's experience as Operator of Pumping installations, Experience in laying and maintenance of water supply lines will be considered as an additional qualification.
3. Age limit:- \*The upper age limit for direct recruitment to the post shall be 35 years as on the 1<sup>st</sup> January of the year of Notification. In the case of SC/ST candidates the age limit is relaxable by 5 years and in the case of Backward communities, the age limit is relaxable by 3 years as per the existing rules applicable for appointment under the Government of Kerala.
4. Salary and allowances:- Salary and allowance attached to the post shall be such as may be fixed from time to time by the Executive Committee.
5. Duties:- Duties attached to the post are the following, namely:-
  - i) Attending to day-to-day operation and maintenance of the equipment such as oiling, cleaning, etc;
  - ii) Checking up various parts of the equipment;
  - iii) Keeping accounts of materials like fuel, lubricating oil, tools, spares etc., entrusted to his care; and
  - iv) Any other duties that may be specifically assigned by the University.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Additional Secretary.

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Note:-\*Vide Notification No.GA/22531/A3/80 dt. 30.1.82. Date of effect 28.7.80.

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Statutes of the University shall be made by the Government. The first Statutes prescribing the qualification, method of appointment etc. for the post of Pump Operators under the Kerala Agricultural University have not been made so far.

The notification is to prescribe the first statutes in respect of the qualifications, method of appointment etc. for the post of Pump Operators under the Kerala Agricultural University.

Kerala Gazette No.52 dated 26<sup>th</sup> December 1978.

### **Amendment**

#### **KERALA GAZETTE**

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Vol.XXVII Trivandrum, Tuesday, 23<sup>rd</sup> February 1982/4<sup>th</sup> Phalguna 1903 (Saka)  
(No.8)

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#### **PART III**

Agricultural University

**NOTIFICATION**

No.GA/22531/A3/80

30<sup>th</sup> January 1982.

In exercise of the powers conferred under sub-section (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.222/78 dated 3-3-78 as assented to by the Chancellor with effect from 28-7-1980.

#### **Amendments**

That in the said statutes clause 3 "Age limit" will be substituted with the following:-

3. Age limit:- The upper age limit for direct recruitment for the post shall be 35 years as on the 1<sup>st</sup> January of the year of notification. In the case of SC/ST candidates the age limit is relaxable by 5 years and in the case of backward communities, the age limit is relaxable by 3 years as per existing rules applicable for appointment under the Government of Kerala.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR,  
Registrar

Kerala Gazette No.52 dated 26<sup>th</sup> December 1978.



PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.Ms. No.317/78.

Dated, Trivandrum, 1<sup>st</sup> December 1978.

S.R.O. No.1197/78 - Under Section 63 of Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following First Statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and the duties for the post of Instructor in Processing Technology attached to the College of Horticulture, Vellanikkara under the Kerala Agricultural University, namely:-

1. Method of appointment:- By direct recruitment.
2. Qualifications:-
  - (i) Bachelor's degree in Agriculture/Horticulture/Food Technology.
  - ii) Master's degree in any of the above subjects with specialisation in Processing Technology.
3. Procedure for appointment:-
  - (a) The Vice Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications therefor.
  - b) Applications received in response to the advertisement under Clause (a) shall be referred by the Vice Chancellor to a Selection Committee constituted under clause (c).
  - c) The Selection Committee shall consist of five persons with the Vice Chancellor as the Chairman of the Committee. The Vice Chancellor shall nominate the following persons as members, namely:-
    - (i) The Dean of the Faculty in which the vacancy arises.
    - (ii) The Director of Research.
    - (iii) The Director of Extension Education.
    - (iv) One expert from outside the University to be nominated by the Vice Chancellor.
  - d) The Vice Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview before the Selection Committee.
  - e) After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee as far as possible, the names of atleast three persons in the order of preference for appointment in respect of every post.
4. Salary and allowances:- The salary and allowances shall be such as may be determined by the Executive Committee from time to time.

5. Period of appointment:- Appointments to the post of Instructor shall be made for a period of five years in the first instance.
6. Age:- The candidates for the post shall not be below 18 years of age and above 35 years on the first day of January of the year in which applications for appointment are invited. The age limit is relaxable by 5 years in the case of Scheduled Caste and Scheduled Tribe candidates and 3 years in the case of other Backward Communities as per existing rules applicable for service under the Government of Kerala.
7. Duties:- The Instructor in Processing Technology shall discharge such duties as are attached to his post and perform such other duties as he may be required to do under the Act and Statutes, Ordinances and Regulations made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Head of Department.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Additional Secretary

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971, (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and the duties for the post of Instructor in Processing Technology attached to the College of Horticulture, Vellanikkara under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes in respect of the qualification, procedure for appointment, salary and allowances; etc. for the post of Instructor in Processing Technology attached to the College of Horticulture, Vellanikkara under the Kerala Agricultural University.

Kerala Gazette No.29 dated 17<sup>th</sup> July 1979

Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.MS. No.258/79/AD

Dated, Trivandrum, 23<sup>rd</sup> June 1979.

S.R.O.No.800/79 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and duties of Translator in Malayalam under the Kerala Agricultural University namely:-

## STATUTES

1. Method of appointment- Direct recruitment.
2. Qualifications - (i) Degree of recognised University.  
(ii) Experience for 2 years in translation work in the Law Department, Public Relations Department, All India Radio, Office of a Newspaper having a circulation of not less than fifty thousand or of a publishing firm.
3. Salary and allowances - The salary and allowances of the post shall be such as may be prescribed by the Executive Committee of the Kerala Agricultural University from time to time.
4. Age limit:- A candidate for appointment shall not be less than 18 years and above 35 years of age, on the first day of January of the year in which applications for appointment are invited. In the case of candidates belonging to O.B.C. three years of relaxation and in the case of SC/ST five years of relaxation of age limit shall be allowed as per rules applicable for service under the Government of Kerala.
5. Duties:- The Translator shall discharge such duties as are attached to his post and such other duties required to do under the Act and the Statutes, Ordinances, Regulations and Orders made thereunder. He may also be required to do such other duties as may be assigned to him from time to time by the Head of the Department.

By Order of the Governor,  
P.SHANMUGHASUNDARAM,  
Additional Secretary

### **Explanatory Note**

(This does not form part of the Notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and duties of Translator in Malayalam under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes relating to the method of appointment, qualifications, salary and allowances, etc., of Translator in Malayalam under the Kerala Agricultural University.

Kerala Gazette No.30 dated 24<sup>th</sup> July 1979

Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.MS.No.257/79/AD

Dated, Trivandrum, 23<sup>rd</sup> June 1979.

S.R.O. No.815/79. In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes regarding "the Finance Accounts and maintenance and management of all University Funds in General"

STATUTES

1. Objects to which the University Fund may be applied - The University fund shall be applicable to the following objects and in the following orders namely:-
  - i) for imparting education in Agricultural Sciences and other allied branches of learning and scholarship;
  - ii) for furthering the advancement of learning and prosecution of research/project in Agriculture and other allied sciences;
  - iii) for undertaking Extension Education Programmes;
  - iv) for the repayment of debts incurred by the University for the purpose of the Act, the Statutes, the Ordinances, the Regulations, Rule and bye-laws made thereunder;
  - v) for the construction, upkeep and maintenance of Colleges, Research Stations, Hostels, Buildings, Machineries, Estates, Lands and other grounds maintained by the University;
  - vi) for the payment of salaries and allowances of the Officers and employees of the University, members of teaching staff and establishment employee in the College/Research Stations/Schemes/Projects of the University for and in furtherance of the purposes of the Act, the Statutes, the Ordinances, the Regulations, the Rules and bye-laws made thereunder and to the payment of any Provident Fund, leave salary, pension contributions of Officers and employees;
  - vii) for the payment of traveling and other allowances to the members of the General Council, Executive Committee, Academic Council, Finance Committee and any other authorities of the University or the members of the Committee or Boards by any of the authorities of the University in pursuance of any provision of the Act, the Statutes, the Ordinances, the Regulations, the Rules and Bye-laws made thereunder;
  - viii) for the payment of cost of audit of the University accounts fixed by the Government;
  - ix) for the payment of expenses of any audit or proceedings, to which University is a party;
  - x) for the payment of any expenses incurred by the University in carrying out the provisions of this Act and the Statutes, the Ordinances, the Regulations and the Rules made thereunder;
  - xi) for the payment of legal expenses incurred by the University, and

- xii) for the payment of any other expenses not specified in any of the prescribing clauses but the University may from time to time determine and provide for in the budget of the University.
2. Restriction of Expenditure not included in the Budget - No expenditure not authorized in the Budget shall be incurred by the University.
  3. Powers of the Comptroller - It shall be competent to the Comptroller
    - i) to operate University funds;
    - ii) to sanction reappropriations, diversion and transfers of funds from one major head/minor head to another;
    - iii) to sanction transfer of amounts from one fund to another fund such as the General fund to Pension fund etc.
    - iv) to disallow any expenditure which contravenes the terms of any Statutes or Ordinances, or for which there is no provision in the Statutes or Ordinances, or any other orders in force.
  4. Receipts and Disbursements - The Comptroller shall be the custodian of all the funds of the University. All payment received by him shall be credited under proper heads of accounts. The Comptroller shall make all authorised payments out of University Fund. The accounts of the University shall be kept by the Comptroller under the directions of the Executive Committee.
  5. Payments - No payment shall be made by the Comptroller under a major/minor head of account unless there is sufficient balance of the allotment sanctioned under that head.
  6. Unspent balance - The unspent budget allotment at the close of the financial year shall automatically lapse.
  7. Expenditure in excess of Budget allotment - The General Council may authorise expenditure outside the budgetary provision or in excess of the budget provision to meet urgent items of the expenditure.
  8. Maintenance of accounts - (a) Subject to the provisions of the Act and Statutes and Ordinances, the Government system of accounts shall mutatis mutandis, be followed by the University. The University shall also follow the supporting accounts procedure for the preparation and submission of balance sheet to Government.
    - b) The Annual Accounts and Balance Sheet of the University for the financial year ending 31<sup>st</sup> March shall be prepared and submitted to Government before 30<sup>th</sup> September of each year.
  9. Financial and Account Rules - Subject to the provisions of the Act and Statutes and Ordinances, the Financial and Account Rules followed by the Government of Kerala shall mutatis mutandis, be followed by the University.

10. Review of Accounts - The Finance and Executive Committees shall conduct review of accounts and working of endowments and shall take whatever action is deemed necessary as a result of such review.
11. Custody of Securities etc. - The Comptroller or any other person authorised by him shall be responsible for the custody of securities, fixed deposits and other securities which are owned or lodged with the University.
12. Assets Register etc. - The Director of Physical Plant shall maintain an Assets Register in which shall be entered the values and Plans of all Buildings and immovable assets owned by the University.

By order of the Governor,  
P. SHANMUGHASUNDARAM  
Additional Secretary.

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The statutes regarding Finance Accounts and maintenance and management of all University Funds in general has not been made so far.

The notification is to make the statutes prescribing Finance Accounts and maintenance and management of all University Funds in general.

### **Amendment**

**KERALA GAZETTE**  
Published by Authority

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Vol.XXVIII Trivandrum, Tuesday, 1<sup>st</sup> November 1983/10<sup>th</sup> Karthika 1905 (Saka)  
(No.43)

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**PART III**  
**Agricultural University**  
**NOTIFICATIONS**  
(2)

No.GA/8762/A3/83

29<sup>th</sup> September 1983.

In exercise of the powers conferred under subsection (2) (b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute S.R.O.No.815/79, notified vide G.O.MS.No.257/79/AD dated 23-6-1979 as assented to by the Chancellor with effect from 11-8-1983.

## AMENDMENTS

That in the said statutes the existing provision under clause 9 'Financial and Account Rules' will be substituted with the following:

### 9. Financial and Account Rules:

Subject to the provisions of the Act and statutes and ordinances, the Financial and Account Rules followed by Government of Kerala shall mutatis mutandis be followed by the University until such time as the University prescribes and adopts its own Financial and Account Rules in the place of Government Rules.

Kerala Agricultural University,  
Main Campus, Vellanikkara.

THOMAS C. GEORGE,  
Registrar.

Kerala Gazette No.38 dated 25<sup>th</sup> September 1979.

Part 1

Section iv

### GOVERNMENT OF KERALA Agriculture (Planning - II) Department NOTIFICATION

G.O.MS.No.333/79/AD

Dated, Trivandrum, 22<sup>nd</sup> August 1979.

S.R.O. No.1065/79 - Under Section 63 of Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes prescribing qualifications, method of appointment, salary and allowances, age limit and duties of Agricultural Demonstrators Grade II under the Kerala Agricultural University, namely:-

1. Qualifications:-
  - i) Pass in S.S.L.C. or equivalent qualification.
  - ii) Diploma in Agriculture from the Institute of Agricultural Technology, Tavanur.
  - iii) Good physique
2. Method of appointment:- By direct recruitment
3. Salary and allowances:- The salary and allowances of Agricultural Demonstrator Grade II shall be such as may be fixed by the Executive Committee from time to time.
4. Age limit:- The candidates for appointment to the posts shall not be below 18 years of age and above 30 years on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited. The age limit is relaxable by 5 years in the case of Scheduled Castes and Scheduled Tribes and 3 years in the case of other Backward Communities as per the existing rules applicable for service under the Government of Kerala.
5. Duties:-
  - 1) To supervise labourers working in the experimental field and to see that the labourers engaged, work according to the norms fixed.

- 2) To maintain attendance of labourers engaged and to prepare their muster rolls.
- 3) To supervise the work which do not require the presence of higher officers.
- 4) To assist the teaching staff in the conduct of practical classes like giving training to students in ploughing, preparation of composts, potting of flower plants etc.
- 5) To take responsibility for the safety of the experimental crop from sowing to the harvest.
- 6) To help Research staff in recording observations in the field.
- 7) Such other duties as may be prescribed by the controlling officers.

By order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The statutes prescribing qualification, method of appointment, salary and allowances, age limit and duties of Agricultural Demonstrators Grade II under the Kerala Agricultural University has not been made so far.

The notification is to make the statutes prescribing qualification, method of appointment etc. of the Agricultural Demonstrators Grade II under the Kerala Agricultural University.

#### **Amendment**

#### **KERALA GAZETTE**

Published by Authority

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Vol.XXIX Trivandrum, Tuesday, 6<sup>th</sup> November 1984/15<sup>th</sup> Karthika 1906 (Saka)  
(No.44)

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#### **PART III Agricultural University NOTIFICATION**

No.GA/7062/A3/83

8<sup>th</sup> October 1984.

In exercise of the powers conferred under sub-section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute S.R.O. No.1065/79 dated 22.8.1979 as assented to by the Chancellor with effect from 13.8.1984.



## AMENDMENTS

The term 'Agricultural Demonstrator' wherever it occurs in the above Statutes shall be substituted with the term 'Farm Assistant (Agri.)'.

Main Campus,  
Vellanikkara.

THOMAS C. GEORGE,  
Registrar.

### GOVERNMENT OF KERALA Agriculture (Planning-II) Department NOTIFICATION

G.O.MS.No.327/79/AD

Dated, Trivandrum, 14<sup>th</sup> August 1979.

S.R.O.No.1090/79 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes prescribing the terms and conditions for acceptance of remuneration by an employee qualified in Veterinary and Agricultural Sciences of the University.

1. The University may permit an employee, if it is satisfied, that this can be done without detriment to his official duties and responsibilities, to perform a specified service or series of services for a private person or public institution and to accept remuneration therefor.
2. An employee of the University may accept appointment in connection with the various training courses conducted by the University without prejudice to his normal duties and accept remuneration therefor.
3. An employee of the University may, without obtaining sanction undertake examinership and works connected with examinations and accept remunerations conducted by Universities and other examining bodies under the Central Government or any State Government in respect of examinations relating to Veterinary, Agriculture or Horticulture Science, in not more than three Universities in an year, notwithstanding the number of examinerships in an year, and accept remuneration therefor, without prejudice to his normal duties. Every employee shall report to the Head of Department concerned the fact of his acceptance of any examinership or other works connected with any examination. The examinership and other works connected with examinations in this University are exempted from the maximum number prescribed in this rule.
4. The Veterinary Surgeons/Research Officers in the clinical departments are allowed to take up private professional practice consultations without detriment to their official duties and accept remuneration therefor. Any fee charged for private attendance shall be reasonable and shall conform to normal professional conduct.

Note:- Veterinary Surgeon will include Officers with qualification of B.V.Sc. & Higher qualifications.

5. An employee of the University shall undertake private practice only outside office hours without in any way, causing any hindrance to his official duties.
6. An employee of the University may accept without permission:
  - a) The premium awarded for any essay or plan in public competition.
  - b) Award offered for the service rendered in connection with the administration of justice and law and order, administration of customs and excise laws and arrest of any criminal.
  - c) Any award payable in accordance with any law for the time being in force.
  - d) Any remuneration paid by the All India Radio for professional performance in its programmes such as music, drama talks of a purely literary, artistic or scientific nature.
7. An employee of the University may publish articles/books/magazines etc., devoted to purely art, science or literature and not devoted to discussion of topics of a political character.

By order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary

### **Explanatory Note**

(This does not form part of the Notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes regarding the terms and conditions for acceptance of remuneration by an employee qualified in the Veterinary and Agricultural Sciences of the University has not been made so far.

This notification is to make the statutes prescribing the terms and conditions for acceptance of remuneration by an employee qualified in Veterinary and Agricultural Sciences of the University.

Kerala Gazette No.38 dated 25<sup>th</sup> September 1979

Part 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.Ms.No.345/79/AD

Dated, Trivandrum, 12<sup>th</sup> September 1979.

S.R.O.No.1094/79 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with Section 9 thereof, the Government of Kerala hereby makes the following First Statutes regarding the Faculty of Fisheries, namely:-

1. Departments in the Faculty of Fisheries and subjects of study - The Faculty of Fisheries shall comprise the Departments mentioned in column (1) below with the subjects of study assigned to each of such departments as specified in column (2).

Name of Department (1)	Subjects (2)
Aquaculture	Aquaculture I to V (Freshwater cultivable species and their biology, fish farming and seed production; brackishwater aquaculture, mariculture, frog culture, sewage-fed fish culture and paddy-cum-fish culture parasites, diseases and their control and allied subjects).
Fishery Biology	Taxonomy; aquatic biology; anatomy, physiology, nutrition; genetics and evolution; endocrinology and ethology; population and dynamics; resources survey; capture fisheries I do IV, and allied subjects.
Fishery Hydrography	Meteorology; Limnology; marine ecology; physical, chemical and biological Oceanography, Marine Geology and allied subjects.
Processing Technology	Bio-Chemistry; Food microbiology; Fish handling Ice and Cold Storage; Freezing technology; Canning technology; Paste products; Other fishery products and Bye-products; Quality control; Packing technology and allied subjects.
Fishing Technology	Navigation and Seamanship; Fishing methods; Geo Technology; Fleet Management and allied subjects.
Fisheries Engineering	Refrigeration Engineering; Fish farm and Harbour Engineering; Marine Engines; Equipment Engineering and Plant maintenance; Craft Technology and allied subjects.
Management studies	Economics; Statistics, Sociology and Psychology, Health Education, Physical Education, Business organisation and personnel management; Accounting and Book Keeping, Banking, Marketing and Co-operation, Export Trade, administration and legislation; extension; commercial correspondence and Secretarial practice and allied subjects.

2. Heads of Departments - Each department shall have a head who may either be a Professor, or Associate Professor appointed by the Executive Committee. In the absence of a Professor or Associate Professor in any department it shall be open

to the Dean to make provisional arrangements to assign the duties of the head of the department to any other Professor or Associate Professor in the Faculty under him for the time being.

3. Constitution - The Dean and the heads of departments in faculty shall constitute the Faculty.
4. Powers and duties of the Head of Department - The head of department shall have the following duties and responsibilities -
  - i) He shall be responsible to the Dean for the organisational operation of his department.
  - ii) He shall be responsible for teaching, research and extension programmes in respect of the subjects of his department.
  - iii) He shall maintain close liaison with the Director of Research and arrange for the allotment of lands and provision of other facilities necessary for carrying out research by members of his department in accordance with the approved programme.
  - iv) He shall be responsible for supplying accurate and up-to-date information on the results of research in his department to the Extension Subject Matter Specialists who may be posted as specialists in that Subject Matter area. He shall furnish them with office facilities in connection with teaching and research and in every way possible, promote close co-operation between such Subject Matter Specialists and the members of his department.
  - v) He shall prepare the departmental budget in consultation with the Director of Research and the Director of Extension and submit it to the Dean of Faculty.
  - vi) He shall be responsible for the allotment of funds for expenditure in the department and for the care of departmental property.
  - vii) He shall exercise general supervision and control over the affairs of his department.

By order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The statutes regarding the faculty of Fisheries has not been made so far.

The notification is to make the statutes prescribing the faculty of fisheries.

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATIONS

G.O.MS.No.346/79/AD

Dated, Trivandrum 12<sup>th</sup> September 1979.

S.R.O. No.1112/79 - Under section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and powers and duties of the Dean, Faculty of Fisheries, Professor of Fisheries, Associate Professor of Fisheries, Assistant Professor of Fisheries and Junior Assistant Professor of Fisheries in the Faculty of Fisheries, namely:-

STATUTES

1. Qualifications:

No person shall be eligible for appointment to the post specified in column (1) of the table below unless he possess the qualifications specified in the corresponding entry in column (2) there of ;

TABLE

Post (1)	Qualifications (2)
1. Dean	<p>Essential:-</p> <ul style="list-style-type: none"><li>i) Degree of Ph.D., or an equivalent qualification in any of the Fisheries Sciences.</li><li>ii) Teaching or research experience in any of the Fisheries Sciences for not less than ten years.</li><li>iii) Significant accomplishment in the field of research education.</li></ul> <p>Desirable:-</p> <ul style="list-style-type: none"><li>i) A basic degree or post-graduate diploma in Fisheries.</li><li>ii) A good knowledge of the systems of education prevalent in other countries and their possible application under Indian conditions.</li><li>iii) Experience in managing a Department of Educational Institution of the Collegiate or Post-graduate standard in Fishery Sciences for not less than five years.</li></ul>
2. Professor	<p>Essential:-</p> <ul style="list-style-type: none"><li>i) Doctorate in the relevant subject from a recognised University.</li></ul> <p>Provided that this qualification shall not be necessary in the case of a candidate possessing M.Sc. Degree or equivalent</p>

post-graduate qualification in the subject and having an exceptionally distinguished record of productive research.

- ii) At least 10 years experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (Relaxable in the case of candidates with outstanding merits).

Desirable:-

- i) Ability to plan, organise and guide advanced research,
- ii) Experience of research administration.
- iii) Knowledge of a modern foreign language other than English.

\*3 Associate Professor

Essential:-

- i) Minimum of High Second Class (OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under the traditional system) Masters Degree in the relevant subject from a recognised University or an equivalent post-graduate qualification in the subject.

Provided that the High Second Class in Masters Degree shall not be insisted in case where candidates possess Ph.D. qualification.

Provided further that for Scheduled Caste/Scheduled Tribe candidates an OGPA of 2.5 out of 4 or a second class under traditional system would suffice.

Provided also that this shall not be insisted upon in the case of those already working as 'teachers' in the Kerala Agricultural University and possessing only a second class, if their teaching/research service is not less than 15 years.

- ii) At least 10 years experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (relaxable in the case of outstanding candidates).

Desirable:-

- i) Ability to plan, organise and guide advanced research.
- ii) Experience of research administration.
- iii) Knowledge of a modern foreign language other than English.
- iv) Doctorate in the subject.

\*4. Associate Professor

(Fisheries Engineering) Essential:-

- i) Minimum of High Second Class (OGPA) of 3.00 out of 4.00 under Trimester system or at least 55% marks under the traditional system) Masters Degree in the relevant

subject from a recognised University or an equivalent post-graduate qualification in the subject.

Provided that the High Second Class Masters Degree shall not be insisted in cases where candidates possess Ph.D. qualification.

Provided further for Scheduled Caste/Scheduled Tribe candidates an OGPA of 2.5 out of 4.00 or a second class under traditional system would suffice.

Provided also that this shall not be insisted upon in the case of those already working as 'teachers' in the Kerala Agricultural University and possessing only a second class, if their total teaching/research experience is not less than 15 years.

Provided also that in the absence of candidates with Masters Degree, candidates with minimum of High Second class, Bachelors Degree (OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system) in Mechanical Engineering shall be considered.

iii) Seven years professional experience of which at least 5 years should be on board a sea going vessel as Engineer (relaxable in the case of candidates with outstanding merit).

Desirable:-

- i) Ability to plan, organise and guide research / teaching in mechanical/diesel/ refrigeration engineering.
- ii) Experience in boat building/diesel engine repairs mechanised fishing erection and maintenance of ice or refrigeration plants.
- iii) Knowledge of a modern foreign language other than English.
- iv) Visits to foreign fishing ports and fishing vessels.

\*5 Assistant Professor Essential:-

- i) Minimum of high Second Class (OGPA of 3.00 out of 4.00 under Trimester System or atleast 55% marks under the traditional system) Masters degree in the relevant subject from a recognised University or an equivalent post-graduate qualification in the subject.

Provided that the High Second Class in Masters Degree shall not be insisted in cases where candidates possess Ph.D. qualification.

Provided further for Scheduled Caste/Scheduled Tribe candidates OGPA of 2.5 out of 4.00 under Trimester system or at least a second class degree under traditional system would suffice.

Provided also that in the case of teachers already working in the Kerala Agricultural University this can be relaxed on the basis of recommendation of Selection Committee provided they have got 5 years teaching/research experience.

- ii) At least 3 years experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (relaxable in the case of outstanding candidates).

Desirable:-

- i) Ability to plan, organise and guide advanced research.
- ii) Experience of research administration.
- iii) Knowledge of a modern foreign language other than English.
- iv) Doctorate in the subject.

\*Junior Assistant Professors Essential:-

6. Junior Assistant Professor (Aquaculture/Fishery) Masters degree in Fishery Science (M.F.Sc) with an OGPA of 3 out of 4 Biology/ Limnology) under trimester system or at least 55% marks under traditional system.

Masters degree in Zoology with an OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system with post-graduate diploma in Fishery Science.

Masters Degree in Marine Biology with an OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system with two years experience in Aquaculture / Fishery Biology / Limnology.

Provided that for Scheduled Castes and Scheduled Tribes candidate an OGPA of 2.5 out of 4 or a second class under traditional system would suffice.

Provided further that the high second class in Masters degree shall not be insisted in cases where candidate possesses Ph.D qualification.



7. Junior Assistant Professor (Genetics) Masters degree in Fishery Science/Marine Biology/ Zoology/Animal Husbandry with an OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system with Genetics as special subject or an equivalent qualification.
- Provided that for Scheduled Caste and Scheduled Tribe candidate an OGPA of 2.5 out of 4.00 or at least a second class degree under traditional system would suffice.
- Provided further that the high second class in Masters Degree shall not be insisted in cases where candidate possesses Ph.D qualification.
8. Junior Assistant Professor (Physiology) Masters degree in Fishery Science/Marine Biology/ Zoology/Animal Husbandry with an OGPA of 3.00 out of 4.00 under trimester System or at least 55% marks under traditional system with physiology as special subject or an equivalent qualification.
- Provided that for Scheduled Caste and Scheduled Tribe candidate OGPA of 2.5 out of 4.00 or at least second class degree under traditional system would suffice.
- Provided further that the high second class in Masters degree shall not be insisted in cases where candidates possess Ph.D qualification.
9. Junior Assistant Professor (Pelagic / Demersal Fisheries) Masters degree in Fishery Science (M.F.Sc.) with an OGPA of 3 out of 4.00 under trimester system or at least 55% marks under traditional system.
- OR
- Masters degree in Industrial Fisheries/Marine Biology with an OGPA of 3 out of 4.00 under trimester system or at least 55% marks under traditional system with minimum one years experience in Marine Fishing.
- Provided that for SC and ST candidates OGPA of 2.5 out of 4.00 or at least a second class degree under traditional system would suffice.
- Provided further that the high second class in Masters degree shall not be insisted in cases where candidates possess Ph.D. qualification.
10. Junior Assistant Professor (Meteorology/Marine Masters degree in the concerned subject with an

Geology/Bio-Chemistry  
Accountancy/  
Commerce/Extension

OGPA of 3 out of 4.00 under trimester system or at least 55% marks under traditional system or an equivalent qualification.

Provided that for Scheduled Caste and Scheduled Tribe candidates OGPA of 2.5 out of 4 or at least a second class degree under traditional system would suffice.

Provided further that the high second class in Masters degree shall not be insisted in cases where candidates possess Ph.D. qualification.

11. Junior Assistant  
Professor (Economics)

i) Bachelors degree in Economics, and

ii) Masters degree in Economics/Agri.

Economics with an OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system.

Provided that for Scheduled Caste and Scheduled Tribe candidates OGPA of 2.5 out of 4.00 or at least a second class degree under traditional system would suffice.

Provided further that the high second class in Masters degree shall not be insisted in cases where candidates possess Ph.D. qualification.

12. Junior Assistant Professor

Masters degree in Civil Engineering with an OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system.

OR

Bachelors degree in Civil Engineering in the first class with 2 years experience in construction of fish farms/earthen dams/other earth works.

Provided that for Scheduled Caste and Scheduled Tribe candidates OGPA of 2.5 out for 4.00 or at least a second class Masters degree under traditional system would suffice.

Provided further that the high second class in Masters degree shall not be insisted in cases where candidates possess Ph.D. qualification.

2. Procedure for appointment:-

1) The following procedure shall be adopted for appointment of Dean, Faculty of Fisheries, namely:

- a) The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications therefor. In addition to such advertisement, the Vice-Chancellor may invite suggestions from such persons, institutions or agencies as he may deem proper regarding persons who may be considered for appointment to the post.
  - b) Applications received in response to the advertisement under sub-clause (a) and the names of persons suggested by the persons, institutions or agencies from whom suggestions were invited under that sub-clause shall be referred to by the Vice-Chancellor to a selection committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.
  - \*c) The Selection Committee shall consist of the following members:-
    - 1. Vice-Chancellor (Chairman)
    - 2. Two experts nominated by the Vice-Chancellor from outside the University from the panel of experts approved by the Executive Committee.
    - 3. An elected non-official member of the Executive Committee nominated by the Vice-Chancellor.
    - 4. One member from among the Deans/Directors nominated by the Vice-Chancellor.
  - d) The Vice-Chancellor shall scrutinise all applications and suggestions and prepare a list of candidates who shall be either called for interview or considered in absentia. He may also include in such list the name of any person who in his opinion is suitable for being considered for appointment.
  - e) After interviewing the candidates or considering them in absentia the Selection Committee shall recommend to the Executive Committee, as far as possible, the names of atleast three persons in the order of preference for appointment.
  - f) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee. The Executive Committee may select one from among the three persons recommended by the Selection Committee or if it is unable to do so remit the list to the Vice-Chancellor who shall obtain another list of three names from the Selection Committee and submit the same to the Executive Committee and the Executive Committee shall select and appoint one from among the three as Dean, Faculty of Fisheries.
- 2) The following procedure shall be adopted for appointment of Professor/ Associate Professor/Assistant Professor/Junior Assistant Professor.
- a) The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications therefor.

b) Applications received in response to the advertisement shall be referred by the Vice-Chancellor to a Selection Committee constituted under subclause (c) for making recommendations regarding the persons to be appointed.

\*c) The Selection Committee shall consist of five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members, namely:-

**For Professors and Associate Professors**

- i) One non-official member of the Executive Committee.
- ii) One expert from among the panel of experts from outside the University approved by the Executive Committee.
- iii) The concerned Dean.
- iv) The Director of Research or the Director of Extension Education.

**For Assistant Professors and Junior Assistant Professors**

- i) One non-official member of the Executive Committee.
  - ii) The concerned Dean/Director.
  - iii) Head of Department of the concerned discipline.
  - iv) One expert from among the panel of experts from outside the University approved by the Executive Committee.
- d) The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.
- e) After interviewing the candidates the Selection Committee shall recommend to the Executive Committee, as far as possible, the names of at least three persons in the order of preference for appointment in respect of every post.
- f) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee which shall thereupon make the final selection and make the appointment.

**3 Salary and allowances:**

The salary and allowances of the posts shall be such as may be fixed from time to time by the General Council.

**4 Period of appointment:-**

- i) Dean, Faculty of Fisheries - The period of appointment to the post shall be five years in the first instance, but may be extended by the Executive Committee at its discretion for such further terms, not exceeding five years at a time, provided that no extension shall be given beyond the date of superannuation specified in sub-section (4) of section 42 of the Kerala Agricultural University Act, 1971.

- ii) Professors/Associate Professors/Assistant Professors/Junior Assistant Professors:- All appointment to the posts of Associate Professors, Assistant Professors and Junior Assistant Professors shall be for a period till the incumbent attains superannuation as laid down in sub section (4) of section 42 of Kerala Agricultural University Act, 1971.

5. Age limit for Junior Assistant Professors:

The candidates for the post of Junior Assistant Professors shall not be over 35 years on the date on which the posts are advertised. The age limit is relaxable in the case of Scheduled Castes, Scheduled Tribes and Other Backward communities as prescribed in the Kerala State and Sub ordinate Services Rules 1958, from time to time. There shall be relaxation of age limit to the employees of Kerala Agricultural University and the Department of Fisheries up to 45 years.

6. Powers and duties:

a) Dean- (i) The Dean of Faculty shall be directly responsible to the Vice-Chancellor for the administration of the resident teaching programme and for the development, evaluation and improvement of curricula and teaching procedure designed to develop in the students, professional competence, character and quality of leadership.

ii) In the absence of the Dean on earned leave or otherwise a head of Department nominated by the Vice-Chancellor shall act as Dean.

iii)The Dean of the Faculty of Fisheries shall also be the Dean of the College of Fisheries.

iv)The Dean shall be responsible for the organisation and conduct of teaching in the departments comprising the College and for that purpose shall pass such orders as may be necessary in consultation with the heads of departments, concerned.

v) The Dean shall be responsible for the due observance of the statutes and rules relating to the College.

vi)The Dean shall preside over the meeting of the Board of Studies of the College.

vii) The Dean shall formulate and present policies to the Board of Studies of the College for its consideration, without prejudice to the right of any member to present any matter to the respective Board of Studies.

viii) The Dean shall submit reports to the Vice-Chancellor on the work of the College regarding resident instructions.

ix)The Dean shall be responsible to the Vice-Chancellor for the use of the buildings and rooms of the College and for the equipment of the College.

x) The Dean shall serve as the medium of communication for all official business of the College with other authorities of the University, the students and the public.

xi) The Dean shall normally represent the College in conferences and where necessary he may delegate representatives from among the staff of the College for specific conferences on resident instructions.

xii) The Dean shall prepare the budget of the College.

xiii) The Dean shall exercise in consultation with the heads of departments, administrative control over the teaching loads of the members of the faculty and work with Directors of Research/Extension Education on work and assignments of joint teaching research or teaching extension personnel.

xiv) The Dean shall be responsible to the Vice-Chancellor for maintaining discipline in the College and for discharging his duties. He may award suitable punishment to students for acts of misdemeanour provided that before he expels or rusticates a student, he shall get the prior approval of the Vice-Chancellor.

xv) The Dean shall exercise all the powers of drawing and disbursing and collecting officers in respect of employees under them.

xvi) The Dean shall also have power to:

- a) Countersign travelling allowance bills and to sanction absence on duty beyond jurisdiction in respect of teaching and other staff working under him;
- b) Open and maintain personal ledger accounts relating to various funds of the college;
- c) Open and operate necessary accounts on behalf of the University in a bank with the approval of the Vice-Chancellor,

b) Professors/Associate Professors/Assistant Professors:- He shall discharge such duties as are attached to his post as well as such other duties as he is required to do under the Act and the Statutes, Ordinances and Regulations made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Vice-Chancellor.

c) Junior Assistant Professors:- He shall discharge the duties as are attached to the post as well as such other duties as he is required to do under the Act and Statutes, Ordinances, Regulations and Rules made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Head of Department.

\*7. Notwithstanding anything contained in the above statutes, the teachers to the service of the University may be appointed in the higher grades subject to the norms and procedures given hereunder.

**Definition:-**

"Productive Research" shall mean the Research findings of which have been incorporated in the package of practices of Kerala Agriculture or Research that adds to the knowledge of a basic/applied nature relevant to Agricultural Sciences.

"Research papers of high standard" shall be adjudged on the basis of the following considerations:

- a) It should be published in a recognised Scientific journal.
- b) The substance of the paper is included in quality text books on the subject, acknowledging such research paper as the course in the bibliography of the book.
- c) The paper is cited as reference in research papers published in recognised Scientific Journals of the other Universities or Professional Societies or in standard publications of national or international importance.
- d) The result reported in the research paper is incorporated in the package of practices published by the Kerala Agricultural University and has found field acceptance by the farmers.
- e) Further research work has been done in continuance of the research work reported in the paper and the subsequent research has led to incorporation as a recommendation in the Package of Practices and found field acceptance.
- f) The research paper has reported a new finding that promotes new knowledge in the relevant field.

"Research Stations" shall mean stations other than Vellayani Campus and Mannuthy-Vellanikkara Campuses.

- g) Research paper which has attracted the award/honours of national or state level bodies.

**Norms**

Norms for upgradation shall be as follows:

**Junior Assistant Professor to Assistant Professor**

- 1) The qualifying service to request for assessment shall be five years.
- 2) Out of the five years, at least three years should have been service in research stations where there are sufficient number of posts of Junior Assistant Professors in the relevant discipline. This will not however be insisted for the next three years from the date on which this comes into force.

3) He should have been Principal Investigator in at least two research Schemes/Projects (excluding his own P.G. Thesis work) and he should have been in-charge of the Scheme/Project for a minimum of two seasons.

4) Evidence of Productive Research.

#### **Assistant Professor to Associate Professor**

i) The qualifying service shall be twelve years of teaching/research of which at least nine years shall be as Assistant Professor/Lecturer/Research Officer/Vet. Surgeon Grade I or in the case of Asst. Professors with Ph.D. a total service of 10 years of which at least 7 years shall be as Assistant Professor/Lecturer/Res. Officer/Vety. Surgeon Grade I.

ii) He should have at least 3 years of service as Assistant Professor in research stations where sufficient posts of Assistant Professors in relevant discipline are available. This will not however be insisted for the next three years from the date on which this comes into force.

iii) He should have formulated on his own initiative at least six research projects, if he had been doing research in seasonal or annual crops, or three research projects. If his research has been in perennial crops/Veterinary/Fisheries or he should have guided at least 10 M.Sc. students as major advisor provided that where sufficient students are not available this shall not be insisted upon.

iv) He should have been Principal Investigator in at least six projects of productive research in respect of seasonal and annual crops or three projects of productive research in case of perennial crops/Veterinary/Fisheries. In each of the projects he should have been in-charge for a minimum period of two years provided this shall not apply to persons who claim assessment on the basis of guiding 10 M.Sc students.

v) He should have published research papers or other works of high standard.

#### **Associate Professor to Professor**

i) For those persons with 5 years standing on Ph.D. the qualifying service shall be seven years as Reader/Assoc. Professor/Deputy Director and for others it shall be ten years as Reader/Assoc. Professor/Deputy Director.

ii) He should have spent at least two years in the cadre of Associate Professor working in a Research Station where sufficient posts of Associate Professors in the relevant discipline are available provided that this shall not be insisted for three years from the date on which this comes into force.

iii) He should have guided 20 M.Sc., students as Major Advisor, or he should have been Principal Investigator in at least 10 projects of Productive research if his work was in any seasonal and annual crops and in six projects of productive research if his work was in perennial crops or Veterinary/Fisheries.

iv) He should have published research papers or other works of high standard.



**Procedure for upgradation:**

**The following procedure shall be adopted for upgradation:**

1. Any teacher of the University may apply in writing to the Registrar for upgradation of his post according to the principles listed below.

2. On receipt of application for such upgradation the Vice-Chancellor shall form an Assessment Committee consisting of the following members:-

**a) For upgradation to the post of Assistant Professor:-**

- i) Vice-Chancellor (Chairman)
- ii) Head of the department concerned
- iii) Dean of the concerned Faculty or Director of Research or Director of Extension Education to be nominated by the Vice-Chancellor.
- iv) One non-official member of the Executive Committee nominated by the Vice-Chancellor.
- v) One outside expert to be nominated by the Vice-Chancellor on the basis of a panel of 5 names approved by the Executive Committee.

**b) For upgradation to the posts of Associate Professor and Professor**

- i) Vice-Chancellor (Chairman)
- ii) Dean of the concerned Faculty
- iii) Director of Research (Director of Extension Education)
- iv) One non-official member of the Executive Committee nominated by the Vice-Chancellor.
- v) One outside expert to be nominated by the Vice-Chancellor on the basis of a panel of 5 names approved by the Executive Committee.

In the case of those not attached to any faculty Dean will not be a member, but both Director of Research and Director of Extension Education will be members.

3) The Assessment Committee shall peruse the documents that are presented by the teacher in support of his request and interview him and make suitable recommendation to the Executive Committee, after assessing the quality of his research/teaching/extension work. The Committee may relax the number of Research projects/M.Sc. students guided in deserving cases.

4) The Executive Committee may or may not accept the recommendation of the Assessment Committee.

5) If Executive Committee deems it necessary to upgrade the post to accommodate the candidate assessed, the matter shall be placed before the General Council and the upgradation shall take effect from the date of the General Council decision.

By order of the Governor,  
Secretary  
P. SHANMUGHASUNDARAM

### Explanatory Note

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, manner of appointment, salary and allowances, period of appointment, powers and duties of the Dean, Faculty of Fisheries, Associate Professor of Fisheries, Assistant Professor of Fisheries and Junior Assistant Professor of Fisheries has not been made so far.

This notification is to prescribe the first statute relating to the qualification, manner of appointment, salary and allowances, period of appointment, powers and duties of the Dean, Faculty of Fisheries, Associate Professor of Fisheries, Assistant Professor of Fisheries and Junior Assistant Professor of Fisheries in the Faculty of Fisheries under the Kerala Agricultural University.

Kerala Gazette No.50 dated 18<sup>th</sup> December 1979.

Part I

Section v

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.MS.No.431/79/AD

Dated, Trivandrum, 26<sup>th</sup> November 1979.

S.R.O. No.1363/79 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with Section 19 thereof, the Government of Kerala hereby makes the following First Statutes regarding the Faculty of Basic Sciences and Humanities, namely:-

**1. Departments in the Faculty of Basic Sciences and Humanities and subject of study:-**

The Faculty of Basic Sciences and Humanities shall comprise the Departments mentioned in column (1) below with the subjects of study assigned to each of such departments as specified in column (2).

Name of Department (1)	Subject (2)
Biological Sciences	Botany, Zoology, Microbiology, Biochemistry and Chemistry
Physical Sciences	Physics, Mathematics and Statistics
Social Sciences	Sociology, Management, Psychology and Economics
Languages	Malayalam, English, German, French and Russian.

## **2 Heads of Departments:**

Each Department shall have a head who may either be a Professor or Associate Professor, appointed by the Executive Committee. In the absence of a Professor or Associate Professor in any department it shall be open to the Dean to make provisional arrangements to assign the duties of the head of department to any other Professor or Associate Professor in the Faculty under him for the time being.

## **3 Constitution:**

The Dean and the Heads of Departments in the Faculty shall constitute the Faculty.

## **4 Powers and duties of the Head of Department:**

The Head of Department shall have the following duties and responsibilities:

i) He shall be responsible to the Dean for the organisational operation of his department.

ii) He shall be responsible for teaching, research and extension programmes in respect of the subject of his department.

iii) He shall maintain close liaison with the Director of Research and arrange for the allotment of lands and provision of other facilities necessary for carrying out research by members of his department in accordance with the approved programme.

iv) He shall be responsible for supplying accurate and up-to-date information on the results of research in his department to the extension Subject matter Specialists who may be posted as specialists in that subject matter area. He shall furnish them with office facilities in connection with teaching and research and in every way possible, promote close co-operation between such subject matter specialists and the members of his department.

v) He shall prepare the departmental budget in consultation with the Director of Research and Director of Extension and submit it to the Dean of Faculty.

vi) He shall be responsible for the allotment of funds for expenditure in the department and for the care of departmental property.

vii) He shall exercise general supervision and control over the affairs of his Department.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The statutes prescribing the Faculty of Basic Sciences and Humanities has not been made so far.

The notification is to make the statutes prescribing the Faculty of Basic Science and Humanities.

Kerala Gazette No.1 dated 1<sup>st</sup> January 1980

Part 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.Ms.No.445/79/AD

Dated, Trivadrum, 6<sup>th</sup> December 1979.

S.R.O.No.3/80 - In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the qualification, method appointment etc. for the post of Laboratory Assistants, Grade II under the Kerala Agricultural University, namely:-

STATUTES

1. Qualification:- (a) A pass in S.S.L.C. or equivalent qualification, and

(b) Two years experience in Laboratory work of course work in the College Class with Science or Agriculture subjects.

Explanation:- The terms 'Course work' means a course of study with subjects like Physics, Chemistry, Biology or Agriculture in the Intermediate or Pre-degree classes.

2 Method of appointment:- (i) By promotion from the category of Laboratory Attenders/Laboratory Keepers.

(ii) In the absence of suitable candidates for appointment by promotion, by direct recruitment.

3. Salary and Allowances:- Salary and allowances attached to the post shall be such as may be fixed from time to time by the Executive Committee of the Kerala Agricultural University.

4. Age limit:- Age for direct recruitment shall be 30 years as on first day of January of the year in which applications for appointment are invited. Five years of relaxation in age-limit shall be allowed to the Scheduled Castes/Scheduled Tribes as per the existing Rules applicable for service under the Government of Kerala.

5. Duties:- (1) Sampling, processing, bottling and labeling of materials such as plant and soil samples, fertilizers etc. received for laboratory students.

(2) The proper upkeep and maintenance of different items of laboratory equipments such as balances, water bottles, distillation units etc;

(3) The preparation of laboratory reagents and solutions required for different experiments;

(4) Attending to the general neatness and cleanliness of the Laboratory; and

(5) Any other work which may be assigned by the Head of Department from time to time.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment etc. for the post of Laboratory Assistants Grade II under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes in respect of the qualifications, method of appointment; etc. for the above mentioned post.

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

G.O.(MS) No.444/79/AD

Dated, Trivandrum, 6<sup>th</sup> December 1979.

S.R.O.No.35/80 - Under section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and the duties for the post of instructor in Mechanical Engineering attached to the Instructional Farm, College of Horticulture, Mannuthy, namely:-

### **STATUTES**

1 Qualification - A person to be appointed as Instructor in Mechanical Engineering shall possess:-

B.Sc. (Agricultural Engineering) I or II Class.

B.Sc. (Engineering) Mechanical - I or II Class with one year's experience in Agricultural Engineering.

2 Procedure for appointment - The following procedure shall be adopted for appointment to the post, namely:-

a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor;

b) Applications received in response to the advertisement under clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under clause (c) for making recommendations regarding the persons to be appointed.

c) The Vice-Chancellor shall constitute a Selection Committee consisting of the following persons, namely:-

- i) The Dean of the Faculty.
- ii) The Director of Physical Plant.
- iii) The Head of Department of Agricultural Engineering, College of Agriculture; and
- iv) The Director of Research.

d) The Dean shall be the Chairman of the Selection Committee.

e) The Dean shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.

f) After interviewing the candidates the Selection Committee shall recommend to the Executive Committee, as far as possible the names of at least three persons in the order of preference for appointment. The Executive Committee shall thereupon make the appointment.

3. Salary and allowances - The salary and allowances will be such as may be determined by the Executive Committee from time to time.

4. Period of appointment - All appointment to the post of Instructor shall be for a period of five years in the first instance.

5. Age - The candidates for the post shall not be above 35 years of age on the 1<sup>st</sup> day of July of the year in which applications for appointment are invited. The age limit is relaxable in the case of Other Backward Classes, Scheduled Castes and Scheduled Tribes candidates as per existing rules of the Government of Kerala.

6. Duties - The Instructor shall discharge such duties as are attached to his post and perform such other duties as he may be required to do under the Act, and the Statutes, Ordinances and Regulations made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Head of Department.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

### Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and the duties for the post of Instructor in Mechanical Engineering attached to the Instructional Farm, College of Horticulture, Mannuthy has not been made so far.

This notification is to prescribe the first statutes prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment etc. for the post of Instructor in Mechanical Engineering attached to the Instructional Farm, College of Horticulture, Mannuthy.

Kerala Gazette No.2 dated 8<sup>th</sup> January 1980.

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

G.O.MS.No.447/79/AD.

Dated, Trivandrum, 6<sup>th</sup> December 1979.

S.R.O.No.39/80 - In exercise of the powers conferred by section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the qualifications, method of appointment, salary and allowances, age limit and the duties of Artist under the Kerala Agricultural University, namely:-

Qualifications - Essential;

- (i) S.S.L.C. Standard;
- (ii) Diploma in Drawing and Painting; and
- (iii) Eight years professional experience either in photography or art work.

Desirable

- (i) Experience in cover designing and illustration work.
- (ii) Experience in technical photography.

2 Method of appointment:- By direct recruitment.

3 Salary and allowances:- The salary and allowances attached to the post shall be such as may be fixed from time to time by the Executive Committee of Kerala Agricultural University.

4. Age limit for appointment:- Upper age limit shall be 35 years as on the 1<sup>st</sup> day of January of the year in which the applications for appointment are invited. In the case of candidates belonging to other Backward Communities and Scheduled Castes/Scheduled Tribes, relaxation of age limit shall be allowed as per rules applicable in the service of the Government of Kerala. The maximum age limit is relaxable up to 45 years in respect of candidates applying from Kerala Agricultural University.

5. Duties -
- (1) Preparation of Pictorial slides for projection;
  - (2) Drawing enlarged pictures of microscopic images;
  - (3) Drawing of specimen;
  - (4) Preparation of charts, graphs, posters, plannel board materials, etc.
  - (5) Drawing of statistical diagrams for research work;
  - (6) Lay out, preparation of exhibits, etc;
  - (7) Designing and drawing of illustrative materials for block work;
  - (8) Artistic finishing of photographs;
  - (9) Design and preparation of sign boards;
  - (10) Preparation of banners;
  - (11) Silk screen printing.

By Order of the Governor,  
P.SHANMUGHASUNDARM,  
Secretary.

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment, salary and allowances, age limit and the duties of Artist under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes on the qualifications, method of appointment, salary and allowances, age-limit and the duties of the Artist under the Kerala Agricultural University.

Kerala Gazette No.4 dated 22<sup>nd</sup> January 1980

PART I

Section iv

**GOVERNMENT OF KERALA**  
Agriculture (Planning II) Department  
**NOTIFICATION**

G.O.(MS) No.446/79/AD

Dated, Trivandrum, 6<sup>th</sup> December 1979.

S.R.O. No.74/80 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following first statutes



prescribing the method of appointment, qualification, procedure for appointment, salary and allowances, period of appointment and duties of Processing Technology Assistant in the College of Horticulture, namely:-

### STATUTES

1. Method of appointment:- (a) By appointment from among the employees of the University possessing the prescribed qualification according to merit-cum-seniority in accordance with the procedure laid down in Clause 3.

b) By direct recruitment, if no suitable candidate for appointment under sub clause (a) is available.

2. Qualifications:- Qualifications for appointment to the post shall be,

(a) a degree in Horticulture, Agriculture or Science, and

(b) Diploma/Certificate in Food Processing or Food Technology.

Explanation:- In the case of the employees of the University who possess Diploma/Certificate in Food Processing or Food Technology and who have ten or more years of Professional experience, the qualifications specified in sub clause (b) shall not be insisted upon.

3. Procedure for internal selection:- The following procedure shall be adopted for appointment to the post from among the employees of the University namely:-

(a) Application shall be invited from among persons possessing the prescribed qualification in the service of the University;

(b) The Vice-Chancellor shall scrutinise all the applications received and shall prepare a list of qualified candidates who shall be called for interview.

(c) The Vice-Chancellor shall refer the said list to a Selection Committee consisting of three persons with Registrar as Chairman, the Associate Dean of the College of Horticulture and one Associate Professor of the College of Horticulture as members. The Selection Committee shall interview the candidates and recommend the names of at least three persons on the basis of merit-cum-seniority for appointment in respect of every post.

(d) The Vice-Chancellor shall submit the recommendation of the Committee to the Executive Committee for final selection for appointment.

4. Procedure for appointment by direct recruitment:- The following procedure shall be adopted for appointment by direct recruitment, namely:-

a) The Vice-Chancellor shall have the post advertised, specifying the qualifications for appointments and inviting applications therefore;

b) Applications received in response to the advertisement under sub-clause (a) shall be referred by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendation regarding the person to be appointed;

c) The Selection Committee shall consist of five persons with Vice-Chancellor as the Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members:-

- (1) The Associate Dean
- (2) The Director of Research
- (3) The Director of Extension Education; and
- (4) One expert from outside the University.

(d)The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.

(e)After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee, as far as possible the names of at least three persons in the order of preference for appointment in respect of every post.

5. Salary and allowances:- The salary and allowances will be such as may be prescribed by the Executive Committee of the Kerala Agricultural University from time to time.

6. Period of appointment:- All appointments to the post shall be for a period of five years in the first instance.

7. Age limit:- The candidates for appointment to the post shall not be above 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited. In the case of Scheduled Castes and Scheduled Tribes candidates the age limit is relaxable by five years as per existing rules of the Government of Kerala.

8. Duties:- (1)The main duties of Processing Technology Assistant will be to assist the Professor, Associate Professor/Assistant Professor in conducting practical classes, procure the materials like fruits, vegetables, etc, required for conducting the practical classes, maintain the stock accounts of raw-materials used and finished products made etc.

(2)The Processing Technology Assistant shall discharge such duties as are attached to his post as well as such other duties as he is required to do under the Act and Statutes, Ordinances and Regulations made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Head of the Department.

By order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

### Explanatory Note

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the method of appointment, qualifications, procedure for appointment, salary and allowances, period of appointment and duties of Processing Technology Assistant in the College of Horticulture have not been made so far.

This notification is to prescribe the first statutes in respect of appointment, qualifications, procedure for appointment, salary and allowances, period of appointment and duties of Processing Technology Assistant in the College of Horticulture.

Kerala Gazette No.5 dated 29<sup>th</sup> January 1980

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning II) Department  
NOTIFICATION

G.O.Ms.No.10/80/AD.

Dated, Trivandrum, 9<sup>th</sup> January 1980.

S.R.O. No.112/80 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Statutes relating to the qualifications, method of appointment, salary and allowances, powers and duties of the Director of Physical Plant namely:-

1. Qualification -A person to be appointed as Director of Physical Plant shall possess the qualifications mentioned below:

Essential:

1) B.Sc. in Engineering (Civil) of the Kerala University, or any other equivalent qualification.

OR

a) Associate membership Diploma of the Institute of Engineers, India (Civil), and  
b) Pass in sections A&B of the Associate Membership examination of the Institute of Engineers, India (Civil).

2) A minimum of 15 years experience involving management, maintenance and construction of buildings; and

3) Experience in Account matters, Financial Procedures, Purchase, management of stores and electricity laws.

2. Method of appointment:- 1) The following shall be the method of appointment.

- i) Direct recruitment.
- ii) Deputation from Government Service.

2) The following procedure shall be followed for appointment by direct recruitment:-

a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor.

b) Applications received in response to the advertisement shall be referred by the Vice-Chancellor to the Selection Committee constituted under sub clause (c) for making recommendations regarding the person to be appointed.

c) The Selection Committee shall consist of 5 persons with the Vice-Chancellor as the Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members of the Selection Committee:-

i) One member from amongst Executive Committee members representing the teaching staff and the Deans.

ii) One member from other Deans and Directors of the University.

iii) Two experts from outside the University.

d) The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.

e) After interviewing the candidates the Selection Committee shall recommend to the Executive Committee, as far as possible, the names of at least 3 persons in the order of preference for appointment.

3. Maximum Age limit for Direct Recruitment:- The maximum age limit for appointment by direct recruitment to the post shall be 50 years on the 1<sup>st</sup> day of January of the year in which the applications are invited. In the case of candidates belonging to other backward communiites and scheduled castes/scheduled tribes, relaxation in respect of the maximum age limit will be allowed as per rules applicable for appointment under the service of the Government of Kerala.

4. Salary and allowances:- The salary and allowances of the Director of Physical Plant shall be such as may be prescribed from time to time by the Executive Committee of the University. The post will also carry dearness allowances and other allowances admissible from time to time to the employees of the Government of Kerala.

5. Period of appointment:- The period of appointment shall be for 5 years in the first instance.

6. Powers and duties:- The Director of Physical Plant shall work under the control and supervision of the Vice-Chancellor and shall in the exercise of his functions under section 32 of the Act and responsible for the following:-

a) Maintenance of University buildings, roads, play grounds, parks and lands other than the land comprising the Agricultural Farms.

- b) Construction and Maintenance of Utility services.
- c) Supervise the supply of electricity, water, telephone and other services and the operation and maintenance of the University vehicles.
- d) Maintenance of fire protection service.
- e) Maintenance of architectural and construction services of the University.
- f) Direct operation provided for cleanliness, sanitation, gardening and aesthetic condition of the University.
- g) Provide for the installation, use and maintenance of University equipments, in co-operation with other officers of the University.
- h) Construction and alteration of University buildings and grounds as directed by the Vice-Chancellor.
- i) Preparation of the annual construction and maintenance budget of the University.
- j) Submission of periodical report showing the progress of works under construction.
- k) Maintenance of accounts relating to the works in his charge in the forms prescribed by the Comptroller.
- l) Maintenance of up-to-date record of all immovable properties of the University including lands and buildings in co-operation with the heads of Departments.
- m) Procurement/Disposal of immovable properties of the University.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment, salary and allowances, powers and duties of the Director of Physical Plant has not been made so far.

This notification is to prescribe the first statutes relating to the qualifications, method of appointment, salary and allowances, powers and duties of the Director of Physical Plant.

Kerala Gazette No.18 dated 29<sup>th</sup> April 1980

PART 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

G.O.(Ms.) No.126/80/AD

Dated, Trivandrum, 15<sup>th</sup> April 1980.

S.R.O. No.410/80 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the qualifications, method of appointment, salary and allowances and duties of Technical Assistant in the All India Co-ordinated Research Project on Biological Control of Crop Pests under the Kerala Agricultural University, namely:-

1. Qualifications:-

- a Essential:-
- 1) A Degree in Botany, Chemistry or Zoology with a minimum of 55% marks in the subjects.
  - 2) A minimum of two years experience in laboratory.

Note:- The qualification with regard to the percentage of marks and experience is relaxable in the case of Post-graduates in any one of the above subjects.

- b. Desirable:- Experience in an entomological laboratory.

2. Method of appointment:- i) By promotion from Technical Assistants Grade I, in the service of the Kerala Agricultural University:

ii) In the absence of qualified candidates for promotion, by appointment from Technical Assistant Grade II, Agricultural Demonstrator Grade II, Laboratory Assistant Grade II and Assistant Grade II under the Kerala Agricultural University Service;

iii) In the absence of qualified candidates under items (i) and (ii) above, by direct recruitment.

3. Salary and Allowances:- The salary and allowances of Technical Assistant shall be such as may be fixed by the Executive Committee from time to time.

4. Age limit for direct recruitment:- The candidates for appointment to the post shall not be over 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited. The age limit is relaxable by 5 years in the case of Scheduled Castes and Scheduled Tribes and 3 years in the case of Other Backward Communities as per the existing rules applicable for service under the Government of Kerala.

5. Duties:-

- 1) Mass rearing of different insect enemies of water weeds in the laboratory.
- 2) Release of the insect enemies of the water weeds in the field for the biological control of the weeds.
- 3) Making and recording observation of the survival and population build up of the released insect enemies of the water weeds in the field and assessing their relative performance in the control of the weeds.
- 4) Any other duties as may be specified by the controlling officer for the smooth working of the project.

By Order of the Governor  
P.SHANMUGHASUNDARAM  
Secretary.

**Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment, salary and allowances and duties of Technical Assistant in the All India Co-ordinated Research Project on Biological Control of Crop Pests under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes in respect of the qualifications, method of appointment, etc. of the Technical Assistant referred to above.

Kerala Gazette No.27 dated 1<sup>st</sup> July 1980

Part 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Planning-II) Department  
NOTIFICATION

G.O.(Ms.)No.186/80/AD

Dated, Trivandrum, 31<sup>st</sup> May 1980.

S.R.O.No.583/80 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the qualifications, method of appointment, salary and allowances, age limit and duties in respect of Radiographer under the Kerala Agricultural University, namely:-

1 Qualifications:-

a) For Promotion:

1) Essential:-

- i) Pass in Standard IX
- ii) Pass in two years training course in Radiography in X-ray Department of Medical College Hospital, Trivandrum or successful completion of certified Radiological Assistant Course at the Bernard Institute of Radiology, Medical College, Madras.

2) Desirable:-

Experience in handling a diagnostic X-ray unit and taking Radiographs for a period of atleast one year.

b) For Direct Recruitment:-

1) Essential:

i) Pass in S.S.L.C. or its equivalent.

ii) Pass in two years training course in Radiography in X-ray Department of the Medical College Hospital, Trivandrum or successful completion of certified Radiological Assistant course at the Bernard Institute of Radiology, Medical College, Madras.

2) Desirable:-

Experience in handling a diagnostic X-ray unit and taking Radiographs for a period of atleast one year.

2. Method of appointment:-

i) By promotion from Technicians in the service of the University possessing the prescribed qualifications.

ii) If no candidates are available under item (i) above, by direct recruitment.

3. Salary and allowances:- The salary and allowances for the post of Radiographer shall be such as may be prescribed from time to time by the Executive Committee of the University.

4. Age limit:- The age limit for direct recruitment to the post shall be not more than 30 years and not less than 18 years as on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited. In the case of candidates belonging to Other Backward Communities 3 years of relaxation and in the case of Scheduled Castes/Scheduled Tribes 5 years of relaxation of the maximum age limit shall be allowed as per rules applicable for service under the Government of Kerala.

5. Duties:-

1) He shall be incharge of the X-ray machine, its accessories, X-ray films, Chemicals. etc. and maintain proper stock registers for them:

2) He shall do the X-ray Photographing, Processing, Development etc., according to requisitions obtained from concerned officers, subject to orders from the Deans of concerned colleges;

3) He shall be responsible to the immediate controlling officer for the discharge of the official duties;

4) He shall discharge any other official duties as may be ordered by the Deans of concerned colleges.

By Order of the Governor,  
P.SHANMUGHASUNDARAM,  
Secretary.

**Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualification, method of appointment, salary and allowances,



age limit and duties in respect of the Radiographer under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes relating to the qualification, method of appointment, etc., mentioned above in respect of the Radiographer under the Kerala Agricultural University.

Kerala Gazette No.22 dated 2<sup>nd</sup> June 1981

Part 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(MS) No.149/81/AD

Dated, Trivandrum, 6<sup>th</sup> April 1981.

S.R.O. No.623/81 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes, prescribing the method of appointment, qualifications and salary and allowances, of the Assistant Executive Engineer (Mechanical) under the Kerala Agricultural University, namely:-

STATUTES

1. Method of appointment:- The following shall be the methods of appointment to the post of Assistant Executive Engineer (Mechanical) namely:-
  - i) by promotion from Assistant Engineers (Mechanical)
  - ii) by direct recruitment, if candidates are not available under item (i) above.
2. Qualifications:- No person shall be eligible for appointment to the post by the method of appointment specified in column (1) of the Table below unless he possesses the qualifications specified in the corresponding entry in column (2) thereof.

TABLE

Method of appointment	Qualifications
i) Promotion	Degree in Engineering (Mechanical) of Kerala/Calicut University or any other degree recognised by the University as equivalent thereto. OR Associate Membership Diploma of the Institute of Engineers (India) in Mechanical Engineering. OR Pass in sections A and B of the Associate Membership Examination of the institute of Engineers (India) in Mechanical Engineering. OR Diploma in Mechanical Engineering of Kerala University or any other Diploma in Mechanical Engineering recognised by the University as equivalent thereto, and experience for a period of not less than 7 years under the Government/University.
ii) Direct recruitment	A Degree in Engineering (Mechanical) or its equivalent.

3. Salary and allowances:- The salary and allowances of the post shall be such as may be decided by the Executive Committee of the Kerala Agricultural University from time to time.

4. Qualification regarding age:- The candidates for appointment to the post shall not be above 35 years of age as on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and other Backward Classes, for appointment to Government Service; in sub-rule (c) of rule 10 of the Kerala State and Sub ordinate Service Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post under these statutes.

Explanation:- The expression "Other Backward Classes" shall have the same meaning as defined in the Kerala State and Subordinate Service Rules, 1958.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

#### **Explanatory Note**

(This does not form part of the Notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the First Statutes of the University shall be made by the Government. It is considered necessary to make First Statutes regarding the method of appointment, qualification and salary and allowances of the Assistant Executive Engineer (Mechanical) under the Kerala Agricultural University. This notification is intended to achieve the above object.

Kerala Gazette No.23 dated 9<sup>th</sup> June 1981

Part 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(Ms) No.138/81/AD

Dated, Trivandrum, 2<sup>nd</sup> April 1981.

S.R.O.No.650/81 - In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing qualifications, method of appointment, salary and allowances, age limit and the duties of Photographer and Dark Room Assistant in the Kerala Agricultural University, namely:-

## STATUTES

1 Method of Appointment:- Appointment to the posts of Photographer and Dark Room Assistant shall be by direct recruitment.

2 Qualifications:- No person shall be eligible for appointment to the posts mentioned in column (1) below unless he possess the qualifications specified against that post in column (2) namely:-

Post	Qualification
1 Photographer	1) A Pass in S.S.L.C. or equivalent examination. 2) Thorough knowledge in colour processing, microphotography and slide recopying of various process of photographic work including development, enlarging and printing. 3) Experience in photography, preferably in that of art objections with training in Dark Room and 3 years experience in a well equipped photo studio.
2. Dark Room Assistant	1) Literacy 2) 3 years experience in photographic studio of standing and repute. 3) Experience in developing, printing, enlarging and other photogaphic work in a studio of standing and repute.

3. Salary and Allowances:- The salary and allowances of the Photographer and Dark Room Assistant shall be such as may be fixed by the Executive Committee from time to time.

4. Age limit:- The candidates for the posts shall not be below 18 years of age of and above 35 years on the first day of January of the year in which applications for appointment are invited. The age limit is relaxable by 5 years in the case of Scheduled Caste and Scheduled Tribe candidates and 3 years in the case of candidates belonging to other Backward Communities in the same manner as permissible under the rule applicable for service under the Government of Kerala.

5. Duties:- Duties attached to the post shall be as specified below:-

- a) Photographer
- i) Taking photograph of various activities and other items relating to the research and extension work.
  - ii) Processing, including developing, enlarging, and reprinting.
  - iii) Preparing visual teaching aids in the Audio visual laboratory.
  - iv) All other sundry work relating to photography.
- b) Dark Room Assistant
- Assisting the photographer in the dark room during the process of developing, printing and enlarging, washing the printed matters and negatives and also other related works according to the instructions of photographer.

By Order of the Governor,  
P. SHANMUGHASUNDARAM,  
Secretary.

### Explanatory Note

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the 1<sup>st</sup> Statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the method of appointment, qualifications, salary and allowances, age-limit and duties in respect of the post of Photographer and Dark Room Assistant under the Kerala Agricultural University.

This notification is intended to achieve the above object.

Kerala Gazette No.8 dated 23<sup>rd</sup> February 1982

#### PART 1

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.MS.No.34/82/AD

Dated, Trivandrum, 15<sup>th</sup> January 1982.

In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances and age limit in respect of the posts of Labour Officer, Conductor, Driver and Duplicator Operator, under the Kerala Agricultural University namely:-

#### STATUTES

1. Method of appointment:- Appointment to the posts mentioned in column (1) below, shall be in accordance with the method of appointment specified against each in column (2):

Post	Qualification
1 Labour Officer	1) By promotion from any other posts in the Kerala Agricultural University Service. <i>Note:-</i> Other things being equal, promotion shall be in the order of seniority. 2) By direct recruitment, if candidates are not available under item (1) above.
2. Conductor	1) By promotion of Class IV employees. 2) By direct recruitment, if candidates are not available under item (1) above.
3. a. Driver Grade I	By promotion from Driver Grade II.
b. Driver Grade II	1) 50% of the vacancies by direct recruitment. 2) 50% of the vacancies by appointment from Class IV employees.
4. Duplicator Operator	By promotion from Class IV employees.

2. (a) Qualification regarding age:- No person shall be eligible for appointment by direct recruitment to any of the posts specified below if he has not completed 18 years or has completed the age specified against that post, as on the 1<sup>st</sup> day of January of the year in which applications for appointment to the posts are invited, namely:-

- Labour Officer - 45 years
- Conductor - 30 years
- Driver Gr.II - 30 years

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government Service, in sub-rule (c) of rule 10 of the Kerala State and subordinate service rules, 1958 shall be applicable to members of scheduled castes and scheduled tribes and other backward classes for appointment to any of the posts under these statutes.

Explanation:- The expressions, "Scheduled Castes" "Scheduled Tribes" and "Other Backward Classes" shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

b) Other qualifications:- No person shall be eligible for appointment to the posts mentioned in column (1) of the Table below, by the methods specified in column (2), unless he possesses the qualifications mentioned in the corresponding entry in column (3) there of.

Table

Posts	Method of Appointment	Qualifications
1. Labour Officer	By promotion or by direct recruitment	1 Graduate of recognised University 2. A degree or diploma in social science recognised by the Government of Kerala. <i>Note:-</i> Other things being equal, preference shall be given to candidates who have experience in handling labour laws and labour problems.
2. Conductor	By promotion or by direct recruitment	1. Pass in Form III or Standard VII. 2. Good Physique. 3. Conductors licence issued by the Motor Vehicles Department of the Government of Kerala.
3. Driver Grade II	By direct recruitment or by appointment from Class-IV employee	1. Must have studied upto Standard VII. 2. Must possess current motor driving licence and must be proficient in driving to be proved in a practical test conducted for the same by the Kerala Agricultural University. <i>Note:-</i> i) For heavy vehicle drivers, heavy vehicle licence shall be essential. ii) For the post of Tractor driver the qualification of Agricultural Mechanic course from the Institute of Agricultural Technology, Tavanur or an equivalent qualification shall be essential.
4. Duplicator Operator	By promotion	1. A pass in Standard VII. 2. Experience for a period of six months in operating duplicating machine.

3. Salary and allowances:- The salary and allowances for the posts mentioned in Statute I shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University, from time to time.

By Order of the Governor,  
P. VISWANATHAN NAIR,  
Additional Secretary

### **Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to make the first statutes regarding the method of appointment, qualification etc. of the post of Labour Officer, Conductor, Driver Grade I and Driver Grade II and Duplicator operator, under the University. This notification is intended to achieve the above object.

### **Amendment 1**

#### **KERALA GAZETTE**

Published by Authority

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Vol.XXVIII, Trivandrum, Tuesday, 31<sup>st</sup> May 1983/10<sup>th</sup> Jyaishta 1905 (Saka),  
(No.22)

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#### **PART III**

#### **Agricultural University NOTIFICATION**

No.GA/28620/A3/82

24<sup>th</sup> April 1983.

In exercise of the powers conferred under sub section (2) (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to statute issued in Government Notification No.G.O.MS.34/82/AD dated 15-1-1982 as assented to by the Chancellor with effect from 14-3-1983 under section 49(6) of the said Act.

#### **AMENDMENTS**

In the said statutes:-

- 1) the term "Conductor" wherever occurs shall be substituted with "Bus Attendant".
- 2) the method of appointment prescribed for the post of 2. "Conductor" since redesigned as "Bus Attendant" shall be substituted with the following:-
  - 2) a) Bus Attendant Gr.I  
By promotion from Bus Attendant Gr.II.
  - 2) b) Bus Attendant Gr.II
    - i) By promotion of Class IV employees.

ii) By direct recruitment, if candidates are not available under (i) above.

2 b) Other Qualifications:-

In clause (3) of the table under "qualifications" of the said statutes the qualifications specified under item (3) for the post of Conductor since redesignated as Bus Attendant shall be deleted and the following qualifications are prescribed for the post of Bus Attendant Gr.II.

- 2) Bus Attendant Gr.II  
i) Pass in Form III or Std.VII  
ii) Good physique

These amendments shall come into force w.e.f. 14-3-1983.

Main Campus,  
Vellanikkara.

E.DAMODARA MARAR  
Registrar

## **Amendment 2**

### **KERALA GAZETTE**

Published by Authority

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Vol.XXX Trivandrum, Tuesday, 5<sup>th</sup> November 1985/14<sup>th</sup> Karthika 1907  
(Saka)(No.44)

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### **PART III Agricultural University NOTIFICATION**

GA/A3/27824/80.

11<sup>th</sup> September 1985.

In exercise of the powers conferred under Sub-Section 2 (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to the Statutes issued under Notification G.O.MS.No.34/82/AD dated, 15-1-1982 as assented to by the Chancellor with effect from 28-9-1983 under section 49(6) of the said Act.

#### **AMENDMENT**

(1) In the said Statutes item No.(ii) in Column (2) of the table under Clause 1, the method of appointment for the post of Driver Grade II be substituted with the following:

(ii) 50% of the vacancies by appointment from Tractor Drivers and Class IV employees.

(2) In the said Statutes the following new proviso shall be added after the existing proviso under clause 2 (a) Qualification regarding age.

"Provided further that for the post of Driver Grade II, age relaxation shall be given to the Tractor Drivers of the Kerala Agricultural University to the extent of their service under this University as Tractor Driver".

(3) In the said Statutes the method of appointment for the post of Driver Grade II under column 2 of the table under clause - 2 (b) - other qualification - shall be substituted with the following:

"by direct recruitment or by appointment from Tractor Drivers and Class IV employees".

These amendments shall come into force with effect from 28-9-1983.

Main Campus,  
Vellanikkara.

THOMAS C GEORGE,  
Registrar

Kerala Gazette No.19 dated 11<sup>th</sup> May 1982

PART 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(Ms) No.61/85/AD

Dated, Trivandrum, 9<sup>th</sup> February 1982.

S.R.O.No.593/82 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following first Statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and the duties of Fieldman (Fisheries) in the Kerala Agricultural University namely:-

STATUTES

1. Method of appointment:- Appointment to the post of Fieldman (Fisheries) shall be made as follows:-

- i) By selection from among the Fishermen working in the Kerala Agricultural University.
- ii) In the absence of qualified candidates under item (i) above by direct recruitment.

2. Qualifications:- Qualification for appointment to the post shall be as follows:-

A Pass in S.S.L.C. or equivalent examination with two years experience as Fisherman.

OR

A Pass in VII Standard with a minimum of 4 years experience as Fisherman.

*Note:-* "Experience" means experience in any Universities, Government Departments or Quasi-Government Institutions.



3. Salary and allowances:- Salary and allowances attached to the post shall be such as may be fixed from time to time by the Executive Committee for the Kerala Agricultural University.

4. Age limit for direct recruitment:- No person shall be eligible for appointment by direct recruitment to the posts if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointments are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government service, in Sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression, "Other Backward Classes" shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

5. Duties:- The duties attached to the post shall be as follows:-

- i) to supervise the work of the Fishermen and labourers in the farms and field laboratories and to see that the work according to the norms fixed.
- ii) to maintain attendance of labourers engaged and to prepare their muster-rolls.
- iii) to supervise the work in the farms and field laboratories.
- iv) to assist the teaching staff in the conduct of experiment and practical classes.
- v) to take responsibility for the quantity and safety of Farm produces, experimental materials and farm implements; and
- vi) such other duties as may be assigned by the Controlling Officer.

By Order of the Governor,  
P. VISWANATHAN NAIR  
Additional Secretary.

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the First Statutes of the University shall be made by the Government. It is considered necessary to make First Statutes regarding the method of appointment, qualification etc. of the post of Fieldmen (Fisheries) under the Kerala Agricultural University. This notification is intended to achieve the above object.

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(MS) No.64/82/AD

Dated, Trivandrum, 15<sup>th</sup> February 1982.

S.R.O.No.517/82 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act 1971 (33 of 1971), the Government of Kerala hereby make the following first statutes prescribing the method of appointment, qualifications, salary and allowances, age limit, and duties of the post of College Librarian under the Kerala Agricultural University namely:-

STATUTES

1. Method of Appointment:- Appointment to the above post shall be made as follows:-
  - i) By promotion of Reference Assistants by selection based on merit.
  - ii) In the absence of qualified candidates under item (i) above, by direct recruitment.
2. Qualifications:- Qualification for appointment to the post shall be:-
  - i) A Degree in Library Science of a recognised University, and
  - ii) Experience as Reference Assistant/Library Assistant/Librarian or equivalent post in the Library of a College or Research Station or other teaching institution for a period of 5 years.
3. Salary and allowances:- The salary and allowances of the post shall be such as may be determined by the Executive Committee from time to time.
4. Age limit for direct recruitment:- No person shall be eligible for appointment by direct recruitment to the posts if he has not completed 18 years or has completed 45 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointments are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government service, in sub-rule (c) of rule 10 of the Kerala State and Subordinate Service Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression, "Other Backward Classes" shall have the same meaning as in Kerala State and Subordinate Services Rules, 1958.

5. Duties:- The Librarian shall discharge such duties as are attached to the post and perform such other duties as may be required to do under the Act or the Statutes, Ordinances or Regulations made thereunder. He may also be required to do such other work connected with the Library as may be assigned to him from time to time by the Registrar/Deans/Heads of Institute.

By Order of the Governor,  
P. VISWANATHAN NAIR  
Additional Secretary

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), provides that the first statutes of the University shall be made by the Government. It is considered necessary to make first Statutes regarding the method of appointment, qualification etc. of the post of College Librarian under the Kerala Agricultural University. This notification is intended to achieve the above object.

Kerala Gazette No.33 dated 17<sup>th</sup> August 1982

PART I

Section iv

**GOVERNMENT OF KERALA**  
**Agriculture (Farms) Department**  
**NOTIFICATION**

G.O.(MS)No.217/82/AD

Dated, Trivandrum, 13<sup>th</sup> July 1982.

S.R.O.No.975/82 - In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following First Statute prescribing the method of appointment, qualification, salary and allowances and age limit in respect of the post of Junior Assistant Professor in Basic Science (Mathematics), Junior Assistant Professor in Mechanical Engineering, Junior Assistant Professor in Civil Engineering and Junior Assistant Professor in Electrical Engineering under the Kerala Agricultural University, namely:-

#### **STATUTE**

1. Method of appointment:- Appointment to the posts of Junior Assistant Professor in Basic Science (Mathematics), Junior Assistant Professor in Mechanical Engineering, Junior Assistant Professor in Civil Engineering and Junior Assistant Professor in Electrical Engineering shall be made by direct recruitment.

2 (a) Qualification regarding age:- No person shall be eligible for appointment to the posts if he has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointments are invited.

Provided that the age limit shall be relaxable upto 45 years of age for the employees of the Kerala Agricultural University applying for appointment to the posts.

Provided further that the provision for raising the age limit in the case of members of Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government service, in sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to any of the posts under these statutes.

Explanation:- The expression, "Other Backward Classes" shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

(b)Other qualifications:- No person shall be eligible for appointment to the posts mentioned in column (1) of the Table below, unless he possesses the qualifications mentioned in the corresponding entry in column (2) thereof.

TABLE	
Post	Qualifications
1 Junior Assistant Professor in Basic Science (Mathematics)	<p>i) First class Bachelors Degree in Science with Mathematics as main subject and Physics as subsidiary</p> <p>ii) A first or Second Class Masters Degree in Mathematics with an OGPA of 3 out of 4 under trimester system or 55% marks under traditional system.</p>
2 Junior Assistant Professor in Mechanical Engineering	<p>(i) A first or high second class (i.e. 55% marks in traditional system or OGPA 3 out of 4) Bachelors Degree in Mechanical Engineering.</p> <p>(ii) A first or second class Masters Degree in any Mechanical or Agricultural Engineering subject with an OGPA of 3 out of 4 under trimester system or 55% of marks under traditional system.</p> <p><i>Note:-</i> In case, suitable candidates with Masters Degree in Mechanical or Agricultural Engineering are not available, persons possessing First Class Bachelors Degree in Mechanical Engineering shall be considered.</p>
3 Junior Assistant Professor in Civil Engineering	<p>(i) A first or high second class (i.e. 55% marks in traditional system or OGPA 3 out of 4) Bachelors Degree in Civil Engineering.</p> <p>(ii) A first or second class Masters Degree in any Civil or Agricultural Engineering subjects with an OGPA of 3 out of 4 under trimester system or 55% of marks under traditional system.</p> <p><i>Note:-</i> In case, suitable candidates with Masters Degree in Civil/Agricultural Engineering are not available, persons possessing First Class Bachelors Degree in Civil Engineering will be considered.</p>
4 Junior Assistant Professor in Electrical Engineering	<p>(i) A first or high second class (i.e.55% marks in traditional system or OGPA 3 out of 4) Bachelors Degree in Electrical Engineering.</p> <p>(ii) A first or second class Masters Degree in any Electrical or Agricultural Engineering subjects with an OGPA of 3 out of 4 under trimester system or 55% of marks under traditional system.</p> <p><i>Note:-</i>In case, suitable candidates with Masters Degree in Electrical Engineering/Agricultural Engineering are not available persons possessing first class Bachelors Degree in Electrical Engineering will be considered.</p>

3. Salary and allowances:- The salary and allowances for the posts shall be such as may be fixed by the Executive Committee of the University, from time to time.

By Order of the Governor,  
M.R.VASUDEVAN PILLAI,  
Additional Secretary to Government

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the First Statutes of the University shall be made by the Government. It is considered necessary to issue the First Statutes prescribing the qualification, method of appointment, salary and allowances and duties in respect of the post of Junior Assistant Professor in Basic Science (Mathematics) Junior Assistant Professor in Mechanical Engineering, Junior Assistant Professor in Civil Engineering and Junior Assistant Professor in Electrical Engineering under the Kerala Agricultural University. The above notification is intended to achieve the above object.

Kerala Gazette No.33 dated 17<sup>th</sup> August 1982

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(MS)No.218/82/AD

Dated, Trivandrum, 13<sup>th</sup> July 1982.

S.R.O.No.976/82 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualification, salary and allowances and age limit in respect of the post of Trade Assistants in Carpentry, Smithy, Fittings, Welding, Turning, Plumbing, Refrigeration and Air-Conditioning, Electrical, Automobile and Tractor Mechanic under the Kerala Agricultural University, namely:-

### **STATUTES**

1. Method of appointment:- Appointment to the post shall be made as follows:-

- 1) By promotion from the category of Technicians in the Service under the University.
- 2) In the absence of qualified candidates under item (1) above, by inter branch transfer of Trade Assistants in the service under the University.
- 3) In the absence of qualified candidates under item (1) and (2) above, by direct recruitment.

2 (a) Qualification regarding age:- No person shall be eligible for appointment by direct recruitment to the posts if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which application for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government Service, in Sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression, 'Other Backward Classes' shall have the same meaning as in the Kerala state and Subordinate Service Rules 1958.

(b) Other qualifications:- No person shall be eligible for appointment to the post by the methods specified in column (1) of the Table below unless he possesses the qualifications mentioned in the corresponding entry in column (2) thereof.

TABLE	
(1)	(2)
1 Promotion for Inter-branch transfer	(i) S.S.L.C. or equivalent (ii) I.T.I. Certificate in the concerned trade. (iii) One year's experience or successful completion of training under National Apprentice Training Scheme. <p style="text-align: center;">OR</p> (i) I.T.I. Certificate in the concerned trade. (ii) 5 year's experience in assisting the course teachers in imparting practical training to students of Engineering Diploma or Agricultural Machinery Course.
2 Direct recruitment	(i) S.S.L.C. or equivalent. (ii) I.T.I. certificate in the concerned trade. (iii) One year's experience or successful completion of training under National Apprentice Training Scheme.

3. Salary and allowances:- The salary and allowances for the posts shall be such as may be fixed by the Executive Committee of the University from time to time.

By Order of the Governor  
M.R. VASUDEVAN PILLAI  
Additional Secretary to Government

### Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the qualification, method of

appointment, salary, allowances and duties in respect of the post of Trade Assistant under the University. The above notification is intended to achieve the above object.

Kerala Gazette No.44 dated 9<sup>th</sup> November 1982

Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(MS)No.302/82/AD

Dated, Trivandrum, 19<sup>th</sup> October 1982.

S.R.O.No.1342/82 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following first Statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and duties in respect of the post of Assistant Engineer (Electronics) under the Kerala Agricultural University namely:-

STATUTE

1. Method of appointment:- Appointment to the posts shall be made by direct recruitment.

2(a) Qualification regarding age:- (i) No person shall be eligible for appointment to the posts if he has not completed 18 years or has completed 45 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment to the post are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government service, in sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression, Other Backward Classes shall have the same meaning as in the Kerala State and Subordinate Service Rules, 1958.

ii) Educational qualifications:- No person shall be eligible for appointment to the posts unless he possesses the following qualification, namely:-

1. Essential:-

Degree in Electronics Engineering

OR

M.Sc. in Physics or Applied Physics with Electronics as specialization.

OR

M.MIT in Electronics

2. Desirable:-

About 2 years experience in the maintenance of modern sophisticated laboratory instruments of various types.

3. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the University from time to time.

4. Duties:- The duties attached to the post are the following:-

- i) Repair and maintenance of all 'Instruments' belonging to the University.
- ii) To help and solve instrumentation problems of the Research Projects.
- iii) To help post-graduate students in the instrumentation problems connected with their thesis work, and
- iv) Such other duties as may be assigned from time to time.

By Order of the Governor,  
M.R.VASUDEVAN PILLAI,  
Additional Secretary to Government

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first statutes of the Kerala Agricultural University shall be made by the Government. The first statutes prescribing qualification, method of appointment, salary and allowances, age limit etc. of the post of Assistant Engineer (Electronics) has not been made so far. It is considered necessary to prescribe the same. The above notification is intended to achieve the above object.

Kerala Gazette No.48, dated 7<sup>th</sup> December 1982

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.(M.S.) No.303/82/AD

Dated, Tvm. 19.10.1982

SRO No.1479/82 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following first Statutes prescribing the qualifications, method of appointment, age limit and salary and allowances for the posts of Senior Grade Assistant, Assistant Grade II, Senior Office Supdt., Office Superintendent, Senior Grade Typist and Typist Grade II, namely:-

### **STATUTES**

1. Method of appointment:- Appointment to the posts mentioned in column (1) below shall be made by the method of appointment specified against each in column (2)



Name of post		Method of appointment	
(1)		(2)	
1	Senior Grade Assistant	By promotion from Assistants Gr.I.	
2	Assistant Grade II	1.	95% of vacancies by direct recruitment.
		2.	5% by appointment from suitable and qualified employees of lower categories of University namely, Class IV, Attenders etc'
3.	Senior Office Supdt.	By promotion from Office Supdt.	
4.	Office Supdt.	By promotion from Senior Grade Typist.	
5.	Senior Grade Typist	By promotion from Typist Grade I	
		1.	95% of vacancies by direct recruitment.
		2.	5% by appointment from suitable and qualified employees of lower categories of the University, namely, Class IV, Attenders etc.

Note:- Vacancies in the category of Assistant Grade II and Typist Grade II shall be filled up by direct recruits and appointees from Class IV, Attenders etc. in the ratio of 19:1. If suitable and qualified persons are not available for appointment to the category of Assistant Grade II and Typist Grade II from Class IV, Attenders etc. the vacancies reserved for them shall also be filled up by direct recruitment.

2. Qualifications:- No persons shall be eligible for appointment to a post specified in column (1) of the Table below unless he possesses the qualifications specified in the corresponding entry in column (2) thereof.

Table

Post		Qualifications	
1.	Assistant Grade II	Essential:-	
		Graduate of a recognised University.	
		OR	
		Equivalent qualification	
		Desirable:-	
		i)	Typewriting (English) Lower KGTE/MGTE.
ii)	Good and legible handwriting.		
<i>Note:-</i> In the case of employees of lower categories of the University for whom 5% vacancies are reserved 5 years service in such categories in addition to the academic and other qualifications will be necessary.			
2.	Typist Grade II	iii)	Suitability should be proved in a competitive test conducted by the University.
		i)	Pass in S.S.L.C. or Equivalent
		ii)	Pass in Typewriting (English) (Higher) KGTE/MGTE
		iii)	Pass in Malayalam Typewriting (Lower) or (Higher) KGTE
			Desirable:- KGTE Stenography (English) (Lower)

Note:- Suitability should be proved in a competitive test conducted by the University.

3. Age limit for direct recruitment:- No person shall be eligible for appointment by direct recruitment if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment to the post are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government services in sub rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes, Scheduled Tribes and other Backward Classes for appointment to any of the posts under these statutes.

Explanation:- The expression "Other Backward Classes" shall have the same meaning as in the Kerala state and Subordinate Services Rules, 1958.

4. Salary and allowances:- The salary and allowances for the above posts shall be such as may be prescribed from time to time by the Executive Committee of the Kerala Agricultural University.

By Order of the Governor  
M.R.VASUDEVAN PILLAI,  
Additional Secretary to Government

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to make first statutes regarding the method appointment, qualification and salary and allowances and age limit of the post of Senior Grade Assistant, Assistant Grade II, Senior Office Supdt., Office Supdt., Senior Grade Typist and Typist Grade II under the Kerala Agricultural University. The notification is intended to achieve the above object.

### **Amendment**

**KERALA GAZETTE**  
Published by Authority

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Vol.XXXVI Trivandrum, Tuesday, 12<sup>th</sup> November 1991/21<sup>st</sup> Karthika 1913

Saka No.45

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PART III  
**Agricultural University**  
NOTIFICATION

(1)

No.GA/E3/13840/89(i)

8<sup>th</sup> October 1991.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to

Statute SRO No.1479/82 (Senior Grade Assistant, Assistant Grade II, Senior Office Superintendent, Office Superintendent, Senior Grade Typist and Typist Grade II), issued as per G.O.(MS)No.303/82/AD dated 19-10-1982 as assented to by the Chancellor with effect from 16-9-1991 under Section 49(6) of the said Act.

#### AMENDMENTS

1. In the said statute, the 'method of appointment' to the post of Assistant Grade II" shall be substituted with the following:

- i) 95% of vacancies by direct recruitment.
- ii) 5% by appointment from suitable and qualified employees of lower categories namely Class-IV, Laboratory Assistant Grade III, Driver, Steward, Matron, Pump Operator, Duplicator Operator, Bus Attendant, Technician Grade III, Tractor Driver, Fisherman, Binder, Compositor, Printer, Helper, Lascar, Lower Primary School Assistant Teacher (Nursery school)".

2. In the said Statue the 'method of appointment' to the post of 'Typist Grade-II' shall be substituted with the following:-

- "(i) 95% of vacancies by direct recruitment.
- (ii) 5% by appointment from suitable and qualified employees of lower categories for he University namely, Class-IV, Laboratory Assistant Grade-III, Driver, Steward, Matron, Pump Operator, Duplicator Operator, Bus Attendant, Technician Grade III, Tractor Driver, Fisherman, Binder, Compositor, Printer, Helper and Lascar".

3. In the said statute under clause 1 'Method of appointment' the 'Note' shall be substituted with the following:-

Note:- Vacancies in the category of Assistant Grade II and Typist Grade II shall be filled "up by direct recruitment and appointees from the above categories in the ratio of 19:1. If suitable and qualified persons are not available for appointment to the category of Assistant Grade II and Typist Grade II from the above categories the vacancies reserved for them shall be filled up by direct recruitment".

4. In the above statute under clause 3 'age limit for direct recruitment' the following sentence may be added after the paragraph ending the word 'invited'.

"The upper age limit will not be insisted in the case of Kerala Agricultural University employees".

These amendments shall come into force with effect from 16-09-1991.

KAU Main Campus,  
Vellanikkara

JAMES VARGHESE  
Registrar

Kerala Gazette No.48 dated 7<sup>th</sup> December 1982

Part 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

NO.G.O.MS.341/81/AD.

Dated, Trivandrum, 1<sup>st</sup> October 1981.

S.R.O.No.1486/82 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualification, salary and allowances and age limit in respect of the post of Boat Driver under the Kerala Agricultural University, namely:-

STATUTES

1. Method of appointment:- Appointment to the post shall be by promotion from Scrang/Deckman in the service under the University and if suitable candidates are not available for promotion, by direct recruitment. The length of service in each category shall be the criterion for preference for promotion when qualified persons are available for promotion, in both the categories of Scrang and Deckman.

2.(a) Qualifications regarding age:- No person shall be eligible for appointment by direct recruitment to the post if he has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited:

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes, and Other Backward Classes, for appointment to Government service, in sub-rule (c) of rule 10 of the Kerala State and Subordinate Service Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the posts.

*Explanation:-* The expression, 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

(b)Other Qualifications:- No person shall be eligible for appointment to the post, unless he possesses the qualifications mentioned below:-

- |  |   |                           |  |  |
|--|---|---------------------------|--|--|
| i) For appointment by promotion  | Driving license for motor boats issued by the Canal Department and three years service as Scrang or five years service as Deckman.  |                           |  |  |
| ii) For direct recruitment   | <table border="0"><tr><td>i) A pass in VII Standard</td></tr><tr><td>ii) Driving license for motor boat issued by the Canal Department with three years experience as Boat Driver</td></tr><tr><td>iii) A working knowledge of the motor boat engine mechanism so as to be able to attend to minor repairs.</td></tr></table> | i) A pass in VII Standard | ii) Driving license for motor boat issued by the Canal Department with three years experience as Boat Driver | iii) A working knowledge of the motor boat engine mechanism so as to be able to attend to minor repairs. |
| i) A pass in VII Standard  |   |                           |  |  |
| ii) Driving license for motor boat issued by the Canal Department with three years experience as Boat Driver |   |                           |  |  |
| iii) A working knowledge of the motor boat engine mechanism so as to be able to attend to minor repairs.     |   |                           |  |  |

3. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University from time to time.

By Order of the Governor,  
P.VISWANATHAN NAIR  
Additional Secretary to Government

**Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the method of appointment, qualification, salary and allowances and age limit in respect of the post of Boat Driver under the Kerala Agricultural University, has not been made so far.

The notification is intended to prescribe the first statutes relating to the qualification, method of appointment, etc., mentioned above in respect of the Boat Driver under the Kerala Agricultural University.

**Amendment**

**KERALA GAZETTE**  
Published by Authority

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Vol.XXXVI Trivandrum, Tuesday, 12<sup>th</sup> November 1991 21<sup>st</sup> Karthika 1913  
(Saka) No.45

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PART III  
**Agricultural University**  
NOTIFICATION

(2)

NO.GA/E3/13840/89(ii)

8<sup>th</sup> October 1991.

In exercise of the powers conferred under Sub Section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University, has been pleased to issue the following amendments to Statute S.R.O.No.1486/82 (Boat Driver) issued as per G.O.(Ms)341/81/AD dated 1-10-1981 as assented by the Chancellor with effect from 16-9-1991 under section 49(6) of the said Act.

**AMENDMENTS**

In the said statute under clause 2(a) 'Qualifications regarding age', the first paragraph ending the word 'invited' shall be substituted with the following:

"No person shall be eligible for appointment by direct recruitment to the post if he has not completed 18 years and he has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Upper age limit will not be insisted in the case of Kerala Agricultural University Employees".

This amendment shall come into force with effect from 16-9-1991.

KAU Main Campus,  
Vellanikkara.

JAMES VARGHESE,  
Registrar

Kerala Gazette No.6 dated 8<sup>th</sup> February 1983

PART 1

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

NO.G.O.(MS)304/82/AD

Dated Trivandrum, 19<sup>th</sup> October 1982.

S.R.O.No.137/83 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following first Statutes prescribing the method of appointment, qualification, salary and allowances and age limit in respect of the post of Ferrier under the Kerala Agricultural University, namely:-

STATUTES

1. Method of appointment:- Appointment to the post shall be made by direct recruitment.

2. Qualification regarding age:- (a) No person shall be eligible for appointment to the post if he has not completed 18 years of age or has completed 40 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government service in sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Service Rules, 1958.

(b) Other qualifications:- No person shall be eligible for appointment to the post unless he possesses the following qualifications namely:-

- 1) Ability to read and write Malayalam;
- 2) Certificate from a recognised institution in farriery;
- 3) Certificate as a Ferrier in the Remount Veterinary Corps of Indian Army;

OR

Practical experience (as evidenced by certificate) in farriery work in any recognised institution;

- 4) A minimum of five years experience in shoeing of horses in any of the recognised institution maintaining horses.

3. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University from time to time.

By Order of the Governor,  
M.R.VASUDEVAN PILLAI,  
Additional Secretary to Government

### Explanatory Note

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the method of appointment, qualification, salary and allowances and age limit in respect of the post of Farrier under the Kerala Agricultural University. The above notification is intended to achieve the above object.

Kerala Gazette No.18 dated 3<sup>rd</sup> May 1983

PART I

Section iv

GOVERNMENT OF KERALA  
Agricultural (Farms) Department  
NOTIFICATION

G.O.MS.No.17/83/AD

Dated, Trivandrum, 28<sup>th</sup> January 1983.

S.R.O.No.487/83 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualification, salary and allowances, age limit and duties in respect of the post of Steward under the Kerala Agricultural University, namely:-

1. Method of appointment:- Appointment to the post shall be by direct recruitment.

2(a) Qualification regarding age:- No person shall be eligible for appointment by direct recruitment to the post if he has not completed 18 years of age or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government services in sub-rule (c) of rule 10 of the Kerala State and Subordinate Service Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

*Explanation:-* The expression 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Services Rules 1958.

(b) Other Qualifications:- No person shall be eligible for appointment to the post unless he possesses the following qualifications.

- a) General - S.S.L.C.
- b) Special - Experience in keeping and handling stores and accounts for two years.

Desirable:- A pass in Account Test.

Note:- The incumbent has to deal with the cash transactions. A cash security of Rs.200 has to be furnished.

3. Salary and allowances:- The Salary and allowances for the post shall be such as may be prescribed from time to time by the Executive Committee of the University.

4. Duties:-
- (1) He shall assist the Assistant Warden of the Hostels and also the hostel committee in the day to day running of the hostel mess.
  - (2) He shall be responsible for the proper maintenance of the Stock Registers under the charge of the Assistant Warden.
  - (3) He shall maintain the mess registers and all related vouchers, records and files for the purchase of stores for the hostel mess.
  - (4) He shall be responsible for the proper and timely maintenance of hostel admission register and also the register for collection of hostel rent, water and electricity charges from the inmates of the hostel.
  - (5) He shall be responsible for the preparation of the demand, collection and balance statement (quarterly, half yearly and annual) or rent, electricity and water charges and other duties, if any, from the inmates of the hostels.
  - (6) He shall maintain the register of Boarding and Lodging claims in respect of Scheduled Caste and Scheduled Tribe and Christian convert students.
  - (7) He shall also perform any other duties relating to the hostels, under the written orders of the Warden of the hostels.

By Order of the Governor,  
C.RAMASWAMY  
Additional Secretary to Government.

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the qualification, method of appointment, salary and allowances and duties in respect of the post of Steward under the Kerala Agricultural University. The above notification is intended to achieve the above object.

Kerala Gazette No.20 dated 17<sup>th</sup> May 1983

PART I

Section iv

**GOVERNMENT OF KERALA**  
**Agriculture (Farms) Department**  
**NOTIFICATION**

G.O.MS.No.53/83/AD.

Dated, Trivandrum, 7<sup>th</sup> March 1983.

S.R.O.No.565/83 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby



make the following First Statutes prescribing method of appointment, qualifications, salary and allowances, age limit and duties of Overseer Grade II/Draftsman Grade II (Civil) in the Kerala Agricultural University, namely:-

### STATUTES

1. Method of appointment:- Appointment to the post shall be made by direct recruitment.

2(a) Qualification regarding age:- No person shall be eligible for appointment to the post if he has not completed 18 years of age or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment to the post are invited.

Provided that the provision for raising the age limit in the case of members of Scheduled Castes, Scheduled Tribes and Other Backward Classes or appointment to Government Service, in sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression, 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

(b) Educational qualifications:- No person shall be eligible for appointment to the post unless he possesses any of the following qualifications, namely:-

- (a) Diploma in Civil Engineering awarded by the Kerala Government (3 years course) or its equivalent.
- (b) Sree Moolam Technical Overseers Course (2 years course).
- (c) Draftsman's course, College of Engineering, Guindy.
- (d) Group Certificate under Madras Government Technical Education.

Note:- Group Certificate will be included all the four groups, namely, Building, drawing, building construction, survey and irrigation, or a pass in 8 Subjects, namely, Survey and leveling (H), applied machines (H), Building materials and constructions (H) Hydraulics and Irrigation (H) Building, drawing and estimating (H) Earthwork and Road making (H), Geometrical drawing (L) and mensuration (L)

- (e) Certificate course of College of Engineering, Trivandrum (2 years course)
- (f) Draftsman Diploma in the concerned branch of Engineering obtained after 18 months course (followed by 6 months practical training) at the Industrial Training Centre conducted by the Government of India, Ministry of Labour at Trivandrum, Trichur, Chalakudy, Cannanore or elsewhere.
- (g) A pass in the Overseers course conducted by Government.
- (h) Diploma in Civil Engineering (2 years course) of the women's Polytechnic, Government of Kerala.

3. Salary and allowances:- Salary and allowances attached to the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University from time to time.

Duties:- The duties attached to the post shall be as follows:-

**(a) Overseer Grade II**

- (i) Verify whether in the execution of each item of work, the plans and specifications are followed strictly.
- (ii) Check the quality of materials on arrival at the site and at the time of usage on work and to see that they comply with the specifications.
- (iii) Watch the proportion of ingredients in mortars, concrete etc. and to see that they are as per standards specified for the particular item of work concerned.
- (iv) Check and see that the workman-ship in the execution of work is good.
- (v) Check whether proper care and protection is taken to avoid accidents or danger to work men and third parties or to adjacent properties.
- (vi) Watch whether the general conditions of contract are faithfully observed by the contractor.
- (vii) If any defect, deficiency or irregularity is noted, such defect, deficiency or irregularity to be reported immediately to the Assistant Engineer and to follow the orders of the Assistant Engineer.
- (viii) Keep work spot order book as per rules.
- (ix) Keep an account of the daily usage of departmental materials on the work and record the same in the work spot order book.
- (x) Take charge of the unserviceable or dismantled materials obtained during the execution of work and arrange for their disposal as ordered by the higher officers.
- (xi) Keep a watch over the proper use of the tools and plants if any, issued to contractors.
- (xii) Carry out instructions, from higher officers from time to time regarding the proper execution of the work.
- (xiii) Should assist the departmental Officers in all matters regarding execution of works, investigation and preparation of estimates, taking measurements, investigations, investigation on matters referred in petitions from public, making plans and collections of details of structures for valuation purposes or issue of stability certificate or fair rent etc.

**b) Draftsman Grade II (Civil)**

- i) Prepare drawing based on instructions given to him by the Assistant Engineer/Assistant Executive Engineer/Head of Draftsman or other higher technical officers,
- ii) Prepare tracing or drawings.
- iii) Plot survey work reduce and plot level sections etc. based on field data furnished. Mark contours in survey drawings.

- iv) Check plotted seating and surveys received from subordinate officers with field book entries including reduction of levels.
- v) Calculate quantities of various items of work involved from the designs and drawing of structures and prepare detailed estimates.
- vi) Prepare data for items of work based on schedule of rates and information received from field regarding leads and lifts involved etc.
- vii) Check the estimates received from the subordinate officers.
- viii) Check issue of materials and hire charges of tools and plants issued on works against requirements as per date in contractor's bills.
- ix) Assist in preparing annual indent of principal materials, tools and plants etc.
- x) Assist in drafting and checking tender schedules and agreements.
- xi) Tabulate tenders if called upon to do so.
- xii) Carry out such other works as may be specifically assigned by superiors.

By Order of the Governor,  
T. SANKARAN  
Additional Secretary to Government

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the method of appointment, qualification, salary and allowances, age limit and duties in respect of the post of Overseer Grade II/Draftsman Grade II (Civil) in the Kerala Agricultural University. The notification is intended to achieve the above object.

### **Amendment**

**KERALA GAZETTE**  
Published by Authority

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Vol. XXXI Trivandrum, Tuesday, 22<sup>nd</sup> July 1986/31<sup>st</sup> Ashadha 1908  
(Saka) (No.29)

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PART III  
**Agricultural University**  
NOTIFICATION

No.GA/E3/37011/81

8<sup>th</sup> July 1986.

In exercise of the powers conferred under sub-section 2(b) of section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to

Statutes S.R.O.No.565/83, as assented to by the Chancellor with effect from 26-6-1986, under section 49(6) of the said Act.

#### AMENDMENTS

1. In the said Statutes the following new sub-clause shall be added above the existing sub-clause (a) under clause 2(b) Educational qualifications.

- (a) Diploma in Agriculture and Rural Engineering from Institute of Agricultural Technology, Tavanur.

Consequently, the existing sub-clauses (a) to (h) shall stand rearranged as (b) to (i)

2. In the said Statutes the following note shall be added below the last sub-clause under clause under clause 2(b) "Educational qualifications".

Note:- Persons possessing other qualifications will be considered only after those who possess D.A.R.E. (Diploma in Agriculture and Rural Engineering) are considered.

These amendments shall come into force with effect from 26-6-1986.

Main Campus,  
Vellanikkara.

K.SETHUMADHAVAN,  
Registrar.

Kerala Gazette No.23 dated 7<sup>th</sup> June 1983

Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.MS.No.54/83/AD

Dated, Trivandrum, 7<sup>th</sup> March 1983.

S.R.O.No.698/83 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and duties in respect of the post of Artists Photographer under the Kerala Agricultural University, namely:-

#### STATUTES

1. Method of appointment:- Appointment to the post shall be by direct recruitment.

2 (a) Qualifications regarding age:- No person shall be eligible for appointment by direct recruitment to the post if he has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes, for appointment to Government services in sub-rule (c) of rule 10 of the Kerala State and Subordinate

Services Rules, 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

Provided further that in the case of persons already in the service of the Agricultural University, the maximum age limit shall be 45 years.

Explanation:- The expression "Other Backward Classes" shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

(b)Other Qualifications:- No person shall be eligible for appointment to the post, unless he possesses the qualifications mentioned below:-

- 1) S.S.L.C.
- 2) Kerala Government Technical Examination (Higher) or equivalent qualification in drawing and painting.
- 3) (i) Experience as photographer for not less than 5 years in any leading photo studio or news photo agency.  
ii) Experience in drawing, illustrations and colour work for a period of 3 years in any leading studio or institution.

3. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University from time to time.

4. Duties:- The duties attached to the post are the following, namely:-

- (i) Drawing of specimen
- (ii) Drawing of statistical diagrams for research work
- (iii) Lay out, preparation of exhibits etc.
- (iv) Designing and drawing of illustrative materials for block work
- (v) Artistic finishing of photographs.
- (vi) Taking photograph of various activities and other items relating to the research and extension work.
- (vii) Processing including developing, enlarging and reprinting.
- (viii) Preparing visual teaching aids in the Audio visual Laboratory
- (ix) Such other duties as may be assigned from time to time by the Head of the Department.

By Order of the Governor,  
T. SANKARAN  
Additional Secretary to Government

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the method of appointment,

qualification, salary and allowances, age limit and duties in respect of the post of Artist Photographer under the Kerala Agricultural University. The notification is intended to achieve the above object.

Kerala Gazette No.23 dated 7<sup>th</sup> June, 1983

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

No.G.O.MS.No.103/83/AD

Dated, Trivandrum, 11<sup>th</sup> April, 1983.

S.R.O. No.710/83 - In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following First Statutes prescribing method of appointment, qualifications, salary and allowances and age limit for the posts of Proof Reader, Copy Holder, Computer and Helper in the Kerala Agricultural University Press, namely:-

STATUTES

1. Method of appointment:- Appointment to the posts specified in column (1) of the table below shall be made by the method specified against each in column (2) thereof:-

		Table	
	Post		Method
1	Proof Reader	i)	By promotion from Copy Holders OR
		ii)	In the absence of qualified persons for promotion, by direct recruitment.
2.	Copy Holder		By direct recruitment
3.	Computer		By direct recruitment
4.	Helper		By direct recruitment

2(a) Qualification regarding age:- No person shall be eligible for appointment to the posts specified in statutes 1, if he has not completed 18 years of age or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provisions for raising upper age limit in the case of members of Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government Service, in sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules 1958, shall be applicable to members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to any of the post under the Statutes.

Explanation:- For the purpose of these Statutes, the expression "Other Backward Classes" shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

- (b) Other qualifications:- No person shall be eligible for appointment to any of the posts specified in column (1) of the table below by the method specified in column (2) unless possess the qualifications specified in the corresponding entry in column (3) thereof.

Table

Post		Method of appointment	Qualifications	
1	Proof Reader	1. By promotion or by direct recruitment	i	Minimum general educational qualification of Pre Degree Course or its equivalent.
			ii	A pass in Kerala Government Technical Education or Madras Government Technical Education in Proof Reading (Higher) and Composing (Lower)
			Desirable:- Five years experience in a reputed printing establishment as Proof Reader in Malayalam and English.	
2	Copy Holder	By direct recruitment	i	Minimum general Educational qualification of the S.S.L.C. standard or equivalent.
			ii	A pass in Kerala Government Technical Education or Madras Government Technical Education in Proof Reading (Lower).
			Desirable:- Three years experience in a reputed printing or publishing firms as Copy Holder in Malayalam and English.	
3	Comptor	By direct recruitment	i	Minimum General Educational qualification of the S.S.L.C standard or its equivalent.
			ii	Kerala Government Technical Education or Madras Government Technical Education in Composing (Higher) and Machine (Lower)
			Desirable:- 3 years experience as Comptor in reputed printing firms.	
4	Helper	By direct recruitment	i	A pass in 7 <sup>th</sup> standard
			Desirable:- 2 years general working experience in a reputed printing press.	

3. Salary and allowances:- The salary and allowances for the posts shall be such as may be fixed by the Executive Committee from time to time.

By Order of the Governor,  
T. SANKARAN  
Additional Secretary to Government

### Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first Statutes of the Kerala Agricultural University shall be made by the Government. It is considered necessary to make the first statutes prescribing method of appointment, qualification, salary and allowances and age limit for the posts of Proof Reader, Copy Holder, Computer and Helper in the Kerala Agricultural University Press. The notification is intended to achieve the above object.

Kerala Gazette No.27 dated 8<sup>th</sup> July 1986

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department

### NOTIFICATION

G.O.MS.No.313/85/GAD

Dated, Trivandrum, 30<sup>th</sup> November 1985.

S.R.O.No.1046/86 - Under section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) read with section 19 thereof, the Government of Kerala hereby make the following First Statutes regarding the Faculty of Agricultural Engineering and Technology, namely:-

1. The Faculty of Agricultural Engineering and Technology:- The Faculty of Agricultural Engineering and Technology shall comprise the Departments mentioned in column (1) of the schedule below with the subjects of study assigned to each of such departments as shown in column (2) thereof.

### SCHEDULE

(1)	(2)
Land & Water Resources and Conservation Engineering	Exploration, Development, Storage and conservation of land and water resources with specific reference to Agricultural and Rural Developments and allied subjects.
Irrigation and Drainage Engineering	Irrigation, Drainage, Soil-plant-water Relationship, Soil Physics, Evapotranspiration and Allied Subjects.
Farm Power, Machinery and Energy	Agricultural and related machineries Power and Energy Systems and allied subjects.
Post Harvest Technology and Agricultural Processing	Engineering and technology of post harvest operations including processing, material handling, storage, preservation and utilization and allied subjects.
Supportive and Allied Courses of study	Mathematics, Physics, Chemistry, Electronics and Electrical Engineering, Plant and Animal Science for



	Engineering applications, English, Technical writing, History of Science and Technology and allied subjects.
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Note:- Without prejudice to the generalities above, all the departments and subjects of study currently assigned to Institute of Technology, Tavanur in its Diploma in Agricultural and Rural Engineering (D.A.R.E.) programme as well as Masters and Postgraduate Diploma programmes in Agricultural Engineering at Vellanikkara, Trichur, will also form a part of this Faculty. All the equipments, library books and laboratories assigned to these and related programmes will stand transferred to the new Faculty of Agricultural Engineering and Technology.

2. Heads of Departments:- Each department shall have a head who may either be a Professor, or Associate Professor who shall be appointed by the Executive Committee. In the absence of a Professor or Associate Professor in any department it shall be open to the Dean to make provisional arrangements to assign the duties of the head of the departments to any other Professor or Associate Professor in the Faculty under him for the time being.

3. Constitution:- The Dean and heads of departments in Faculty shall constitute the Faculty, Subjects of Agricultural Engineering which are part of undergraduate Curricula in any other Faculty of the University shall be continued to be administered by the concerned Faculty but the teachers engaged in those programmes shall be subjected to the technical control and academic guidance of the Dean of Faculty of Agricultural Engineering and Technology and shall be members of this new Faculty.

4. Powers and Duties of the head of Department:- The head of the department shall have the following duties and responsibilities namely:-

(1)He shall be responsible to the Dean for the organisational operation of his department. Organisational operations include all aspects of teaching, research, extension activities as well as administration, finance and all such matters necessary for smooth functioning of the department;

(2)Through the Dean or his nominee, he shall maintain close liaison with the Director of Research and Director of Extension and take all necessary steps for implementation of all programmes approved by the competent authorities.

(3)He shall be the custodian of all department properties and shall be responsible for their proper upkeep and maintenance;

(4)He shall exercise general supervision and control over the affairs of his department.

By Order of the Governor  
T. SANKARAN  
Additional Secretary to Government

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the First Statutes of the University shall be made by the Government. The statutes regarding the Faculty of Agricultural Engineering and Technology has not been made so far.

The notification is to make the statutes prescribing the Faculty of Agricultural Engineering and Technology.

Kerala Gazette No.13 dated 1<sup>st</sup> April 1986

PART I

Section iv

**GOVERNMENT OF KERALA**  
**Agriculture (Farms) Department**  
**NOTIFICATION**

G.O.(MS)No.36/86/AD

Dated, Trivandrum, 7<sup>th</sup> March, 1986.

S.R.O.No.581/86 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 for 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and duties in respect of the post of School Assistant (L.P. School) under the Kerala Agricultural University, namely:-

#### **STATUTES**

1. Method of appointment:- Appointment to the post shall be by direct recruitment.
2. Procedure for appointment:- The selection of Candidates for appointment shall be made by the Establishment Committee subject to final approval by the Executive Committee.
3. Qualification regarding age:- (1) No person shall be eligible for appointment by direct recruitment to the post if has not completed 18 years of age or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising of age limit in the case of the members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government Services under sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to the post.

Explanation:- The expression 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

(2)Other Qualifications:- No person shall be eligible for appointment to the post, unless he possesses the following minimum qualifications, namely:-

- (a) For School Assistants (Malayalam Medium):- S.S.L.C. or equivalent and a pass in T.T.C. examination conducted by the Commissioner for Government Examinations, Kerala.
- (b) For School Assistants (English Medium)
  - (i) Essential:- S.S.L.C. and T.T.C. (English Medium) preferably Montessori trained.
  - (ii) Desirable:- Graduates with B.Ed.

4. Salary and allowances:- The salary and allowances for the post shall be such as may be prescribed from time to time, by the Executive Committee of the University.

5. Duties:- The duties attached to the post are the following, namely:-

- (i) He shall be responsible for effective and impressive teaching by making use of different teaching aids developed by himself as far as possible;
- (ii) He shall be studious and well equipped for the days classes and shall prepare such notes required for the days classes which will be got approved by the Head of the Institution;
- (iii) He shall make such efforts to help each student to attain the minimum standard and to follow the subsequent portions;
- (iv) He shall be responsible for the discipline, conduct of examinations, co-curricular and extra curricular activities of the class he is in charge and shall maintain the records properly;
- (v) He shall set an example and command respect from pupils, co-workers, guardians and public through his commendable behaviour;
- (vi) He shall cultivate in the pupils such qualities that are desirable in the long run;
- (vii) He shall develop the different abilities dormant in the students in such a way as would be useful to them and the society in future; and
- (viii) He shall obey and co-operate sincerely with the Head of the School in the different constructive activities of the institution.

By Order of the Governor,  
T. SANKARAN,  
Additional Secretary to Government

**Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

The statutes for the post of School Assistant (L.P. School) under the Kerala Agricultural University prescribing the method and procedure of appointment,

qualification and age have not been issued so far. Under section 63 of the Kerala Agricultural University Act, 71, First Statutes have to be issued by Government. This notification is intended to achieve the above object.

Kerala Gazette No.21 dated 27<sup>th</sup> May 1986

Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.MS.No.61/86/AD

Dated, Trivandrum, 19<sup>th</sup> April 1986.

S.R.O.No.826/86 - Under Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances and duties in respect of the post of Headmaster (Kerala Agricultural University School) under the Kerala Agricultural University; namely:-

STATUTES

1. Method of appointment:- Appointment to the above post shall be made by direct recruitment or by deputation from Government Service.
2. Procedure of appointment:- The Selection of Candidates for appointment shall be made by the Establishment Committee subject to final approval by the Executive Committee.
3. Qualifications regarding age:- No person shall be eligible for appointment to the post if he/she has not completed 25 years or has completed 40 years on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government Service in sub-rule (c) of rule 10 of the Kerala State and Sub-ordinate Services Rules, 1958 shall be applicable to the members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the posts.

Explanation:- The expression "Other Backward Class" shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

4. Other qualifications:- No person shall be eligible for appointment to the post, unless he/she possess the qualifications mentioned below:-
  - i) Graduation with first or high second class (55%) with B.Ed. Qualification.
  - ii) At least 5 years teaching experience.

5. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University, from time to time.

6. Duties:- The duties attached to the post of Headmaster shall be the following:-

- i) to see that the rules and orders pertaining to the school issued by the Kerala Agricultural University are complied with;
- ii) to maintain discipline in the school.
- iii) to organise work in the school by framing time tables, distributing work among the assistants, conducting tests and examinations and encouraging extra-curricular activities;
- iv) to effect promotion of pupils from Standard to Standard in accordance with the prescribed rules;
- v) to supervise the work of teachers;
- vi) to see that records, books and registers of the school are maintained in proper conditions and to attend to school correspondence promptly.
- vii) to collect fees from the pupils, through the Teachers and remit the amount into the Kerala Agricultural University Fund as per detailed instructions regarding collections and remittance of fees;
- viii) to maintain the school premises in healthy, neat and tidy condition, and;
- ix) to organise and conduct Staff Council in which all the Teachers may be members and the Headmaster, the Chairman.

By Order of the Governor,  
T. SANKARAN,  
Additional Secretary to Government

#### **Explanatory Note**

(This does not form part of the Notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, method of appointment, salaries and allowances, powers and duties of the Headmaster (Kerala Agricultural University School) under the Kerala Agricultural University has not been made so far.

This notification is to prescribe the first statutes relating to the qualifications, method of appointment, salary and allowances, powers and duties of the Headmaster (Kerala Agricultural University School) under the Kerala Agricultural University

Kerala Gazette No.33 dated 19<sup>th</sup> August 1986.

Part I

Section iv

**GOVERNMENT OF KERALA**  
**Agriculture (Farms) Department**  
**NOTIFICATION**

G.O.MS.No.118/86/AD.

Dated, Trivandrum, 3<sup>rd</sup> July 1986.

S.R.O. No.1245/86 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala

hereby make the following First Statutes, prescribing the qualifications, procedure for appointment, salary and allowances, period of appointment and powers and duties of the Dean, Professor, Associate Professor, Assistant Professor and Junior Assistant Professor in the Faculty of Agricultural Engineering and Technology, namely:-

### STATUTES

1. Qualifications:- No person shall be eligible for appointment to the post specified in column (1) of the Table below unless he possesses the qualifications specified in the corresponding entry in Column (2) thereof.

Post (1)	TABLE	Qualifications (2)
1. Dean	Essential:-	<ul style="list-style-type: none"><li>i Doctorate degree or equivalent qualification in Agricultural Engineering. OR Doctorate degree or equivalent qualification in any of the Engineering disciplines with specialisations in either one or more of the following fields.<ul style="list-style-type: none"><li>a) Water Resources Engineering</li><li>b) Geotechnical Engineering</li><li>c) Irrigation and Drainage Engineering</li><li>d) Farm Power, Machinery and Energy</li><li>e) Agro-processing and post harvest technology</li></ul></li><li>ii Significant accomplishment in the above fields as evidenced from research publications in Journals of repute.</li><li>iii Atleast 10 years of teaching, research, field and consultancy experience in one or more broad areas of water resources, irrigation and drainage, farm power machinery and energy and post harvest technology. Out of 10 years of experience at least 5 years should be in a senior position of heading a scientific disciplines.</li></ul>
	Desirable:-	<ul style="list-style-type: none"><li>i Experience in building up scientific and engineering disciplines in reputed institutions.</li><li>ii Experience in providing consultancy services in any one or more broad areas of agricultural engineering.</li><li>iii Research experience in various agro engineering problems peculiar to and associated with the Kerala State.</li><li>iv Corporate Member of Institution of Engineers and other professional bodies.</li></ul>
	Note:- Corporate Member of the Institutions of Engineers should mean (in the context mentioned) the full individual membership (either fellow of the Institution of Engineers (India) or Member of the Institution of Engineers (India).	

2. Professor
- Essential:-
- i Doctorate in the relevant subject from a recognised University.  
Provided that this qualification shall not be necessary in the case of a candidate possessing M.Sc. degree or equivalent postgraduate qualification in the Subject and having an exceptionally distinguished record of productive research.
  - ii Atleast 10 years experience of teaching and/or research and on outstanding record of productive research as evidenced by published work (Relaxable in the case of candidates with outstanding merits).
- Desirable:-
- i Ability to plan, organise and guid advanced research as well as offer advanced course to the engineering students.
  - ii Experience of research administration.
  - iii Knowledge of a modern foreign language other than English.
3. Professor  
(General Engineering Subjects)
- Essential:-
- i Master's degree in any branch of engineering with specialisation in the relevant subjects.
  - ii At least 10 years experience of teaching and research and an outstanding record of productive research as evidenced by published record.
- Desirable:-
- i Doctorate degree in the relevant area.
  - ii Ability to plan, organise and guide advanced research as well as offer advanced courses to the postgraduate students.
  - iii Research and field experience in Kerala conditions.
4. Associate Professor
- Essential:-
- i Minimum of High Second Class (OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under the traditiona system) Masters Degree in the relevant subject from a recognised university or an equivalent postgraduate qualification in the subject.  
Provided that the High Second Class in Masters Degree shall not be insisted in case where candidates possess Ph.D. qualifications.  
Provided further that for Scheduled Caste/Scheduled Tribe Candidates an OGPA of 2.5 out of 4.00 or a Second Class under traditional system would suffice.  
Provided also that this shall not be insisted upon in the case of those already working as teachers in the Kerala Agricultural University and possessing only a second class, if their teaching/research service is not less than 15 years.

- ii Atleast 10 years experience of teaching and or research and an outstanding record of productive research as evidenced by published work (relaxable in the case of outstanding candidates).

Desirable:-

- i Ability to plan, organise and guide advanced research.
- ii Experience of research administration.
- iii Knowledge of a modern foreign language other than English.
- iv Doctorate in the subject.

5. Associate Professor  
(General Engineering subjects)

Essential:-

- i Masters degree in any branch of Engineering with relevant specialisation.
- ii Atleast 5 years experience of teaching and for research and an outstanding record of productive research as evidenced by published record.

Desirable:-

- i Doctorate degree in the relevant specialisation.
- ii Ability to plan, organise and guide advanced research as well as offer advanced courses to the postgraduate students.
- iii Research and field experience in Kerala conditions.

6. Assistant Professor

Essential:-

- i Minimum of High Second Class (OGPA of 3.00 out of 4.00 under Trimester system or atleast 55% marks under the traditional system) Masters degree in the relevant subject from a recognised University or an equivalent postgraduate qualification in the subject.

Provided that the High Second Class in Master's Degree shall not be insisted in cases where candidates possess Ph.D. qualification.

Provided further for Scheduled Caste/Scheduled Tribe candidate OGPA of 2.5 out of 4.00 under Trimester system or at least a second class degree under traditional system would suffice.

Provided also that in the case of teachers already working in the Kerala Agricultural University this can be relaxed on the basis of recommendation of Selection Committee provided they have got 5 years teaching/research experience.

- ii At least 3 years experience of teaching and/or research and an outstanding record of productive research as evidenced by published work (relaxable in the case of outstanding candidates).

Desirable:-

- i Ability to plan, organise and guide advanced research.
- ii Experience of research administration.
- iii Knowledge of a modern foreign language other than English.



7. Assistant Professor  
(General Engineering Subjects)
- iv Doctorate in the subject.  
Essential:-  
i Masters degree in any branch of Engineering with the relevant specialisation.
- Desirable:-  
i Doctorate degree in Engineering with the relevant specialisation.  
ii Research, teaching and/or field experience in the relevant fields.
8. Junior Assistant Professor
- Essential:-  
i Masters degree in the relevant subject with an OGPA of 3.00 out of 4.00 under trimester system or at least 55% marks under traditional system.  
ii Provided that for Scheduled Castes and Scheduled Tribes candidates an OGPA of 2.5 out of 4.00 or a second class under traditional system would suffice.  
Provided further that the high second class in Masters degree shall not be insisted in cases where candidates possess Ph.D qualification.
9. Junior Assistant Professor  
(General Engineering Subjects)
- Essential:-  
i. First Class Bachelor's degree in the relevant disciplines of engineering.  
OR  
Masters degree in the relevant disciplines of engineering.

2. Procedure for appointment:- (1)The following procedure shall be adopted for appointment of Dean, Faculty of Agricultural Engineering and Technology, namely:-

(a)The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications thereof. In addition to such advertisement, the Vice-Chancellor may invite suggestions from such persons, Institutions or Agencies as he may deem proper regarding person who may be considered for appointment to the post.

(b)Applications received in response to the advertisement under sub-clause (a) and the names of persons suggested by the persons, Institutions or Agencies from whom suggestions were invited under that sub-clause shall be referred to by the Vice-Chancellor to a Selection Committee constituted under sub-clause (c) for making recommendations regarding the persons to be appointed.

(c)The Selection Committee shall consist of the following members namely:-

- 1) Vice-Chancellor (Chairman);
- 2) Two experts nominated by the Vice-Chancellor from outside the University;
- 3) An elected non-official member of the Executive Committee nominated by the Vice-Chancellor; and
- 4) One member from among the Deans/Directors nominated by the Vice-Chancellor.

(d)The Vice-Chancellor shall scrutinise all applications and suggestions and prepare a list of candidates who shall either be called for interview or be considered in absentia. He may also include in such list the name of any person who in his opinion is suitable for being considered for appointment.

(e)After interviewing the candidates or considering them in absentia, the Selection Committee shall recommend to the Executive Committee, as far as possible, the names or atleast three persons in the order of preference for appointment.

(f)The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee. The Executive Committee may select one from among the three persons recommended by the Selection Committee or if it is unable to do so, remit the list to the Vice-Chancellor who shall obtain another list of three names from the Selection Committee and submit the same to the Executive Committee and the Executive Committee shall select and appoint one from among the three as Dean, Faculty of Agricultural Engineering and Technology.

(2) The following procedure shall be adopted for appointment of Professor/Associate Professor/Assistant Professor/Junior Assistant Professor, namely:-

(a)The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications therefor.

(b)Applications received in response to the advertisement shall be referred by the Vice-Chancellor to a Selection Committee constituted under the sub-clause (c) for making recommendations regarding the persons to be appointed.

(c)The Selection Committee shall consist of five persons with the Vice-Chancellor as Chairman of the Committee. The Vice-Chancellor shall nominate the following persons as members, namely;-

For Professors and Associate Professors:

- (i) One non-official member of the Executive Committee;
- (ii) One expert from among the panel of experts from outside the University approved by the Executive Committee;
- (iii) The concerned Dean; and
- (iv) The Director of Research or the Director of Extension Education.

For Assistant Professors and Junior Assistant Professors:

- (i) One non-official member of the Executive Committee;
- (ii) Head of Department of the concerned discipline;
- (iii) The concerned Dean/Director; and
- (iv) One Expert from among the panel of experts from outside the University approved by the Executive Committee.

(d)The Vice-Chancellor shall scrutinise all the applications received and prepare a list of the candidates who shall be called for interview.

(e) After interviewing the candidates, the Selection Committee shall recommend to the Executive Committee, as far as possible, the names of at least three persons in the order of preference for appointment in respect of every post.

(f) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee which shall thereupon make the final selection and make the appointment.

3. Salary and Allowances:- The salary and allowances of the posts shall be such as may be fixed, from time to time, by the General Council.

4. Period of Appointment:- All regular appointments in the Faculty of Agricultural Engineering Technology shall be for a period till the incumbent attains the age of superannuation as laid down in sub-section (4) of section 42 of the Kerala Agricultural University Act, 1971.

5. Age Limit for Junior Assistant Professors:- The candidates for the post of Junior Assistant Professors in the Faculty of Agricultural Engineering and Technology shall not be less than 20 years on the date on which the posts are advertised.

6. Powers and Duties:-

a) Dean:-

- (i) The Dean of a Faculty shall be directly responsible to the Vice-Chancellor for the Administration of the resident teaching programme and for the development, evaluation and improvement of curricula and teaching procedure designed to develop in the students, professional competence, character and quality of leadership.
- (ii) In the absence of the Dean on earned leave or otherwise a head of Department nominated by the Vice-Chancellor shall act as Dean of the College of Agricultural Engineering and Technology.
- (iii) The Dean of the Faculty of Agricultural Engineering and Technology shall also be the Dean of the College of Agricultural Engineering and Technology.
- (iv) The Dean shall be responsible for the organisation and conduct of teaching in the departments comprising the College and for that purpose shall pass such orders as may be necessary.
- (v) The Dean shall be responsible for the due observance of the statutes and rules relating to the College.
- (vi) The Dean shall preside over the meeting of the Board of Studies of the College.

- (vii) The Dean shall formulate and present policies to the Board of Studies of the College for its consideration, without prejudice to the right of any member to present any matter to the respective Board of Studies.
- (viii) The Dean shall submit reports to the Vice-Chancellor on the work of the College regarding resident instructions.
- (ix) The Dean shall be responsible to the Vice-Chancellor for the use of the buildings and rooms of the College and for the equipment of the College.
- (x) The Dean shall serve as the medium of communication for all official business of the College with other authorities of the University, the students and the public.
- (xi) The Dean shall normally represent the College in conferences and where necessary he may delegate representatives from among the staff of the College for specific conferences on resident instructions.
- (xii) The Dean shall prepare the budget of the College.
- (xiii) The Dean shall exercise in consultation with the heads of departments, administrative control over the teaching loads of the members of the faculty and work with Directors of Research/Extension Education on work and assignments of joint teaching research or teaching extension personnel.
- xiv) The Dean shall be responsible to the Vice-Chancellor for maintaining discipline in the College and for discharging his duties. He may award suitable punishment to students for acts of misdemeanour. But before he expels or rusticates a student, he shall get the prior approval of the Vice-Chancellor.
- xv) The Dean shall exercise all the powers of drawing and disbursing and collecting officers in respect of employees under them.
- xvi) The Dean shall also have power:-
  - 1) to countersign traveling allowance bills and to sanction absence on duty beyond jurisdiction in respect of teaching and other staff working under him;
  - 2) to open and maintain personal ledger accounts relating to various funds of the College.
  - 3) to open and operate necessary accounts on behalf of the University in a bank with the approval of the Vice-Chancellor.

b) *Professors/Associate Professors/Assistant Professors:-*

**Powers & Duties**

1) He shall discharge such duties as are attached to his post as well as such other duties as he is required to do under the Act and the Statutes, Ordinances and Regulations made thereunder. He may also be required to do such other work as may be assigned to him from time to time by the Vice-Chancellor and/or the Dean of the Faculty.

c) Junior Assistant Professors:- He shall discharge the duties as are attached to the post as well as such other duties as he is required to do under the Act and Statutes, Ordinances, Regulations and Rules made there under. He may also be required to do such other work as may be assigned to him from time to time by the Head of Department.

7. Appointment to higher grades:- Notwithstanding anything contained in the above statutes, the teachers in the service of the University may be appointed in the higher grades subject to the norms and procedures given hereunder:-

NORMS:- Norms for upgradation shall be as follows:-

a) Junior Assistant Professor to Assistant Professor:-

1) The qualifying service to request for Assessment shall be five years.

2) Out of the five years, at least three years should have been service in research stations where there are sufficient number of posts of Junior Assistant Professors in the relevant discipline. This will not however be insisted for the next three from the date on which this comes into force.

3) He should have been Principal Investigator in at least two research Schemes/Projects (excluding his own P.G. Thesis work) and he should have been in-charge of the scheme/project for a minimum of two seasons.

4) Evidence of productive research.

b) Assistant Professor to Associate Professor.

i) The qualifying service shall be twelve years of teaching/research of which at least nine years shall be as Assistant Professor/Lecturer/Research Officer/Veterinary Surgeon Grade I or in the case of Assistant Professors with Ph.D. a total service of 10 years of which at least 7 years shall be as Assistant Professor/Lecturer/Research Officer/Veterinary Surgeon Grade I.

ii) He should have at least 3 years of service as Assistant Professor in research stations where sufficient posts of Assistant Professor in the relevant discipline are available. This will not however be insisted for the next three years from the date on which this comes into force.

iii) He should have formulated on his own initiative at least six research projects, if he had been doing research in seasonal or annual crops, or three research projects, if his research has been in perennial crops/Veterinary/Fisheries/Engineering or he should

have guided at least 10 Masters Studies as major advisor provided that where sufficient students are not available this shall not be insisted upon.

iv) He should have been Principal Investigator in at least six project of productive research of seasonal and annual crops or three projects of productive research in case of perennial crops/Veterinary/Fisheries/Engineering. In each of the projects he should have been incharge for a minimum period of two years provided this shall not apply to persons who claim assessment on the basis of guiding 10 masters students.

v) He should have published research papers or other works of high standard.

(c) Associate Professor to Professor

(i) For those persons with 5 years standing on Ph.D. the qualifying service shall be seven years as Reader/Associate Professor/Deputy Director and for others it shall be ten years as Reader/Associate Professor/Deputy Director.

(ii) He should have spent at least two years in the cadre of Associate Professor working in a Research station where sufficient posts of Associate Professors in the relevant discipline are available provided that this shall not be insisted for three years from the date on which this comes into force.

(iii) He should have guided 20 Masters Students as Major Advisor, or he should have been Principal Investigator in at least 10 projects of productive research if his work was in any seasonal and annual crops and in six projects of productive research if his work was in perennial crops or Veterinary/Fisheries/Engineering.

(iv) He should have published research papers or other works of high standard.

Explanation:- For the purpose of this statute:-

(i) "Productive Research" shall mean the Research findings that adds to the knowledge of a basic/applied nature relevant to the Profession of Agricultural Engineering;

(ii) "Research papers of high standard" shall be adjudged on the basis of the following considerations, namely:-

(a) It should be published in a recognised Scientific Journal;

(b) The substance of the paper is included in quality text books on the subject, acknowledging such research paper as the course in the bibliography of the book;

(c) The paper is cited as reference in research papers published in recognised scientific Journals of the Other Universities or Professional Societies or in standard scientific publications or national or inter-national importance.

(d) The result reported in the research paper is incorporated in the package of practices published by the Kerala Agricultural University and has found field acceptance by the farmers;

(e) Further research work has been done in continuance of the research work reported in the paper and the subsequent research has led to incorporation as a recommendation in the package of practices and found field acceptance;

(f) The research paper has reported a new finding that promotes new knowledge in the relevant field;

"Research Stations" shall mean stations other than Vellayani Campus and Mannuthy-Vellanikkara Campuses and Tavanur Campuses;

(g) Research paper which has attracted the award honours of national or state level bodies.

8. Procedure for upgradation:-(1) Any teacher of the University may apply in writing to the Registrar for upgradation of his post.

(2) On receipt of application for such upgradation, the Vice-Chancellor shall form an Assessment Committee consisting of the members as shown below:-

(a) For upgradation to the post of Assistant Professor:

- (i) Vice-Chancellor (Chairman);
- (ii) Head of the Department concerned;
- (iii) Dean of the concerned Faculty or Director of Research or Director of Extension Education to be nominated by the Vice-Chancellor.
- (iv) One non-official member of the Executive Committee nominated by the Vice-Chancellor;
- (v) One outside expert to be nominated by the Vice-Chancellor on the basis of a panel of 5 names approved by the Executive Committee.

(b) For upgradation to the posts of Associate Professor and Professor

- (i) Vice-Chancellor (Chairman);
- (ii) Dean of the concerned Faculty;
- (iii) Director of Research (Director of Extension Education).
- (iv) One non-official member of the Executive Committee nominated by the Vice-Chancellor;
- (v) One outside expert to be nominated by the Vice-Chancellor on the basis of a panel of 5 names approved by the Executive Committee.

In the case of those not attached to any faculty, Dean will not be a member, but both Director of Research and Director of Extension Education will be members.

(3) The Assessment Committee shall peruse the documents that are presented by the teacher in support of his request and interview him and make suitable recommendation to the Executive Committee, after assessing the quality of his research/teaching/extension work. The Committee may relax the number of Research projects/M.Sc. students guided in deserving cases.

(4)The Executive Committee may or may not accept the recommendation of the Assessment Committee.

(5)If Executive Committee deems it necessary to upgrade the post to accommodate the candidates assessed, the matter shall be placed before the General Council and the upgradation shall take effect from the date of decision of the General Council.

By order of the Governor,  
T. SANKARAN,  
Additional Secretary to Government.

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. The first statutes prescribing the qualifications, manner of appointment, salary and allowances, period of appointment, powers and duties of the Dean, Professor, Associate Professor/Assistant Professor and Junior Assistant Professor of Faculty of Agricultural Engineering and Technology has not been made so far.

This notification is to prescribe the first statutes relating to the qualification, manner of appointment, salary and allowances, period of appointment, powers and duties of the Dean, Professor, Associate Professor, Assistant Professor and Junior Assistant Professor in the Faculty of Agricultural Engineering and Technology under the Kerala Agricultural University.

Kerala Gazette No.40 dated 14<sup>th</sup> October 1986

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.MS.No.209/86/AD.

Dated, Trivandrum, 3<sup>rd</sup> September 1986.

S.R.O.No.1533/86 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances, age limit and duties in respect of the post of Workshop Attender under the Kerala Agricultural University, namely:-



## STATUTES

1. Method of appointment:- Appointment to the post shall be as follows:-

- (i) By promotion from the lower categories in the Kerala Agricultural University;
- (ii) In the absence of qualified candidates under item (i) above; by direct recruitment.

2(a) Qualification regarding age:- No person shall be eligible for appointment by direct recruitment to the post if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age limit in the case of members of the Scheduled Castes/Scheduled Tribes and Other Backward Classes for appointment to Government Services in sub-rule (c) of rule 10 of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to members of Scheduled Castes/Scheduled Tribes and Other Backward Classes for appointment to the post.

Provided further that in the case of persons already in the service of the Agricultural University, the maximum age limit shall be 45 years.

*Explanation:-* The expression 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Services Rules, 1958.

(b) Other qualifications:- No person shall be eligible for appointment to the post unless he possesses the qualifications mentioned below:-

- 1) Literacy in Malayalam/Tamil/Kannada.
- 2) 3 years experience in any Engineering Work shop of Government/Quasi-Government Institution/Government recognised Engineering Workshop.

3. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University, from time to time.

4. Duties:- The duties attached to the post are-

- i) to assist the Design Engineer and other Technicians in the fabrication of new equipments and implements in the Agricultural Engineering Workshop; and
- ii) such other duties as may be specified, by the Controlling Officer, from time to time.

By Order of the Governor,  
T. SANKARAN,  
Additional Secretary to Government

### Explanatory Note

(This does not form part of the notification but is intended to indicate the general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Statutes of the University shall be made by the Government.

It is considered necessary to issue the First Statutes prescribing the methods of appointments, qualifications, salary and allowances, age limit and duties in respect of the Post of Workshop Attender under the Kerala Agricultural University. The notification is intended to achieve the above object.

Kerala Gazette No.35 dated 6<sup>th</sup> September 1988

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.MS.No.224/88/AD

Dated, Trivandrum, 14<sup>th</sup> July 1988.

S.R.O.No.1035/88 - In exercise of the powers conferred by section 63 of Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Statutes prescribing method of appointment, qualifications, age limit, salary and allowances and duties in respect of the post of Mechanic (Automobile) Technician Grade III under the Kerala Agricultural University, namely:-

1. Method of appointment:- Appointment to the post shall be made by direct recruitment.

2.(a) Qualification regarding age:- No person shall be eligible for appointment to the post if he has not completed 18 years of age or has completed 40 years of age on the 1<sup>st</sup> of January of the year in which applications for appointment are invited.

Provided that the provision for raising the age-limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government Service in sub-rule (c) of rule 10 of the Kerala State and Subordinate Service Rules, 1958 shall be applicable to the members of Scheduled Castes and Scheduled Tribes and Other Backward Classes for appointment to the post.

*Explanation:-* The expression "Other Backward Classes" shall have the same meaning as in the Kerala State and Subordinate Service Rules, 1958.

(b)Educational qualifications:- No person shall be eligible for appointment to the posts, unless he possesses the following qualifications, namely:-

- i) General  
VIII Standard.
- ii) Technical
  - 1) K.G.T.E. or K.G.C.E. in Automobile Engineering with 7 years experience as Mechanic.

OR

I.T.I. in Motor Mechanic/Diesel Mechanic with 5 years experience as Mechanic.

OR

Diploma in Agriculture and Rural Engineering with 3 years experience

OR

Diploma in Automobile Engineering with 3 years experience as Mechanic

OR

Ex-servicemen with Technical Qualification equivalent to Diploma in Automobile Engineering and who had worked as Mechanic.

2) Heavy Motor Vehicle Driving License

3. Salary and allowances:- The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the University, from time to time.

4. Duties:- The following duties shall be attached to the post, namely:-

- (i) To check up all the vehicles of Kerala Agricultural University to be sent to the workshop and find out the nature and necessity of repairs;
- (ii) To attend all the repairs of Engine fuel system, replacement of spares, accessories and the like;
- (iii) To attend the repair works of gear-box, wheel bearings, springs axle, pinion and crown etc;
- (iv) To check up/verify the repairs of works done in workshops and assist Assistant Engineer/Transport Supervisor for working out details;
- (v) To assist in the preparation of the work bills; maintaining of Accounts of spares and accessories and all other inventories stocked in the workshop; and
- (vi) Such other duties as may be assigned, from time to time, by Assistant Engineer/Transport Supervisor or the workshop Foreman under whose control the incumbent is working. He shall also discharge such other duties as ordered by the Head of the Department.

By Order of the Governor,  
K. THULASI,  
Additional Secretary to Government

#### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

The first Statutes prescribing the qualifications, method of appointment, etc. in respect of the post of Mechanic (Automobile) Technician Grade III under the Kerala Agricultural University have not been issued so far. The Executive Committee of the Kerala Agricultural University at its meeting held on 27-09-1985 has approved the draft statutes for the above post. The intension of the notification is to achieve the above object.

Kerala Gazette No.52 dated 31<sup>st</sup> December 1991.

PART I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION

G.O.MS.No.330/91/AD

Dated, Trivandrum, 16<sup>th</sup> November 1991.

S.R.O.No.1629/91 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971(33 of 1971) the Government of Kerala hereby make the following First Statutes for investment and administration of the Kerala Agricultural University Foundation Fund.

STATUTES

1. The Universities contribution towards the Foundation Fund shall be from its internal revenue with an amount of not less than Rupees one lakh per annum.
2. Interest or other earnings from the investments out of the Foundation Fund and such other amounts as the Executive Committee may decide from time to time, on the recommendations of the Finance Committee, shall also be credited to the fund in addition to the annual contribution.
3. The Executive Committee shall be competent to deposit the moneys of the fund in the securities specified in clause (b) of subsection (2) of section 45 of the Act or in fixed deposits of any nationalized bank or Co-operative bank or in a Treasury Deposit.
4. The accumulations in the Fund, shall with the prior approval of the Finance Committee and the Executive Committee be utilised for expenditure of a capital nature for such purpose which fall within the objectives of the University specified in sections 5 and 7 the Act, for which capital expenditure appropriations are not made in the annual budget of the University and for which no specific financial assistance is available from the Indian Council of Agricultural Research or from any other source.
5. The estimates of the expenditure from the fund shall be prepared by the Comptroller and with the approval of the Vice-Chancellor the same shall be placed before the Finance Committee, the Executive Committee and the General Council along with the annual budget of the University.
6. The accounts of the Fund shall be maintained by the Comptroller under the directions of the Vice-Chancellor and shall form part of the annual accounts.
7. The accounts of the fund shall be audited annually as specified in subsection (2) of section 47 of the Act.

By Order of the Governor  
N. SARASAMMA  
Additional Secretary to Government.

**Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport)

Section 63 of Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first statutes of the Kerala Agricultural University, shall be made by the Government. It is considered necessary to issue the first statutes regarding the investment and administration of the Kerala Agricultural University Foundation Fund. The notification is intended to achieve the above object.

**Kerala Gazette No. 12 dated 23<sup>rd</sup> March, 1993**

Part I

Section iv

**GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
NOTIFICATION**

G.O.(MS)No.43/93/AD (1)

Thiruvananthapuram, 3<sup>rd</sup> March 93

S.R.O. No. 542/93 – In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following first Statues prescribing the qualifications, method of appointment, salary and allowances of Senior Farm Supervisor (Agriculture), Farm Supervisor (Agriculture) Grade I, Farm Supervisor (Agriculture) Grade II, Farm Assistant (Agriculture) Senior Grade and Farm Assistant (Agriculture) Grade I in the Kerala Agricultural University, namely:

**STATUTES**

1. Short title and commencement – (1) These statutes may be called the Kerala Agricultural University First statutes prescribing the qualifications, method of appointment, salary and allowances of Senior Farm Supervisor (Agriculture), Farm Supervisor (Agriculture) Grade I, Farm Supervisor (Agriculture) Grade II, Farm Assistant (Agriculture) Senior Grade and Farm Assistant (Agriculture) Grade I, 1993.

(2) They shall come into force on the date of publication of the same in the gazette.

2. Constitution – The service shall consist of the following categories of officers, namely:-

- Category 1 – Senior Farm Supervisor (Agriculture)
- Category 2 – Farm Supervisor (Agriculture) Grade I
- Category 3 – Farm Supervisor (Agriculture ) Grade II
- Category 4 – Farm Assistant (Agriculture ) Senior Grade
- Category 5 – Farm Assistant (Agriculture) Grade I

3. Qualification and method of appointment – No person shall be eligible for appointment to any of the categories in column (1) of the Table below by the method specified against it in column (2), unless he possesses the qualifications specified in the corresponding entry in column(3) thereof namely:-

**Table**

<i>Category</i>	<i>Method of appointment</i>	<i>Qualifications</i>
(1)	(2)	(3)
1. Senior Farm Supervisor (Agriculture)	By promotion from category 2	
2. Farm Supervisor (Agriculture) Grade I	By promotion from category 3	
3. Farm Supervisor (Agriculture) Grade II	1. By promotion from category 4 2. In the absence of qualified hands under item (i) above, by direct recruitment	1. Pass in S.S.L.C. or equivalent qualification 2. Diploma in Agriculture from the Kerala Agricultural University 3. Good physique

		4. 10 years experience as Farm Assistant or Agricultural Demonstrator
4. Senior Grade	By promotion from category 5	
5. Farm Assistant (Agriculture) Grade I	By promotion from Farm Assistant (Agriculture) Grade II	

5. Age – No person shall be eligible for appointment to any of the posts in Kerala Agricultural University by direct recruitment, who has not completed the age of 18 years and who has completed the age of 35 years as on 1<sup>st</sup> day of January of the year in which application for appointment are invited, subject to usual relaxations admissible.
6. Probation – Every person appointed to any of the categories shall, from the date on which he joins duty, be on probation.
  - (i) If appointed by promotion, for a period of one year on duty within a continuous period of two years, and
  - (ii) If appointed by direct recruitment, or by transfer, for a period of two years on duty within a continuous period of three years.
7. Reservation of appointment – The rules regarding reservation of appointment (General Rules 14 to 17) of the Kerala State and Subordinate Service Rules, 1958, shall apply to appointment by direct recruitment.
8. Appointing authority – Appointing authority in respect of all the categories shall be the Executive Committee of the Agricultural University.
9. Salary and allowances – The salary and allowances of the above posts shall be such as may be fixed by the Executive Committee of the Agricultural University from time to time.

By Order of the Governor,  
NEELA GANGADHARAN,  
Secretary to Government

### Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first Statutes of University shall be made by the Government. It is considered necessary to issue the first statute prescribing the qualification, method of appointment, age limit, salary and allowances of the posts of Farm Assistant (Agriculture) Grade I, Farm Assistant (Agriculture) Senior Grade, Farm Supervisor (Agriculture) Grade II, Grade I and Senior Farm Supervisor (Agriculture) under the University. The above notification is intended to achieve the above object.

Kerala Gazette No. 12 dated 23<sup>rd</sup> March 1993  
Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department  
**NOTIFICATION**

G.O.(Ms) No.43/93/AD (2)

Thiruvananthapuram, 3<sup>rd</sup> March, 93

S.R.O. No. 543/93 – In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following first statutes prescribing the qualifications, method of appointment, salary and allowances of Senior Farm Supervisor (Veterinary), Farm Supervisor (Veterinary) Grade I, Farm Supervisor (Veterinary) Grade II, Farm Assistant (Veterinary) Senior Grade, Farm

Assistant (Veterinary) Senior Grade, Farm Assistant (Veterinary) Grade I and Farm Assistant (Veterinary) Grade II, in the Kerala Agricultural University, namely:

### STATUTES

1. Short title and commencement – These statutes may be called the Kerala Agricultural University First statutes prescribing the qualifications, method of appointment, salary and allowances of Senior Farm Supervisor (Veterinary), Farm Supervisor (Veterinary) Grade I, Farm Supervisor (Veterinary) Grade II, Farm Assistant (Veterinary) Senior Grade, Farm Assistant (Veterinary) Grade I and Farm Assistant (Veterinary) Grade II, 1993.
  - i) They shall come into force on the date of publication of the same in the Gazette.
2. Constitution – The service shall consist of the following categories of officers, namely.
  - Category 1 – Senior Farm Supervisor (Veterinary)
  - Category 2 – Farm Supervisor (Veterinary) Grade I
  - Category 3 – Farm Supervisor (Veterinary) Grade II
  - Category 4 – Farm Assistant (Veterinary) Senior Grade
  - Category 5 – Farm Assistant (Veterinary) Grade I
  - Category 6 – Farm Assistant (Veterinary) Grade II
3. Qualification and method of appointment – No person shall be eligible for appointment to any of the categories in column(1) of the Table below by the method specified against in column (2), unless he possesses the qualifications specified in the corresponding entry in the column (3) thereof, namely.

**Table**

<i>Category</i>	<i>Method of appointment</i>	<i>Qualification</i>
1 Senior Farm Supervisor (Veterinary)	By promotion from category 2	
2. Farm Supervisor (Veterinary) Gr.I.	By promotion from category 3	
3. Farm Supervisor (Veterinary) Gr.II.	i) By promotion from category 4. ii) In the absence of qualified hands under item (i) above, by direct recruitment.	1) Pass In S.S.L.C. or its equivalent 2) Successful completion of Livestock Assistants Training Course conducted by the Kerala Agricultural University or its equivalent qualification. 3) 10 years experience as Farm Assistant (Veterinary) or its equivalent post.
4. Farm Assistant (Veterinary) Senior Grade	By promotion from category 5	
5. Farm Assistant (Veterinary) Grade I	By promotion from category 6	
6. Farm Assistant (Veterinary) Grade II	By direct recruitment	1) Pass in S.S.L.C. or its equivalent 2) Successful completion of Livestock Assistants Training course conducted by the Kerala Agricultural University or its equivalent qualification.

4. Age – No person shall be eligible for appointment to any of the posts in Agricultural University by direct recruitment, who has not completed the age of 18 years and who has completed the age of 35 years as on 1<sup>st</sup> day of January of the year in which application for appointment are invited, subject to usual relaxations admissible.
5. Probation – Every person appointed to any of the categories shall, from the date on which he joins duty, be on probation.
  - i) If appointed by promotion, for a period of one year on duty within a continuous period of two years; and
  - ii) If appointed by direct recruitment, or by transfer, for a period of two years on duty within a continuous period of three years.
6. Reservation of appointment – The rules regarding reservation of appointments (General Rules 14 to 17) of the Kerala State and Subordinate Service Rules, 1958, shall apply to appointment by direct recruitment.
7. Appointing Authority – Appointing Authority in respect of all the categories shall be the Executive Committee of the Agricultural University.
8. Salary and allowances – The salary and allowances of the above posts shall be such may be fixed by the Executive Committee of the Agricultural University from time to time.

By Order of Governor,  
NEELA GANGADHARAN,  
Secretary

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport.)

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first Statutes of the University shall be made by the Government. It is considered necessary to issue the first Statutes prescribing the qualifications, method of appointment, age limit and salary and allowances of the posts of Farm Assistant (Veterinary) Grade II, Grade I and Senior Grade, Farm Supervisor (Veterinary) Grade II, Grade I and Senior Farm Supervisor (Veterinary) under the Kerala Agricultural University. The above notification is intended to achieve the above object.

Kerala Gazette No. 8 dated 21<sup>st</sup> February 1995  
Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department

#### **NOTIFICATION**

G.O.(P)No.208/95/AD

Thiruvananthapuram, 8<sup>th</sup> February 95

SRO No. 340/95 – In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following first statutes prescribing the method of appointment, qualifications, salary and allowance and age limit in respect of the post of Cook-cum-Caretaker under the Kerala Agricultural University, namely:-

#### **STATUTES**

1. Method of appointment:- Appointment to the post of Cook-cum-Caretaker shall be by direct recruitment.
2. Qualification:- No person shall be eligible for appointment to the post unless he possesses the following qualifications:-
  - i) Pass in S.S.L.C. or its equivalent
  - ii) Proficiency and experience in cooking
3. Salary and allowances – Salary and allowance of the post shall be such as may be fixed by the Executive Committee from time to time.



4. Age limit – No person shall be eligible for appointment to the post if he has not completed the age of 18 years or has completed the age of 35 years on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited with usual relaxation of age limit to candidates belonging to Scheduled Castes / Scheduled Tribes and Other Backward Classes.

Provided that the upper age limit shall not be applied to candidates who are employees of the Kerala Agricultural University.

By Order of the Governor,  
K.K.THANKAPPAN,  
Additional Secretary to Government.

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the First Statutes of the University shall be made by the Government. It is considered necessary to make First Statutes prescribing the method of appointment, qualification etc. of the post of Cook-cum-caretaker under the Kerala Agricultural University. This notification is intended to achieve the above object.

Kerala Gazette No. 8 dated 21<sup>st</sup> February 1995

Part I

Section iv

GOVERNMENT OF KERALA  
Agriculture (Farms) Department

### **NOTIFICATION**

G.O.(P) No. 209/95/AD

Thiruvananthapuram, 8<sup>th</sup> February 95

S.R.O. No. 341/95 – In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following First Statutes prescribing the method of appointment, qualifications, salary and allowances and age limit in respect of the post of Fisherman under the Kerala Agricultural University, namely:-

### **STATUTES**

1. Method of appointment:- Appointment to the post of Fisherman shall be by direct recruitment.
2. Qualification:- No person shall be eligible for appointment to the post unless he possesses the following qualifications-
  - i) Pass in Standard VII;
  - ii) Pass in Fisherman Training in Mechanised Fishing conducted by the Department of Fisheries under Government of Kerala.
3. Age limit – No person shall be eligible for appointment to the post if he has not completed the age of 18 years or has completed the age of 35 years on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited, with usual relaxation of age limit to candidates belonging to Scheduled Castes / Scheduled Tribes and other Backward classes:

Provided that the upper age limit shall not apply to candidates who are employees of the Kerala Agricultural University.

4. Salary and allowances:- Salary and allowances of the post shall be such as may be fixed by the Executive Committee from time to time.

By Order of the Governor,  
K.K.THANKAPPAN,  
Additional Secretary to Government

**Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport.)

Section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) provides that the first statutes of the University shall be made by the Government. It is considered necessary to issue the first statutes prescribing the qualifications, method of appointment, salary and allowances and age limit in respect of the post of Fisherman under the Kerala Agricultural University. The notification is intended to achieve the above object.

KERALA GAZETTE  
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4<sup>th</sup> April 1995 /  
14<sup>th</sup> Chaithra 1917 No. 347

**KERALA AGRICULTURAL UNIVERSITY**

No. GA/E3/34198/90 (i)

Main Campus, Vellanikkara,  
Dated 21<sup>st</sup> March, 1995

**NOTIFICATION**

In exercise of the powers conferred under Sub Section 2 (b) Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statute S.R.O. No. 70/72 issued as per Government Notification No. 61689/Ag. P4/71/AD dated 12-2-1972 as assented to by the Chancellor with effect from 6-9-1994, under Section 49(6) of the said Act.

**Amendments**

- I) That the word 'Director of Extension Education' wherever occurs in the said statute shall be substituted by 'Director of Extension'.
- II) That in the said statutes under 'Clause 1 – Qualification – the existing qualifications shall be substituted by following.

<i>Post</i>	<i>Qualification</i>
Dean, Faculty of Agriculture	<b>Essential</b> i) Bachelor's degree in Agriculture or Horticulture recognized by Kerala Agricultural University ii) Master's degree in any branch of Agriculture or Horticulture recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.

	<p>iii) Doctorate in any branch of Agriculture or Horticulture recognized by Kerala Agricultural University.</p> <p>iv) 15 years service / experience in teaching / research / University level extension education of which at least 5 years as Professor in the U.G.C. pay scale or not below the rank of Professor.</p> <p style="text-align: center;"><b>Desirable</b></p> <p>i) A good knowledge of systems of education prevalent in other countries and possible applications under Indian conditions.</p> <p>ii) Experience in managing a department in the University level in Agricultural Sciences for 5 years or more.</p>
Dean, Faculty of Veterinary & Animal Sciences	<p style="text-align: center;"><b>Essential</b></p> <p>i) Bachelor's degree in Veterinary and Animal Sciences recognized by Kerala Agricultural University.</p> <p>ii) Masters degree in any branch of Veterinary &amp; Animal Sciences recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Doctorate in any branch of Veterinary and Animal Sciences recognized by Kerala Agricultural University.</p> <p>iv) 15 years service / experience in teaching /research/ University level extension education of which at least 5 years as Professor in the U.G.C. pay scale or not below the rank of Professor.</p> <p style="text-align: center;"><b>Desirable</b></p> <p>i) A good knowledge of the educational systems prevalent in other countries and possible application under Indian conditions.</p> <p>ii) Experience in managing a department in the University level in Veterinary or Animal Sciences for five years or more.</p>
<p><b>Note: The qualification shall be recognized and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council</b></p>	

Director of Research	<p style="text-align: center;"><b>Essential</b></p> <p>i) Bachelor's degree in Agriculture / Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary and Animal Sciences / Fisheries recognized by Kerala Agricultural University.</p> <p>ii) Master's degree in Agriculture / Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary and Animal Sciences / Fisheries recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Doctorate in any branch of Agriculture / Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary &amp; Animal Sciences / Fisheries recognized by Kerala Agricultural University.</p> <p>iv) 15 years service experience in teaching / research / University level extension education of which at least 5 years as Professor in U.G.C. pay scale or not below the rank of Professor.</p> <p>v) Record of productive research as indicated by published work and 5 years experience of research/teaching/extension management.</p> <p style="text-align: center;"><b>Desirable</b></p> <p>i) Established position of leadership and of scientific reputation or proven capacity of leadership in any field of research in Agriculture / Horticulture / Agricultural Engineering/ Co-operation and Banking / Forestry/ Veterinary and Animal Sciences / Fisheries.</p> <p>ii) Experience in research administration.</p>
<p><i>Note:-</i> In the case of Veterinary &amp; Animal Sciences, the qualification shall be recognized and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council.</p>	

Director of Extension	<p>Essential</p> <ul style="list-style-type: none"><li>i) Bachelor's degree in Agriculture / Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary and Animal Sciences / Fisheries recognized by Kerala Agricultural University. *</li><li>ii) Master's degree in Agriculture Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary and Animal Sciences / Fisheries recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</li><li>iii) Doctorate in any branch of Agriculture / Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary &amp; Animal Sciences / Fisheries recognized by Kerala Agricultural University.</li><li>iv) 15 years service/ experience in teaching / research / University level extension education of which at least 5 years as Professor in U.G.C. pay scale or not below the rank of Professor.</li><li>v) Of the total experience, 5 years shall be in extension/teaching / research management.</li></ul> <p>Desirable</p> <ul style="list-style-type: none"><li>i) Established position of leadership and of scientific reputation or proven capacity of leadership in extension education in the field of Agriculture / Horticulture / Agricultural Engineering / Co-operation and Banking / Forestry / Veterinary and Animal Sciences / Fisheries.</li><li>ii) Knowledge of Malayalam.</li></ul>
<p><i>Note:-</i> In the case of Veterinary &amp; Animal Sciences, the qualification shall be recognized and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council</p>	

III) In the said statutes clause 2 'Procedure for Appointment' shall be substituted with the following.

## 2. Procedure for Appointment

The following procedure shall be adopted for appointment of Deans of Faculties of Agriculture / Veterinary & Animal Sciences, Director of Research and Director of Extension.

- a) The Vice-Chancellor shall advertise the posts specifying the qualifications for appointment and inviting applications therefor.
- b) The Vice-Chancellor shall constitute the Selection Committee consisting of the following members.

- c) Vice-Chancellor (Chairman)
1. One non official member of the Executive Committee nominated by the Vice-Chancellor. In the absence of non-official member in the Executive Committee one of the ex-officio members of the Executive Committee may be nominated.
  2. Two experts nominated by the Vice-Chancellor from outside the University from the panel of experts approved by the Executive Committee, provided that the Vice-Chancellor shall have powers to nominate another expert from the panel if one of the experts already nominated is unable to serve in the Committee.
- d) The Vice-Chancellor shall scrutinize all applications and prepare a list of eligible candidates who shall be called for interview.
- e) After interviewing the candidates the Selection Committee shall prepare the list of persons in the order of merit to be considered for appointment.
- f) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee for approval and appointment. The list thus approved shall be published. The list shall be valid for one year.
- IV) In the said statutes Clause 3 – ‘Salary and Allowances’ shall be substituted with the following.
3. Salary and Allowances
1. Scale of pay of Deans of the Faculties, Director of Research and Director of Extension shall be Rs. 4500-150-5700-200-7300 (allowed a higher start of Rs. 5700 in the scale), subject to revision from time to time by University.
  2. The posts will also carry dearness allowances and other allowances admissible from time to time as approved by the Government of Kerala.
- V) In the said statutes Clause 4–‘Period of Appointment’ shall be substituted with the following.
4. Period of Appointment
- The period of appointment to these posts shall be five years or till date of superannuation specified in Sub Section (4) of Section 42 of the Kerala Agricultural University Act 1971, whichever is earlier.
- VI) In the said statutes Sub Clause (ii) of clause 5(1), powers and duties of the Deans of the Faculties shall be substituted with the following.
- 5 (1) ii) In the absence of the Deans on earned leave or otherwise, a Head of Department / Professor nominated by the Vice-Chancellor shall act as Dean.

These amendments should be deemed to have come into force from 6-9-1994.

E.K.MAJHI, I.A.S.,  
Registrar

KERALA GAZETTE  
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KERALA AGRICULTURAL UNIVERSITY  
No. GA/E3/34198/90 (ii) Main Campus, Vellanikkara.  
Dated: 21-3-1995

### NOTIFICATION

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University (Act 33 of 1971) the General Council of the Kerala Agricultural

University has been pleased to issue the following further amendments to statute SRO No. 264/72 (Professors, Associate Professors and Asst. Professors in the Faculty of Veterinary and Animal Sciences and in the Faculty of Agriculture) as assented to by the Chancellor with effect from 6-9-1994, under section 49(6) of the said Act.

**Amendments**

- I. That the word 'Reader' appearing in the first paragraph of the Statutes shall be deleted.
- II. That in the said statutes under 'Clause I – Qualifications' the existing qualifications shall be substituted by the following.

<i>Post</i>	<i>Qualifications</i>
I. Professor	<p><i>Essential</i></p> <ul style="list-style-type: none"><li>a) Bachelors degree from the concerned Faculty recognized by the Kerala Agricultural University. *</li></ul> <p>Provided that this shall not be insisted in the case of teachers having the required period of experience in the concerned disciplines of the Faculties of Kerala Agricultural University. Provided also that this shall not be insisted for teaching posts in Agrl. Statistics, Statistics, Bio-chemistry, Economics, Mathematics, subjects in Co-operation and Banking, Forestry, Bio-Technology, Computer Science, Soil Physics, Agrl. Meteorology and Home Science.</p> <ul style="list-style-type: none"><li>b) Masters degree in the relevant subject recognized by the Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent. Provided that this shall not be insisted in the case of those teachers in Forestry who have M.Sc. in Basic Science plus Diploma in Forestry from State Forest College, Coimbatore as on 22-9-1993.</li><li>c) Doctorate in the relevant subject recognized by Kerala Agricultural University.</li><li>d) 10 years service/experience (excluding the period spent in obtaining Ph.D. degree subject to a maximum of 3 years) in teaching / research / University level extension education of which at least 3 years as Associate Professor or equivalent cadre in the UGC pay scale.</li></ul> <p><i>Desirable</i></p> <p>Ability to plan, organize and guide advanced research.</p>
<p>* <i>Note:-</i> In the case of Veterinary and Animal Sciences the qualification shall be recognized and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council.</p>	

2. Associate Professor	<p><i>Essential</i></p> <p>a) Bachelors degree from the concerned Faculty recognized by Kerala Agricultural University. Provided that this shall not be insisted in the case of teachers having the required period of experience in teaching / research extension in the concerned disciplines of the faculties of the Kerala Agricultural University.* Provided also that this shall not be insisted for teaching posts in Agricultural Statistics, Statistics, Biochemistry, Soil Physics, Agril. Meteorology, Economics, Mathematics, subjects in Co-operation and Banking, Forestry, Bio-technology, Computer Science and Home Science.</p> <p>b) Masters degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent. Provided that this shall not be insisted in the case of those teachers in Forestry who have M.Sc. in Basic Science plus Diploma in Forestry from State Forest College, Coimbatore as on 22-9-1993.</p> <p>c) Doctorate in the relevant subject recognized by Kerala Agricultural University</p> <p>d) 5 years service/experience (excluding the period spent in obtaining Ph.D. degree subject to a maximum of 3 years) teaching / research / University level extension education.</p> <p><i>Desirable</i></p> <p>Ability to plan, organize and guide advanced research.</p>
3. Assistant Professor	<p><i>Essential</i></p> <p>a) Bachelor's degree from the concerned Faculty recognized by Kerala Agricultural University. * Provided that this shall not be insisted for teaching posts in Agricultural statistics, Statistics, Biochemistry, Soil Physics, Agril. Meteorology, Mathematics, Bio-technology, Computer Science and Home Science.</p> <p>b) Masters degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p>
<p>* Note:-</p> <p>i) In the case of Co-operation and Banking basic degree in subjects in Co-operation and Banking shall be insisted.</p> <p>ii) In the case of posts coming under Forestry, basic degree in Forestry shall be insisted.</p>	



	<p>c) Should qualify in a comprehensive test to be specifically conducted for the purpose of appointment as Assistant Professor by the ASRB / ICAR / UGC / AICTE /CSIR. Until the All India Test is conducted by the ICAR and other agencies specified above and till sufficient number of candidates are available in the relevant subjects with the relevant qualifications approved by the University and for fulfillment of the job reservation policy of the Government of Kerala, the University will publish an All India advertisement in at least two national daily and conduct selection by written test / interview or both and select suitable candidates.</p> <p><i>Desirable</i> Doctorate in the concerned subject recognized by Kerala Agricultural University.</p>
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Note:- i) Candidates having Ph.D / M.Phil at the time of recruitment as Assistant Professor are eligible for THREE / ONE advance increments, respectively along with the benefit of 3 years service for Ph.D. holders and one year service of M.Phil holders respectively for the purpose of career advancement.

\*ii) In the case of Veterinary and Animal Sciences the qualification shall be recognized and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council.

III) That in the said statutes Clause 2 Procedure for appointment shall be substituted with the following

## 2. Procedure for appointment

The following procedure shall be adopted for appointment of Professors, Associate Professors and Assistant Professors.

- a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor.
- b) The Vice-Chancellor shall constitute the Selection Committee consisting of the following members.
  - i) Vice-Chancellor (Chairman)
  - ii) One non-official member of the Executive Committee nominated by the Vice-Chancellor. In the absence of non-official members in the Executive Committee one of the Ex-officio members of the Executive Committee may be nominated
  - iii) Dean of the concerned Faculty.
  - iv) Director of Research or Director of Extension nominated by the Vice-Chancellor
  - v) One expert in the concerned discipline from outside the University from the panel of experts approved by the Executive Committee.
- c) The Vice-Chancellor shall scrutinize all the applications received and prepare a list of eligible candidates who shall be called for interview.
- d) After interviewing the candidates the Selection Committee shall prepare the list of persons in the order of merit to be considered for appointment.
- e) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee for approval and appointment. The list thus approved shall be published. The list shall be valid for 2 years.

IV. That in the said Statutes clause 3 – ‘Salary and allowances’ shall be substituted with the following.

3. Salary and Allowances

- i) The scale of pay of Professor, Associate Professor and Assistant Professor are as follows subject to revision from time to time by the University.
  1. Professor Rs. 4500-150-5700-200-7300
  2. Associate Professor Rs. 3700-125-4950-150-5700
  3. Asst. Professor Rs. 2200-75-2500-100-4000
- ii) The posts will also carry dearness allowances and other allowances admissible from time to time as approved by the Government of Kerala.

V. That in the said statutes clause 4 – ‘Period of appointment’ shall be substituted with the following:

4. Period of appointment – The appointment to the post of Professors, Associate Professors and Assistant Professors shall be for a period till the incumbents attain superannuation as laid down in section 42(4) and (5) of the Kerala Agricultural University Act.

VI. That in the said statutes after ‘clause 5’, the following clauses shall be added.

6. Teaching days – workloads – The minimum number of actual teaching days, workload of teachers, shall be as fixed by Kerala Agricultural University in accordance with the guidelines from ICAR and Government of Kerala.
7. Code of Professional Ethics – The teachers should observe the code of Professional ethics prepared by the UGC/ICAR from time to time as approved by Kerala Agricultural University.
8. Age limit for Assistant Professors – The candidates for the post of Assistant Professor shall not be over 35 years as on the 1<sup>st</sup> day of January of the year in which applications are invited.

The age limit is relax able in the case of scheduled castes, scheduled tribes and other Backward Communities as prescribed in the Kerala State and Subordinate services Rules 1958 as amended from time to time.

VII. That in the said statutes the existing ‘clause 6’ shall be retained and renumbered as ‘Cl. 9’ and the following clauses shall be added.

10. The existing service conditions shall be retained for those teachers who opt out of the UGC/ICAR scheme. The following scheme for ‘Career Advancement’ shall be implemented for those teachers who opt for the UGC/ICAR scheme.

11. Career Advancement – Every Assistant Professor will be placed in a Senior Scale of Rs. 3000-5000 if he/she has:

- a) Completed 8 years of service in the post of Assistant Professor after regular appointment with relaxation as provided in Para 4.04 of the UGC order G.O.No. 179/90 dated 25-6-1990 and amendments thereto incorporated by the UGC/ICAR/Government.
- b) Participated in two refresher courses/Summer Institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programme of comparable quality as may be specified by ICAR.  
Provided that this shall not be insisted for career advancement till 31-12-1995.
- c) Consistently satisfactory performance appraisal reports:

The performance appraisal report shall be submitted annually in proper proforma as given in Annexure-I with effect from 25-6-90.

Provided that the first performance appraisal shall be a comprehensive report covering the period commencing from 25-6-90 to a date fixed by the University which will be duly notified. Thereafter the practice of annual assessment report will be insisted.

Explanation: All Assistant Professors who have completed 8 years of service on 1-1-1986 will be placed through a process of screening/selection in the scale of Rs. 3000-5000.

II. Every Assistant Professor in the Senior Scale will be eligible for appointment to the post of Associate Professor in the scale of pay of Rs.3700-5700 if he/she has:

- a) Completed 8 years of service in the Senior scale provided that the requirement of 8 years will be relaxed if the total service of Assistant Professor is not less than 16 years.
- b) Obtained Ph.D. degree or an equivalent published work.
- c) Made some mark in the areas of Scholarship and research as evidenced by self assessment, report of referees, quality of publications, contribution to educational renovation, design of new courses and curricula etc.
- d) Participated in two refresher courses / summer institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programmes of comparable quality as may be specified by the ICAR after placement in the Senior scale provided that this will not be insisted till 31-12-1995.
- e) Consistently good performance appraisal reports. The performance appraisal report shall be submitted annually in proper proforma as given in Annexure-I with effect from 25-6-1990. Provided that the first performance appraisal shall be a comprehensive report covering the period commencing from 25-6-1990 to a date fixed by the University which will be duly notified. Thereafter the annual assessment report will be insisted.
- f) Promotion to the post of Associate Professor will be through a process of Selection Committee to be set up under the Statutes/Ordinance of the University and in accordance with the guidelines laid down by the ICAR from time to time. Posts of Associate Professor will be created for this purpose wherever necessary by upgrading a corresponding number of posts of Assistant Professor in the University by the University.
- g) Those Assistant Professors in the Senior scale who do not have Ph.D. degree or equivalent published work and who do not meet the scholarship and research standards of an Associate Professor, but fulfil the other criteria mentioned in Clause II above and have a good record in teaching/and/or participated in extension activities will be placed in the grade of Rs. 3700-5700 subject to the recommendations of the Committee mentioned in Clause II. They will be designated as Assistant Professor Selection Grade. Posts in the Selection grade will be created for this purpose by upgrading the posts held by them by the University. They could offer themselves for fresh assessment after obtaining Ph.D. and / or fulfilling other requirements for promotion as Associate Professor, and if found suitable, would be given the designation of Associate Professor.
- h) Teachers in the University will be placed at the appropriate stage in the revised scales in accordance with the pay fixation formula under this scheme. Existing Assistant Professors who have completed or will complete a total period of sixteen years of service as on 1-1-1986 or thereafter will be eligible for promotion to the post of Associate Professor or placement in the Selection grade as per provisions contained in Clause II. They will also be entitled to the relaxation in years of service by 3 years if they hold Ph.D. Degree.

- \* i) Promotions made before the announcement of the revised scales of pay on 25-6-1990 by the ICAR will not be re-opened. However, in such cases the benefit of revision will be available to teachers only from the date of promotion. The existing merit promotion scheme viz., assessment, norms and non cadre promotion made after 25-6-90 will be treated as cancelled. No such promotion schemes shall be in vogue after 25-6-1990. However all the service conditions existed before the introduction of UGC/ICAR scheme will be available to those teachers who opt out of ICAR scheme.

\* This clause is kept in abeyance until the disposal of the Writ Appeals before the Hon'ble High Court of Kerala, filed against judgement in OP No. 13624, 15938 and 16337 of 1993.

## 12. Procedure for Career Advancement:

The following procedure shall be adopted for career advancement:

1. Any teacher of the University may request in writing to the Registrar with his/her bio-data for up gradation of his/her post according to the principles listed in the statute.
2. On receipt of request for up gradation of Assistant Professor to Assistant Professor (Senior Scale) the Vice-Chancellor shall conduct the screening and make suitable recommendation to the Executive Committee for up gradation of the post.
3. On receipt of request for up gradation of Assistant Professor (Senior scale) to Assistant Professor (Selection Grade) and Associate Professor, the Vice-Chancellor shall constitute a Selection Committee as given hereunder:
  - i) Vice-Chancellor (Chairman)
  - ii) One non-official member of the Executive Committee nominated by the Vice-Chancellor.  
In the absence of non-official members in the Executive Committee, one of the Ex-officio members in the Executive Committee may be nominated.
  - iii) Dean of the concerned Faculty.
  - iv) Director of Research / Director of Extension nominated by the Vice-Chancellor.
  - v) One expert in the concerned discipline from outside the University from the panel of experts approved by Executive Committee.
4. The Selection Committee shall peruse the documents that are presented by the teacher in support of his/her request and interview him/her if required or consider in absentia and make suitable recommendations to the Executive Committee after assessing the quality of his/her research/teaching/extension work.
5. The up gradation / Selection shall take effect from the date of completion of stipulated length of service or from the date of fulfillment of the prescribed condition or date of application whichever is later. However the date of effect for the 1<sup>st</sup> up gradation / Selection for those who become eligible prior to the date of assent of the statute shall be 1-1-1986 or the date of attaining eligibility whichever is later provided they shall apply within 6 months from the date of assent of the Statute.
6. The result of screening / Selection shall be placed in the Executive Committee for its approval. The matter may be placed before the General Council for up gradation of the concerned post.
7. Assessment / Selection for career advancement shall be done twice in an year. The application for the same should reach the Registrar on or before 30<sup>th</sup> June and 31<sup>st</sup> December. These amendments shall be deemed to have come into force from 6-9-1994.

**FORM I**

Annual Assessment Report for the Scientific Personnel Report for the Year/Period  
..... Personal data

1. Name of the Scientist
2. Date of Birth
3. Academic Qualifications & Discipline
4. Date of joining the KAU service and the post to which appointed
5. Present grade and date of continuous appointment there to Grade Date
6. Present post and date of appointment Post Date
7. Present Salary
8. Period of absence from duty (on leave training etc., during the year. If he has undergone training, please specify)
9. Duration of service in different stations Place Period of service from to

**PART II  
ASSESSMENT**

**SELF**

To be filled in by the Scientist reported upon

- 1) Brief description of duties
- 2) Please specify the quantitative/physical/financial targets/objective set for yourself or that were set for you in respect of eight to ten items of work in order of priority and your achievement against each target.

**TARGET  
ACHIEVEMENTS**

- 3 (a) Please state briefly the short falls with reference to the target/objectives referred to in column 2. Please specify constrains, if any, in achieving the targets.  
(b) Please also indicate items in which there have been significantly higher achievements and your contribution there to.
- 4 (a) Scientific/Technical Achievements during the year. Indicate Scientific/technical publications during the year (list to be attached).  
  - i) Research papers
  - ii) Popular Articles
  - iii) Books
  - iv) Technical Bulletins etc.
  - v) Others (Please specify)
- (b) Additional qualifications acquired
- (c) Scientific / technical / management training programmes attended during the year. (indicate briefly the nature of programme, level of participation etc.)
- (d) Participation in deputation / delegations abroad.

Place  
Date

Signature of the Scientist reported upon

**PART III ASSESSMENT OF THE REPORTING AUTHORITY**

(To be filled in by the reporting authority)

(Please read carefully the instructions given at the end of the form before filling the entries)

**a) NATURE AND QUALITY OF WORK**

1. Please comment on Part-II as filled in by the Scientists and specifically state whether you agree with the statements relating to targets, objectives achievements and shortfalls. Also specify constraints, if any, in achieving the objectives, etc.
2. Quality of output  
Please comment on the Scientists quality of performance having regard to standard of work and programme objectives and constraints, if any.
3. Please comment specifically on the Scientist's level of knowledge of
  1. Functions
  2. Related instructions and their application

**b) QUALITY OF SCIENTIFIC/TECHNICAL ACHIEVEMENTS**

**c) ATTRIBUTES**

1. Attitude to work  
Please comment on the extent to which the Scientist is dedicated and motivated and on his/her willingness and initiative to learn and systematize his/her work.
2. Decision making ability  
Please comment on the quality of decision making and on ability to weigh pros and cons of alternatives
3. Initiative  
Please comment on the capacity and resourcefulness of the Scientist in handling unforeseen situations on his/her own and willingness to take additional responsibility and new areas of work.
4. Ability to inspire and motivate  
Please comment on the ability of the Scientist to motivate, to obey willing support by own conduct and to inspire confidence.
5. Communication skill (written and oral)  
Please comment on the ability of the Scientist to communicate and to present arguments.
6. Inter-Personal relations and team-work  
Please comment on the quality of relationship with superiors, colleagues and subordinates, and on the ability to appreciate other points of view and take advice in the proper spirit. Please also comment on his/her capacity to work as a member of a team and to promote team spirit and optimize the output of the team.
7. Relations with the public  
Please comment on the Scientist's accessibility to the public and responsiveness to their needs.
8. Attitude towards scheduled castes / scheduled tribes / weaker sections of society  
Please comment on his/her understanding of the problems of Scheduled Castes / Scheduled Tribes / weaker sections of society and willingness to deal with them.

**d) ADDITIONAL ATTRIBUTES**

(for scientists of the level of selection grade and above)

1. Please comment whether the Scientist anticipates problems, work needs and plans accordingly and is able to provide for contingencies.

2. Supervisory ability  
Please comment on the Scientists ability relating to:  
Assignment of tasks  
Identification of proper personnel for performing the task  
Guidance in the performance of tasks  
Review of performance
3. Co-ordination ability  
Please comment on the extent to which the Scientist is able to achieve co-ordination in formulation and implementation of task and programme by different functionaries involved.
4. Aptitude and potential  
Please indicate three fields of work and one from amongst the following for possible specialization and career development of the scientist. Please mark 1,2,3 in three appropriate boxes.

- |                                     |                          |
|-------------------------------------|--------------------------|
| 1. Research management              | <input type="checkbox"/> |
| 2. Research & Development           | <input type="checkbox"/> |
| 3. Training                         | <input type="checkbox"/> |
| 4. Planning                         | <input type="checkbox"/> |
| 5. General Administration           | <input type="checkbox"/> |
| 6. Industrial Administration        |                          |
| 7. Any other field (Please specify) |                          |

5. Training for further advancement  
Please give recommendations for training with a view to further improving the effectiveness and capabilities of the Scientist (while specifying the areas of training, it is not necessary to confine to the fields referred to in column 4)

PART IV

GENERAL

1. State of health  
Comment on both physical and mental health.
2. a) Integrity  
Please see note below the instructions given at the end of the form  
b) Scientific integrity
3. General assessment  
Please give an overall assessment of the Scientist with reference to his/her strength and shortcomings and also by drawing attention to the quality, if any, not covered by the entries above.
4. Grading  
(Outstanding/very good/good/average/below average)  
(A scientist should not be grade outstanding unless exceptional qualities and performance have been noticed; grounds for giving such grading should be clearly brought out).

Place  
Date

Signature of the Reporting Officer  
Name in block letters  
Designation  
(During the period of report)

PART V REMARKS OF THE REVIEWING OFFICER

1. Length of service under the reviewing authority
2. Is the Reviewing Authority satisfied that the Reporting authority has made his/her report with due care and attention and after taking into account all the relevant material?
3. Do you agree with the assessment of the Scientist given by the reporting authority?  
(In case of disagreement, please specify the reasons)  
(Is there anything you wish to modify or add?)
4. General remarks with specific comments about the general remarks given by the reporting authority and remarks about meritorious work of the scientist including the grading.
5. Has the scientist any special characteristic, and./or any ability or aptitude which would justify his/her selection for special assignment or/out of turn promotion? If so, specify.

Place:	Signature of the Reviewing authority
Date	Name in block letters
	Designation
	(During the period of report)

1. The Confidential Report is an important document. It provides the basic and vital inputs for assessing the performance of an Officer and for his/her further advancement in his/her career. The Officer reported upon, the reporting Officer and the reviewing Officer should, therefore, undertake the duty of filling out the form with a high sense of responsibility.
2. Performance appraisal through Confidential Reports should be used as a tool for human resource development. Reporting Officer should realize that the objective is to develop an Officer so that he/she realized his/her true potential. It is not meant to be a fault finding process but a development one. The reporting Officer should not shy away from reporting shortcomings in performance, attitudes or overall personality of the Officer reported upon.
3. The items should be filled with due care and attention and of devoting adequate time. Any attempt to fill the report in a casual or superficial manner will be easily discernible to the higher authorities.
4. If the reviewing Officer is satisfied that the reporting officer has made the report without due care and attention h/she shall record a remark to that effect in item 2 of Part IV. The University shall enter the remarks in the Confidential roll of the Reporting Officer.
5. Every answer shall be given in narrative form. The space provided indicates the desired length of the answer. Words and phrases should be chosen carefully and should accurately reflect the intention of the Officer regarding the answer. Please use unambiguous and simple language. Please do not use omnibus expressions like 'outstanding', 'very good', 'good', 'below average' while giving your comments against any of the attributes.
6. The reporting Officer shall in the beginning of the year, assign targets to each of the Offices with respect to whom he required to report upon for completion during the year. In the case of an Officer taking up a new post in the course of the reporting year, such targets/goals shall be set at the time of assumption of the new change. The tasks set should clearly be known and understood by both the Officers concerned.
7. Although performance appraisal is a year exercise, in order that it may be a tool for human resource development the reporting Officer should be regular intervals review the performance and take necessary corrective steps by way of advice etc.
8. It should be the endeavor of each appraiser to present the truest possible picture of the appraiser in regard to his/her performance, conduct, behaviour and potential.
9. Assessment should be confined to the appraisee's performance, during the period of report only.



10. Some of the same ranks may be more exacting than others. The degree of stress and strain in any post may also vary from time to time. These should be commented upon appropriately.
11. The item relating to Public Relations need to be filled in by the Reporting Officer only where the duties of the Officer reported upon are such that he/she comes in contact with members of the public.

*Note:-* The following procedure should be followed in filling up the item relating to integrity:-

1. If the Officer's integrity is beyond doubt, it may be so stated.
2. If there is any doubt or suspicion, the item should be left blank and action taken as under-
  - a) A separate secret note should be recorded and followed up. A copy of the note should also be sent together with the confidential report to the next superior Officer who will ensure that the follow up action is taken expeditiously. Where it is not possible either to certify the integrity or to record the secrete note, the Reporting Officer should state either that he has not watched the officer's work for sufficient time to form a definite judgement or that he has heard nothing against the Officer, as the case may be.
  - b) If as a result of the follow up action, the doubts or suspicions are cleared the Officer's integrity should be certified and an entry made accordingly in the Confidential Report.
  - c) If the doubts or suspicions are confirmed, this fact should also be recorded and duly communicated to the Officer concerned.
  - d) If as a result of the follow up action, the doubts or suspicions are neither cleared nor confirmed, the Officer's conduct should be watched for further period and thereafter action taken as indicated at (b) and (c) above.

**KERALA GAZETTE**

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No. GA/E3/7756/90

13<sup>th</sup> May 1993

In exercise of the powers conferred under Sub Section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes SRO, No. 447/72, as assented to by the Chancellor with effect from 17-4-1993, under Section 40(6) of the said Act.

**AMENDMENTS**

- I. That in the said statute, the existing department 2. "Agricultural Botany" under Faculty of Agriculture shall be renamed as 2. "Plant Physiology" with the subjects "Plant Physiology and other allied aspects".
- II. That in the said statute, the existing department, 3. "Plant Breeding" under Faculty of Agriculture shall be renamed as '3. Plant Breeding and Genetics, 'with the subjects 'Cytology, Genetics, Plant Breeding and other allied aspects'.
- III. That in the said statute the following Departments are to be included under the Faculty of Agriculture as Sl. No.17 to 20, under the Sub heading 'A' College of Co-operation and Banking with the subjects of study assigned to each of such departments as specified in Column (2).

A. College of Co-operation and Banking

<i>Name of Department</i>	<i>Subjects</i>
1	2
17. Co-operative Management	Theory and practice of Co-operation, Co-operative Movement, Agricultural credit Co-operatives, other Co-operative Organisations, Co-operative legal systems, Management of Co-operatives, Rural Organisations, Co-operative Extension and allied aspects.
18. Rural Marketing Management	Commerce – Accountancy, Auditing, Cost Accounting and Management Accounting, Management – Principles of Management, Personnel Management, Organisational Behaviour, Management Information and Control systems, Rural Marketing Management, Principles of Marketing Management, Materials Management, Marketing Research, Consumer Behaviour, Distribution and Ware house Management and Sales Management.
19. Rural Banking and Finance Management	Central and Commercial Banking, Rural Banking, Development Banking, Law and practice of Banking. International Trade and Foreign Exchange. Financial Management, Port-folio analysis and Risk Management, Financial Institutions and allied aspects.
20. Development Economics.	Economic Systems, Theories of Resources Allocation, Money and Income, Economics of Development and Planning, Public Economics, Poverty, Inequality and Rural Transformation. Project Planning and Appraisal and allied aspects, Quantitative Techniques, Statistical methods and Computer programming.

IV. That in the said Statute the following Departments are to be included under the Faculty of Agriculture as Sl. No. 21 to 25 under the Sub heading 'B. College of Forestry with the subjects of study assigned to each of such Departments as specified in Column 2.

B. College of Forestry

<i>Name of Department</i>	<i>Subject</i>
21. Silviculture and Agro Forestry	Forest, Ecosystems, Nutrient Cycling, Vegetation changes, Forest Influences, Tree Seeds and Nursery Technology, Site and Soils, Sand Density Management, Mineral Nutrition; Indian Trees, Reproduction methods and Silvicultural Systems. Agro-forestry, Social Forestry, Watershed Management and other allied aspects.
22. Tree Physiology and Breeding	Physiology of growth in woody plants, Tree Metabolism, Stress Physiology, Tree growth regulators, Seed Physiology, Forest Genetics, Tree improvement and other allied aspects.

23. Forest Management and Utilisation	Growth and Yield Regulation, Management for Multipurpose objectives, Quantitative methods of Forest Management, Mensuration and Inventory Planning, Working Plans, Remote Sensing of Forest Resources, Forest Policy and Law, Resource Economics, Minor Forest Produce, Forest Based Industries, Protection of Forests from Pests and Diseases, Fire Ecology and Management and allied aspects.
24. Wood Science	Wood Anatomy, Timber Mechanics, Wood quality, Wood Chemistry, Wood drying, Deterioration of wood, Wood preservation and allied aspects.
25. Wild life Science	Wild life Biology, Ecology, Ethology and Management. Conservation of Wild life, Animal Census, Wild life Resource Utilisation, Management of Captive Wild-life, Tribal Ethnology, Tribals and Wild life and allied aspects.

Consequent on the above amendments, the serial number of the existing Departments under the Faculty of Agriculture shall stand re-numbered from 1 to 25.

This amendment shall come into force from 17-4-1993.

Dr. U. MOHAMMED KUNJU,  
Registrar in-charge

**KERALA GAZETTE**  
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30<sup>th</sup> January 96/  
10<sup>th</sup> Magha 1917, No. 5

PART III  
AGRICULTURAL UNIVERSITY

No.GA/E3/4573/95

26<sup>th</sup> December 1995

**NOTIFICATION**

In exercise of the powers conferred under Sub Section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to statute S.R.O. No. 447/72 as assented to by the Chancellor with effect from 15-11-1995 under Section 49(6) of the said Act.

**AMENDMENTS**

- I) That in the said Statutes, the Department No. 2 'Physiology and Biochemistry' under Faculty of Veterinary and Animal Sciences is re-named as 2. 'Physiology' and the subject 'Biochemistry' is deleted from the said Department.
- II) That in the said Statutes the subject 'Meat Technology included in the Department No. 18 'Veterinary Public Health' is deleted.
- III) That in the said Statutes two new Departments with serial numbers 19 and 20 under the Faculty of Veterinary and Animal Sciences shall be incorporated as follows:

<i>Name of Department</i>	<i>Subject</i>
19. Livestock Products Technology	Meat Science – Meat Hygiene – Meat Inspection – Meat Products Technology including Poultry Products Technology – by products Technology – Design and Management of Abattoirs – Quality control of meat and meat products – Detection of adulteration and meat species identification – Meat storage, preservation and refrigeration – Canning – Packaging – Merchandising and Management – Carcass utilization and Rendering – Leather Technology – Effluent treatment and disposal and allied aspects.
20. Veterinary Biochemistry	General Veterinary Biochemistry – Biochemistry of Carbohydrates – Lipids – Proteins – Nucleic Acids – Study of Enzymes – Co-enzymes – Biological oxidations – Metabolism in ruminants and non-ruminants – Energy Metabolism, mineral metabolism – Vitamins – Biochemistry of blood – Tissues – Introduction to molecular Biology and Biotechnology – Veterinary Clinical Bio-chemistry – Immuno Chemistry and allied aspects.

Main Campus,  
Vellanikkara

B.SRINIVAS  
Registrar

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10<sup>th</sup> February 1998/  
21<sup>st</sup> Magha 1919,

No. 6

**PART III**  
Agricultural University  
**NOTIFICATION**

No. GA/E3/9719/92

22<sup>nd</sup> January 1998

In exercise of the powers conferred under Sub Section 2(b) of Section 12 of Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statutes SRO No. 668/73/AD dated 22-10-1973 in respect of the posts shown below as assented to by the Chancellor with effect from 6-12-1997 under Section 49(6) of the said Act.

**Amendments**

1. That in the said Statutes, the whole Statute for the post against Serial Number 1 “Estate Officer” shall be repealed.
2. That in the said Statutes, the existing provision against Serial Number 2 and the Sub Clauses 1,2 and 3 under “Method of appointment” and the Sub Clause 2 under “Qualification” in respect of the post shall be substituted with the following:

**Assistant Registrar/Assistant Comptroller/Administrative Officer/Financial Assistant**

*Method of appointment*

1. By promotion from the category of Section Officer.
2. By direct recruitment if candidates are not available under item (1) above.

*Qualification*

2. Five years experience in the cadre of Section Officer or in the equivalent post in any Government/Quasi-Government institution.
3. That in the said Statutes, the existing designation against Serial Number 5 and the provision against Sub Clause I (a) and (b) under "Method of appointment" of the post shall be substituted with the following:

**Section Officer**

*Method of appointment*

By promotion from Selection Grade Assistants.

4. That in the said Statutes, the 'note' under 'method of appointment' of serial No. 5 shall be deleted .
5. That in the said Statutes, the entire Statute against Serial Numbers 6 – Junior Superintendent, 7-Cashier, 8-Assistant Comptroller, 9-Internal Audit Officer, 10-Financial Assistant, 11-Head Clerk, 13-Accountant Grade I, 17-Stenographer Grade I and 18-Stenographer Grade II/ Steno – Typist shall be repealed.
6. That in the said Statutes, the designation against Serial Number 12 and the Sub Clause 1 and 2 under "Method of appointment" in respect of the post shall be Substituted with the following.

**Assistant Grade I**

*Method of appointment*

By promotion from Assistant Grade II

7. That in the said Statutes, the "Qualifications" and "Age" for the post against Serial Number 12 and the explanation there under shall be deleted and the note (i) and (ii) there under shall be made applicable to the posts against Serial Numbers 1,4 and 5 as renumbered.
8. That in the said Statutes, the designation against Serial Number 14 and the "Method of appointment" for the post shall be substituted with the following:

**Typist Grade I**

*Method of appointment*

By promotion from Typist Grade II

9. That in the said Statutes, the "Method of appointment" against Serial Number 15 Personal Assistant to Vice-Chancellor/Registrar/Comptroller shall be substituted with the following:

*Method of appointment*

By Selection from among the Senior Office Superintendents.

10. That in the said Statutes, the “Method of appointment” against Serial Number 16 – Personal Assistant to Director of Physical Plant shall be substituted with the following:

*Method of appointment*

By selection by the Director of Physical Plant from Assistant Executive Engineers and above.

Consequent on the repealing of the entire Statutes for the posts with Serial Numbers:

1) Estate Officer 6) Junior Superintendent 7) Cashier 8) Assistant Comptroller 9) Internal Audit Officer 10) Financial Assistant 11) Head Clerk 13) Accountant Grade I. 17) Stenographer Grade I and 18) Stenographer Grade II/Steno – Typist, the remaining posts shall be renumbered as

- 1) Assistant Registrar / Assistant Comptroller / Administrative Officer / Financial Assistant
- 2) Library Assistant
- 3) Public Relations Officer
- 4) Section Officer
- 5) Assistant Grade I
- 6) Typist Grade I
- 7) Personal Assistant to Vice-Chancellor / Registrar / Comptroller
- 8) Personal Assistant to Director of Physical Plant.

Main Campus, Vellanikkara  
Thrissur

A.K.DHARNI,  
Registrar

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26<sup>th</sup> Asvina 1916, No. 41

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PART III  
Agricultural University  
NOTIFICATION

GA/E3/48893/91

14<sup>th</sup> September 1994

In exercise of the powers conferred under Sub Section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statute SRO No. 1065/79 (Farm Assistant Grade II) as assented to by the Chancellor with effect from 28-6-1994 under Section 49 (6) of the Said Act.

**Amendment**

In the said Statutes, Clause 4 – Age limit shall be substituted with the following.

4. Qualification regarding age

No person shall be eligible for appointment to the post if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment to the post are invited.

Provided that the provisions for raising the age limit in the case of members of Scheduled Caste, Scheduled Tribe and Other Backward Communities for appointment to Government Service in General Rules 14 to 17 of KSSR 1958 shall be applicable to members of Scheduled Caste, Scheduled Tribe and Other Backward Communities for appointment to the post.

### Explanation

The expression 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Service Rules 1958.

Main Campus,  
Vellanikkara

E.K.MAJHI  
Registrar

**KERALA GAZETTE**  
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14<sup>th</sup> Chaithra 1917,                      No. 349

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### Kerala Agricultural University

No. GA/E3/34198/90 (iii)

Main Campus, Vellanikkara,  
Dated, 21<sup>st</sup> March, 1995

### NOTIFICATION

In exercise of the powers conferred under Sub Section 2 (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No. 1112/79 (Dean, Professors, Associate Professors, Assistant Professors and Junior Assistant Professors in the Faculty of Fisheries) as assented to by the Chancellor with effect from 6-9-1994 under Section 49(6) of the said Act.

### Amendments

I. The first paragraph of the said statute shall be amended as follows:

SRO No. 1112/79. Under Section 63 of Kerala Agricultural University Act 1971 (33 of 1971) the Government of Kerala hereby make the following First Statutes prescribing the qualifications, salary and allowances, period of appointment and powers and duties of the Dean, Professors, Associate Professors and Assistant Professors in the Faculty of Fisheries namely.

II. That in the said Statutes under 'Clause I – Qualifications' the existing posts and qualifications shall be substituted by the following.

<i>Post</i>	<i>Qualifications</i>
1. Dean	<i>Essential</i> i) Master's degree preferably in any branch of Fisheries recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent. ii) Doctorate in any branch of Fisheries recognized by Kerala Agricultural University.

	<p>iii) 15 years service / experience in teaching / research / University level extension education of which at least 5 years as Professor in the U.G.C. pay scale or not below the rank of Professor.</p> <p><i>Desirable</i></p> <p>i) A good knowledge of the system of education prevalent in other countries and their possible applications under Indian conditions.</p> <p>ii) Experience in managing a department in the University level in Fishery Sciences for five years or more.</p>
2. Professor	<p><i>Essential</i></p> <p>i) Bachelor's degree from the concerned Faculty recognized by Kerala Agricultural University. Provided that this shall not be insisted in the case of teachers having the required period of experience in teaching / research / extension in the concerned disciplines of the Faculties of Kerala Agricultural University.</p> <p>ii) Master's degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Doctorate in the relevant subject recognized by Kerala Agricultural University.</p> <p>iv) 10 years service / experience (excluding the period spent in obtaining Ph.D. degree subject to a maximum of 3 years) in teaching / research/ University level extension education of which at least 3 years as Associate Professor or equivalent cadre in the U.G.C. pay scale.</p> <p><i>Desirable:</i> Ability to plan, organize and guide advanced research</p>
3. Associate Professor	<p><i>Essential</i></p> <p>i) Bachelor's degree from the concerned Faculty recognized by Kerala Agricultural University. Provided that this shall not be insisted in the case of teachers having the required period of experience in teaching / research / extension in the concerned disciplines of the Faculties of Kerala Agricultural University. Provided also that this shall not be insisted for teaching posts in Statistics, Biochemistry, Microbiology, Economics, Commerce, Management and any branch of Bio-technology, Farm Engineering, Fishery Engineering and Meteorology.</p> <p>ii) Master's degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Doctorate in the relevant subject recognized by Kerala Agricultural University.</p> <p>iv) 5 years service / experience (excluding the period spent in obtaining Ph.D. degree subject to a maximum of 3 years) in teaching / research/ University level extension education.</p> <p><i>Desirable:</i> Ability to plan, organize and guide advanced research.</p>
4. Assistant Professor	<p><i>Essential</i></p> <p>i) Bachelors' degree from the concerned Faculty recognized by Kerala Agricultural University. Provided that this shall not be insisted for teaching posts in Statistics, Biochemistry, Microbiology, Economics, Commerce, Management, Meteorology, any branch of Bio-technology, Farm Engineering and Fishery Engineering.</p>



	<p>ii) Master's degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Should qualify in a comprehensive test to be specifically conducted for the purpose of appointment as Assistant Professor by the ICAR/UGC/AICTE/ASRB/CSIR. Until the All India Test is conducted by the ICAR and other agencies specified above and till sufficient number of candidates are available in the relevant subjects with relevant qualifications approved by the University and for fulfillment of the job reservation policy of the Government of Kerala, the University will publish an all India advertisement in at least 2 national dailies and conduct selection by written test / interview or both and select suitable candidates.</p> <p><i>Desirable</i></p> <p>Doctorate in the concerned subject recognized by Kerala Agricultural University.</p>
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*Note:* Candidates having Ph.D/M.Phil at the time of recruitment as Assistant Professor are eligible for three/one advance increments respectively along with the benefit of 3 years service for Ph.D. holders and one year service for M.Phil holders respectively for the purpose of career advancement.

III. That in the said Statutes, the word 'Junior Assistant Professors' wherever occurs shall be deleted.

IV. That in the said Statutes 'Clause 2 – Procedure for Appointment' shall be substituted with the following:

2. Procedure for Appointment

1. The following procedure shall be adopted for appointment of Dean, Faculty of Fisheries viz.,

a) The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and invite applications there for.

b) The vice-Chancellor shall constitute the Selection Committee consisting of the following members.

1. Vice-Chancellor (Chairman)

2. One non-official member of the Executive Committee nominated by the Vice-Chancellor. In the absence of non official members of the Executive Committee one of the ex-officio members in the Executive Committee may be nominated.

3. Two experts nominated by the Vice-Chancellor from outside the University from the panel of experts approved by the Executive Committee provided that the Vice-Chancellor shall have powers to nominate another expert from the panel if one of the experts already nominated is unable to serve in the Committee.

a) The Vice-Chancellor shall scrutinize all applications and prepare a list of eligible candidates who shall be called for interview.

d) After interviewing the candidates the Selection Committee shall prepare the list of persons in the order of merit to be considered for appointment.

e) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee for approval and appointment. the list thus approved shall be published. The list shall be valid for one year.

2. The following procedure shall be adopted for appointment of Professors / Associate Professors / Assistant Professors.

- a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefore.
- b) The Vice-Chancellor shall constitute the Selection Committee consisting of the following members.
  1. Vice-Chancellor (Chairman)
  2. One non-official member of the Executive Committee nominated by the Vice-Chancellor. In the absence of non-official members in the Executive Committee one of the ex-officio members in the Executive Committee may be nominated.
  3. Dean of the concerned Faculty.
  4. Director of Research / Director of Extension nominated by the Vice-Chancellor.
  5. One expert in the concerned discipline from outside the University from the panel of experts approved by the Executive Committee.
- c) The Vice-Chancellor shall scrutinize all the applications received and prepare a list of eligible candidates who shall be called for interview.
- d) After interviewing the candidates the Selection Committee shall prepare the list of persons in the order of merit to be considered for appointment.
- e) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee for approval and appointment. The list thus approved shall be published. The list shall be valid for two years.

V. That in the said Statutes Clause 3 – ‘Salary and allowances’ shall be substituted with the following:

3. Salary and allowances

- i) The scale of pay for the posts of Dean, Professor, Associate Professor and Assistant Professors shall be as follows subject to revision from time to time by the University.

Dean:	Rs. 4500-150-5700-200-7300 (Allowed a higher start of Rs. 5700 in the scale)
Professor:	Rs. 4500-150-5700-200-7300
Associate Professor	Rs. 3700-125-4950-150-5700
Assistant Professor	Rs. 2200-75-2800-100-4000

- ii) The post will also carry dearness allowances and other allowances, as admissible from time to time as approved by the Government of Kerala.

VI. That in the said Statute Clause 4 – ‘Period of Appointment, shall be substituted with the following.

4. Period of Appointment

- i) Dean, Faculty of Fisheries – The period of appointment to the post shall be five years or till the date of superannuation specified in Sub Section (4) of Section 42 of the Kerala Agricultural University Act 1971 whichever is earlier.
- ii) Professor/Associate Professors/Assistant Professors – All appointment to the posts of Professors, Associate Professors and Assistant Professors shall be for a period till the incumbents attain superannuation as laid down in Sub Section (4) and (5) of Section 42 of the Kerala Agricultural University Act 1971.

VII. That in the said Statutes ‘Clause 5 – Age limit for Junior Assistant Professors’ shall be deleted and the following clause shall be added as Clause-5.

5. Age limit for Assistant Professors

The candidate for the post of Assistant Professors shall not be over 35 years as on the first day of January of the year in which applications are invited. The age limit is relaxable in the

case of Scheduled Castes, Scheduled Tribes and Other Backward Communities as prescribed in the Kerala State and Subordinate Service Rules 1958 as amended from time to time.

- VIII. That in the said Statutes in 'Clause 6(a) Powers and Duties of the Dean' Sub Clause (ii) shall be substituted with the following.
- ii) In the absence of the Dean on earned leave or otherwise, a Head of Department/Professor nominated by the Vice-Chancellor shall act as Dean.
- IX. That in the said Statutes 'Clause 6(c) the powers and duties of the Junior Assistant Professors' shall be deleted.
- X. That in the said Statutes after Clause 6 the following Clauses shall be added.
7. Teaching days – work load  
The minimum number of actual teaching days, work load of teachers shall be fixed by Kerala Agricultural University in accordance with guidelines from ICAR and Government of Kerala.
8. Code of Professional Ethics  
The teachers should observe the code of Professional Ethics prepared by the UGC/ICAR from time to time as approved by Kerala Agricultural University.
- XI. That in the said Statutes, the existing 'Clause 7' shall be retained and renumbered as 'Clause 9' and the following Clauses shall be added.
10. The existing service conditions shall be retained for the teachers who opt out of the UGC/ICAR Scheme and the following Scheme – "Career Advancement" shall be implemented for the teachers who opt for the Scheme.
11. Career Advancement
- I. Every Assistant Professor will be placed in a senior scale of Rs. 3000-5000 if he/she has:
- a) Completed 8 years of service in the post of Assistant Professor after regular appointment with relaxation as provided in Para 4.04 of the UGC order G.O. No. 179/90 dated 25-6-90 and amendments thereto incorporated by the UGC/ICAR/Government.
- b) Participated in two refresher courses/Summer Institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programme of comparable quality as may be specified by I.C.A.R.  
Provided that his shall not be insisted for career advancement till 31-12-95.
- c) Consistently satisfactory performance appraisal reports:

The performance appraisal report shall be submitted annually in proper proforma as given in Annexure I with effect from 25-6-1990.

Provided that the first performance appraisal shall be a comprehensive report covering the period commencing from 25-6-1990 to a date fixed by the University which will be duly notified. Thereafter the practice of annual assessment report will be insisted.

#### **Explanation**

All Assistant Professors who have completed 8 years of service on 1-1-1986 will be placed through a process of screening/selection in the scale of Rs. 3000-5000.

11. Every Assistant Professor in the Senior Scale will be eligible for appointment to the post of Associate Professor in the scale of pay of Rs. 3700-5700 if he/she has:

- a) Completed 8 years of service in the senior scale provided that the requirement of 8 years will be relaxed if the total service of Assistant Professor is not less than 16 years.
- b) Obtained Ph.D. Degree or an equivalent published work.
- c) Made some mark in the areas of scholarship and research as evidenced by self-assessment, report of referees, quality of publication, contribution to education, renovation, design of new courses and curricula etc.
- d) Participated in two refresher courses/summer institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programme of comparable quality as may be specified by the I.C.A.R. after placement in the senior scale provided that this will not be insisted till 31-12-1995.
- e) Consistently good performance appraisal reports  
The performance appraisal report shall be submitted annually in proper proforma as given in Annexure I with effect from 25-6-1990. Provided that the first performance appraisal shall be a comprehensive report covering the period commencing from 25-6-1990 to a date fixed by the University which will be duly notified. Thereafter the practice of annual assessment report will be insisted.
- f) Promotion to the post of Associate Professor will be through a process of selection committee to be set up under the Statutes/Ordinance of the University and in accordance with the guidelines laid down by the I.C.A.R. from time to time. Posts of Associate Professor will be created for this purpose wherever necessary by upgrading a corresponding number of posts of Assistant Professors in the University by the University.
- g) Those Assistant Professors in the senior scale who do not have Ph.D. Degree or equivalent published work and who do not meet the scholarship and research standards of an Associate Professor, but fulfil the other criteria mentioned in Clause II above and have a good record in teaching and/or participated in extension activities will be placed in the grade of Rs. 3700-5700 subject of the recommendations of the Committee mentioned in Clause II. They will be designated as Assistant Professor Selection Grade. Posts in the selection grade will be created for this purpose by upgrading the posts held by them by the University. They could offer themselves for fresh assessment after obtaining Ph.D. and/or fulfilling other requirements for promotion as Associate Professor, and if found suitable, would be given the designation of Associate Professor.
- h) Teachers in the University will be placed at the appropriate stage in the revised scales in accordance with the pay fixation formula under this scheme. Existing Assistant Professors who have completed or will complete a total period of sixteen years of service as on 1-1-1986 or there after will be eligible for promotion to the post of Associate Professor or placement in the selection grade as per the provisions contained in Clause II. They will also be entitled to the relaxation in years of service by 3 years if they hold Ph.D. Degree.
- \*i) Promotions made before the announcement of the revised scales of pay on 25-6-1990 by the I.C.A.R. will not be re-opened. However, in such cases the benefit of revision will be available to teachers only from the date of promotion. The existing merit promotion scheme viz., assessment, norms and non-cadre promotions made after 25-6-1990 will be treated as cancelled. No such promotion schemes shall be in vogue after 25-6-1990. However all the service conditions existed before the introduction of U.G.C./I.C.A.R. scheme will be available to those teachers who opt out of I.C.A.R. Scheme.

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\* This clause is kept in abeyance until the disposal of the Writ Appeals before the Hon. High Court of Kerala, filed against judgement in O.P.No. 13624, 15938 & 15337 of 1993.





c) Attributes

1. Attitude to work  
Please comment on the extent to which the Scientist is dedicated and motivated and on his/her willingness and initiative to learn and systematice his/her work.
2. Decision making ability  
Please comment on the quality of decision making and on ability to weigh pros and cons of alternatives.
3. Initiative  
Please comment on the capacity and resourcefulness of the scientist in handling unforeseen situations on his/her own and willingness to take an additional responsibility and new areas of work.
4. Ability to inspire and motivate  
Please comment on the ability of the Scientist to motivate, to obey willing support by own conduct and to inspire confidence.
5. Communications skill (written and oral):  
Please comment on the ability of the Scientist to communicate and to present arguments.
6. Inter-personal relations and team work  
Please comment on the quality of relationship with superiors, colleagues and subordinates, and on the ability to appreciate other points of view and take advice in the proper spirit. Please also comment on his/her capacity to work as a member of a team and to promote team spirit and optimize the output of the team.
7. Relations with the public:  
Please comment on the Scientist's accessibility to the public and responsiveness to their needs.
8. Attitude towards scheduled castes/scheduled tribes/weaker sections of society:  
Please comment on his/her understanding of the problems of scheduled castes/scheduled tribes/weaker sections of society and willingness to deal with them.

d) Additional attributes:

(for scientists of the level of selection grade and above)

1. Please comment whether the Scientist anticipates problems, work needs and plans accordingly and is able to provide for contingencies.
2. Supervisory ability:  
Please comment on the Scientist's ability relating to:  
Assignment of tasks:  
Identification of proper personnel for performing the task  
Guidance in the performance of tasks  
Review of performance
3. Co-ordination ability:  
Please comment on the extent to which the scientist is able to achieve co-ordination in formulation and implementation of task and programme by different functionaries involved.
4. Aptitude and potential:  
Please indicate three fields of work and one from amongst the following for possible specialization and career development of the scientist. Please mark 1,2,3 in three appropriate boxes.

1. Research Management
2. Research & Development
3. Training
4. Planning
5. General administration

6. Industrial Administration
7. Any other field (Please specify)
8. Training for further advancement:

Please give recommendation for training with a view to further improving the effectiveness and capabilities of the scientist (while specifying the areas of training, it is not necessary to confine to the fields referred to in column 4).

**PART IV  
GENERAL**

1. State of health  
Comment on both physical and mental health
2. a) Integrity  
Please see note below the instructions given at the end of the form  
b) Scientific integrity
3. General assessment  
Please give an overall assessment of the Scientist with reference to his/her strength and short comings and also by drawing attention to the quality, if any, not covered by the entries above.
4. Grading:  
(Outstanding/very good/good/average/below average)  
(A scientist should not be grade outstanding unless exceptional qualities and performance have been noticed; grounds for giving such grading should be clearly brought out).

Place \_\_\_\_\_ Signature of the reporting officer  
Date \_\_\_\_\_ Name in block letters  
Designation \_\_\_\_\_  
(During the period of report)

**PART V REMARKS OF THE REVIEWING OFFICER**

1. Length of service under the reviewing authority
2. Is the Reviewing Authority satisfied that the reporting Authority has made his/her report with due care and attention and after taking into account all the relevant material?
3. Do you agree with the assessment of the Scientist given by the Reporting Authority?  
(In case of disagreement, please specify the reasons)  
(Is there anything you wish to modify or add?)
4. General remarks with specific comments about the general remarks given by the Reporting Authority and remarks about meritorious work of the Scientist including the grading.
5. Has the Scientist any special characteristic, and/or any ability or aptitude which would justify his/her selection for special assignment or/out of turn promotion? if so, specify.

Place: \_\_\_\_\_ Signature of the Reviewing Authority  
Date: \_\_\_\_\_ Name in block letters  
Designation \_\_\_\_\_  
(During the period of report)

1. The Confidential Report is an important document. It provides the basic and vital inputs for assessing the performance of an Officer and for his/her further advancement in his/her career. The Officer reported upon, the Reporting Officer and the Reviewing Officer should, therefore, undertake the duty of filling out the form with a high sense of responsibility.
2. Performance appraisal through Confidential Reports should be used as a tool for human resource development. Reporting Officer should realize that the objective is to develop



an officer so that he/she realized his/her true potential. It is not meant to be fault finding process but a development one. The reporting officer should not shy away from reporting shortcomings in performance, attitudes or overall personality of the officer reported upon.

3. The items should be filled with due care and attention and of devoting adequate time. Any attempt to fill the report in a casual or superficial manner will be easily discernible to the higher authorities.
4. If the Reviewing Officer is satisfied that the Reporting Officer has made the report without due care and attention he/she shall record a remark to that effect in item 2 of Part IV. The University shall enter the remarks in the Confidential Roll of the Reporting Officer.
5. Every answer shall be given in narrative form. The space provided indicates the desired length of the answer. Words and phrases should be chosen carefully and should accurately reflect the intention of the officer regarding the answer. Please use unambiguous and simple language. Please do not use omnibus expressions like 'outstanding', 'very good', 'good', 'below average' while giving your comments against any of the attributes.
6. The Reporting Officer shall in the beginning of the year, assign targets to each of the Offices with respect to whom he required to report upon for completion during the year. In the case of an Officer taking up a new post in the course of the reporting year, such targets/goals shall be set at the time of assumption of the new change. The tasks set should clearly be known and understood by both the Officers concerned.
7. Although performance appraisal is a year-end exercise, in order that it may be a tool for human resource development, the Reporting Officer should be regular intervals review the performance and take necessary corrective steps by way of advice etc.
8. It should be the endeavour of each appraiser to present the truest possible picture of the appraisee in regard to his/her performance, conduct, behaviour and potential.
9. Assessment should be confined to the appraisee's performance during the period of report only.
10. Some of the same ranks may be more exacting than others. The degree of stress and strain in any post may also vary from time to time. These should be commented upon appropriately.
11. The item relating to 'Public Relations' need to be filled in by the Reporting Officer only where the duties of the Officer reported upon are such that he/she comes in contact with members of the public.

*Note:-* The following procedure should be followed in filling up the item relating to integrity:-

1. If the Officer's integrity is beyond doubt, it may be so stated
2. If there is any doubt or suspicion, the item should be left blank and action taken as under:-
  - a) A separate secret note should be recorded and followed up. A copy of the note should also be sent together with the Confidential report to the next superior Officer who will ensure that the follow up action is taken expeditiously. Where it is not possible either to certify the integrity or to record the secret note, the Reporting Officer should state either that he has not watched the Officer's work for sufficient time to form a definite judgement or that he has heard nothing against the Officer, as the case may be.
  - b) If as a result of the follow up action, the doubts or suspicions are cleared the Officer's integrity should be certified and an entry made accordingly in the Confidential Report.
  - c) If the doubts or suspicions are confirmed, this fact should also be recorded and duly communicated to the officer concerned.
  - d) If as a result of the follow up action, the doubts or suspicions are neither cleared nor confirmed, the Officer's conduct should be watched for further period and thereafter action taken as indicated at (b) and (c) above.

**KERALA GAZETTE**

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**PART III**

Agricultural University

**NOTIFICATIONS**

No. GA/E3/6738/90 (i)

18<sup>th</sup> August, 1995

In exercise of the powers conferred under Sub-Section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statute S.R.O. No. 1112/79 (Faculty of Fisheries) as assented to by the Chancellor with effect from 18-7-1995 under Section 49(6) of the said Act.

I. (1) That in the said Statutes Sub-clause 2 Under Clause 9 'Norms for upgradation for Junior Assistant Professor to Assistant Professors' (For those who opt out of the U.G.C./I.C.A.R. Scheme) shall be deleted. The Sub-clauses 3 and 4 shall be substituted with the following.

(2) He/She should have been at least Project Associate / Research Associate in Research/Extension / Projects / Scheme or associated with teaching for a minimum period of two years cumulatively.

(3) Evidence of productive Research

Explanation: Publication of Research papers evidencing of productive research will be considered.

II. That in the said Statutes Under Clause 9 'Norms for up gradation for Assistant Professor to Associate Professor' the existing Clauses i, ii, iii, iv & v shall be substituted with the following.

(1) The qualifying service to request for assessment shall be ten years as Junior Assistant Professor / Assistant Professor or the service put together.

(2) He/She should have been Principal Investigator / Project Leader / Project Associate in Research or Extension projects / schemes or associated with teaching for a minimum period of 4 years cumulatively, or he/she should have guided at least three Post Graduate Degree students as Major Advisor/Advisory Committee member

(3) He/She should have published at least three Research Papers/Extension Reports.

III. That in the said Statutes under Clause 9 'Norms for up gradation for Associate Professor to Professor' the existing Clauses i, ii, iii & iv shall be substituted with the following.

(1) For those persons with 5 years standing on Ph.D. the qualifying service shall be seven years as Associate Professor and for others it shall be ten years as Associate Professor or 20 years cumulative service in the 3 cadres (Junior Assistant Professor, Assistant Professor and Associate Professor) whichever is earlier.

(2) He/She should have guided at least five M.Sc. students as Major Advisor/Advisory Committee member, or he/she should have worked as Principal Investigator/Project Leader/Project Associate in research/Extension Projects/Schemes, or associated with teaching for a minimum period of 6 years cumulatively.

(3) He/She should have published at least five Research papers/Extension reports.

*Note:-* Qualifying service in all the above cases means the service put in any teaching posts in the Kerala Agricultural University which will count for normal increment in the respective posts provided that a relaxation of 2 years shall be given in the qualifying service in each of the cadres in the case of teachers with standing on Ph.D. where no leave period availed for obtaining Ph.D. have been reckoned for their qualifying service. However this will not be applicable to Associate Professor having Ph.D.

IV. That in the said Statutes the existing Sub-clause 1,2,3,4 and 5 under procedure for up gradation shall be substituted with the following.

- (1) Any teacher of the University may request in writing to the Registrar with his bio-data for up gradation of his post according to the principles listed above.
- (2) On receipt of request for such up gradation, the Vice-Chancellor shall form an Assessment Committee consisting of the following members.
- (3) The Assessment Committee shall peruse the documents that are presented by the teacher in support of his request and interview him and make suitable recommendation to the Executive Committee after assessing the quality of his/her Research/Teaching/Extension work. The Committee may waive interview in cases where it feels justified. The Committee may relax the number of Research Projects/Post Graduate degree students guide in deserving cases.  
Provided that in the case of a person having the required length of service for up gradation the process of assessment shall be waived for a period of 3 years, If he has been satisfactorily officiating for a continuous period of at least one year in the higher post after his having been selected by a duly constituted Selection Committee and ousted thereafter for want of vacancy. The period of 3 years shall commence from the last date of being ousted from the higher posts.
- (4) The up gradation shall take effect from the date of request on completion of stipulated length of service or from the date of fulfilment of the prescribed condition whichever is later.
- (5) On the recommendation of the Assessment Committee the Executive Committee may place the matter before the General Council for up gradation of the concerned post.
- (6) The Assessment will be done periodically. The assessment papers shall be received on in six months and when assessment held, if one person lost the assessment he can come up for assessment only after one year. The assessment will be valid from the date when he comes up for re-assessment. He/She will not get the benefit from the date of eligibility for assessment.

**KERALA GAZETTE**  
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PART III  
Agricultural University  
NOTIFICATION

GA/E3/49248/90

19<sup>th</sup> July 1995

In exercise of the powers conferred under sub-section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No. 74/80 in respect of the post of Processing Technology Assistant an assented to by the Chancellor with effect from 1-7-1995 under Section 49(6) of the Act.

### **Amendments**

- I. In the said Statutes Clause I 'Method of appointment' shall be substituted by the following.
  1. Method of appointment
    - a) 50% of the posts shall be filled up by direct recruitment.
    - b) 50% of the posts shall be filled up from among the employees of the University possessing the prescribed qualification according to merit-cum seniority in accordance with the procedure laid down in Clause-3.
    - c) If no candidates are available under item (b) above, this will also be filled up by direct recruitment.
- II. In the said Statutes Clause 2 'Qualifications' shall be substituted by the following.
  2. Qualifications  
Qualifications for appointment to the post shall be,
    - a) A degree in Horticulture / Agriculture / Agricultural Engineering.
    - b) Diploma or Certificate of one year duration from an institution recognized by the Government in Food Processing or Food Technology.
- III. In the said Statutes the explanation given under 'Qualifications' shall be deleted.

B.SRINIVAS,  
Registrar

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### **PART III**

Notification by Heads of Departments  
Agricultural University  
**NOTIFICATION**

No. GA/E3/48854/92

5<sup>th</sup> July 1995

In exercise of the powers conferred under Sub Section 2 (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO NO. 583/80 in respect of the post of Radiographer as assented to by the Chancellor with effect from 23-6-1995 under Section 49(6) of the said Act.

### **Amendments**

In the said Statutes Clause 4 'Age limit' shall be substituted with the following:

#### **4. Qualification regarding age**

No person shall be eligible for appointment by direct recruitment to the post if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January, of the year in which applications for appointment are invited.

Provided that the provisions for raising the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and other Backward Classes for appointment to Government Service in Sub Rule (c) of Rule 10 of the Kerala State and Subordinate Services Rules 1958 shall be applicable to members of Scheduled Castes and Scheduled Tribes and other Backward Classes for appointment to the post.

Provided further that upper age limit will not be insisted in the case of KAU employees.

### Explanations

The expressions, 'Other Backward Classes' shall have the same meaning as in the Kerala State and Subordinate Service Rules 1958.

Main Campus,  
Vellanikkara

T.G. RAJAGOPALAN  
Registrar in-charge

**KERALA GAZETTE**  
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26<sup>th</sup> Vaisakha 1917, No. 20

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PART III  
Agricultural University  
NOTIFICATION

No. GA/E3/7934/93

4<sup>th</sup> April, 1995

In exercise of the powers conferred under Sub Section 2 (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments of the statute issued under Notification G.O. (Ms) No. 34/82/AD dated 15-1-1982 as assented to by the Chancellor with effect from 24-10-1994 under Section 49(6) of the said Act.

### Amendments

I. That in the said statutes, the term 'Duplicator Operator' wherever occurs shall be substituted with 'Duplicator Machine Operator'.

II. That in the said Statutes Clause I, Method of appointment Sub Clause (4) shall be substituted with the following:

- |                                |  |
|--------------------------------|--|
| 1. Duplicator Machine Operator | 1. By Promotion from Class IV employees having minimum 3 years service in Kerala Agricultural University<br>2. By Direct recruitment if candidates are not available under item (1) above. |
|--------------------------------|--|

III. That in the said Statutes Clause 2(b), other qualifications in respect of Duplicator Machine Operator shall be substituted with following:

- |                                |   |
|--------------------------------|---|
| 4. Duplicator Machine Operator | 1. A pass in Standard VII<br>2. Experience for a period of six months in operating duplicating machine.           |
| 1. By Promotion                | 1. Pass in S.S.L.C. or its equivalent<br>2. Experience for a period of one year in operating duplicating machine. |
| 2. By direct recruitment       | 1. Pass in S.S.L.C. or its equivalent<br>2. Experience for a period of one year in operating duplicating machine. |

(Sd/-)  
Registrar in-charge

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**PART III**  
Kerala Agricultural University  
Main Campus, Vellanikkara

No. GA/E3/34198/90(iv)

Dated 21<sup>st</sup> March, 1995

**NOTIFICATION**

In exercise of the powers conferred under Sub Section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No. 1245/86 (Dean, Professors, Associate Professors, Assistant Professors and Junior Assistant Professors in the Faculty of Agricultural Engineering & Technology) as assented to by the Chancellor with effect from 6-9-1994 under Section 49(6) of the Said Act.

**Amendments**

- I. That the words “Junior Assistant Professors” appearing in the first paragraph of the Statutes shall be deleted.
- II. That in the said Statutes under Clause I – qualifications, the existing posts and qualifications shall be substituted by the following.

<i>Post</i>	<i>Qualification</i>
1	2
1. Dean	<i>Essential</i> i) Master’s degree in any branch of Agricultural Engineering recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent. ii) Doctorate in any branch of Agricultural Engineering recognized by Kerala Agricultural University. iii) 15 years service/experience in teaching/or research/or University level extension education of which 5 years as Professor in the U.G.C. pay scale or not below the rank of Professor. <i>Desirable</i> i) A good knowledge of systems of education prevalent in other countries and possible applications under Indian conditions. ii) Experience in managing a department in the University level in Agricultural Engineering subject for five years or more.
2. Professor (Agricultural Engineering Subjects)	<i>Essential</i> i) Bachelor’s degree in Agricultural Engineering recognized by Kerala Agricultural University.

	<p>Provided that this shall not be insisted in the case of teachers having the required period of experience in teaching/research/extension in the concerned Faculty of Kerala Agricultural University.</p> <ul style="list-style-type: none"> <li>ii) Masters Degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</li> <li>iii) Doctorate in Agricultural Engineering subject recognized by Kerala Agricultural University.</li> <li>v) 10 years service / experience (excluding the period spent in obtaining Ph.D. degree subject to a maximum of 3 years) in teaching / research / University level extension education of which at least 3 years as Associate Professor or equivalent cadre in the UGC pay scale.</li> </ul> <p><i>Desirable</i> Ability to plan, organize and guide advanced research.</p>
<p>3. Professor (Basic Engineering / Basic Science / Humanities)</p>	<p><i>Essential</i></p> <ul style="list-style-type: none"> <li>i) Bachelors degree in the relevant subject recognized by Kerala Agricultural University</li> <li>ii) Master’s Degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</li> <li>iii) Doctorate in the relevant subject recognized by Kerala Agricultural University.</li> <li>iv) 10 years service / experience (excluding the period spent in obtaining Ph.D. degree subject to a maximum of 3 years) in teaching / research / University level extension education of which at least 3 years as Associate Professor or equivalent cadre in the UGC Pay Scales.</li> </ul> <p><i>Desirable</i> Ability to plan, organize and guide advanced research.</p>
<p>4. Associate Professor (Agricultural Engineering subjects)</p>	<p><i>Essential</i></p> <ul style="list-style-type: none"> <li>i) Bachelor’s Degree in Agricultural Engineering recognized by Kerala Agricultural University. Provided that this shall not be insisted in the case of teachers having the required period of experience in teaching / research / extension in the concerned Faculty of Kerala Agricultural University.</li> <li>ii) Master’s Degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</li> <li>iii) Doctorate in the relevant subject recognized by Kerala Agricultural University</li> </ul>

	<p>iv) 5 years service / experience (excluding the period spent in obtaining Ph.D. Degree, subject to a maximum of 3 years) in teaching / research / University level extension education.</p> <p><i>Desirable</i> Ability to plan, organize and guide advanced research</p>
<p>5. Associate Professor (Basic Engineering / Basic Science / Humanities)</p>	<p><i>Essential</i></p> <p>i) Bachelor's Degree in the relevant subject recognized by Kerala Agricultural University.</p> <p>ii) Master's degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Doctorate in the relevant subject recognized by Kerala Agricultural University.</p> <p>iv) 5 years service / experience (excluding the period spent in obtaining PH.D. Degree, subject to a maximum of 3 years) in teaching / research / University level extension education.</p> <p><i>Desirable</i> Ability to plan, organize and guide advanced research</p>
<p>6. Assistant Professor (Agricultural Engineering subjects)</p>	<p><i>Essential</i></p> <p>i) Bachelor's Degree in Agricultural engineering recognized by Kerala Agricultural University. Provided that this shall not be insisted for those who have taken up make up courses of at least 12 credits in the semester system or 18 credits in trimester system for P.G. Courses in Agricultural Engineering from Kerala Agricultural University.</p> <p>ii) Master's degree in the relevant subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</p> <p>iii) Should qualify in a comprehensive test to be specifically conducted for the purpose of appointment as Assistant Professor by the ICAR / UGC / ASRB / CSIR / AICTE. Until the All India Test is conducted by the ICAR and other agencies specified above and sufficient number of candidates are available in the relevant subjects with the relevant qualifications approved by the University and for fulfillment of the job reservation policy of the Government of Kerala, the University will publish an All India advertisement in at least two national dailies and conduct selection by written test / interview or both and select suitable candidates.</p> <p><i>Desirable</i> Doctorate in the concerned subject recognized by the Kerala Agricultural University.</p>



<p>7. Assistant Professor (Basic Engineering / Basic Sciences / Humanities)</p>	<p><i>Essential</i></p> <ul style="list-style-type: none"><li>i) Bachelor's Degree in the relevant subject recognized by Kerala Agricultural University.</li><li>ii) Master's Degree in the relevant subject / relevant Agricultural Engineering subject recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system or their equivalent.</li><li>iii) Should qualify in a comprehensive test to be specifically conducted for the purpose of appointment as Assistant Professor by the ICAR / ASRB / UGC / AICTE / CSIR. Until the All India Test is conducted by ICAR and other agencies specified above and till sufficient number of candidates are available in the relevant subjects with the relevant qualifications approved by the University and for fulfillment of the job reservation policy of the Government of Kerala, the University will publish an All India advertisement in at least two national dailies and conduct selection by written test / interview or both and select suitable candidates.</li></ul> <p><i>Desirable</i></p> <p>Doctorate in the concerned subject recognized by Kerala Agricultural University.</p>
<p>Note:- Candidates having Ph.D / M.Phil at the time of recruitment as Assistant Professor are eligible for three / one advance increments respectively along with the benefits of 3 years service for Ph.D. holders and one year service for M.Phil holders, respectively, for the purpose of career advancement.</p>	

III. That in the said statutes, the words 'Junior Assistant Professor' wherever occurs shall be deleted.

IV. That in the said statutes 'Clause 2 – Procedure for appointment' shall be substituted with the following.

2. Procedure for appointment

1. The following procedure shall be adopted for appointment of Dean, Faculty of Agricultural Engineering and Technology, namely:

- a) The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications therefor
- b) The Vice-Chancellor shall constitute the Selection Committee consisting of the following members.
  - i) Vice-Chancellor (Chairman)
  - ii) One Non-Official member of the Executive Committee nominated by the Vice-Chancellor. In the absence of Non-official members in the Executive Committee one of the Ex-officio members of the Executive Committee may be nominated.
  - iii) Two experts nominated by the Vice-Chancellor from outside the university from the panel of experts approved by the Executive Committee  
Provided that the Vice-Chancellor shall have powers to nominate another experts from the panel if one of the experts already nominated is unable to serve in the Committee

- c) The Vice-Chancellor shall scrutinise all applications and prepare a list of eligible candidates who shall be called for interview.
  - d) After interviewing the candidates, the selection committee shall prepare the list of persons in the order of merit to be considered for appointment.
  - e) The Vice-Chancellor shall submit the recommendations of the selection committee to the Executive Committee for approval and appointment. The list thus approved shall be published. The list shall be valid for one year.
- 2) The Following procedure shall be adopted for appointment of Professor / Associate Professor / Assistant Professor, namely.
- a) The Vice-Chancellor shall have the post advertised specifying the qualifications for appointment and inviting applications therefor.
  - b) The Vice-Chancellor shall constitute the Selection Committee consisting of the following members.
    - i) Vice-Chancellor (Chairman)
    - ii) One non-official member of the Executive Committee nominated by the Vice-Chancellor  
In the absence of non-official members in the Executive Committee one of the ex-officio members of the Executive Committee may be nominated.
    - iii) The Dean of the concerned Faculty.
    - iv) The Director of Research / Director of Extension nominated by the Vice-Chancellor
    - v) One expert in the concerned discipline from outside the University from the panel of experts approved by the Executive Committee.
  - c) The Vice-Chancellor shall scrutinize all the applications received and prepare a list of eligible candidates who shall be called for interview.
  - d) After interviewing the candidates, the Selection Committee shall prepare the list of persons in the order of merit to be considered for appointment.
  - e) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee for approval and appointment. The list thus approved shall be published. The list shall be valid for 2 years.

V. That in the said Statutes Clause 3 – ‘Salary and allowances’ shall be substituted with the following.

### 3. Salary and Allowances

1. The scale of pay for the posts of Dean, Professor, Associate Professor and Assistant Professors shall be as follows subject to revision from time to time by the University.

Dean	-	Rs. 4500-150-5700-200-7300
		(Allowed a Higher start of Rs. 5700 in the scale)
Professor	-	Rs. 4500-150-5700-200-7300
Associate Professor -	Rs. 3700-125-4950-150-5700	
Assistant Professor	-	Rs. 2200-75-2800-100-4000

2. The posts will also carry dearness allowances and other allowances as admissible from time to time as approved by the Government of Kerala.

VI. That in the said Statutes Clause 4 ‘Period of appointment’ shall be substituted with the following.

### 4. Period of appointment

- a) Dean: The period of appointment to the post shall be five years or till the date of superannuation specified in sub Section (4) of Section 42 of the KAU Act 1971 whichever is earlier.

- b) Professors, Associate Professors and Assistant Professors: The appointment to the post of Professors, Associate Professors and Assistant Professors shall be for a period till the incumbents attain superannuation as laid down in Section 42(4) and (5) of the Kerala Agricultural University Act 1971.

VII. That in the said Statutes 'Clause 5' shall be deleted.

VIII. That in the said Statutes Clause 6 (powers and duties) shall be renumbered as Clause 5 and Sub Clause (ii) of the powers and duties of Dean shall be substituted by the following.

- (ii) In the absence of the Dean on earned leave or otherwise, a Head of Department / Professor nominated by the Vice-Chancellor shall act as Dean.

IX. That in the said Statutes 'Clause 6(c)' (powers and duties of Junior Assistant Professors) shall be deleted.

X. After the renumbered 'Clause 5' (powers and duties) the following Clauses shall be added.

6. Teaching days, workloads

The minimum number of actual teaching days, workload of teachers, shall be as fixed by Kerala Agricultural University in accordance with the guidelines from ICAR and Government of Kerala.

7. Code of professional ethics

The teachers should observe the code of Professional Ethics prepared by the UGC / ICAR from time to time as approved by Kerala Agricultural University.

8. Age limit for Assistant Professors

The candidates for the post of Assistant Professor shall not be over 35 years on the 1<sup>st</sup> day of January of the year in which applications are invited. The age limit is relaxable in the case of Scheduled castes, Scheduled tribes and other Backward Communities as prescribed in the Kerala State and Subordinate Service Rules 1958 as amended from time to time.

XI. That in the said Statutes, the existing 'Clause 7' shall be retained and renumbered as Clause 9 and the following clauses shall be added.

- 10. The existing service conditions shall be retained for the teachers who opt out of the UGC / ICAR Scheme. The scheme for Career Advancement shall be implemented for the teachers who opt for the UGC / ICAR Scheme.

11. Career Advancement

- 1. Every Assistant Professors will be placed in a senior scale of Rs. 3000-5000 if he/she has
  - a) Completed 8 years of service in the post of Assistant Professor after regular appointment with relaxation as provided in para 4.04 of the UGC order G.O.No: 179/90 dated 25-6-1990 and amendments thereto incorporated by the UGC/ICAR/Government.
  - b) Participated in two Refresher Courses / Summer Institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programme of comparable quality as may be specified by I.C.A.R.

Provided that this shall not be insisted for Career Advancement till 31-12-1995.

- c) Consistently satisfactory performance appraisal reports.  
The performance appraisal report shall be submitted annually in proper proforma as given in Annexure I with effect from 25-6-1990.

Provided that the first performance appraisal shall be a comprehensive report covering the period commencing from 25-6-1990 to a date fixed by the University which will be duly notified. Thereafter the practice of annual assessment report will be insisted.

### **Explanation**

All Assistant Professors who have completed 8 years of service on 1-1-1986 will be placed through a process of screening/selection in the scale of Rs. 3000-5000.

11. Every Assistant Professor in the senior scale will be eligible for appointment to the post of Associate Professor in the scale of pay of Rs. 3700-5700 if he/she has,
- a) Completed 8 years of service in the Senior scale provided that the requirement of 8 years will be relaxed if the total service of Assistant Professor is not less than 16 years.
  - b) Obtained Ph.D. Degree or an equivalent published work.
  - c) Made some mark in the areas of scholarship and research as evidenced by self-assessment, report of referees, quality of publications, contribution to educational renovation, design of new courses and curricula etc.
  - d) Participated in two refresher courses / summer institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programmes of comparable quality as may be specified by the ICAR after placement in the senior scale provided that this will not be insisted till 31-12-1995.
  - e) Consistently good performance appraisal reports. The performance appraisal report shall be submitted annually in proper proforma as given in Annexure I with effect from 25-6-1990. Provided that the first performance appraisal shall be a comprehensive report covering the period commencing from 25-6-1990 to a date fixed by the University which will be duly notified. Thereafter the practice of annual assessment report will be insisted.
  - f) Promotion to the post of Associate Professor will be through a process of Selection Committee to be set up under the Statutes / Ordinance of the University and in accordance with the guidelines laid down by the ICAR from time to time. Posts of Associate Professor will be created for this purpose wherever necessary by upgrading a corresponding number of posts of Assistant Professors in the University by the University.
  - g) Those Assistant Professors in the Senior Scale who do not have Ph.D. Degree or equivalent published work and who do not meet the scholarship and research standards of an Associate Professor, but fulfil the other criteria mentioned in Clause II above and have a good record in teaching/and/or participated in extension activities will be placed in the grade of Rs. 3700-5700 subject to the recommendations of the Committee mentioned in Clause II. They will be designated as Assistant Professor Selection Grade. Posts in the Selection Grade will be created for this purpose by upgrading the posts held by them by the University. They could offer themselves for fresh assessment after obtaining Ph.D. and/or fulfilling other requirements for promotion as Associate Professor, and if found suitable, would be given the designation of Associate Professor.
  - h) Teachers in the University will be placed at the appropriate stage in the revised scales in accordance with the pay fixation formula under this scheme. Existing Assistant Professors, who have completed or will complete a total period of sixteen years of service as on 1-1-1986 or thereafter will be eligible for promotion to the post of Associate Professor or placement in the Selection Grade as per the provisions contained in Clause II. They will also be entitled to the relaxation in years of service by 3 years if they hold Ph.D Degree.

- \*i) Promotion made before the announcement of the revised scales of pay on 25-6-1990 by the ICAR will not be re-opened. However, in such cases the benefit of revision will be available to teachers only from the date of promotion. The existing merit promotion scheme viz., assessment norms and non-cadre promotion made after 25-6-1990 will be treated as cancelled. No such promotion schemes shall be in vogue after 25-6-1990. However, all the service conditions existed before the introduction of UGC/ICAR Scheme will be available to those teachers who opt out of ICAR Scheme.

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\* This clause is kept in abeyance until the disposal of the writ appeals before the Hon'ble High Court of Kerala, filed against Judgement in O.P. No. 13624, 15938 & 16337 of 1993.

## 12. Procedure for Career Advancement

The following procedure shall be adopted for Career Advancement.

1. Any teacher of the University may request in writing to the Registrar with his/her bio-data for up gradation of his/her post according to the principles listed in the statute.
2. On receipt of request for up gradation of Assistant Professor to Assistant Professor (Senior Scale), the Vice-Chancellor shall conduct the screening and make suitable recommendation to the Executive Committee for up gradation of the post.
3. On receipt of request for up gradation of Assistant Professor (Senior Scale) to Assistant Professor (Selection Grade) and Associate Professor, the Vice-Chancellor shall constitute a Selection Committee as given hereunder:
  - i) Vice-Chancellor (Chairman)
  - ii) One Non-official member of the Executive Committee nominated by the Vice-Chancellor.  
In the absence of Non-official members in the Executive Committee, one of the Ex-officio members in the Executive Committee may be nominated.
  - iii) Dean of the concerned Faculty.
  - iv) Director of Research / Director of Extension nominated by the Vice-Chancellor
  - v) One expert in the concerned discipline from outside the University from the panel of experts approved by the Executive Committee.
4. The Selection Committee shall peruse the documents that are presented by the teacher in support of his/her request and interview him/her if required or consider in absentia and make suitable recommendations to the Executive Committee after assessing the quality of his/her research/teaching/extension work.
5. The up gradation/selection shall take effect from the date of completion of stipulated length of service or from the date of fulfilment of the prescribed condition or date of application whichever is later. However the date of effect for the 1<sup>st</sup> up gradation / selection for those who become eligible prior to the date of assent of the Statute shall be 1-1-1986 or the date of attaining eligibility whichever is later provided they shall apply within 6 months from the date of assent of the Statute.
6. The result of screening selection shall be placed in the Executive Committee for its approval. The matter may be placed before the General Council for up gradation of the concerned post.
7. Assessment / Selection for Career Advancement shall be done twice in an year. The application for the same should reach the Registrar on or before 30<sup>th</sup> June and 31<sup>st</sup> December.

These amendments shall be deemed to have come into force from 6-9-1994.

Main Campus,  
Vellanikkara.

E.K.MAJHI, I.A.S.,  
Registrar

FORM I

Annual Assessment Report for the Scientific Personnel Report for the Year / Period

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PERSONAL DATA

1. Name of the Scientist
2. Date of Birth
3. Academic Qualifications & Discipline
4. Date of joining the KAU service and the post to which appointed.
5. Present grade and date of continuous appointment there to Grade      Date
6. Present post and date of appointment Post      Date
7. Present salary
8. Period of absence from duty (on leave training etc., during the year. If he has undergoing training, Please specify)
  - a. Duration of service in different stations Place Period of service  
From                  to

PART II

SELF ASSESSMENT

(To be filled in by the scientist reported upon)

1. Brief description of duties
2. Please specify the quantitative / physical / financial targets / objectives set for yourself or that were set for you in respect of eight to ten items of work in order of priority and your achievement against each target.

TARGET

ACHIEVEMENTS

3. (a) Please state briefly the short falls with reference to the target / objectives referred to in column 2. Please specify constraints, if any, in achieving the targets.  
(b) Please also indicate items in which there have been significantly higher achievements and your contribution thereto.
4. a) Scientific / Technical Achievements during the year. Indicate scientific / technical publications during the year (list to be attached).
  - i) Research papers                  ii) Popular Articles                  iii) Books
  - iv) Technical Bulletins etc.          v) Others (Please specify)
- b) Additional qualifications acquired
- c) Scientific / technical / management training programmes attended during the year. (Indicate briefly the nature of programme, level of participation etc.)
- d) Participation in deputations / delegations abroad.

Place  
Date

Signature of the Scientist Reported upon

PART III ASSESSMENT OF THE REPORTING AUTHORITY  
(To be filled in by the reporting authority)

(Please read carefully the instructions given at the end of the form before filling the entries)

(a) Nature and Quality of work

1. Please comment on Part-II as filled in by the Scientists and specifically state whether you agree with the statements specifically state whether you agree with the statements relating to targets, objectives achievements & shortfalls. Also specify constraints, if any, in achieving the objectives, etc.
2. Quality of output  
Please comment on the Scientist's quality of performance having regard to standard of work and programme objectives and constraints, if any.
3. Please comment specifically on the Scientist's level of knowledge of:
  1. Functions
  2. Related instructions and their application

(b) Quality of scientific / technical achievements

(c) Attributes

1. Attitude to work

Please comment on the extent to which the Scientist is dedicated and motivated and on his/her willingness and initiative to learn and systematize his/her work.

2. Decision making ability

Please comment on the quality of decision making and on ability to weigh pros and cons of alternatives

3. Initiative

Please comment on the capacity and resourcefulness of the scientist in handling unforeseen situations on his/her own and willingness to take and additional responsibility and new areas of work.

4. Ability to inspire and motivate

Please comment on the ability of the Scientist to motivate, to obey willing support by own conduct and to inspire confidence.

5. Communication skill (written and oral)

Please comment on the ability of the Scientist to communicate and to present arguments.

6. Inter-personal relations and team-work

Please comment on the quality of relationship with superiors, colleagues and subordinates, and on the ability to appreciate other points of view and take advice in the proper spirit. Please also comment on his/her capacity to work as a member of a team and to promote team spirit and optimize the output of the team.

7. Relations with the public

Please comment on the Scientist's accessibility to the public and responsiveness to their needs.

8. Attitude towards scheduled castes / scheduled tribes / weaker sections of society

Please comment on his/her understanding of the problems of scheduled castes / scheduled tribes / weaker sections of society and willingness to deal with them.

(d) Additional attributes

(for scientists of the level of selection grade and above)

1. Please comment whether the Scientist anticipates problems, work needs and plans accordingly and is able to provide for contingencies.

2. Supervisory ability

Please comment on Scientists ability relating to,

Assignment of tasks

Identification of proper personnel for performing the task

Guidance in the performance of tasks

Review of performance

3. Coordination ability

Please comment on the extent to which the scientist is able to achieve coordination in formulation and implementation of task and programme by different functionaries involved.

4. Aptitude and potential

Please indicate three fields of work and one from amongst the following for possible specialization and career development of the scientist. Please mark 1,2,3 in three appropriate boxes.

1. Research Management

2. Research & Development

3. Training

4. Planning

5. General Administration

6. Industrial Administration

7. Any other field (please specify)

5. Training for further advancement

Please give recommendations for training with a view to further improving the effectiveness and capabilities of the scientist (while specifying the areas of training; it is not necessary to confine to the fields referred to in column 4)

PART IV

GENERAL

1. State of Health

Comment on both physical and mental health

1. a) Integrity

Please see note below the instructions given at the end of the form

b) Scientific Integrity

3. General Assessment

Please give an over all assessment of the Scientist with reference to his/her strength and short comings and also by drawing attention to the quality, if any, not covered by the entries above.





targets/goals shall be set at the time of assumption of the new change. The tasks set should clearly be known and understood by both the Officers concerned.

7. Although performance appraisal is a year-end exercise, in order that it may be a tool for human resource development, the Reporting Officer should be regular intervals review the performance and take necessary corrective steps by way of advice etc.
8. It should be the endeavour of each appraiser to present the truest possible picture of the appraisee in regard in his/her performance, conduct, behaviour and potential.
9. Assessment should be confined to the appraisee's performance during the period of report only.
10. Some of the same ranks may be more exacting than others. The degree of stress and strain in any post may also vary from time to time. These should be commented upon appropriately.
11. The item relating to 'Public Relations' need to be filled in by the Reporting Officer only where the duties of the Officer reported upon are such that he/she comes in contact with members of the public.

*Note:-* The following procedure should be followed in filling up the item relating to integrity.

- 1) If the Officer's integrity is beyond doubt, it may be so stated.
- 2) If there is any doubt or suspicion, the item should be left blank and action taken as under.
  - a) A separate secret note should be recorded and followed up. A copy of the note should also be sent together with the Confidential report to the next superior Officer who will ensure that the follow up action is taken expeditiously. Where it is not possible either to certify the integrity or to record the secret note, the Reporting Officer should state either that he has not watched the Officer's work for sufficient time to form a definite judgement or that he has heard nothing against the Officer, as the case may be.
  - b) If as a result of the follow up action, the doubts or suspicions are cleared the Officer's integrity should be certified and an entry made accordingly in the Confidential Report.
  - c) If the doubts or suspicions are confirmed, this fact should also be recorded and duly communicated to the Officer concerned.
  - d) If as a result of the follow up action, the doubts or suspicions are neither cleared nor confirmed, the Officer's conduct should be watched for further period and thereafter action taken as indicated at (b) and (c) above.

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PART III  
Agricultural University  
**NOTIFICATION**

No. GA/E3/6738/90(ii)

18<sup>th</sup>, August 1995

In exercise of the powers conferred under Sub Section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statutes SRO No. 1245/86, (Faculty of Agricultural Engineering) as assented to by the Chancellor with effect from 18-7-1995, under Section 49(6) of the said Act.

## AMENDMENTS

- I. That in the said Statutes, sub clause (a) under clause 9 norms for upgradation of Junior Assistant Professor' (For those who opt out of the U.G.C. / I.C.A.R. Scheme) shall be substituted with the following:
- i) The qualifying service to request for assessment shall be five years provided he/she possess Master's degree in the relevant disciplines of Engineering.
  - ii) He/She should have at least experience as Associate in Research / Extension / Projects / Schemes or been associated with teaching for a minimum period of two years cumulatively.
  - iii) Evidence of productive research / extension education work

### Explanation

Publication of Research papers / reports evidencing productive research / Extension Education work will be considered.

- II. That in the said Statutes under clause 9(b), 'Assistant Professor to Associate Professor' the existing clauses i, ii, iii, iv & v shall be substituted with the following.
- i) The qualifying service to request for assessment shall be 10 years as Junior Assistant Professor / Assistant Professor or the service put together.
  - ii) He/she should have been Principal Investigator / Project Leader / Project Associate in Research or Extension Projects / Schemes or associated with teaching for a minimum period of 4 years cumulatively or he/she should have guided at least 3 M.Sc. students as Major Adviser / Advisory Committee member.
  - iii) He/she should have published at least three Research papers / Extension work of high standard.
- III. That in the said Statutes under clause 9(c) norms for up gradation of 'Associate Professor to Professor' the existing sub clause i to iv shall be substituted with the following.
- i) For those persons with 5 years standing on Ph.D. the qualifying service shall be seven years as Associate Professor and for others it shall be ten years as Associate Professor or 20 years cumulative service in the 3 cadres (Junior Assistant Professor, Assistant Professor and Associate Professor) whichever is earlier.
  - ii) He/She should have guided at least five M.Sc. students as Major Advisor/Advisory Committee member or he/she should have worked as Principal Investigator/Project Leader/ Project Associate in Research/Extension Project/Schemes or associated with teaching for a minimum period of 6 years cumulatively.
  - iv) He/She should have published at least five research papers/Extension reports.

*Note:-* Qualifying service in all the above cases means the service put in any teaching post in the Kerala Agricultural University which will count for normal increments in the respective posts provided that relaxation of two years shall be given in the qualifying service in each of the cadres, in the case of teachers with standing Ph.D. where no leave period availed for obtaining Ph.D. has been reckoned for their qualifying service. However, this relaxation will not be applicable to Associate Professors having Ph.D.

- IV. That in the said statutes the existing sub clause i) under 'procedure for up gradation' shall be substituted with the following:

- i) Any teacher of the University may request in writing to the Registrar with his/her bio-data for up gradation of his/her post according to the principles listed above.
- V. That in the said statutes the existing sub clauses 3, 4, 5 and 6 under 'procedure for up gradation' shall be substituted with the following.

3. The Assessment Committee shall peruse the documents that are presented by the teacher in support of his/her request and interview him/her and make suitable recommendation to the Executive Committee, after assessing the quality of his/her Research / Teaching / Extension work. The Committee may waive interview in case where it feels justified. The Committee may relax the number of research Projects / M.Sc. students guided in deserving cases:

Provided that in the case of a person having the required length of service for up gradation, the process of assessment shall be waived for a period of 3 years, if he/she has been satisfactorily officiating for a continuous period of at least one year in the higher post after his/her having been selected by a duly constituted Selection Committee and ousted thereafter for want of vacancy. The period of 3 years shall commence from the last date of his/her being ousted from the higher post.

4. The up gradation shall take effect from the date of request on completion of stipulated length of service or from the date of fulfillment of the prescribed condition whichever is later.
5. On recommendation of the Assessment Committee, the Executive Committee may place the matter before the General Council for up gradation of the concerned post.
6. The assessment will be done periodically. The Assessment papers shall be received once in six months and when assessment held, if one person lost the Assessment, he/she can come up for assessment only after one year. The re-assessment will be valid from the date when he/she comes up for re-assessment. He/She will not get benefit from the date of eligibility for assessment.

Main Campus,  
Vellanikkara

B.SRINIVAS,  
Registrar

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**Part III  
Agricultural University  
NOTIFICATION**

(1)

No. GA/E3/42056/96(i)

19<sup>th</sup> May 1998

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to statutes SRO No. 70/72, issued as per notification No. GA/E3/34198/90 (i) dated 21.3.1995 as assented to by the Chancellor with effect from 23-4-1998 under Section 49(6) of the said act.

**Amendments**

That in the said statutes under sub clause (ii) "Essential Qualification" in respect of the posts of Dean Faculty of Agriculture, Dean Faculty of Veterinary & Animal Sciences, Director of Research and Director of Extension, the following proviso shall be added.

"Provided that the OGPA of 3.00/4.00 or 8.00/10.00 or 55% marks or equivalent need not be insisted in the case of existing teachers who are in service of Kerala Agricultural University on or before 25-6-90 and those having Ph.D.".

These amendments shall be deemed to have come into force from 23-4-1998.

Main Campus,  
Vellanikkara, Thrissur

U.MOHAMED KUNJU  
REGISTRAR i/c.

**KERALA GAZETTE  
PUBLISHED BY AUTHORITY**

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Vol. XLIII Thiruvananthapuram, Tuesday, 21<sup>st</sup> July, 1998 No. 29

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**Part III  
Agricultural University  
NOTIFICATION**

(2)

No. GA/E3/42056/96(ii)

19<sup>th</sup> May 1998

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of Kerala Agricultural University has been pleased to issue the following further amendments to statutes SRO No. 264/72 issued as per Notification No. GA/E3.34198/90(ii) dated 21.3.1995 as assented to by the Chancellor with effect from 23-4-1998 under Section 49(6) of the said Act.

Amendments

1. That in the said statute below the existing provision under sub clause (b) "Essential Qualification" in respect of the posts Professor and Associate Professor the following proviso shall be added.

"Provided that the OGPA of 3.00/4.00 or 8.00/10.00 or 55% marks or equivalent need not be insisted in the case of existing teachers who are in service of Kerala Agricultural University on or before 25-6-90 and those having Ph.D."

2. That in the said statutes the 'Note' under sub clause (d) "Essential Qualification" in respect of the post Professor and 'the Note' against item No.(ii) under "Desirable Qualification" in respect of the post Assistant Professor shall be substituted with the following:-

"In the case of Veterinary & Animal Sciences the qualification shall be recognised and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council provided that this shall not be insisted in the case of candidates possessing B.Sc (D.Sc. & T) Degree who are applying for the posts in the department of Dairy Science "

3. That in the said statutes under sub clause (d) "Essential Qualification" in respect of the post Associate Professor the following 'Note' shall be added.

*Note:-* In the case of Veterinary & Animal Sciences the qualifications shall be recognised and included in the first or second schedule to the Indian Veterinary Council Act 1984 and registered with a State Veterinary Council provided that this shall not be insisted in the case of candidates possessing B.Sc (D.Sc. & T) Degree who are applying for the posts in the Department of Dairy Science.

These amendments shall be deemed to have come into force from 23-4-1998.

Main Campus,  
Vellanikkara, Thrissur

U.MOHAMED KUNJU  
REGISTRAR i/c.

**KERALA GAZETTE  
PUBLISHED BY AUTHORITY**

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Vol. XLIII

Thiruvananthapuram, Tuesday, 21<sup>st</sup> July, 1998

No. 29

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Part III  
**Agricultural University  
NOTIFICATION  
(3)**

No. GA/E3/42056/96(iii)

19<sup>th</sup> May 1998.

In the exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to

Statutes SRO No. 1112/79 issued as per Notification No. GA/E3/34198/90 (iii) dated 21.3.1995 as assented to by the Chancellor with effect from 23-4-1998 under Section 49(6) of the said Act.

Amendments

That in the said Statutes under Sub Clause (i) "Essential qualifications" in respect of the post 1-Dean and under Sub Clause (ii) "Essential Qualifications" in respect of the posts 2 – Professor and 3 – Associate Professor, the following proviso shall be added.

"Provided that the OGPA of 3.00/4.00 or 8.00/10.00 or 55% marks or equivalent need not be insisted in the case of existing Teachers who are in service of Kerala Agricultural University on or before 25-6-1990 and those having Ph.D."

These amendments shall be deemed to have come into force from 23-4-1998.

Main Campus,  
Vellanikkara, Thrissur

U.MOHAMED KUNJU  
REGISTRAR i/c.

**KERALA GAZETTE  
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Vol. XLIII

Thiruvananthapuram, Tuesday, 21<sup>st</sup> July, 1998

No. 29

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Part III  
**Agricultural University  
NOTIFICATION**

(4)

No. GA/E3/42056/96(iv)

19<sup>th</sup> May 1998

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statutes SRO No. 1245/86 issued as per Notification No. GA/E3/34198/90(iv) dated 21.03.1995 as assented to by the Chancellor with effect from 23.04.1998 under Section 49(6) of the said Act.

Amendments

That in the said Statutes under Sub Clause (i) "Essential Qualifications" in respect of the post Dean and under Sub Clause (ii) "Essential Qualifications" in respect of the posts 2 – Professor (Agricultural Engineering Subjects) 3-Professor (Basic Engineering/Basic Science/Humanities) 4-Associate Professor (Agricultural Engineering – Subjects) and 5-Associate Professor (Basic Engineering)/Basic Science/Humanities) the following proviso shall be added.

"Provided that the O.G.P.A. of 3.00/4.00 or 8.00/10.00 or 55% marks or equivalent need not be insisted in the case of existing Teachers who are in service of Kerala Agricultural University on or before 25.06.1990 and those having Ph.D."

These amendments shall be deemed to have come into force from 23.04.1998.

Main Campus,  
Vellanikkara, Thrissur

U. MOHAMED KUNJU  
REGISTRAR i/c.

**KERALA GAZETTE  
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Vol. XLIII      Thiruvananthapuram, Tuesday 27<sup>th</sup> October 1998      No. 42

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Part III  
**Agricultural University**

**NOTIFICATION**

No. GA/E3/43929/93

9<sup>th</sup> September, 1998

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the amendments to statute SRO No. 487/83 issued as per Government Notification No. G.O.(Ms) 17/83/AD Dated 28-1-1983 as assented to by the Chancellor with effect from 12-8-1998 under section 49(6) of the said act.

Amendments

1. That in the said statute the designation 'steward' shall be substituted by 'Hostel Manager'
2. That in the said statute the entire proviso under '2 b other qualification' shall be substituted with the following:  
2(b) Other qualification – No person shall be eligible for appointment to the post unless he possesses the following qualifications:  
  
Essential    1. Graduation from a recognized university  
2. Experience in keeping and handling stores and accounts for two years in Government institutions/Educational institutions recognized by the Government/Public undertaking/Institutions of similar standing as decided by the Selection Committee  
Desirable    Pass in Account Test (Lower) of Government of Kerala
3. That in the said statute, the 'Note' under '2 (b) other qualifications – desirable' shall be deleted.

These amendments shall be deemed to have come into force from 12-8-1998.

Main Campus,  
Vellanikkara

P.B.SIDHARTHAN,  
REGISTRAR



**KERALA GAZETTE  
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VOL. XLIV Thiruvananthapuram, Tuesday 20<sup>th</sup> July, 1999 No. 29

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**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/48130/93

3<sup>rd</sup> July, 1999

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to statutes SRO No. 495/77 dated 28<sup>th</sup> May 1977 issued vide Government Notification No. 81091/P5/76/AD dated 28<sup>th</sup> May 1977 as assented to by the Chancellor with effect from 4-3-1999 under section 49(6) of the said act.

**Amendment**

In the said statutes after the entries in column 2 under 1 'Qualifications', the following note shall be inserted, namely:

Note:- The Class IV employee possessing Secondary School Leaving Certificate or equivalent qualification and who have put in a minimum of 3 years service in Kerala Agricultural University need not pass the Attender Test conducted by the Kerala Agricultural University or Public Service Commission.

Main Campus,  
Vellanikkara, Thrissur

P.B. SIDHARTHAN  
REGISTRAR

**KERALA GAZETTE  
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VOL. XLIV Thiruvananthapuram, Tuesday 7<sup>th</sup> September, 1999 No. 35

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**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/34004/96

27<sup>th</sup> July, 1999

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Notification No. 42131/P5/72/AD dated 2-8-1972 (powers and functions of General Council) as assented to by the Chancellor with effect from 17-6-1999 under Section 49(6) of the said act.

Amendment

That in the said statute, under clause “16 hours of meeting”, the proviso against (a) in the first paragraph will be substituted by the following.

The General Council shall meet at 9 AM on each day appointed for the meeting and Chairman shall adjourn the meeting after completing all the items in the agenda or at 4 PM whichever is earlier.

Main Campus,  
Vellanikkara, Thrissur

P.B. SIDHARTHAN  
REGISTRAR

**KERALA GAZETTE  
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VOL. XLV Thiruvananthapuram, Tuesday 14<sup>th</sup> March 2000 No. 11

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**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/40131/88

27<sup>th</sup> January, 2000

In exercise of the powers conferred by section 49 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University hereby make the following statutes prescribing method of appointment, qualifications, salary and allowances and age limit in respect of the posts of Skipper Gr.II., Fishing Vessel Engineer, Deck Hand and Gear Technicians under the Kerala Agricultural University as assented to by the Chancellor with effect from 13<sup>th</sup> January 2000.

**STATUTES**

1. Method of appointment:

Appointment to the post mentioned in column (1) below shall be in accordance with the method of appointment specified against each in column(2).

<i>Posts</i> (1)	<i>Method of appointment</i> (2)
1. Skipper Gr.II.	By Direct Recruitment
2. Fishing Vessel Engineer	By Direct Recruitment
3. Deck Hand	1. By Selection from among qualified labourers 2. By direct recruitment if candidates are not available under item(1) above.
4. Gear Technician	Direct Recruitment

2. (a) Qualifications regarding age:

Age limit for direct recruitment shall be in accordance with the norms prescribed by Kerala Public Service Commission from time to time subject to the usual relaxation in

respect of candidates belonging to Scheduled Caste / Scheduled Tribe and other Backward classes as prescribed in Sub Rule (C) of Rule 10 of the Kerala State and Subordinate Service Rules 1958.

Provided further that in the case of Deck Hand, a relaxation of 5 years in age will be given to the labourers.

(b) Other qualification

No person shall be eligible for appointment to the posts mentioned in column (1) of the table below, by the methods specified in column (2) unless he possesses the qualifications mentioned in the corresponding entry in column (3) there of.

<i>Posts</i>	<i>Method of appointment</i>	<i>Qualification</i>
(1)	(2)	(3)
1. Skipper Grade II.	By direct recruitment	1. Certificate of competency as Skipper for Fishing Vessel issued by Director General of Shipping, Government of India, Bombay OR Certificate of competency as Skipper of Fishing Vessel Grade II issued by Director General of Shipping, Government of India, Bombay. 2. Five years experience as Skipper/Bosun/Fishing Second Hand in registered Fishing Vessel.  <i>Desirable:</i> Experience in training of students in Navigation, Seamanship and Fishing methods
2. Fishing Vessel Engineer	By direct recruitment	A certificate of competency as Engine Driver of Fishing Vessel (Motor) issued by Director General of Shipping, Government of India. OR Possession of a Second class Engine Driver certificate issued by the Director General of shipping, Government of India.  <i>Desirable:</i> Two years experience as Engine Board Marine Fishing Vessel or a registered seagoing craft.

3. Deck Hand	By selection or by direct recruitment	1. Pass in 7 <sup>th</sup> Standard. 2. Pass in 9 months Fisherman Training Course conducted by the Fisheries Department of Kerala. Desirable: Three years experience in a mechanized fishing vessel as Deck Hand or Cook of registered fishing vessel.
4. Gear Technician	By direct recruitment	1. Pass in Matriculation or its equivalent. 2. Pass in Gear Technician's course conducted by the Central Institute of Fisheries, Nautical and Engineering Training or an equivalent qualification. Desirable: Two years experience in assembling and repairing of fishing gears on board the vessel, collection of fishing data.

3. Salary and allowances:

The scale of pay for the posts shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University from time to time.

4. Duties:

The duties attached to the above posts shall be as follows:

a. Skipper Gr.II.

He will be in charge of Fishing Vessel and will be responsible for the safe navigation and upkeep of the Vessel and maintenance of discipline and order among the crew and arrange watch duty for the Vessel. He will implement fishing programme as per the instruction of the Officer in charge of the fishing programme/Head of Department concerned. He will help in imparting practical training to the students of the College of Fisheries in navigation and Seamanship and on different fishing methods. He will see that all the movable machinery on Deck such as winch, gallows, warp, other boards, lead blocks, pulley blocks, mast derrie and rigging accessories are in order and good condition. He will keep the LSA and FFA equipment in perfect working order and good condition. He will be responsible for all the tools on Deck and utensils and maintenance of proper accounts. He will be solely responsible for successful fishing operation and for keeping records, boat log and account of the catch and also the disposal of the catch at the prevailing rates of the College of Fisheries and will report to the Officer in charge / Head of the Department concerned.

b. Fishing Vessel Engineer:

He will be in charge of the Engine and all other machineries available on board. He will attend to the running of the engines, working of the winch, maintain of log and keeping of records pertaining to fuel consumption. He will attend to minor repairs of engine, winch, water pump and bilge, changing of oil, checking of batteries and will service all mechanical parts. He will responsible for oiling and greasing of machineries , bolts, screws, hinges, door handles and all parts liable to be corrected.

c. Deck Hand:

They will attend to all works on board the vessel as per orders of the Skipper/Scientist in charge. While fishing, all Deck Hands will take part in the work with the gear and fish. They will take part in all the manual works on board the vessel and take part in the repairs of fishing gear at seashore. They will be responsible for the tools they use. Necessary minor repairs, painting, washing and cleaning the deck, galley fish held, cabin, wheel house and keeping everything neat and tidy in the vessel will also be attended to, when the vessel is hauled up for dry decking. They will also prepare food for the crew and other participants. They are responsible for the all plates, cups and other utensils in galley.

d. Gear Technician:

He will assist the Skipper in rigging the vessels for routine fishing operations. He will keep in good working condition the required gear material, fishing implements and accessories for the vessel for giving training to the students. He will assist the teaching staff of the fishing technology department of the College of Fisheries in the conduct of practical classes ashore and at sea fishing methods and fishing gear design, fabrication and repairs and also making gear models. He will also fabricate the required fishing gears and attend to their repairs with the assistance of the Deck Hand. He will keep records of the fishing operations, fish caught and will attend to all the related works assigned to him by the Head of the Department.

Main Campus,  
Vellanikkara, Thrissur

P.B. SIDHARTHAN  
REGISTRAR

**KERALA GAZETTE  
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VOL.XLV

Thiruvananthapuram, Tuesday 21<sup>st</sup> November 2000

No. 46

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**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/25113/98

26<sup>th</sup> September, 2000

In exercise of the powers conferred under sub section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to

statutes SRO No.264/72 (Faculty of Agriculture) as assented to by the Chancellor with effect from 2<sup>nd</sup> September 2000 under Section 49(6) of the said Act.

Amendment

In the said statute – clause 1 Qualifications under “3 – Assistant Professor – Essential a” in the sentence beginning “Provided that .....” among the subjects, “Agricultural Meteorology” shall be deleted.

This amendment shall come in to force from 2<sup>nd</sup> September 2000.

Main Campus,  
Vellanikkara

A.IJOSE  
REGISTRAR i/c.

**KERALA GAZETTE  
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VOL.XLV

Thiruvananthapuram, Tuesday 3<sup>rd</sup> October 2000

No. 39

**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/38830/95

16<sup>th</sup> August, 2000

In exercise of the powers conferred by section 49 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University hereby make the following statutes prescribing qualifications, method of appointment, salary and allowances and age limit of Duffedar in the Kerala Agricultural University as assented to by the Chancellor with effect from 18<sup>th</sup> July 2000.

**STATUTES**

I. Method of appointment:

The following shall be the method of appointment to the post of Duffedar namely:-

1. By promotion from Class IV employee
2. If suitable hands are not available under item (1) above, by direct recruitment.

II. Qualifications:

No person shall be eligible for appointment to the post by the method of appointment specify in column (1) of the table below unless he/she possesses the qualifications specified in the corresponding entry in column (2) there of.

<i>Method of appointment</i>	<i>Qualifications</i>
1. By Promotion	Must be able to read and write Malayalam
2. By Direct recruitment	A pass in Standard VII.

III. Qualifications regarding age:

No person shall be eligible for appointment by direct recruitment if he/she has not completed 18 years or has completed 35 years of age on the first day of January of the year in which applications for appointment are invited with usual relaxation as per Kerala State and Subordinate Service Rules.

IV. Salary and allowances:

The salary and allowances of the post shall be such as may be fixed by the Executive Committee of Kerala Agricultural University from time to time.

V. Duties:

He/She shall discharge the duties assigned to him/her from time to time by the University.

Main Campus,  
Vellanikkara.

A.IJOSE,  
REGISTRAR i/c.

**Explanatory Note**

This does not form part of the notification but is intended to indicate its general purport. Section 49 of the Kerala Agricultural University Act (Act 33 of 1971) provides that the Statutes of the University shall be made by the University. It is considered necessary to make Statutes regarding the method of appointment, qualifications etc. of the post of Duffedar under the Kerala Agricultural University. This notification is intended to achieve the above object.

**KERALA GAZETTE  
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VOL.XLVI. Thiruvananthapuram, Tuesday 16<sup>th</sup> January 2001 No. 3

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**Part III  
Agricultural University**

**NOTIFICATION**

No. GA/E3/25149/85

8<sup>th</sup> January, 2001

In exercise of the powers conferred by section 49 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University hereby make the following statutes prescribing qualifications, method of appointment, salary and allowances and age limit in respect of the post of Systems Manager, Programmer and Junior Programmer in the Kerala Agricultural University as assented to by the Chancellor with effect from 12<sup>th</sup> December 2000.

*Method of appointment:*

Appointment to the posts mentioned in Column (1) of the table below shall be in accordance with the method of appointment specified against each in Column (2).

TABLE

<i>Post</i>	<i>Method of appointment</i>
1. Systems Manager	By Direct Recruitment
2. Programmer	By Promotion from among the Junior Programmers who are having 5 years experience in Kerala Agricultural University
3. Junior Programmer	By Direct recruitment

(a) *Qualifications regarding age*

No person shall be eligible for appointment by direct recruitment to the posts mentioned in Column (1) of the table below if he/she has not completed 18 years or has completed the age specified against the post as on the 1<sup>st</sup> day of January of the year in which applications for appointment to the posts are invited:

1. Systems Manager	45 years
2. Junior Programmer	35 years

Provided that the rules regarding reservation of appointment (General Rule 14 to 17) of the Kerala State and Subordinate Service Rules 1958 shall apply to appointment by direct recruitment.

Provided also that upper age limit will not be insisted in the case of Kerala Agricultural University employees.

(b) *Other qualifications:*

No person shall be eligible for appointment to the posts mentioned in column (1) of the table below by the method of appointment specified in column (2) unless he possesses the qualifications mentioned in the corresponding entry in column (3) thereof.

TABLE

Posts (1)	Method of appointment (2)	Qualifications (3)
1. Systems Manager	By direct recruitment	1. First class Masters Degree in Computer Engineering or Computer Science or Computer Application. 2. At least five years experience in Systems Analysis and Design Programming.
2. Programmer	By promotion	From among Junior Programmers who are having five years experience in Kerala Agricultural University.
3. Junior Programmer	By direct recruitment	First Class Masters Degree in Computer Engineering or Computer Science or Computer Application.



(This qualification will not be insisted on in the case of Junior Programmers already in Kerala Agricultural University service).

*Note:-* Scheduled Caste / Scheduled Tribe candidate are eligible for applying to the posts if they possess at least a Second Class Masters Degree in the above subject.

***Salary and allowances***

The Scale of pay for the posts of Systems Manager, Programmer and Junior Programmer shall be as decided by the Executive Committee of Kerala Agricultural University.

Main Campus,  
Vellanikkara, Thrissur

K.R. MURALEEDHARAN  
REGISTRAR

**Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 49 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the statutes of the university shall be made by the General Council. It is considered necessary to make statutes regarding the method of appointment, qualifications, salary and allowances and age limit in respect of the posts of Systems Manager, Programmer and Junior Programmer under the Kerala Agricultural University. This notification is intended to achieve the above object.

**KERALA GAZETTE  
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VOL. XLVI

Thiruvananthapuram, Tuesday, 6<sup>th</sup> February 2001 No.6

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**Part III  
Agricultural University**

**NOTIFICATION**

No. GA/E3/3449/1979

1<sup>st</sup> February 2001

Under Section 49 of Kerala Agricultural University Act, 1971 (Act 33 of 1971) the General Council of Kerala Agricultural University hereby make the following Statutes prescribing the method of appointment, qualifications, salary and allowances and duties in respect of the post of Technical Assistant (Statistics) under the Kerala Agricultural University as assented to by the Chancellor with effect from 3<sup>rd</sup> January, 2001.

**STATUTES**

1. Method of appointment:	1) 50% of vacancies by direct recruitment 2) 50% of vacancies by internal selection from among the qualified hands in Kerala Agricultural University service.
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2. (a) Qualification regarding age:	No person shall be eligible for appointment to the post if he/she has not completed 18 years or has completed 35 years of age on the first day of January of the year in which applications for appointment are invited. Upper age limit will not be insisted in the case of Kerala Agricultural University employees. Usual relaxation will be given to Scheduled Caste / Scheduled Tribe and Other Backward Communities.
(b) Educational Qualifications:	No person shall be eligible for appointment to the post unless he/she possesses the qualifications mentioned below: (i) Masters Degree in Agricultural Statistics or Statistics or Mathematics with a minimum of 55% marks in the subject. (ii) Certificate in Computer Science of a duration of minimum one year recognized by the Government of Kerala.
3. Salary and Allowances:	The scale of pay for the post shall be such as may be fixed by the Executive Committee of Kerala Agricultural University from time to time.
4. Duties:	(1) Date collection, analysis and maintenance of date records. (2) Operation of Computer (3) Assisting the Project leader for Research / Course teacher for practicals. (4) To attend to any other work assigned by the Head of Office / Department / Scheme or other Scientist from time to time.

Main Campus,  
Vellanikkara.

(Sd/-)  
Registrar

**Explanatory Note**

(This does not form part of the Notification, but is intended to indicate its general purport.)

Section 49 of the Kerala Agricultural University Act, 1971 (Act 33 of 1971) provides that the Statutes of the University shall be made by the General Council. It is considered necessary to make Statutes prescribing the method of appointment, qualifications, etc., in respect of the post of Technical Assistant (Statistics) under the Kerala Agricultural University. This Notification is intended to achieve the above object.

**KERALA GAZETTE  
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Thiruvananthapuram, Tuesday, 13<sup>th</sup> March, 2001 No. 11

**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/8108/84

14<sup>th</sup> February 2001

In exercise of the powers conferred by Section 49 of the Kerala Agricultural University Act, 1971 (Act 33 of 1971), the General Council of Kerala Agricultural University hereby make the following statutes prescribing the method of appointment, qualifications etc. in respect of the post of Tractor Driver under the Kerala Agricultural University as assented to by the Chancellor with effect from 3<sup>rd</sup> August 1998.

**STATUTES**

**I. Method of appointment-**

Appointment to the post of Tractor Driver shall be as follows:

- (a) Tractor Driver Grade I – By promotion from Tractor Driver grade II
- (b) Tractor Drive grade II – By promotion from Tractor Driver grade III
- (c) Tractor Driver grade III – i) 50% of the vacancies by Direct Recruitment.  
ii) 50% of the vacancies by appointment from qualified Class IV employees and Permanent Labourers under Kerala Agricultural University having 5 years service in Kerala Agricultural University.

**II. Qualifications –**

- (i) Must have studied up to Standard VII.
- (ii) Must possess valid Tractor Driving Licence and must be proficient in driving.

*Note:-* (1) Proficiency in driving shall be proved in a practical test.  
(2) For direct recruitment, preference will be given to candidates having certificate in Agricultural Mechanic Course issued by Kerala Agricultural University.

**III. Age Limit:**

No person shall be eligible for appointment by direct recruitment to the post of Tractor Driver grade III if he has not completed 18 years or has completed 35 years as on the first day of January of the year in which applications for appointment to the post are invited. Provided that the provisions for raising the age limit in the case of members of Scheduled Caste, Scheduled Tribe and Other Backward Classes for appointment to the Government service in Sub Rule (C) of Rule 10 of the Kerala State and Subordinate Service Rules 1958 shall be applicable to members of Scheduled Caste, Scheduled Tribe and other Backward Classes for appointment to the post under this statutes:

Provided further that the upper age limit shall not be applicable to the employees / Permanent labourers of the Kerala Agricultural University for appointment to the post under this statutes.

IV. *Salary and Allowances-*

The salary and allowances of the post shall be such as may be fixed by the Executive Committee of Kerala Agricultural University from time to time.

Main Campus,  
Vellanikkara.

K.R.MURALEEDHARAN,  
Registrar

**Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport.)

Section 49 of Kerala Agricultural University Act (Act 33 of 1971) provides that the statutes of the University shall be made by the General Council. The Statutes prescribing the method of appointment, qualifications, salary and allowances, etc. of the post of Tractor Driver grade I, grade II and grade III under the Kerala Agricultural University has not been issued so far. This notification is to prescribe the statutes in respect of the post of Tractor Driver under the Kerala Agricultural University.

**Kerala Agricultural University  
NOTIFICATIONS**

(1)

No. GA/E3/35012/99

14<sup>th</sup> June 2001

In exercise of the powers conferred under Sub Section (2) (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to the Statutes made by the Government of Kerala vide Notification No. 45295/Ag/P5/72/AD dated 11<sup>th</sup> August 1972 and published as S.R.O. No. 422/72 as assented to by the Chancellor with effect from 16-5-2001 under Section 49(6) of the said Act.

**AMENDMENT**

In the said Statutes, 'Clause-3-Quorum' shall be substituted by the following:

3. Quorum – One third of the total number of members of the Executive Committee shall be the quorum for the meeting of the Executive Committee.

This amendment shall come into force from 16-5-2001.

(2)

No.GA/E3/35694/98

8<sup>th</sup> June 2001

In exercise of the powers conferred under Sub Section (2) (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the

Kerala Agricultural University has been pleased to issue the following further amendment to the Statutes made by the Government of Kerala vide Notification No. 42131/P5/72/AD dated 2<sup>nd</sup> August 1972 as assented to by the Chancellor with effect from 16-5-2001 under Section 49(6) of the said Act.

### AMENDMENT

In the said Statutes, Sub Clause (g) of 'Clause 8 (1) Admissibility of Questions' – shall be substituted by the following.

(g) At any ordinary meeting of the General Council, the time allowed for answering questions shall not exceed 90 minutes.

The amendment shall come into force from 16-5-2001.

Main Campus,  
Vellanikkara

(Sd/-)  
Registrar

### KERALA GAZETTE PUBLISHED BY AUTHORITY

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Thiruvananthapuram, Tuesday 20<sup>th</sup> November, 2001

No. 46

### Part III Agricultural University NOTIFICATION

No. GA/E3-6390/89

2<sup>nd</sup> September 1998

In exercise of the powers conferred by Section 49 of the Kerala Agricultural University Act 1971 (33 of 1971), the General Council of Kerala Agricultural University hereby make the following Statutes prescribing the method of appointment, qualifications etc. in respect of the post of Pool Officer (equivalent to the cadre of Assistant Registrar) under Kerala Agricultural University as assented to by the Chancellor with effect from 1<sup>st</sup> August, 1998.

### STATUTES

1. *Method of Appointment* : The method of appointment to the post of Pool Officer shall be as follows:
  - (i) By Promotion on the basis of seniority from among the cadre of Senior Office Superintendents.
  - (ii) By direct recruitment if candidates are not available under item (i)
2. *Qualifications for direct Recruitment*:
  - (i) Bachelor Degree of a recognized University.
  - (ii) Typewriting English (Higher), Kerala Government Technical Examination or Madras Government Technical Examination.
  - (iii) Typewriting Malayalam (Lower), Kerala Government Technical Examination
  - (iv) Shorthand English (Lower), Kerala Government Technical Examination or Madras Government Technical Examination.

- (v) Workable knowledge of Computers.
  - (vi) 10 years service out of which at least 3 years service in the cadre of Senior Office Superintendent / Superintendent / equivalent in State Government, University or any other autonomous bodies.
3. *Age:* No person shall be eligible for direct recruitment to the post if he has not completed 35 years or has completed 45 years as on the 1<sup>st</sup> day of January of the year in which application for appointment to the post is invited. Upper age limit will not be insisted in the case of Kerala Agricultural University Employees. Provided the provision for raising the age limit in the case of the members of the Scheduled Caste / Scheduled Tribe and other Backward Communities for appointment to Government Service under Sub Rule (c) of Rule 10 of the Kerala State and Subordinate Service Rules 1958 shall be applicable to members of Scheduled Caste, Scheduled Tribe and other Backward Communities for appointment to the post.
4. *Salary and Allowances:* The salary and allowances for the post shall be such as may be fixed by the Executive Committee of the University from time to time.
5. *Duties and responsibilities:*
- (a) The Pool Officer shall be responsible for the Fair Copy and Despatch Section of Kerala Agricultural University Headquarters.
  - (b) The Pool Officer shall be responsible to watch the Attendance of Senior Office Superintendents, Typists and all other employees in the Fair Copy and Despatch Section of the Kerala Agricultural University Headquarters.
  - (c) The Pool Officer shall be responsible for the completion of certain items of urgent typing works i.e., works relating to the preparation of examination results, electoral rolls, Executive Committee and General Council agenda and minutes, budget etc. in stipulated time.
  - (d) The Pool Officer will be responsible for keeping the Duplicating Machines and Typewriting machines in the Fair Copy Section in working condition.
  - (e) Pool Officer may sanction the Casual leave / Compensatory off in respect of all employees in the Fair Copy and Despatch Section.
  - (f) Application for all kinds of leave other than Casual Leave in respect of all employees in the Fair Copy and Despatch Section should be routed through the Pool Officer.
  - (g) Attendance Register in respect of the employees in the Fair Copy and Despatch Section should be forwarded to the Deputy Registrar (Admn.) at 10.15 A.M. every day.
  - (h) Proposals for the repair of the Duplicating Machines and Typewriting Machines in the Fair Copy Section should be routed through the Pool Officer with his remarks.
  - (i) Pool Officer will be responsible for keeping discipline in the Section.
  - (j) Notwithstanding the above, the Pool Officer will attend to all items of work assigned to him from time to time.
  - (k) The Pool Officer will function under the administrative control of Deputy Registrar (Admn.)

Main Campus, Vellanikkara,  
Thrissur.

(Sd/-)  
Registrar

**Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport)

The Statute for the post of Pool Officer under Kerala Agricultural University prescribing the method of appointment, qualifications, age limit and salary and allowances has not been issued so far Under Section 49 of the Kerala Agricultural University Act 1971, Statutes of the University have to be prescribed by the General Council. The notification is intended to achieve the above object.

**KERALA GAZETTE  
PUBLISHED BY AUTHORITY**

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VOL. XLVI                      Thiruvananthapuram, Tuesday    20<sup>th</sup> November, 2001

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**NOTIFICATION**

No. GA/E3/13907/96

11<sup>th</sup> October 2001

In exercise of the powers conferred under Sub Section (2) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendment to the Statutes made by the Government of Kerala vide Notification No. 49098/AG/P5/72/AD dated 30<sup>th</sup> August 1972 and published as S.R.O. No.447/72 as assented to by the Chancellor with effect from 4-10-2001 under Section 49(6) of the said act.

**AMENDMENT**

In the said Statutes, 'Clause 2 – Faculty of Veterinary & Animal Sciences' and the provisions there under shall be recast, namely:

2. Faculty of Veterinary & Animal Sciences – The Faculty of Veterinary & Animal Sciences shall comprise the Departments mentioned in column (1) below, subjects of study assigned to each of such Departments as shown in column (2).

<i>Name of the Department</i> (1)	<b>Subjects</b> (2)
1. Veterinary Anatomy & Histology	Gross Anatomy, Histology, Embryology, Applied Anatomy.
2. Veterinary Physiology	Animal and Avian Physiology, Endocrinology, Climatology
3. Veterinary & Animal Husbandry Extension	Sociology, Veterinary and Animal Husbandry Extension, Livestock Economics, Marketing and Business Management
4. Veterinary Microbiology	Veterinary Bacteriology, Mycology, Virology, Immunology and Serology
5. Animal Reproduction, Gynaecology and Obstetrics	Gynaecology Obstetrics, Andrology, Artificial Insemination
6. Clinical Veterinary Medicine	Clinical Examination, Internal Medicine, Therapeutics, Ethics & Jurisprudence

7. Poultry Science	Hatchery Management, Poultry Industry
8. Statistics	Mathematics, Matrices, Applied multivariate analysis, computer programming
9. Veterinary Surgery and Radiology	General Surgery, Anaesthesiology Clinical Surgery, Radiology
10. Animal Nutrition	Animal and Avian Nutrition, Feed Technology, Applied Nutrition
11. Dairy Science	Dairy Farming and allied aspects, Dairy business management, Milk Microbiology
12. Livestock production and Management	Livestock Management, Fodder Production and Grass land management, Animal Housing and Sanitation, Wild and Zoo, Animal health care and management, pet animal care, Avian Production and Management.
13. Animal Breeding, Genetics & Biostatistics	Animal Breeding, Genetics, Biostatistics, Computer application
14. Veterinary Pathology	General and Systemic Pathology, Special Pathology
15. Veterinary Parasitology	Helminthology, Entomology, Acarology, Protozoology
16. Veterinary Epidemiology and Preventive Medicine	Veterinary Epidemiology, Preventive Veterinary Medicine
17. Veterinary Pharmacology and Toxicology	Pharmacology, Chemotherapy, Toxicology
18. Veterinary Public Health	Milk and Meat Hygiene, Public Health, Zoonoses, Environmental hygiene
19. Livestock Products Technology	Milk and Milk Products Technology, Abattoir practices and Animal bye-products Technology, Meat and Meat Products Technology, Poultry Products Technology
20. Veterinary Biochemistry	General biochemistry, Physiological Chemistry, Clinical Biochemistry, Immuno Chemistry, Molecular biology and Biotechnology

This amendment shall come into force from 4-10-2001.

Main Campus,  
Vellanikkara

(Sd/-)  
for REGISTRAR



**KERALA GAZETTE  
PUBLISHED BY AUTHORITY**

VOL. XLVI Thiruvananthapuram, Tuesday 27<sup>th</sup> November, 2001 No. 47  
6<sup>th</sup> Agrahayana 1923

**PART III  
Agricultural University  
NOTIFICATION**

No. GA/E3/43602/2000

23<sup>rd</sup> October 2001

In exercise of the powers conferred under Section (2) (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendment to the Statutes made by the Government of Kerala vide Notification No. G.O.(MS)313/85/GAD dated 30<sup>th</sup> November 1985 and published as S.R.O. No.1046/86 as assented to by the Chancellor with effect from 11.10.2001.

**AMENDMENTS**

In the said Statutes, under 'Clause 1 The Faculty of Agricultural Engineering and Technology', the Schedule, 'Name of Department' and 'Subjects' shall be recast, namely:-

**SCHEDULE**

<i>Name of the Department</i>	<b>Subjects</b>
1. Land and Water Resources and Conservation Engineering	Exploration, Development Storage and Conservation of land and water resources with specific reference to Agricultural and Rural Developments, Farm Structures and Allied subjects.
2. Irrigation and Drainage Engineering	Irrigation, Drainage, Soil-Plant-Water relationship, Soil Physics, Evapo-transpiration, Irrigation Structure and Allied subjects.
3. Farm Power, Machinery and Energy	Agricultural and related machineries, Power and Energy systems, Instrumentation Electronics, Electrical Engineering and Allied subjects.
4. Post Harvest Technology and Agricultural Processing	Engineering and Technology of Post Harvest operations including processing material handling, storage, preservation and utilization and Allied subjects.
5. Supportive and allied courses of study	Mathematics, Physics, Chemistry, Computer Science and Programming, Plant and Animal Science for Engineering Applications, English, Technical Writing, History of Science and Technology and Allied subjects.

These amendments shall come into force from 11.10.2001.

Main Campus,  
Vellanikkara

(Sd/-)  
for REGISTRAR

**KERALA GAZETTE  
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VOL. XLVII Thiruvananthapuram, Tuesday 23<sup>rd</sup> July 2002, No. 30

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**PART III**

Notifications by Heads of Departments

**Agricultural University**

**NOTIFICATION**

No. GA/E3/4112/80(ii)

22<sup>nd</sup> April 2002

In exercise of the powers conferred by Section 49 of the Kerala Agricultural University Act, 1971 (Act 33 of 1971) the General Council of Kerala Agricultural University hereby make the following Statutes prescribing the method of appointment, qualification, etc. in respect of the post Senior Foreman in the Kerala Agricultural University Press as assented to by the Chancellor with effect from 14-12-2001.

**STATUTES**

- I. *Method of appointment:*
- (i) By promotion from the cadre of Junior Foreman having the requisite qualifications.
  - (ii) In the absence of qualified hands under item (I) above, by direct recruitment.
- II. *Qualifications:*
1. For promotion from Junior Foreman
    - (a) Diploma in Printing Technology recognized by Government of Kerala.
- OR
- Pass in Kerala Government Technical Examinations or Madras Government Technical Examinations with Higher in any one and Lower in two, in any branch of Composing or Machine Work or Book Binding.
- (b) 2 years experience as Junior Foreman.
  2. For direct Recruitment
    - (a) 3 years Diploma in Printing Technology recognized by Government of Kerala.
    - (b) 5 years experience in a recognized printing press in a supervisory cadre.
- III. *Age limit:*
- The upper age limit for direct recruitment to the post shall be 40 years as on the first January of the year of Notification. Provided that the provisions for raising the age limit in the case of members of Scheduled Caste / Scheduled Tribes and Other Backward Communities for appointment to Government service in Sub Rule (C) of Rule 10 of the Kerala State and Subordinate Service Rules 1958 shall be applicable to members of Scheduled Castes / Scheduled Tribes and Other Backward Communities for appointment to the post under this Statutes.
- IV. *Salary and Allowances:* The salary and allowances of the post shall be such as may be fixed by the Executive Committee from time to time.

Main Campus,  
Vellanikkara

(Sd/-)  
Registrar

**Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport.)

Section 49 of Kerala Agricultural University Act (Act 33 of 1971) provides that the Statute of the University shall be made by the General Council. The Statutes prescribing method of appointment, qualifications, age limit, salary and allowances of the post of Senior Foreman in Kerala Agricultural University Press have not been issued so far.

This notification is intended to achieve the above object.

**KERALA GAZETTE  
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VOL. XLVII

Thiruvananthapuram, Tuesday, 14<sup>th</sup> May 2002

No. 20

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**Part III  
Agricultural University  
NOTIFICATION**

No. GA/E3/4112/80 (iii)

22<sup>nd</sup> April 2002

In exercise of the powers conferred by Section 49 of the Kerala Agricultural University Act, 1971 (Act 3 of 1971), the General Council of Kerala Agricultural University hereby make the following Statutes prescribing the method of appointment, qualifications etc. in respect of the post Junior Foreman in the Kerala Agricultural University Press as assented to by the Chancellor with effect from 14-12-2001.

**STATUTES**

1. *Method of Appointment:*

- (i) By promotion from the cadre of Printer / Compositor / Binder having the requisite qualifications.
- (ii) In the absence of qualified hands under item (1) above, by Direct Recruitment.

2. *Qualifications:*

- (i) For promotion from Printer / Compositor / Binder  
Diploma in Printing Technology recognized by Government of Kerala  
OR  
Pass in Kerala Government Technical Examinations or Madras Government Technical Examinations with Higher in any one and Lower in two, in any branch of Composing or Machine work or Book Binding.
- (ii) For Direct Recruitment
  - (a) 3 year Diploma, in Printing Technology recognized by Government of Kerala
  - (b) 3 years experience in a recognized Printing Press in a supervisory capacity.

3. *Age limit:*

The upper age limit for Direct recruitment to the post shall be 35 years as on the first January of the year of notification. Provided that the provisions for raising the age limit in the case of members of Scheduled Castes / Scheduled tribes and Other Backward Communities for appointment to Government service in Sub Rule (C) of Rule 10 of the Kerala State and Subordinate Service Rules 1958 shall be applicable to members of Scheduled Castes / Scheduled Tribes and Other Backward Communities for appointment to the post under this Statutes.

Provided further that the upper age limit shall not be applicable to the in service candidates applying for the post.

4. *Salary & Allowances:*

The salary and allowances of the post shall be such as may be fixed by the Executive Committee from time to time.

Main Campus,  
Vellanikkara.

(Sd/-)  
REGISTRAR

**Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport)

Section 49 of Kerala Agricultural University Act (Act 33 of 1971) provides that the Statutes of the University shall be made by the General Council. The Statutes prescribing the method of appointment, qualifications, age limit, salary and allowances of the post of Junior Foreman in Kerala Agricultural University Press have not been issued so far.

This notification is intended to achieve the above object.

**KERALA GAZETTE  
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Thiruvananthapuram, Tuesday 6<sup>th</sup> August 2002

No. 32

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**PART III  
Notifications by Heads of Departments  
Agricultural University**

**NOTIFICATION**

No. GA/E3/4096/2000

9<sup>th</sup> May 2002

In exercise of the powers conferred under Sub Section (2) (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of Kerala Agricultural University has been pleased to issue the following further amendment to the Statutes made by the Government of Kerala vide Notification No. 31811/AG/P4/72/AD dated 15<sup>th</sup> June 1972 and published as S.R.O.No. 293/72 as assented to by the Chancellor with effect from 22.4.2002 under Section 49(6) of the said Act.

**AMENDMENT**

In the said Statutes, under Part II 'Clause-11-Posting and Transfer', Sub Clause (viii) shall be substituted by the following:

- (viii) The pensionable service in the Universities in the State will be reckoned as qualifying service for all employees eligible for inter-University transfer without insisting on the remittance of pension contribution / leave salary.

This amendment shall come into force from 22-4-2002.

Main Campus,  
Vellanikkara.

(Sd/-)  
Registrar

**KERALA GAZETTE  
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VOL. XLVII Thiruvananthapuram, Tuesday 10<sup>th</sup> December, 2002 No. 49

**PART III  
Agricultural University**

**NOTIFICATION**

No. GA/E3/37729/99

7<sup>th</sup> October 2002

In exercise of the powers conferred under Section 49 of Kerala Agricultural University Act, 1971 (Act 33 of 1971), the General Council of Kerala Agricultural University hereby make the following Statutes prescribing the qualifications, procedure for appointment and duties of Associate Deans of the Constituent Colleges in the Faculty of Veterinary & Animal Sciences under the Kerala Agricultural University as assented to by the Chancellor with effect from 13-9-2002.

**STATUTES**

1. *Qualification*

A person to be appointed as an Officer specified in Column (1) of the table below shall possess the qualifications specified in Column (2) of the said table

TABLE

Posts (1)	Qualifications (2)
1. Associate Dean, College of Veterinary & Animal Sciences	<b>I. Essential</b> (i) Bachelors Degree in Veterinary and Animal Sciences recognized by Kerala Agricultural University. (ii) Masters Degree in any branch of Veterinary and Animal Sciences recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system, or their equivalent.

	<p>Provided that the OGPA of 3.00/4.00 or 55% marks or equivalent need not be insisted in the case of existing teachers who are in service of Kerala Agricultural University on or before 25-6-1990.</p> <p>relaxation of 5% shall be provided from 55% to 50% of marks or equivalent OGPA at Masters level for the Scheduled Caste / Scheduled Tribe Category.</p> <p>(iii) Doctorate in any branch of Veterinary and Animal Sciences recognized by Kerala Agricultural University.</p> <p><i>Note:-</i> The Candidate must possess recognized Veterinary qualification included in the first or second schedule to the Indian Veterinary Council Act 1984 and with the State Veterinary Council / Veterinary Council of India.</p> <p>(iv) 15 years service / experience in teaching / research / University level extension education of which at least 5 years as Professor or equivalent to in the UGC/ICAR pay scale.</p> <p><i>II. Desirable</i></p> <ol style="list-style-type: none"><li>1. A good knowledge of the educational systems prevalent in other countries and possible applications under Indian conditions.</li><li>2. Experience in managing a department in the University level in Veterinary and Animal Sciences for 5 years or more.</li></ol>
<p>2. Associate Dean, College of Dairy Science and Technology</p>	<p><i>I. Essential</i></p> <p>(i) Bachelors Degree in Dairy Science and Technology / Veterinary and Animal Sciences / Engineering / Mechanical / Agricultural Engineering.</p> <p>(ii) Master's Degree in Dairy Science / Dairy Technology / Dairy Engineering / Dairy Chemistry / Dairy Microbiology recognized by Kerala Agricultural University with a minimum OGPA of 3.00/4.00 in the trimester system or 8.00/10.00 in the semester system or 55% marks in the traditional system of their equivalent. Provided that the OGPA of 3.00/4.00 or 8.00/10.00 or 55% marks or equivalent need not be insisted in the case of existing</p>

	<p>teachers who are in service Kerala Agricultural University on or before 25.6.1990. A relaxation of 5% shall be provided from 55% to 50% of marks or equivalent OGPA at Masters level for the Scheduled Caste/Scheduled Tribe category.</p> <p>(iii) Doctorate of Dairy Science/Dairy Technology/Dairy Engineering/Dairy Chemistry/Dairy Microbiology recognized by Kerala Agricultural University.</p> <p>(iv) 15 years service/experience in teaching/research/University level extension education of which at least 5 years as Professor or equivalent in the UGC/ICAR pay scale.</p> <p><i>II. Desirable</i></p> <ol style="list-style-type: none"><li>1. A good knowledge of the educational systems prevalent in other countries and possible applications under Indian conditions.</li><li>2. Experience in managing a department in the University level in Dairy Science &amp; Technology for 5 years or more.</li></ol>
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2. *Procedure for appointment:*

The following procedure shall be adopted for appointment to the posts mentioned in the statutes.

- (a) The Vice-Chancellor shall advertise the post specifying the qualifications for appointment and inviting applications there for.
- (b) The Vice-Chancellor shall constitute the Selection Committee consisting of the following members.
  - (i) The Vice-Chancellor (Chairman)
  - (ii) One non-official member of the Executive Committee nominated by the Vice-Chancellor. In the absence of non-official member in the Executive Committee, one of the ex-officio members of the Executive Committee shall be nominated.
  - (iii) Three experts nominated by the Vice-Chancellor from outside the University from the panel of experts approved by the Executive Committee.  
At least four members including two experts shall constitute the quorum.
  - (iv) The Vice-Chancellor shall scrutinize all applications and prepare a list of eligible candidates who shall be called for interview.
  - (v) After interview the candidates, the Selection Committee shall prepare the list of persons in the order or merit to be considered for appointment.
  - (vi) The Vice-Chancellor shall submit the recommendations of the Selection Committee to the Executive Committee. The Executive Committee shall select one from the list for appointment. The list approved shall be published. The list shall be valid for one year.

3. *Age limit:-* The candidate shall not be over 57 years of age as on the last date of receipt of applications stipulated.
4. *Salary and Allowances:*
  1. The scale of pay of Associate Deans in the Faculty of Veterinary and Animal Sciences shall be such as fixed from time to time by the University.
  2. The post will also carry dearness allowance and other allowances as admissible from time to time approved by the University.
5. *Period of Appointment:*

The period of appointment to these posts shall be five years or till the date of superannuation specified in sub section (4) of Section 42 of the Kerala Agricultural University Act, 1971 whichever is earlier.
6. *Powers and duties:*
  1. The Associate Dean shall be directly responsible for the administration of the College and to the Dean of the Faculty for the resident teaching programme and for the development, evaluation and improvement of curricula and teaching procedure designed to develop the students professional competence, character and quality of leadership.
  2. In the absence of Associate Dean on earned leave or otherwise a Head of Department / Professor nominated by Vice-Chancellor shall act as Associate Dean.
  3. The Associate Dean shall be responsible for the organization and conduct of teaching in the Department comprising the College and for that purpose shall pass such orders as may be necessary in consultation with the Heads of Departments concerned.
  4. The Associate Dean shall be responsible for the observance of the statutes and rules relating to the Colleges.
  5. The Associate Dean shall submit reports to the Dean of the Faculty on the work of the College regarding resident instruction.
  6. The Associate Dean shall be responsible for the use of the buildings and rooms of the College and for the equipment of the College.
  7. The Associate Dean shall serve as the medium of communication for all official business of the College with other authorities of the University, the students and the public.
  8. The Associate Dean shall normally represent the College in Conference and where necessary may delegate representatives from among the staff of the College for specific conference on resident instruction.
  9. The Associate Dean shall prepare the budget of the College.
  10. The Associate Dean shall exercise in consultation with the Head of Departments, administrative control over the teaching loads of the members of the College and work with Director of Research / Director of Extension on work and assignments of Joint Teaching Research or teaching extension personnel.
  11. The Associate Dean shall be responsible for maintaining discipline in the College and for discharging his duties. He may award suitable punishment to students for acts of misdemeanor provided that before he expels or rusticate a student he shall get the prior approval of Vice-Chancellor.



12. The Associate Dean shall exercise all the powers of drawing and disbursing and collecting Officer in respect of employees under him.
13. The Associate Dean shall exercise such other duties as may be assigned to him by the University.

Main Campus,  
Vellanikkara.

(Sd/-)  
Registrar in-charge

### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport.)

Section 49 of the Kerala Agricultural University Act, 1971 (Act 33 of 1971) provides that the Statutes of the University shall be made by the General Council. The Statutes for Associate Deans in the Colleges of Veterinary and Animal Sciences and Dairy Science and Technology have not been issued so far. It is considered necessary to make statutes prescribing the procedure for appointment, qualification, etc. of the post of Associate Deans. This notification is intended to achieve the above object.

## **KERALA GAZETTE PUBLISHED BY AUTHORITY**

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### **PART III Agricultural University NOTIFICATION**

No. GA/E3/48045/91

18<sup>th</sup> February, 2000

In exercise of the powers conferred under Sub Section 2 (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to the statutes S.R.O. No. 293/72 issued vide Government Notification No. 31811/AG/P4/72/AD dated 15<sup>th</sup> June 1972 as assented to by the Chancellor with effect from 11<sup>th</sup> January 2000 under Section 49(6) of the said Act.

### **AMENDMENTS**

In the said Statutes under Part IV, the sub-clause (1) and (2) against clause 67 shall be substituted by the following:

- (1) The Director of Vigilance Investigation Kerala shall be competent to enquire into cases of misconduct corruption etc. against the officers (Other than the Vice-Chancellor and Pro-Vice Chancellor if any), Teachers and members of the non-teaching staff of the University in respect of the various types of cases specified in G.O.(P) No. 14/83/Vig. dated 20/7/1983 issued by the Vigilance Department, Government of Kerala as modified from time to time or in accordance with such other orders as may from time to time be issued by the Government of Kerala, on receipt of a request from the Registrar, Kerala Agricultural University or with the permission and knowledge of the Registrar, Kerala Agricultural University

- (2) On receipt of such a request from the Registrar, Kerala Agricultural University

**OR**

With the permission and knowledge of the Registrar, Kerala Agricultural University as specified under sub clause (1) above, the Director of Vigilance Investigation shall conduct the enquiry in the manner laid down in G.O.(P) 14/83/Vig. dated 7.10.1983 and forwarded the enquiry report to the Registrar, Kerala Agricultural University for suitable action.

These amendments shall come into force from 11/1/2000

Main campus  
Vellanikkara

Sd/-  
Registrar

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VOL. XLVIII Thiruvananthapuram, Tuesday 1<sup>st</sup> April 2003, No. 13

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**PART III  
Agricultural University  
NOTIFICATION**

No. GA/E3/6395/94

24<sup>th</sup> February, 2003

In exercise of the powers conferred under Sub Section 2 (b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to the statute made by the Government of Kerala vide Notification No. G.O(Ms) 333/79/AD dated 22<sup>nd</sup> August 1979 and published as S.R.O. No. 1065/79 as assented to by the Chancellor with effect from 5<sup>th</sup> November 2002 under Section 49(6) of the said Act.

**AMENDMENTS**

In the said statutes, under "Clause I – Qualifications", the Sub Clauses (i) and (ii) shall be substituted by the following:-

- (i) B.Sc. (Ag) or equivalent qualification recognized by the Kerala Agricultural University.
- (ii) Consequent to this, the "Sub Clause (iii) Good Physique" shall be renumbered as, "Sub Clause (ii) Good Physique".

These amendments shall come into force from 5-11-2002.

Main Campus,  
Vellanikkara

(Sd.)  
Registrar in-charge

**KERALA GAZETTE**  
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Vol. L,	Thiruvananthapuram, Tuesday	8 <sup>th</sup> March 2005
	No. 10	----- 17 <sup>th</sup> Phalguna 1926

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**PART III**  
**AGRICULTURAL UNIVERSITY**

**NOTIFICATION**

No. GA/E3/8430/83.

28<sup>th</sup> January 2005

In exercise of the powers conferred by Section 49 of Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the Kerala Agricultural University hereby make the following statutes prescribing the method of appointment, qualifications, salary and allowances for the post of Chief Artist under the Kerala Agricultural University as assented to by the Chancellor namely:-

**STATUTES**

1. Short title and commencement-
  - (1) These statutes may be called the Kerala Agricultural University (Prescribing Qualifications, Salary, Allowances and Duties of Chief Artist) Statutes.
  - (2) They shall come into force at once.
  
2. Method of appointment- The Method of appointment to the post of Chief Artist shall be:-
  - (1) By selection from among the artists in the service of Kerala Agricultural University who possess the prescribed qualifications
  - (2) In the absence of qualified candidates under Item (i) above, the direct recruitment.
  
3. Qualifications:- No person shall be eligible for appointment to the post unless he possesses the qualifications mentioned below:-
  - (1) (i) Bachelor's Degree in Fine Arts issued by the Kerala University or its equivalent recognised by the Universities in Kerala.

OR
  - (ii) Diploma in Drawing and Painting issued by the Government of Kerala or its equivalent approved by the Government of Kerala.

OR
  - (i) National Diploma in Fine Arts (Painting and applied Arts or its equivalent) or its equivalent approved by the Government of Kerala.
- (3) Eight years experience in Artwork in an institution approved by the Government of Kerala in the case of Diploma holders and five years experience in the case of Degree holders.

4. Age limit – No person shall be eligible for appointment to the post if he has not completed 18 years or has completed 35 years of age on 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the upper age limit shall not be applicable to the candidates for appointment by promotion:

Provided that the provisions for relaxing age limit in the case of members of the Scheduled Caste/Scheduled Tribe and Other Backward Classes for appointment to Government Service, contained in Sub-rule of Rule 10 of the Kerala State and Subordinate Service Rule 1958 shall be applicable to members of Scheduled Caste/Scheduled Tribe and Other Backward Classes for appointment to the posts.

5. Salary and Allowances-Salary and Allowances for the post shall be such as may be fixed by the Executive Committee of the Kerala Agricultural University from time to time.

6. Duties-Duties and responsibilities of the post shall be fixed by the Kerala Agricultural University.

Main Campus  
Vellanikkara

Sd/-  
Registrar

**Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport)

Section 49 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) provides that the Statutes of the University shall be made by the General Council. The statutes prescribing the qualifications, methods of appointment etc. of Chief Artist under Kerala Agricultural University has not been made so far. This notification is intended to achieve the above object.

**KERALA GAZETTE**  
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Vol. L, Thiruvananthapuram, Tuesday

12<sup>th</sup> April 2005

No. 15

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PART III  
AGRICULTURAL UNIVERSITY  
**NOTIFICATION**

No. GA/E3/40644/96.

22<sup>nd</sup> February 2005

In exercise of the powers conferred by Section 49 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University hereby make the following statutes prescribing the method of appointment, qualification, salary and allowances and duties in respect of the post of Assistant Engineer (Agricultural Engineering) under the Kerala Agricultural University.

## STATUTES

1. *Short title and commencement-*

- (1) These statutes may be called the Kerala Agricultural University prescribing qualifications, method of appointment, salary and allowances of Assistant Engineer (Agricultural Engineering) in the Kerala Agricultural University.
- (2) They shall come into force at once.

2. *Method of appointment-*

- (1) By direct recruitment.
- (2) By internal selection from among the employees of the Kerala Agricultural University having requisite qualifications.

*Note:-* Direct recruitment and internal selection shall be in the ratio 2:1.

3. *Qualifications* (For direct recruitment/Internal selection) :- No person shall be eligible for appointment to the post unless he possesses the following qualifications namely:-

- (1) *Essential:-* B.Tech (Agricultural Engineering) awarded by the Kerala Agricultural University or equivalent qualification recognised by the Kerala Agricultural University.
- (2) *Desirable:-* Field experience in Agricultural Engineering in Kerala Agricultural University or in other institutions recognised by the Kerala Agricultural University.

4. *Age limit* – No person shall be eligible for appointment by direct recruitment to the post if he has not completed 18 years or has completed 35 years of age on 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the upper age limit shall not be applicable to the candidates already in the service of Kerala Agricultural University:

Provided further that the provisions for raising the upper age limit in the case of members of Scheduled Castes/Scheduled Tribes and Other Backward Classes, for appointment to the Government Service, in sub-rule (c) of Rule 10 of the Kerala State and Subordinate Service Rules, 1958 shall be applicable to members of Scheduled Castes/Scheduled Tribes and Other Backward Classes for appointment to the post.

*Explanations:-* The expression “Other Backward Classes” shall have the same meaning as in the Kerala State and Subordinate Service Rules, 1958.

5. *Salary and Allowances:-* Salary and Allowances attached to the post shall be such as may be fixed from time to time, by the Executive Committee of the Kerala Agricultural University.

6. *Duties and Responsibilities:-* The duties and responsibilities attached to the post are the following:

- I. (i) To arrange repair and maintenance of farm machinery, implements and accessories, laying out of irrigation system and drainage channels, petty construction and repairs, preparation of work estimates, take measurement and or check measurement of works.
- (ii) To help the Scientists in research and developmental activities relating to agricultural engineering aspects.
- (iii) Such other duties as may be assigned from time to time.

II. The Assistant Engineer (Agrl. Engg.) shall be responsible for the overall supervision of engineering works other than those executed by the Director of Physical Plant directly or on contract basis.

Sd/-  
Registrar

**Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport)

Section 49 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) provides that the Statutes of the University shall be made by the General Council. The statutes for the post of Assistant Engineer (Agricultural Engineering) has not been issued so far. It is considered necessary to make Statutes prescribing qualifications, method of appointment etc. for the post. This notification is intended to achieve the above object.

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3<sup>rd</sup> May 2005

No. 18

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13<sup>th</sup> Vaisakha 1927

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**PART III**  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATION**

No. GA/E3/3399/97.

21<sup>st</sup> March 2005

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes SRO No.3/80 (Laboratory Assistant Grade II) as assented to by the Chancellor with effect from 21.3.2005 under Section 49(6) the said Act.

**AMENDMENTS**

1. In the said Statutes, under "Clause 1-Qualifications", the existing provisions against (a) and (b) shall be substituted by the following:

- (a) Pass in Secondary School Leaving Certificate or equivalent qualification.
- (b) Minimum two years service as Laboratory Assistant Grade III/Clerical Assistant.

2. In the said statutes the entire item 'Explanation' and the details there to shall be deleted.

3. In the said statute, the provisions (i) under 'Clause 2 – Method of Appointment' shall be substituted by the following:

- (i) By promotion from the category of Laboratory Assistant Grade III/Clerical Assistant.

4. In the said Statute, the 'clause 4 – Age limit' shall be substituted with the following:-

Clause 4 – Age limit:- No person shall be eligible for appointment to the post if he has not completed 18 years or has completed 35 years of age on the 1<sup>st</sup> day of January of the year in which applications for appointment are invited.

Provided that the upper age limit shall not be applicable to candidates for appointment by promotion.

Provided further that the provisions for relaxing the age limit in the case of members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to Government Service, contained in Sub Rule (c) of Rule 10 of the Kerala State and Subordinate Service Rules 1958 shall be applicable to members of Scheduled Castes, Scheduled Tribes and Other Backward Classes for appointment to the post.

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**PART III**  
Notifications by Heads of Departments  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATIONS**

No. GA/E3/44574/87(i).

16<sup>th</sup> August 2003.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes made by the Government of Kerala vide Notification No.63546/P5/76/AD dated 23<sup>rd</sup> October, 1976 and published as SRO No.1122/76 as assented to by the Chancellor with effect from 29.1.2003 under Section 49(6) of the said Act.

**AMENDMENTS**

In the said statutes:-

1. the term 'Assistant Engineer' wherever occurs shall be substituted with 'Assistant Executive Engineer (Civil)'.  
2. the method of appointment prescribed for the post 'Assistant Engineer' since re-designated as 'Assistant Executive Engineer (Civil)' shall be substituted by the following:-

**I. Method of Appointment**

(b) Method of appointment to the post of Assistant Executive Engineer (Civil) shall be as follows, namely:

- (1) By promotion from among the Assistant Engineer (Civil) in the ratio of 3:2 between Degree and Diploma/Certificate/D.A.R.E. holders.

- (i) Persons possessing any of the qualification for promotion mentioned in A.
  - (ii) Those possessing any of the qualification for promotion mentioned in B.
  - (iii) Those possessing any of the qualification for promotion mentioned in C.
- (2) In the absence of candidates for promotion mentioned as per Clause (1) above, by direct recruitment.
3. The qualifications prescribed for the post against “Clause 3-Qualifications-2-Assistant Engineer” since re-designated as Assistant Executive Engineer (Civil) shall be substituted by the following:

## **II. Assistant Executive Engineer (Civil)**

### *Qualifications-A (for promotion)*

- 1) B.Tech. Degree in Engineering (Civil) recognised by the Universities in Kerala or any other qualifications recognised as equivalent thereto.  
OR  
Associate Membership Diploma of Institution of Engineers (India) in Civil Engineering.  
OR  
Pass in Section A&B of the Associate Membership Examination of the Institutions of Engineers (India) in Civil Engineering.  
and
- 2) Two years service as Assistant Engineer (Civil) in Kerala Agricultural University

### *Qualifications-B (for promotion)*

- 1) Diploma in Civil Engineering recognised by the Government of Kerala or equivalent thereto.  
OR  
Diploma in Agricultural and Rural Engineering of Kerala Agricultural University.  
OR  
Licentiate in Civil Engineering from the Technical Institutions of Kozhikode, Thrissur, Kalamassery or other equivalent courses..  
  
And
- 2) Seven years service in Kerala Agricultural University out of which 3 years service shall be in the cadre of Assistant Engineer (Civil)

### *Qualifications-C (for promotion)*

Must have put in a total service of 25 years out of which 12½ years must be as Assistant Engineer.

In this case for the purpose of calculating the 25 years of total service, continuous work, Establishment service, if any put in by any such persons shall also be reckoned subject to the condition that this shall not affect the claims of any of the senior of such persons in the category of Assistant Engineer.



*Qualifications- (for direct recruitment)*

1. 1) B.Tech. Degree in Engineering (Civil) recognised by the Universities in Kerala or any other qualifications recognised as equivalent thereto.  
OR  
Associate Membership Diploma of Institution of Engineers (India) in Civil Engineering.  
OR  
Pass in Section A&B of the Associate Membership Examination of the Institution of Engineers (India) in Civil Engineering.  
and
- 2) Three years service as Assistant Engineer (Civil) under any State Government or in the Kerala State Electricity Board or in any Government/Quasi Government Undertaking.

Note:-(1) Only those Assistant Engineers who have passed the Account test (Lower), K.P.W.D. Manual and K.P.W.D. test shall be eligible for appointment as Assistant Executive Engineer provided however that this will not apply to the Assistant Engineers who have attained the age of 50 years.

- 2) A common seniority list shall be prepared in the feeder category of Assistant Engineer (Civil) irrespective of Degree/Diploma/Certificate/DARE holders on the basis of the date of entry as Assistant Engineer (Civil) and as and when vacancy arises in the cadre of Assistant Executive Engineer (Civil), appointment by transfer will be made on the basis of the qualification as on the date on which vacancy arises:

Provided that it will be left to the option of such person to continue among the Assistant Engineers possessing the qualifications for promotions mentioned in 'B' and claim promotion against the quota allotted to them.

- 3) The ratio fixed for promotion to the cadre of Assistant Executive Engineer will be applied to the cadre strength of Assistant Executive Engineer (Civil) as a whole, i.e., to the total number of posts of Assistant Executive Engineer (Civil) in the University and to vacancies as they arise.
- 4) the 'Age limit for direct recruitment' for the post of Executive Engineer and Assistant Engineer, Since re-designated as 'Assistant Executive Engineer (Civil)' against 'Clause-2' shall be substituted by the following:

*2. Age limit for direct recruitment*

The upper age limit to the post of Executive Engineer shall not be above 45 years and that of Assistant Executive Engineer shall not be above 35 years on the first day of January of the year in which applications for appointment are invited.

Provided that the provisions for relaxation of upper age limit in the case of Scheduled Caste/Scheduled Tribe and Other Backward Classes candidates as per Kerala State and Subordinate Service Rules 1958 shall be applicable to the members of Scheduled Caste/Scheduled Tribe and Other Backward Classes for appointment to the post.

These amendments shall come into force from 29.1.2003.

No.GA/E3/44574/87(ii)

(2)

16<sup>th</sup> August 2003.

In exercise of the powers conferred under Sub-Section (2)(b) of Section 12 of the Kerala Agricultural University Act 1971 (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to the Statutes made by the Government of Kerala vide Notification No.G.O.(Ms)149/81/AD dated 6<sup>th</sup> April, 1981 and published as S.R.O. No.623/81 as assented to by the Chancellor with effect from 29.1.2003 under Section 49(6) of the said Act.

#### AMENDMENTS

In the said Statutes, the Sub Clauses (i) and (ii) under ' Clause 1-Method of appointment' and the Sub Clauses (i) and (ii) under 'Clause 2-Qualifications' shall be substituted by the following:

##### 1. *Method of appointment*

- (i) By promotion from among the Assistant Engineers (Mech.) in the ratio of 3:2 between Degree and Diploma holder.
- (ii) In the absence of candidates for promotion under item (1) above, by direct recruitment.

##### 2. *Qualifications-A (for promotion)*

- (1) B.Tech Degree in Engineering (Mech.) recognised by the Universities in Kerala or any other qualifications recognised as equivalent thereto.  
OR  
Associate Membership Diploma of the Institution of Engineers (India) in Mechanical Engineering.  
OR  
Pass in Section A & B of the Associate Membership Examination of the Institution of Engineers (India) in Mechanical Engineering.  
and
- (2) 3 years service as Assistant Engineer (Mech.) in Kerala Agricultural University.

##### *Qualifications-B (for promotion)*

- (1) Diploma in Mechanical Engineering recognised by Government of Kerala or equivalent thereto  
OR  
Licentiate in Mechanical Engineering from the Technical Institutions at Kozhikode, Thrissur, Kalamassery or other equivalent Courses.  
and
- (2) 7 years in Kerala Agricultural University out of which 3 years service shall be in the cadre of Assistant Engineer (Mechanical)

##### 3. *Qualifications (for direct recruitment)*

- (1) B.Tech Degree in Engineering (Mech.) recognised by the Universities in Kerala or any other qualifications recognised as equivalent thereto.  
OR  
Associate Membership Diploma of the Institution of Engineers (India) in Mechanical Engineering.  
OR  
Pass in Section A & B of the Associate Membership Examination of the Institution of Engineers (India) in Mechanical Engineering.

and

3 years service as Assistant Engineer (Mech.) under any State Government or in the Kerala State Government Undertaking.

Note:-(1) Only those Assistant Engineers who have passed the Account Test (Lower)/KPWD Manual and KPWD Test shall be eligible for appointment as Assistant Executive Engineer provided, however that this shall not apply to the Assistant Engineers who have attained the age of 50 years.

(2) A common seniority list shall be prepared in the feeder category of Assistant Engineer (Mech.) irrespective of Degree/Diploma holders on the basis of the date of entry as Assistant Engineer (Mech.) and as and when vacancy arises in the cadre of Assistant Executive Engineer (Mech.) appointment by transfer will be made on the basis of the qualification as on the date of which the vacancy arises.

Provided that it will be left to the option of such persons to continue among the Assistant Engineers possessing the qualifications for promotion mentioned in 'B' and claim promotion against the quota allotted to them.

(3) The ratio fixed for promotion to the cadre of Assistant Executive Engineers will be applied to the cadre strength of Assistant Executive Engineer (Mech.) as a whole ie., to the total number of posts of Assistant Executive Engineers (Mech.) in the University and to vacancies as they arise.

These amendments shall come into force from 29.1.2003.

Main Campus  
Vellanikkara

Sd/-  
Registrar

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**PART III**  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATIONS**

No. GA/E3/16623/02.

18<sup>th</sup> August 2005.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.1094/79 issued as per Government Notification No.G.O.(Ms)345/79/AD dated 12.9.1979 as assented to by the Chancellor with effect from 15.7.2005 under Section 49(6) of the said Act.

**AMENDMENTS**

That in the said statute under “Clause 1” – the existing subjects against each department shall be substituted by the following:

<i>Name of Departments</i>	<i>Subjects</i>
(1)	(2)
Aquaculture	Freshwater aquaculture, ornamental fish culture, brackish water fish farming, mari-culture, integrated farming, breeding, seed production and hatchery management, algology, fish nutrition and feed technology, culture of fish food organism, endocrinology and reproductive biology, fin fish and shellfish diseases, aquaculture genetics and bio-technology and allied subjects.
Fishery Biology	Aquatic zoology taxonomy, anatomy, physiology, ethology and biology of fin fishes and shell fishes, ichthyology, population dynamics and stock assessment, resource survey, inland and marine capture fisheries and allied subjects.
Fishery Hydrography	Meteorology, geography, limnology, marine ecology, analytical, water and soil chemistry, Physical, chemical and biological oceanography, aquatic pollution, marine geology, aquatic environment and Biodiversity, remote sensing and allied subjects
Processing Technology	Food Chemistry, bio-chemistry, fish in human nutrition, microbiology, fish handling, freezing technology, canning technology, product development, other fishery products, auxiliary products and value added products, quality control, packaging technology and allied subjects.
Fishing Technology	Navigation and seamanship, fishing methods, gear technology, fleet management and allied subjects.
Fisheries Engineering	Refrigeration engineering, aquaculture engineering, harbour engineering, marine engines, equipment engineering plant maintenance, craft technology, environmental engineering and allied subjects.
Management Studies	Economics, mathematics, statistics computer science, sociology and psychology, health education, physical education, business organisation and management, accounting and book keeping,

	banking, marketing and co-operation, export trade, administration and legislation, extension and communication, spoken English, project formulation and allied subjects.
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Vol. LII, Thiruvananthapuram, Tuesday 9<sup>th</sup> October 2007 No. 40

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**PART III**  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATIONS**

(1)

No. GA/E3/3060/2005.

13<sup>th</sup> September 2007.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following further amendments to Statute SRO No.447/72, as assented to by the Chancellor under Section 49(6) of the said Act.

**AMENDMENTS**

That in the said statute, the existing department “19 Rural Banking and Finance Management” shall be renamed as “19 Banking and Finance Management”.

(2)

No. GA/E3/41026/2004.

13<sup>th</sup> September 2007.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.447/72, as assented to by the Chancellor under Section 49(6) of the said Act.

**AMENDMENTS**

That in the said statute, “a Soil Physics” under the department “8. Soil Science and Agricultural Chemistry” shall be renamed as “a Soil Physics/Agricultural Physics” with subjects “Soil Physics/Agricultural Physics”.

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**PART III**  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATION**

No. GA/E3/15351/2006.

24<sup>th</sup> October 2007.

In exercise of the powers conferred under sub-section (2)(b) of Section 55 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.543/93 issued as per Government Notification No.G.O.(Ms)No.43/93/AD (2) dated 3<sup>rd</sup> March 1993 [Senior Farm Supervisor (Veterinary), Farm Supervisor (Veterinary) Grade-I, Farm Supervisor (Veterinary) Grade-II, Farm Assistant (Veterinary) Senior Grade, Farm Assistant (Veterinary) Grade-I, and Farm Assistant (Veterinary) Grade-II] as assented to by the Chancellor under Section 49(6) of the said Act.

**AMENDMENTS**

I. That in the said Statutes under Clause 3, the existing qualifications and method of appointment shall be substituted by the following against the posts shown below:-

6. Farm Assistant (Veterinary) Grade-II.

**Method of Appointment**

- (1) By Internal Selection
- (2) By Direct recruitment in the absence of internal candidates.

*Qualifications:* No change

II. That in the said Statutes under Clause 4, the existing provision on age shall be substituted by the following:-

No upper age limit for candidates by internal selection. No person shall be eligible for appointment to any of the posts in Agricultural University by direct recruitment, who has not completed the age of 18 years and who has completed the age of 35 years as on 1<sup>st</sup> day of January of the year in which application for appointment are invited, subject to usual relaxation admissible.

Main Campus  
Vellanikkara

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**PART III**  
**AGRICULTURAL UNIVERSITY**

**NOTIFICATION**

No. GA/E3/10160/2005.

5<sup>th</sup> November 2007.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.447/72 issued vide Notification No.49098/AG/P5/72/AD dated 30<sup>th</sup> August 1972, as assented to by the Chancellor with effect from 5.10.2007 under Section 49(6) of the said Act.

**AMENDMENTS**

That in the said statutes, the following departments in the College of Dairy Science and Technology shall be introduced with Sl. Nos. 21 to 26 under "Clause 2 Faculty of Veterinary and Animal Sciences". The said amendments have been incorporated solely and specifically for the departments under the College of Dairy Science and Technology.

<i>Sl. No.</i>	<i>Name of Department</i>	<i>Subjects</i>
(1)	(2)	(3)
21	Dairy Technology	Market Milk Technology of Indian Dairy Products, Fermented Milk Products Technology, Packaging Technology, Dairy Plant Management, Raw Milk Transports, Thermal Processing, UHT Processing, Effluent Treatment, R&D in Products Technology, Dairy Sanitation, Dairy Waste Utilisation, By-products Technology, Product Control and allied aspects.
22	Dairy Chemistry	General Chemistry, Dairy Chemistry, Chemistry of Milk, Chemistry and Bio-chemistry related to Dairy Products, Chemical Quality Assurance and allied aspects..
23	Dairy Engineering	Dairy Engineering-Maintenance of Dairy Workshop, Dairy Plant Machineries, Dairy Tools and Fittings, Refrigeration Systems in Dairy Plants, Boilers, Heat Exchanges and Lay out, Plant Designing-Refrigeration Controls and allies aspects.
24	Dairy Microbiology	Milk Microbiology, Dairy Products Microbiology, Food Products Microbiology, Starter Culture Technology, Dairy Bio-technology, Fermented Milk Products Microbiology, Food and Industrial Microbiology, Bioreactors, Microbial Enzyme Technology, Genetic Engineering of Dairy Starters, Microbial Quality Control and allied aspects.
25	Dairy Husbandry	Basis Biology, Dairy Animals, Farm Management, Dairy Cattle Production, Animal Health, Forage Production, Farm Training and allied aspects.
26	Dairy Business Management	Dairy Economics, Dairy Extension, Operation Research,

		Financial Management, Computer application in Dairying MIS & Statistics, Applied Mathematics, Cost Accounting, Marketing Management, Human Resource and entrepreneurship Development and other allied aspects.
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**PART III**  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATION**

No. GA/E3/2137/2007.

25<sup>th</sup> April 2008.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statutes under mentioned:

1. S.R.O. No.264/72, issued as per University Notification No.GA/E3/34198/90(ii) dated 21<sup>st</sup> March 1995, (Professors, Associate Professors and Assistant Professor in the Faculty of Veterinary and Animal Sciences and in the Faculty of Agriculture) as assented to by the Chancellor with effect from 6.9.1994 under Section 49(6) of the said Act.

2. S.R.O. No.1112/79 issued as per University Notification No.GA/E3/34198/90(iii) dated 21<sup>st</sup> March, 1995 (Dean, Professors, Associate Professors, Assistant Professors and Junior Assistant Professors in the Faculty of Fisheries) as assented to by the Chancellor with effect from 6.9.1994 under Section 49(6) of the said Act.

3. S.R.O. No. 1245/85 issued as per University Notification No.GA/E3/34198/90/(iv) dated 21<sup>st</sup> March 1995 (Dean, Professors, Associate Professors, Assistant Professors and Junior Assistant Professors in the Faculty of Agricultural Engineering and Technology) as assented to by the Chancellor with effect from 6.9.1994 under Section 49(6) of the said Act.

**AMENDMENTS**

1. That in the said Statutes, S.R.O. No.264/72 Clause 8-*Age limit for Assistant Professors*, shall be substituted by the following:-

*Clause 8 – Age limit for Assistant Professors:*

The candidates for the post of Assistant Professors shall not be over 40 years on the 1<sup>st</sup> day of January of the year in which applications are invited. The Age limit is relaxable in the case of Scheduled Castes, Scheduled Tribes and Other Backward Communities as prescribed in the Kerala State and Subordinate Service Rules 1958 as amended from time to time.

2. That in the said Statutes S.R.O. No.1112/79 Clause 5 – *Age limit for Assistant Professors*, shall be substituted by the following:



*Clause 5 – Age limit for Assistant Professors:*

The candidates for the post of Assistant Professor shall not be over 40 years on the 1<sup>st</sup> day of January of the year in which applications are invited. The Age limit is relaxable in the case of Scheduled Castes, Scheduled Tribes and Other Backward Communities as prescribed in the Kerala State and Subordinate Service Rules 1958 as amended from time to time.

3. That in the said Statutes S.R.O. No.1245/86 Clause 8 – *Age limit for Assistant Professors*, shall be substituted by the following:

*Clause 8 – Age limit for Assistant Professor*

The candidates for the post of Assistant Professor shall not be over 40 years on the 1<sup>st</sup> day of January of the year in which applications are invited. The Age limit is relaxable in the case of Scheduled Castes, Scheduled Tribes and Other Backward Communities as prescribed in the Kerala State and Subordinate Service Rules 1958 as amended from time to time.

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Vol. LIII, Thiruvananthapuram, Tuesday 16<sup>th</sup> December 2008 No. 50

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**PART III**

**AGRICULTURAL UNIVERSITY**

**NOTIFICATION**

No. GA/E3/37982/2007.

7<sup>th</sup> December 2008.

In exercise of the powers conferred under sub-section (2)(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.1479/82 (Senior Grade Assistant, Assistant Grade II, Senior Office Superintendent, Office Superintendent, Senior Grade Typist and Typist Gr.II) issued as per G.O.(Ms) No. 303/82/AD dated 19/10/1982 as assented to by the Chancellor with effect from 7/12/2007 under section 49 (6) of the said Act.

**Amendments**

That in the said Statute, the following categories shall be added under sub-clause (2) of the method of appointment to the post of Assistant Grade II:-

- (1) Typist Gr.II, (2) Laboratory Asst. Gr.II

Main Campus  
Vellanikkara

(Sd. )  
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ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

<b>Vol LIV</b>	} THIRUVANANTHAPURAM, THURSDAY <b>9<sup>th</sup> June 2009</b>	} <b>No. 23</b>
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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/E3/16130/91 14<sup>th</sup> June 2008

In exercise of the powers conferred by Section 49 of the Kerala Agricultural University Act, 1971 (Act 33 of 1971), the General Council of the Kerala Agricultural University hereby make the following statutes, prescribing qualifications, method of appointment, salary and allowances and age limit for the Class IV posts under the Kerala Agricultural University, namely:-

**STATUES**

1. *Short Title and Commencement.*-
  - (i) These statutes may be called the Kerala Agricultural University (prescribing method of appointment, qualification, salary and allowances and duties of the post of Class IV) Statutes.
  - (ii) They shall come into force at once
2. *Method of Appointment.* - The method of appointment to the Class IV posts in various categories mentioned in clause 7 shall be as follows:-
  - (i) 50% of the vacancies by Direct Recruitment.
  - (ii) 50% of the vacancies by appointment from among Permanent Labourers and Plantation Workers (Permanent Labourers 90% Plantation workers 10%)
3. *Qualifications.* – No person shall be eligible for appointment to the post unless he possesses the qualifications mentioned below:

**A. Qualifications for direct recruitment**

Pass in Standard V; and Good physique

*Desirable:* Ability in cycle riding. This will not be insisted upon in respect of Women Candidates.

**B. Qualifications for internal selection**

Pass in Standard V

*Desirable:* Ability in cycle riding. This will not be insisted upon in respect of Women Candidates.

4. *Reservation of Appointment.* - The rules regarding reservation of appointments (General Rules 14 to 17) of the Kerala Staff and Subordinate Service Rules, 1958 shall be applicable to appointment by direct recruitment.
5. *Age Limit.*- The upper and lower age limit shall be such as may be fixed by Kerala Public Service Commission from time to time to identical posts subject to usual relaxation to members of Scheduled Caste/Scheduled Tribe and Other Backward Communities as provided in Sub Rule [C] of Rule 10 of Kerala State and Subordinate Service Rules, 1958.

The upper age limit will not be insisted for appointment from among Permanent Labourers and Plantation workers.

6. *Salary and allowances.* - The scale of pay of Class IV posts shall be such as may be fixed by the Executive Committee from time to time.
7. *Duties and responsibilities.* - The following shall be the duties and responsibilities for each category coming under Class IV posts.
  - (1) *Peon.*- To assist the teachers and staff in the movement of files, tappal duty, bank duty, delivery of urgent tappal to distant places based on directives of higher authorities, opening of office/Laboratory etc. at the prescribed time and such other duties as may be assigned from time to time.

Notes:- Posting of peons shall be based on seniority in the campus from among Class IV employees.

- (2) *Sweeper.*- Sweeping and cleaning of office/buildings and its premises and such other duties as may be assigned by controlling Officers from time to time.
- (3) *Sanitary Workers.*- Sanitary work of toilets/lavatories of all University Buildings (including hostels and guest houses) and its premises and such other duties as may be assigned by controlling Officers from time to time.
- (4) *Animal Attendant.*- Upkeep of farm animals/poultry, cleaning the cages and such other duties as may be assigned from time to time.
- (5) *Mali/Gardner.*- Maintenance and upkeep of garden/lawns, experimental plots, grafting, petting, etc. and such other duties as may be assigned by the Controlling Officers from time to time.
- (6) *Marker.*- To mark the play field/athletic fields as per directions Controlling Officers and such other duties as may be assigned from time to time.

(Sd/-)  
Registrar

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport.).

The statues prescribing the method of appointment, qualification, age limit, salary and allowance, duties in respect of Class IV posts under Kerala Agricultural University have not been issued so far. As per section 49 of Kerala Agricultural University Act statues of the University shall be made by the General Council. This notification is to prescribe the statues on the method of appointment, qualifications, age limit and salary and allowances in respect of Class IV posts under Kerala Agricultural University.

Government of Kerala കേരളസർക്കാർ Reg.No. രജി.നമ്പർ  
 2009 KL/TV(N)/12/2009-2011  
**KERALA GAZETTE**  
 കേരള ഗസറ്റ്  
**PUBLISHED BY AUTHORITY**  
 ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

Vol. L IV	THIRUVANANTHAPURAM, TUESDAY	25 <sup>th</sup> August 2009
വാല്യം 54	2009 ആഗസ്റ്റ് 25 NO.	} 3 <sup>rd</sup> Bhadra 1931
34	തിരുവനന്തപുരം, ചൊവ്വ	
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**PART III**  
**Agricultural University**  
 NOTIFICATION

No.GA/E3/981/2004	16 <sup>th</sup> June 2009
<p>In exercise of the powers conferred under sub-section 2(b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No.447/72 as assented to by the Chancellor under Section 49(6) of the said Act.</p> <p style="text-align: center;"><b>AMENDMENTS</b></p> <p>1. That in the said Statutes, a new department under the Faculty of Agriculture viz. Plant Bio-technology with Serial Number 17 shall be introduced with the subjects "Plant Tissue Culture,</p>	<p>Genetic Transformation, Genetically Modified Crops, Gene Expression and Regulation, Gene Isolation and Characterisation, Genetic Finger Printing, Molecular Diagnostics, Bio Informatics and Allied Aspects".</p> <p>2. That in the said statutes, the departments under College of Co-operation and Banking serially numbered from 17 to 20 and the departments under College of Forestry serially numbered from 21 to 25, issued vide Notification No.GA/E3/7756/90 dated, 13/05/1993, shall be renumbered as 18 to 21 and 22 to 26 respectively.</p> <p>Main Campus, Vellanikkara</p> <p style="text-align: right;">(Sd.) Registrar</p>

**KERALA GAZETTE**

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**PUBLISHED BY AUTHORITY**

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Vol. L II THIRUVANANTHAPURAM, TUESDAY	1 <sup>st</sup> December 2009
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**PART III**  
**Agricultural University**

NOTIFICATION

No: GA E3/36380/2004 14<sup>th</sup> September 2007

In exercise of the powers conferred under Sub-section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971), the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Statute SRO No. 264/72 (Professor, Associate Professor and Assistant Professor in the Faculties of Agriculture and Veterinary & Animal Sciences) as assented to by the Chancellor under Section 49 (6) of the said Act.

AMENDMENTS

That in the said Statutes, the subject “Soil Physics” in the provision under the “Essential Qualification” prescribed for Assistant Professor under “Clause 1 – Qualification” shall be deleted.

Main Campus,  
Vellanikkara

(Sd.)  
*Registrar*



©  
**Government of Kerala**  
കേരള സർക്കാർ  
2011

**Reg.No. രജി.നമ്പർ**  
**KL/TV/(N)12/2009-2011**

**KERALA GAZETTE**  
കേരള ഗസറ്റ്

**PUBLISHED BY AUTHORITY**  
ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

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Vol. LVI }  
വാല്യം 56 } **THIRUVANANTHAPURAM, TUESDAY 20<sup>th</sup> September 2011** No. }  
തിരുവനന്തപുരം, ചൊവ്വ 2011 സെപ്റ്റംബർ 20 നമ്പർ 37 29<sup>th</sup> Bhadra 1933 }  
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**PART III**  
**Agricultural University**  
**NOTIFICATION**

**No.GA/E3/2582/2002**

15<sup>th</sup> June 2011.

In exercise of the powers conferred under sub-section (2) (b) of Section 12 of the Kerala Agricultural University Act (Act 33 of 1971) the General Council of the Kerala Agricultural University has been pleased to issue the following amendments to Appendix III, Procedure of the Convocation Ceremony in the Statute No. SRO 1060/76 dated 8.10.1976, as assented to by the Chancellor with effect from 15.6.2011, under section 49 (6) of the said Act.

**AMENDMENTS**

In the said statutes the existing provisions under Appendix III procedure of the Convocation Ceremony will be substituted by the following.

1. Arrival of the Chancellor.
2. Reception by Pro-Chancellor, the Vice-Chancellor, Members of the Executive Committee and Academic Council.
3. Robing
4. Procession
  - (i) Registrar
  - (ii) Members of Executive Committee, Academic Council and General Council in pairs
  - (iii) Vice-Chancellor
  - (iv) Chancellor and the Chief Guests.
5. As the procession enters the hall, all the graduates and the invitees in the hall rise and keep standing.
6. As the Chancellor enters the hall, the band plays the National Anthem. While the National Anthem is on, the procession pauses and everyone in the hall stands to attention.
7. At the end of the National Anthem, all others standing, the procession proceeds towards the dais, the band playing the march.
8. Proceeding to the respective seats.
9. After the Chancellor takes his seat, all others in the hall resume their seats.
10. The Vice-Chancellor then welcomes the Chancellor the Guest, invitees and the

candidates.

11. The Vice-Chancellor requests the Chancellor in the following words to declare the convocation open  
"Mr/Madam Chancellor, I have honour to request you Sir/Madam to declare the convocation open"
12. The Chancellor will declare the convocation open with the following words:-  
"This convocation of the Kerala Agricultural University has been called to confer degrees upon the candidates who in the examinations held for the purpose have been certified to be worthy of the same and to confer degrees of Honoris Causa. I declare the convocation open".
13. The Vice-Chancellor then presents the candidate(s) one after the other for honorary degree and reads the citation of the candidate concerned.
14. The Chancellor awards the Honoris Causa by saying "By the authority vested in me I confer on you the honorary degree of Doctor of Science in recognition of your outstanding contributions listed in the citation".
15. The awardee delivers the acceptance speech.
16. The Registrar then requests the Deans of the Faculties to present their students to the Chancellor/Pro-Chancellor/Vice-Chancellor for the award of degrees. The Deans present their students in the following order:-
  1. Doctor of Philosophy
  2. Master of Science/Master of Technology
  3. Bachelor of Science/Bachelor of Technology.All the awardees stand when the Deans present them to the Chancellor/Vice-Chancellor for the Degree and remain standing till they are admitted to the degrees.
17. The Deans Say: "Mr/Madam Chancellor/Pro-Chancellor/Vice-Chancellor, I present to you candidates who have been examined and found qualified for .....degree to which I pay they may be admitted and on behalf of those who have been permitted to secure their Degree in absentia, I pray that they may also be admitted thereto.  
  
The Chancellor/Pro-Chancellor/Vice-Chancellor says:- "By the authority vested in me as Chancellor/Pro-Chancellor/Vice-Chancellor of Kerala Agricultural University, I admit you to..... Degree and I charge you that ever in your life and activities you prove yourselves worthy of the same. I admit the other candidates also to the degree in absentia.  
The candidates will then say: "Sir/Madam, I hereby promise that I will faithfully and carefully fulfill the duties of the Agricultural professions and I will on all occasions maintain their purity and reputation and I will never deviate from the straight path of their honorable exercise".
18. After the distribution of Degree is over, the Registrar shall call the recipients of University Gold Medals, Prizes, Awards or any other distinction, if any. They stand before the Chancellor/Pro-Chancellor/Vice-Chancellor who presents the medals, prizes, awards.
19. The Chancellor/Pro-Chancellor/Vice-Chancellor introduces the Chief Guest and requests him/her to deliver the convocation address.
20. The Chief Guest then delivers the convocation address.
21. The Chancellor/Pro-Chancellor/Vice-Chancellor then declare the Convocation as closed.
22. Singing of National Anthem.
23. At the end of the National Anthem, while others remain standing the procession reforms in the same order as before, the band playing the march.
24. The procession leaves the convocation hall.

Thrissur.

*(Sd.)*  
**Registrar.**



# **Kerala Agricultural University**

## **Part -I I**

### **ORDINANCES**

**(Incorporating amendments upto 1-1-2009)**

**GOVERNMENT OF KERALA**  
Agriculture (Planning) Department

NOTIFICATION

No.67305/AG/P5/72/AD

Dated, Trivandrum, 16<sup>th</sup> February 1973.

S.R.O.No.123/73 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following ordinance regarding the levy of fees in the three Colleges, namely, the College of Agriculture, Vellayani, the College of Horticulture, Mannuthy and the College of Veterinary and Animal Sciences, Mannuthy, namely:-

**ORGINANCE**

\*The fees for the under graduate courses, namely B.Sc.(Agri.) B.Sc.(Hort.) and B.V.Sc shall be as listed below:-

Particulars	Payable at the time of admission Rs.	Payable during 2 <sup>nd</sup> trimester Rs.	Payable during 3 <sup>rd</sup> trimester Rs.
a) Admission fee	10.00		
b) Tuition fee	210.00	(in 3 instalments)	
c) Athletic Fee	15.00	-	-
d) College Association fee	10.00	-	-
e) College Magazine fee	7.00	-	-
f) Medical Inspection fee	3.00	-	-
g) Library fee	10.00	-	-
**h) Stationery fee	20.00	-	-
i) College Calendar and syllabus	4.00	-	-
j) College caution deposit	25.00	-	-
k) Hostel caution deposit for students (residing in hostels only)	50.00	-	-
i) Hostel registration fee	10.00	-	-
Grand Total	374.00	-	-

Note:-\*Amended as per Ordinance No.1/1976 dt. 15-08-1976. Date of effect 12-7-76

\*\*Amended as per Ordinance No.1/81 dt. 14-8-81. Date of effect during Academic year 1981-82.

Hostel charges:

Those who get admitted to the hostel should pay the following additional amounts.

- a) Mess Advance (As notified)
- b) Rent per month Rs.5.00
- c) Current charges per month Rs.5.00
- d) Water charges per month Rs.1.00
- e) Other Miscellaneous charges (As decided by Warden)

By Order of the Governor,  
P.G. MURALEEDHARAN,  
Secretary to Governor.

**GOVERNMENT OF KERALA**  
Agriculture (Planning-II) Department

NOTIFICATION

No.43319/P5/74/AD-1

Dated, Trivandrum, 28<sup>th</sup> August 1974.

S.R.O.No.725/74 - In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Ordinance regarding levy of fees for obtaining certificates, mark list, etc. namely:-

ORDINANCE

\*The fees for obtaining certificates, mark list etc. shall be as follows:-

i) For Degree/Diploma Certificate or Duplicate copy of the same (An additional fee of Rs.10/- has to be paid if application for Degree/Diploma Certificate is received after one year, but before 5 years after the examination; and Rs.30/- if received after 5 years).	Rs.25.00
ii) For provisional Degree/Diploma Certificate	Rs.15.00
iii) For issue of a certified extract from the Register of Records of the University	Rs.15.00
iv) For obtaining a Rank Certificate	Rs.10.00
v) For mark list per examination	Rs.5.00
vi) Application for change of name	Rs.65.00

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Note:-\*Amended as per Ordinance No.1/76 dt.15-8-76. Date of effect 12-7-76.

The above rates of fees shall be applicable only to the certificates issued for the courses under traditional system.

No.43319/P5/74/AD-2

Dated, Trivandrum, 28<sup>th</sup> August 1974.

S.R.O.No.726/74- In exercise of the powers conferred by Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby make the following Ordinance regarding the levy of fees in the Constituent Colleges under the Kerala Agricultural University, namely:-

ORDINANCE

\* The fees for the Post-graduate Courses shall be as follows:-

Description	Masters Degree	Doctorate Degree
1. Admission fee	10.00	10.00
2. College caution deposit	100.00	100.00
3. Tuition fee	270.00	450.00
	(in 3 installments)	(in 3 installments)

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\*Amended as per Ordinance No.1/81 dt. 14.8.81. Date of effect from the Academic year 1981-82.

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Special fees:-

1. Athletic	15.00	15.00
2. Association	10.00	10.00
3. Magazine	7.00	7.00
4. Library	10.00	10.00
*5. Stationery	20.00	20.00
6. Calendar & Syllabus	4.00	4.00
7. Medical inspection	3.00	3.00
Total	449.00	629.00

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\*Amended as per Ordinance No.1/81 dt. 14.8.81. Date of effect from the Academic year 1981-82.

Note:- Admission fee of Rs.10 and College Caution Deposit of Rs.100 will be collected at the time of admission only.

Admission fee of Rs.10 alone will be levied from the part-time post-graduate students and that those students will be exempted from payment of all other fees.

By Order of the Governor  
S. NAGARAJAN,  
Additional Secretary.

**GOVERNMENT OF KERALA**  
Agriculture (Planning-II) Department

NOTIFICATION

No.48680/P5/74/AD

Dated, Trivandrum, 12<sup>th</sup> September 1974.

S.R.O.No.775/74 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), read with section 16 thereof, the Government of Kerala hereby make the following Ordinance regarding the procedure to be followed at the meetings of the Executive Committee, namely:-

ORDINANCE

The Vice-Chancellor shall, if present, preside over all the meetings of the Executive Committee.

In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor, if any, shall preside over the meetings.

In the absence of both the Vice-Chancellor, and the Pro Vice-Chancellor, the members present shall elect one among them to preside over the meetings.

The Chairman, at any meeting may at his discretion adopt the procedure for discussion of all matters at the meeting of the Executive Committee in so far as he thinks fit.

By Order of the Governor,  
S. NAGARAJAN,  
Additional Secretary.

**GOVERNMENT OF KERALA**  
Agriculture (Planning-II) Department

NOTIFICATION

No.48897/P5/75/AD

Dated, Trivandrum, 14<sup>th</sup> October 1975.

S.R.O.No.1016/75 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), the Government of Kerala hereby make the following Ordinance prescribing the form of agreement to be executed by every salaried officer and teacher of the University at the time of his appointment, namely:-

ORDINANCE

The Agreement to be executed by every salaried officer or teacher appointed to the Kerala Agricultural University, who is bound to execute a written contract as required by sub-section (2) of the section 42 of the Kerala Agricultural University Act, 1971 (33 of 1971) shall execute the same, within one month from the date of his assuming charge of office, in the form appended to this ordinance.

By Order of the Governor,  
S. NAGARAJAN  
Secretary

**AN AGREEMENT** executed on this the ..... day of  
One thousand nine hundred and .....  
BETWEEN the Kerala Agricultural University, a body corporate, incorporated, under  
the Kerala Agricultural University, Act, 1971 (33 of 1971) (herein after referred to as  
'the Act') having perpetual succession and a common seal and having its Headquarters  
at Mannuthy in the Trichur District (herein after called (the University) of the one part  
AND Sri./Smt. .... son/daughter of  
..... aged ..... residing  
at ..... house ..... Village  
..... Taluk ..... District  
(herein after referred to as 'the Officer') of the other part.

**WHEREAS** the University has, in order No. .... dated  
..... (hereinafter called the 'said order') appointed the officer  
as on the basis of the decision of the Executive Committee of the University;

**AND WHEREAS** the Officer has agreed to serve the University on the terms and  
conditions of service as hereinafter contained and those contained in the said order, a  
copy of which is attached hereto, and shall form part of this agreement, as if  
incorporated herein;

**AND WHEREAS** under section 42 of the Act, the officer shall be appointed under  
a written contract;

NOW THIS AGREEMENT WITNESSES AND IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:-

1. The Officer shall submit himself/herself to the orders of the University and shall loyally and faithfully discharge the duties of his/her Office in accordance with the provisions of the Act, the statute; framed there under and all other rules, ordinances or regulations or other orders issued from time to time by the authorities competent to make or issue the same.

2. The Officer shall devote his/here whole time to his/her duties and at all times obey and implement all orders of the authorities and officers under whom he/she is serving and shall also comply with the requests or directions from other competent authorities, officers or employees of the University or other bodies, individuals or institutions in due discharge of his/her duties and shall whenever required to proceed to any part of India as directed by the competent authorities and perform such duties as may be assigned to him/her.

3. The period of service of the officer under this agreement shall be for a period of ..... years commencing from the ..... day of ..... 19 ..... unless there is earlier termination of the same by virtue of the provisions contained in the Act and the statutes or the ordinances or other rules, regulations or orders applicable to the Officer.

4. Notwithstanding the provisions relating to the conditions of service as framed under the statutes and other ordinances, rules, regulations or orders it shall be competent for either party to terminate the appointment made hereunder by giving three months notice of its intention to do so.

5. The initial salary of the Officer shall be Rs. .... per mensem in the time-scale of Rs. .... He/She shall also be entitled to revision of pay, dearness allowance and other emoluments in accordance with the orders issued by the University from time to time.

6. The Officer shall also be eligible for leave and all other benefits as are admissible to him/her under the terms and conditions incorporated in the said order.

7. The Officer shall maintain proper discipline in the University in the discharge of his/her duties. He/She shall also maintain a reasonable and decent standard of conduct in his/her private life and shall not bring discredit to the University by any misdemeanor on his/her part.

In witness whereof the Registrar, for and on behalf of the University and Sri./Smt. .... the Officer have hereunto set their hands the day and year first above written.

Signed by Sri./Smt. .... the Registrar for and on behalf of the University:

In the presence of witnesses:-

1. ....

2. ....

Signed by Sri./Smt. .... (Officer)

In the presence of witness:-

1. ....

2. ....

**GOVERNMENT OF KERALA**  
Agriculture (Planning-II) Department

**NOTIFICATION**

No.51402/P5/75/AD

Dated, Trivandrum, 1<sup>st</sup> November 1975.

S.R.O. No.1092/75 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act 1971 (33 of 1971) the Government of Kerala hereby make the following Ordinance prescribing the rates of fees for Postgraduate examinations and issue of Degree Certificates under the Trimester System, namely:-

**ORDINANCE**

\*The fees for Post-graduate Examinations conducted by the Kerala Agricultural University and issue of Degree Certificates under the Trimester system by the University shall be as follows:-

**A. Rates of fees for Postgraduate Examinations**

(Trimester System)

- |                                      |     |
|--------------------------------------|-----|
| 1. Master's Degree Final Examination | 300 |
| 2. Ph.D. Qualifying Examination      | 250 |
| 3. Ph.D. Final Examination           | 400 |

**B. Rates of fees for the issue of degree certificates**

(Trimester System)

- |  |    |
|--|----|
| 1. Degree Certificate  | 50 |
| 2. Provisional Degree Certificate                                      | 15 |
| 3. Certified extract from the Register of Records<br>of the University | 15 |
| 4. Transcript of work  | 20 |
| 5. Change of name  | 65 |
| 6. Registration as a Registered graduate<br>of the University          | 20 |

By Order of the Governor,  
L. OMANA KUNJAMMA,  
Additional Secretary.

Note:- \*Amended as per Ordinance No.1/1976 dt.15.8.76. Date of effect 12.7.76.

KERALA AGRICULTURAL UNIVERSITY  
NOTIFICATION

Ordinance No.1/1976

15<sup>th</sup> August 1976.

In exercise of the powers conferred by Section 50 of the KAU Act 1971 (33 of 1971) and in partial modification of the Ordinances issued with Nos. SRO.123/73, 725/74, 726/74 and 1092/75 of the Government of Kerala, the Kerala Agricultural University hereby makes the following amendment to the Ordinances regarding the levy of fees in the Constituent Colleges, College hostels and the rates of fees for examinations and issue of degrees, certificates etc; namely:-

ORDINANCE

The rates of various examination fees, tuition and other fees, fee for issue of Degree and other certificates, etc. will be as given in the statement attached.

2. The above rates are deemed to have come into effect on 12-7-1976, the date of decision of the Executive Committee.

3. These rates will be applicable to students of both trimester and traditional system of education.

4. The rates already notified and not covered by this ordinance, if any, will remain as such.

By Order of Vice-Chancellor  
T.J.PAILY  
Registrar

Mannuthy-680 651

Statement of revised rates of various fees of the Kerala Agricultural University  
effective from 12-7-1976

1 Examination fees:	Rs.
i) Certificate examination of Russian/German	25
ii) Masters Degree final examination	300
iii) Qualifying examination for Doctorate programme	250
iv) Final examination for Doctorate programme	400
2 Issue of Degree	
i) Bachelors Degree	30
ii) Masters Degree	50
iii) Doctorate Degree	75
3 Issue of other certificates:	
i) For diplomas, titles and certificates	25
ii) Additional fee for considering applications for issue of Degrees, Diplomas, titles and certificate received by Registrar after one year or more but before the expiry of 5 years after the examination.	10



iii) Additional fee for considering application for issue of Degrees, Diplomas, titles and certificates received by Registrar after 5 years or more after the examination.	30
iv) For obtaining a duplicate Diploma certificate	25
v) For obtaining provisional degree certificate	15
vi) For obtaining Migration Certificate	15
vii) For obtaining rank certificate	10
viii) For issue of certificate or true copies of documents with the University Seal and Registrar's signature for transmission to foreign Universities on behalf of candidates who are applicant for admission	25
ix) For issue of certified extract from the register of records of the University.	15
x) For mark list per examination	5
xi) Transcript of record of work	
(i) Under-graduate course	20
(ii) Post-graduate/Doctorate	20
xii) Registration as a registered graduate of the University	20
xiii) Application for change of name	65
 4. Tuition and other special fees:	
1. (i) Under-graduate course	5
(ii) Post-graduate course	15
2. Admission fees (Under-graduate and Post-graduate course)	10
3. Tuition Fees:	
(i) Under-graduate course	210
(in three instalments)	
(ii) Masters Degree Programme	270
(in three instalments)	
(iii) Doctorate Programme	450
(in three instalments)	
 4. Special fees (All under-graduate and post-graduate courses):	
(i) Library fee	10
(ii) Medical Inspection fee	3
*(iii) Stationery fee	20
(iv) Athletic fee	15
(v) Association fee	10
(vi) Magazine	7
(vii) Syllabus and Calender	4
5. Hostel Registration fee	10

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\* Amended as per Ordinance No.1/81 dt.14-8-81

Date of effect during the Academic year 1981-82

\*\* Added a new item as (v) as per Ordinance No.1/80 dt.25-9-80.

\*V. A) The fees for condensed trimester if any ordered for the under-graduate programme under the Kerala Agricultural University shall be half the rate of fees prescribed for the full trimester. The rates of fees for the condensed trimester shall be as follows:-

- |   |   |         |           |
|---|---|---------|-----------|
| (i) Tuition fees  | - | Rs.35/- |           |
| (ii) Hostel fees  |   |         |           |
| a) Rent   | - | Rs.10/- | }         |
| b) Electricity charges                                  | - | Rs.13/- | } Rs.26/- |
| c) Water charges  | - | Rs.3/-  | }         |
| B) Hostel fees for full trimester shall be as follows:- |   |         |           |
| a) Rent   | - | Rs.20/- | }         |
| b) Electricity charges                                  | - | Rs.25/- | } Rs.51/- |
| c) Water charges  | - | Rs.6/-  | }         |

**Amendment**

**KERALA GAZETTE**  
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Vol.XXVIII Trivandrum, Tuesday, 18<sup>th</sup> October 1983/26<sup>th</sup> Asvina 1905(Saka)(No.41)

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**PART III**  
**Agricultural University**  
**NOTIFICATION**

No.GA/210/A3/83.

24<sup>th</sup> July 1983.

In exercise of the powers conferred by Section 50 and subsection (a) of Section 16 of the KAU Act, 1971 (33 of 1971), and under SRO No.839/74 (Notification No.46031/P5/74/AD dated 15-10-1974) the Executive Committee of the Kerala Agricultural University hereby makes the following amendments to the Ordinance No.1/1976 dt. 15-8-1976.

**AMENDMENTS**

In the said Ordinance item under Sl.No.(v) and (vi) under Clause IV (4) will be substituted and a new item with Sl.No.(viii) will be added as follows:-

- |       |   |       |
|-------|---|-------|
| iv    | 4. Special fees (All undergraduate and post-graduate courses) |       |
| v)    | College Union fee   | Rs.15 |
| vi)   | College Magazine fee  | Rs.10 |
| viii) | University Union fee  | Rs.20 |

The amendments shall come into force w.e.f. 22-1-1983.

Main Campus,  
Vellanikkara.

E. DAMODARA MARAR  
Registrar

KERALA AGRICULTURAL UNIVERSITY, MANNUTHY  
NOTIFICATION

Ordinance No.1/77

21<sup>st</sup> April 1977.

In exercise of the powers conferred by Section 50 of the KAU Act, 1971(33 of 1971), the Kerala Agricultural University hereby makes the following Ordinance regarding the levy of fees for the issue of Course Certificates, namely:-

**ORDINANCE**

The rate of fees for the issue of Course Certificates to the students under the trimester system of education will be Rs.10 (Rs.Ten only).

The Ordinance will have retrospective effect from 21-10-1976.

By Order of the Vice-Chancellor,  
Sd/-  
Registrar.

**Explanatory Note**

The University has issued an Executive Order on 21-10-1976 under the authority of Vice-Chancellor fixing the rate of fee to be levied for the issue of a Course Certificate to the students under the trimester system of education. But according to the KAU Act an Ordinance will have to be issued for the levy of fees. Hence the Ordinance is to regularise the action taken by Vice-Chancellor in this regard.

**GOVERNMENT OF KERALA**  
Agriculture (Planning-II) Department

**NOTIFICATION**

No.75309/P5/75/AD

Dated, Trivandrum, 2<sup>nd</sup> March 1976.

\*S.R.O. No.319/76 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971), and in pursuance of clause 10 of the Statutes issued by the Government under Notification No.31811/AG/P4/72/AD dated the 15<sup>th</sup> June, 1972 and published as S.R.O.No.293/72 in the Kerala Gazette Extraordinary dated the 15<sup>th</sup> June, 1972 the Government of Kerala hereby make the following Ordinance regarding the departmental tests to be passed by the University employees namely:-

**ORDINANCE**

1. Application:- This Ordinance shall apply to all employees of the Kerala Agricultural University, except the members of the teaching staff of the Colleges under this University, Stenographers, Typists and Technical staff, who have been transferred from the service of the Government of Kerala and for whom no obligatory tests were prescribed by that Government and such other technical posts as are exempted by specific orders and also such of those in the ministerial cadre who have already passed the obligatory tests and qualified for promotion prior to their appointments to the Kerala Agricultural University.

2. Test and Examinations:- All University employees shall pass the Examination conducted by the Kerala Public Service Commission in respect of the following departmental tests, namely:-

- 1) Manual of Office Procedure; and
- 2) Account Test (Lower)

3. Pass in the Manual of Office Procedure:- Every employee, except those who are appointed on specific terms and conditions under a contract shall pass the Manual of Office Procedure tests within the period of probation prescribed.

4. Pass in Account Test (Lower):- Every employee of the University who has passed the Account Test (Lower) alone will become eligible for promotion to posts carrying higher scales of pay. In the case of persons allotted to the State of Kerala from the service under the Government of Madras consequent on the reorganisation of States and transferred to the University, a pass in Account Test for Subordinate Officers, Part I or in Account Test for Executive Officers shall be deemed to be sufficient qualification in lieu of Account Test (Lower).

5. Application of the Kerala State and Subordinate Service Rules, 1958 - The period of passing the test and other allied matters shall be governed by the provisions relating thereto in the Kerala State and Subordinate Service Rules, 1958.

By Order of the Governor,  
M.G.K.MURTHY, Additional Secretary.

\* In supersession of the said ordinance the Executive Committee of the Kerala Agricultural University has issued the notification No.GA/55117/A3/77 dt. 10.11.78.

#### **Explanatory Note**

(This does not form part of the notification but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the first Ordinances of the University shall be made by the Government. The first Ordinance regarding the departmental tests to be passed by the Kerala Agricultural University employees has not been made so far.

This notification is to prescribe the departmental tests to be passed by the Kerala Agricultural University employees.

#### **Kerala Agricultural University**

#### NOTIFICATION

No.GA/55117/A3/77

10<sup>th</sup> November 1978.

In exercise of the powers conferred by section 50 and sub section (a) of section 16 of the Kerala Agricultural University Act, 1971 (33 of 1971) and in supersession of the ordinance issued with S.R.O. No.319/76 dated 2-3-1976 of the Government of Kerala, the Executive Committee of the Kerala Agricultural University hereby makes

the following ordinance regarding the departmental tests to be passed by the employees of the said University, namely:-

### ORDINANCE

1. Application:- This ordinance shall apply to all employees including members of teaching staff of the Kerala Agricultural University, except the following:-

- i) Office Superintendents (F.C.&D) , Stenographers, Typists and Technical Staff.
- ii) Such other categories as are exempted by specific orders,
- iii) The persons in the ministerial cadre who have already passed the tests specified in section 2 below and qualified for promotion prior to their appointment to the Kerala Agricultural University.
- iv) The members of teaching staff who have been exempted from passing the departmental tests by specific Government orders prior to their joining in the Kerala Agricultural University and \* the teachers in Physical Education, Instrumentation, Home Science, Food and Nutrition and Safety Officer and Radio Tracer who are not likely to be posted as head of offices and drawing officers.
- v) Class IV employees.

2. Tests and Examinations:- All University Employees shall pass the examinations conducted by the Kerala Public Service Commission in respect of the following departmental tests:

1. Manual of Office Procedure
2. Account Test (Lower)

Provided that Teachers are exempted from passing the test in the Manual of Office Procedure.

Provided further that officers who have passed the test in the Manual of Office Procedure of Account Test (Lower) or any paper in Account Test (Lower) prior to their appointment in the Kerala Agricultural University need not pass the same again.

3. Pass in Manual of office Procedure:- Every employee of the University who is required to pass the test in the M.O.P shall pass the said test\*\* within a total period of two years on duty within a continuous period of three years.

4. Pass in Account Test (Lower):- No employee of the University other than Class IV, who has not passed the Account Test (Lower) shall become eligible for promotion to posts carrying higher scale of pay\*\* In the case of University in-service candidates considered for appointment to such higher posts like Assistant Professor, Associate Professor, and Professor pass in Account Test (Lower) shall not be a pre-requisite qualification for being considered for such higher appointments. In the case of persons allotted to the State of Kerala from the services under the Government of Madras consequent on the re-organization of States and transferred to the University, a pass in Account Test for Executive Officers or a pass in Account Test for

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\*\* Added as per Notification No.GA/26522/A3/70 dt. 24-1-81.

Subordinate Officers, Part I (Madras) shall be deemed to be sufficient qualification in lieu of Account Test (Lower)" Persons who pass the Account Test for Executive Officers (Kerala) also be exempted from passing the Account Test (Lower) But those who pass the Account Test for Executive Officers of any other State including Madras/Tamil Nadu State after 31-10-1956 shall not be exempted from passing the Account Test (Lower). The teachers appointed for a specific term under a written contract shall pass the Account Test (L) within a period of two years from the date of their first appointments in the University failing which their further increments shall be withheld till they acquire the test qualification.

Application of K.S.S.R. 1958 - The period of exemption for passing the test and other allied matters shall be governed by the provisions relating thereto in the Kerala State and Subordinate Service Rules, 1958.

#### **Explanatory Note**

(This does not form part of the Notification but is intended to indicate its general purport).

The first ordinance regarding the departmental test to be passed by the Kerala Agricultural University employees, excluding the teaching staff was issued by Government under notification No.75309/P5/75/AD dated 2-3-1976.

The Executive Committee of Kerala Agricultural University at its meeting held on 18-7-1977 decided that for the teachers who have been in service prior to 1-1-1976 and who were recruited after the formation of the University, Account Test (Lower) be introduced as a new test giving the usual time for acquiring the test qualification.

Section 50 of Kerala Agricultural University Act 1971 (33 of 1971) provides that the Executive Committee shall have power to make ordinances. The ordinance regarding the departmental tests to be passed by Kerala Agricultural University teachers has not been issued so far.

This notification is in supersession of the Government notification No.75309/P5/AD dated 2-3-1976 (S.R.O.No.319/76 and is to prescribe the departmental tests to be passed by the Kerala Agricultural University Employees including teaching staff.

Kerala Agricultural University,  
Main Campus,  
Vellanikkara.

E.DAMODARA MARAR  
Registrar.

#### **GOVERNMENT OF KERALA** Agriculture (Planning-II) Department'

#### **NOTIFICATION**

Ordinance No.58434/P5/78/AD

Dated, Trivandrum, 1<sup>st</sup> December 1978.

S.R.O.No.1211/78 - In exercise of the powers conferred by section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) the Government of Kerala hereby makes the following First ordinances regarding the work-load and pattern of teaching

staff in the Faculties of Agriculture and Veterinary and Animal Sciences of the Kerala Agricultural University, namely:-

1. Work-load of teaching staff:- The work-load of the teaching staff of the various constituent colleges of the University shall be as prescribed below:-

Professor	12 contact hours per week
Associate Professor	16 contact hours per week
Assistant Professor	18 contact hours per week
Instructor	20 contact hours per week

2. Pattern of teaching Staff:-(1) The minimum staff pattern for the Departments of the constituent colleges of the University as agreed to by the Indian Council of Agricultural Research shall be as prescribed here under:

i) Where the Department handles the Degree programmes only:-

Professor	1
Associate Professor	1
Assistant Professor	2
Instructor	2

ii) Where the Department handles Post-graduate Programmes:-

(Masters level)	
Professor	1
Associate Professor	2
Assistant Professor	3
Instructor	3

iii) Where the Department handles Ph.D programme:-

Professor	1
Associate Professor	3
Assistant Professor	3
Instructor	3

2. The staff strength of the Department will be fixed as per the said norms and the requirements of the Departments based on the number of additional courses introduced and enhancement of the intake capacity.

By Order of the Governor  
P. SHANMUGHASUNDARAM,  
Additional Secretary

#### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport).

Section 63 of the Kerala Agricultural University Act, 1971 (33 of 1971) provides that the First Ordinance of the University shall be made by the Government. The first Ordinance regarding the work-load and pattern of teaching staff in the Faculties of

Agriculture and Veterinary and Animal Sciences of the Kerala Agricultural University has not been made so far.

This notification is to prescribe work-load and pattern of teaching staff in the Faculties of Agriculture and Veterinary and Animal Sciences of the Kerala Agricultural University.

**GOVERNMENT OF KERALA**  
Law (Legislation-B) Department

**NOTIFICATION**

No.8121-Leg/B1/80/Law

Dated, Trivandrum, 7<sup>th</sup> June 1980.

The following Ordinance promulgated by the Governor on the 7<sup>th</sup> day of June 1980, is hereby published for general information.

By Order of the Governor,  
K. VISWANATHAN NAIR  
Special Secretary (Law)

**ORDINANCE No.3 of 1980**  
**THE KERALA AGRICULTURAL UNIVERSITY (AMENDMENT)**  
**ORDINANCE, 1980**

Promulgated by the Governor of Kerala in the Thirty first Year of the Republic of India.

**AN ORDINANCE**

Further to amend the Kerala Agricultural University Act, 1971.

Preamble:- Whereas the Legislative Assembly of the State of Kerala is not in session and the Governor of Kerala is satisfied that circumstances exist which render it necessary for her to take immediate action;

NOW, THEREFORE, in exercise of the powers conferred by clause (1) of articles 213, of the Constitution of India, the Governor of Kerala is pleased to promulgate the following ordinance:-

1. Short title and commencement:- 1) This Ordinance may be called the Kerala Agricultural University (Amendment) Ordinance, 1980.

2) It shall come into force at once.

2 Act 33 of 1971 to be temporarily amended:- During the period of operation of this Ordinance, the Kerala Agricultural University Act, 1971 (33 of 1971) (hereinafter referred to as the principal Act), shall have effect subject to the amendments specified in sections 3 and 4.

3 Amendment of section 15:- Section 15 of the principal Act shall be renumbered as sub-section (1) of that section and -



a) In sub-section (1) as so renumbered, for the opening paragraph, the following paragraphs shall be substituted, namely:-

An elected member of the Executive Committee shall cease to hold office on the day immediately preceding the date of re-constitution of the General Council which elected him.

b) After sub-section (1) as so renumbered, the following sub-sections shall be inserted, namely:-

2) The members of the Executive Committee, other than the elected members who have ceased to hold office by virtue of the provisions of sub-section (1), shall be competent to exercise the powers and perform the functions of the Executive Committee under this Act and the statutes, Ordinances and Regulations made there under.

3) The quorum for any meeting of the members of the Executive Committee other than the elected members who have ceased to hold office by virtue of the provisions of sub-section (1), shall be three.

4 Amendment of section 29:- In section 29 of the principal Act:-

a) For Sub-section (1), the following sub-section shall be substituted, namely:-

"1) The Chancellor may, if he considers it necessary appoint a Pro Vice-Chancellor in consultation with the Vice-Chancellor".

b) In sub-section 3) for the words "shall be such as may be prescribed", the words "shall be determined by the Chancellor" shall be substituted;

c) For sub-section (4), the following sub-section shall be substituted namely:-

"4) Subject to the provisions of this Act and the Statutes, Ordinances and Regulations, the powers and functions of the Pro Vice-Chancellor shall be determined by the Chancellor in consultation with the Vice-Chancellor.

JOTHI VENKATACHELLUM,  
GOVERNOR

**GOVERNMENT OF KERALA**  
Law (Legislation - B) Department

NOTIFICATION

No.10486/Leg.B1/84/Law

Dated, Trivandrum, 6<sup>th</sup> August, 1984/  
15<sup>th</sup> Sravana, 1906

The following Ordinance promulgated by the Governor on the 3<sup>rd</sup> day of August, 1984, is here by published for general information.

By Order of the Governor,  
P.P.MATHAI, Special Secretary (Law)



2. Tests and Examinations All Asst. Engineers under Kerala Agricultural University shall pass the examination conducted by the Kerala Public Service Commission in respect of the following departmental tests within a total period of two years on duty within a continuous period of three years.
1. Account Test (Lower)
  2. P.W. Divisional Test
  3. P.W.D. Manual

No Assistant Engineers who have not passed the above Tests shall become eligible for 2<sup>nd</sup> increment and for promotion to posts carrying higher scale of pay.

3. Application of K.S.S.R. 1958 - The period of exemption for passing the test and other allied matters shall be governed by the provisions relating thereto in the K.S.S.R. 1958.

**Explanatory Note**

(This does not form part of the Notification, but is intended to indicate its general purport).

Section 50 of K.A.U. Act 1971 (33 of 1971) provides that the Executive Committee shall have power to make ordinances. The ordinance regarding the departmental tests to be passed by the Assistant Engineers under Kerala Agricultural University has not been issued so far.

This notification is intended to achieve the above object.

Main Campus,  
Vellanikkara.

M. MUHAMMED USMAN,  
Registrar.

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**PART III**  
**AGRICULTURAL UNIVERSITY**  
**NOTIFICATION**

(1)

No. ACAD/36773/C1/01.

12<sup>th</sup> June 2002

In exercise of powers conferred by section 50 and Sub section (a) of Section 16 of the Kerala Agricultural University Act, 1971 (33 of 1971) and under SRO No. 839/74, the Executive Committee of Kerala Agricultural University hereby makes the following amendments to the ordinances regarding levy of Admission Fees, Tuition Fees, and Special Fees for the Under Graduate Programme namely:-

ORDINANCE

1. The rates of Admission fees, tuition fees, and special fees for Under Graduate Programme are revised as follows:-

Item	B.V.Sc.& A.H.		B.Sc. (C&B)		All Other UG Programme	
	I Sem.	II Sem.	I Sem.	II Sem.	I Sem.	II Sem.
Admission fee	75		75		75	
Tuition fee	1500	1500	800	800	1200	1200
College caution deposit	400		400		400	
Library	150	150	150	150	150	150
Stationery	100	100	100	100	100	100
Athletic fee	60	60	60	60	60	60
Association fee	50	50	50	50	50	50
Magazine fee	50	50	50	50	50	50
Uty. Union fee	25	25	25	25	25	25
Medical inspection fee	40		40		40	
Academic Handbook	50	50	50	50	50	50
Total	2500	1985	1800	1285	2200	1685

2. The above rates are deemed to have come into effect on 26.4.2002, i.e., the date of decision of the Executive Committee.
3. The rates already revised and not covered by this ordinance, if any, will remain as such.

(Sd/-)  
Registrar

**Explanatory Notes**

(This does not form part of the notification but is intended to indicate its general purport)

The Executive Committee at its 364<sup>th</sup> meeting held on 26.4.2002 has decided to revise the admission fees, tuition fees and special fees for Under Graduate Programme as recommended by the Academic Council and according to Section 50 of KAU Act (33 of 1971) ordinance will have to be issued for the levy of fees and hence the ordinance.

(2)

No.ACAD/24974/C1/01.

23<sup>rd</sup> July 2002

In exercise of powers conferred by Section 50 and Sub-section (a) of section 16 of the KAU Act, 1971 (33 of 1971) and under SRO No. 839/74, the Executive Committee of Kerala Agricultural University hereby makes the following amendments to the ordinances regarding levy of Admission fees, tuition fees and special fees for post-graduate programme, fee for various certificates, fee for late registration, re-registration etc., fee for hostel accommodation and fee for various examinations, namely:-

ORDINANCE

1. The rates of admission fees, tuition fees and special fees for postgraduate programme, fee for various certificates, fee for late registration, re-registration etc., fee for hostel accommodation and fee for various examinations are revised as follows:-

1.1 Fee for post-graduate programme

Item	Masters Degree Programme		Doctorate Degree Programme	
	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
1. Admission fee	250	--	300	--
2. College caution deposit	750	--	1000	--
3. Tuition fee	2000	2000	2500	2500
4. Library fee	400	400	750	750
5. Medical inspection fee	75	--	100	--
6. Stationery fee	250	250	300	300
7. Syllabus and Calendar fee	150	--	200	--
8. Athletic fee	150	150	150	150
9. Association fee	75	75	75	75
10. Magazine fee	75	75	75	75
11. University Union fee	75	75	75	75
<b>Total</b>	<b>4250</b>	<b>3025</b>	<b>5525</b>	<b>3925</b>

1.2 Fee for Certificates

Item (1)	Fees (Rs.) (2)
Issue of Degree Certificate	
Bachelor's Degree	450
Master's Degree	600
Doctorate	750
Issue of Other Certificates	
Diploma	225
PG Diploma/Titles	600
Additional fee for considering applications for issue of Degree, Diplomas, Titles and Certificates received by Registrar after one year or more but before 5 years after the Examination	150
Additional fee for considering applications received after 5 years but before the expiry of 10 years of examination	300
After 10 years of examination	750
Provisional Degree Certificates/Transcript (each)	150
For issuing Certificates or copies of documents with Registrar's Signature for transmission to foreign Universities on behalf of candidates who are applicants for admission (per copy)	300
For issuing Certified extracts from the records of the University	150
Migration Certificate	150
Rank Certificate	100
Duplicate Certificate	500
Certificate other than mentioned above	75

1.3 Fee for late registration, re-registration, etc.

Item	Fees (Rs.)
Late registration fee within 5 working days	75
Additional late registration fee beyond 5 and upto 15 working days	150
Re-registration fee after temporary discontinuation	150
Duplicate Identity Card	50

1.4 Fee for hostel accommodation

Item	Fees (Rs.)	
	UG	PG
Hostel admission fee*	75	75
Rent per semester	75	150
Mess advance	1500	1500
Current charge per semester	100	100
Water charge per semester	30	30
Hostel caution deposit*	300	300
Establishment fund	30	30
Total	2110	2185

\* To be remitted at the time of admission only.

1.5 Fee for various examinations

Item	Fees (Rs.)
Final Viva-Voce examination for Masters Degree	1800
Final Viva-Voce examination for Ph.D.	3000
Comprehensive examination fee for Masters Degree	375
Comprehensive examination fee for Ph.D. programme	750
Annual Board Examination for BVSc&AH	450
Annual Board Examination for BVSc&AH with fine	500
Compartmental Examination for BVSc&AH per paper	150
Compartmental Examination for BVSc&AH with fine	200
Late fee for submission of thesis:	
i) M.Sc	375
ii) Ph.D.	750
Semester Final Examination of all UG courses except BVSc&AH	150
Supplementary Examination (per paper)	300
Re-examination/Repeat Examination (per paper)	150
Application for revaluation (per paper)	300
Recounting per paper for BVSc&AH (per paper)	150

2. The above rates will be effective from the date of ordinance.
3. The rates already revised and not covered by this ordinance, will remain as such.

Sd/-  
Registrar

### Explanatory Note

(This does not form part of the notification but is intended to indicate its general purport)

The Executive Committee at its 365<sup>th</sup> meeting held on 26.6.2002 has decided to revise the admission fees, tuition fees, and special fees for post-graduate programme as recommended by the Academic Council. The fee for late registration, re-registration etc., fee for hostel accommodation and fee for various examinations are also revised. According to section 50 of KAU Act (33 of 1971) Ordinance will have to be issued for the levy of fees and hence the ordinance.

(3)

No. ACAD/36773/C1/01.

6<sup>th</sup> September, 2002

In exercise of powers conferred by Section 50 and sub-section (a) of Section 16 of KAU Act 1971 (33 of 1971) and under SRO No.839/74, the Executive Committee of Kerala Agricultural University hereby makes the following amendments to the ordinance No. Acad/36773/C1/01 dated 12.6.2002 and Acad/24974/C1/01 dated 23.7.2002 regarding levy of admission fee and special fee for under graduate and post graduate programmes, fee for various certificates, fee for late registration, re-registration etc. fee for hostel accommodation and fee for various examinations, namely:-

### ORDINANCE

The revised fee structure for under graduate and post-graduate programmes shown below will be implemented with effect from the date of admission of the 2002 batch concerned. In respect of admissions prior to 2002 the hike in fees is applicable to all items except tuition fees and other special fees for UG & PG programmes.

#### 1.1 *Fee for under graduate programme* (for students admitted from 2002 batch onwards)

Item	B.V.Sc.& A.H.		B.Sc. (C&B)		All Other UG Programme	
	I Sem.	II Sem.	I Sem.	II Sem.	I Sem.	II Sem.
1. Admission fee	75		75		75	
2. Tuition fee	1500	1500	800	800	1200	1200
3. Special fee						
i) College caution deposit	400		400		400	
ii) Library	150	150	150	150	150	150
iii) Stationery	100	100	100	100	100	100
iv) Athletic fee	60	60	60	60	60	60
v) Association fee	50	50	50	50	50	50
vi) Magazine fee	50	50	50	50	50	50
vii) Uty. Union fee	25	25	25	25	25	25
viii) Medical inspection fee	40		40		40	
ix) Academic Handbook	50	50	50	50	50	50
<b>Total</b>	<b>2500</b>	<b>1985</b>	<b>1800</b>	<b>1285</b>	<b>2200</b>	<b>1685</b>

1.2 *Fee for post graduate programmes (for students admitted from 2002 batch onwards)*

Item	Masters Degree Programme		Doctorate Degree Programme	
	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
1. Admission fee	250	--	300	--
2. Tuition fee	2000	2000	2500	2500
3. Special fee				
i) College caution deposit	750	--	1000	--
ii) Library fee	400	400	750	750
iii) Medical inspection fee	75	--	100	--
iv) Stationery fee	250	250	300	300
v) Syllabus and Calendar fee	150	--	200	--
vi) Athletic fee	150	150	150	150
vii) Association fee	75	75	75	75
viii) Magazine fee	75	75	75	75
ix) University Union fee	75	75	75	75
<b>Total</b>	<b>4250</b>	<b>3025</b>	<b>5525</b>	<b>3925</b>

2. Revised fee for the following items will be applicable to all UG & PG students.

2.1 *Fee for certificates*

Item	Fees (Rs.)
Issue of Degree Certificate	
Bachelor's Degree	450
Master's Degree	600
Doctorate	750
Issue of Other Certificates	
Diploma	225
PG Diploma/Titles	600
Additional fee for considering applications for issue of Degree, Diplomas, Titles and Certificates received by Registrar after one year or more but before 5 years after the Examination	150
Additional fee for considering applications received after 5 years but before the expiry of 10 years of examination	300
After 10 years of examination	750
Provisional Degree Certificates/Transcript (each)	150
For issuing Certificates or copies of documents with Registrar's Signature for transmission to foreign Universities on behalf of candidates who are applicants for admission (per copy)	300
For issuing Certified extracts from the records of the University	150
Migration Certificate	150
Rank Certificate	100
Duplicate Certificate	500
Certificate other than mentioned above	75

2.2 *Fee for late registration, re-registration etc.*

Item	Fees (Rs.)
Late registration fee within 5 working days	75
Additional late registration fee beyond 5 and upto 15 working days	150
Re-registration fee after temporary discontinuation	150
Duplicate Identity Card	50



### 2.3 Fee for hostel accommodation

<i>Item</i>	<i>Fees (Rs.)</i>	
	<i>UG</i>	<i>PG</i>
Hostel admission fee*	75	75
Rent per semester	75	150
Mess advance	1500	1500
Current charge per semester	100	100
Water charge per semester	30	30
Hostel caution deposit*	300	300
Establishment fund	30	30
Total	2110	2185

\* To be remitted at the time of admission only.

### 2.4 Fee for various examinations

<i>Item</i>	<i>Fees (Rs.)</i>
Final Viva-Voce examination for Masters Degree	1800
Final Viva-Voce examination for Ph.D.	3000
Comprehensive examination fee for Masters Degree	375
Comprehensive examination fee for Ph.D. programme	750
Annual Board Examination for BVSc&AH	450
Annual Board Examination for BVSc&AH with fine	500
Compartmental Examination for BVSc&AH per paper	150
Compartmental Examination for BVSc&AH with fine	200
Late fee for submission of thesis:	
i) M.Sc	375
ii) Ph.D.	750
Semester Final Examination of all UG courses except BVSc&AH	150
Supplementary Examination (per paper)	300
Re-examination/Repeat Examination (per paper)	150
Application for revaluation (per paper)	300
Recounting per paper for BVSc&AH (per paper)	150

3. The Ordinance No.Acad/36773/C1/01 dated 2.8.2002 keeping in abeyance of Ordinances No.Acad/36773/C1/01 dated 12.6.2002 and No. Acad/24974/C1/01 dated 23.7.2002 stands repealed.

Sd/-  
Registrar

### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport)

366<sup>th</sup> meeting of the Executive Committee held on 14<sup>th</sup> August 2002 has reviewed the issue of revision of fee for UG & PG programmes and decided to implement the hike in tuition fee and other special fee to students of 2002 admission onwards. It is also decided to implement the hike in fee except tuition fee and other special fee to all students for UG & PG programmes.